

Board of Selectmen Meeting  
Minutes

Date: March 14, 2012

Time: 7:02 p.m.

Members present: Peter McMurray, Dan Meunier and Joe Casey

Selectmen briefing on FY11 audit results by Patricia Squillante of Melanson and Heath Auditors.

Kevin Fox did initial audit but, this auditor has since left the company. PS took over to speak to Selectmen. Audits are separated into 2 sections. Focus is usually on Treasurer's office and other financial offices. They look for items that are supported by the cash and figures. Grant totals were \$430,000.00 so town was under the amount required to force a Federal Audit. No audit adjustments were made. All financial follow-ups by Town employees to balance the books, they were all done in a timely manner. All departments and financial statements were "clean." Stabilization Fund now has to be combined with Free Cash to become a General Fund. She states that the amount in our general funds is very respectable for a small town like Ashby. Management letter only had two issues and comments. Neither one is of great significance but stated same previous citing for improvement: 1) Transfer station: Cash is collected at this site, receipts are handed out but this is not a good policy but there is no easy solution. Numbering the receipts would improve the policy but that would cost money. Thinks they used to be pre-numbered but, Super ordered different receipts? 2) Reconciling of the Over-Lay Accounts could be handled in a timely fashion PM commended all of the Town workers for the tremendous work that has been done.

2) Motion to approve minutes of February 28, 2012 as recorded.

Motion: Dan Meunier                                  Seconded: Joe Casey                                  Vote: Unan

3) Motion for Selectmen's appointment of Peter Niall as Building Inspector for one-year term from April 1, 2012 to March 31, 2013.

Motion: Dan Meunier                                  Seconded: Joe Casey                                  Vote: Unan

4) Motion for Selectmen's appointment of Richard Hanks as Building Inspector Alternate for a one-year term from April 1, 2012 to March 31, 2013.

Motion: Dan Meunier                                  Seconded: Joe Casey                                  Vote: Unan

5) Motion for Selectmen's appointment of Paul Lessard as Electrical Inspector for a one-year term from April 1, 2012 to March 31, 2013.

Motion: Dan Meunier                                  Seconded: Joe Casey                                  Vote: Unan

6) Motion for Selectmen's appointment of Steve Dubois as Assistant Electrical Inspector for a one-year term from April 1, 2012 to March 31, 2013.

Motion: Dan Meunier                                  Seconded: Joe Casey                                  Vote: Unan

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- 7) Motion for Selectmen's Approval of Building Inspector's appointment of Richard Kapenas as Plumbing and Gas Inspector for a one-year term from April 1, 2012 to March 31, 2013.

Motion: Dan Meunier                      Seconded: Joe Casey                      Vote: Unan

- 8) Motion for Selectmen's approval of Building Inspector's appointment of Gary Williams as Plumbing and Gas Inspector Alternate for a one-year term from April 1, 2012 to March 31, 2013.

Motion: Dan Meunier                      Seconded: Joe Casey                      Vote: Unan

7:45 p.m. - Selectmen hold Public Hearing for Proposed Stretch Energy Code By-law.  
Contents and explanation of this Code was read by Jim Hubert.

Question: PM asked about increase in cost to the builder. Answer: Credit will go to the builder.

Question: Stretch Code must be used if builder goes to state. Answer: We are using the code at this time. Stretch-Code will become mandatory.

Question: JC How much money will be available for grants and which communities have received grants. Everyone that has applied for grants has received them.

Question: PM: Is this the last phase of this. Answer: Yes

Question: DM: Is it possible that the Stretch Code will someday meet our codes. Answer: Yes Strategy is to improve the overall performance of the builders. Would be to our advantage to adopt this code.

Question: After voted in does everyone have to comply? Answer: If you take a permit out to do any work it must meet the code.

Question: Who pays for cost of improvement: Answer: It goes by the arrangement that you have with your builder.

Question: If your home is destroyed by a storm do you have to follow mandates: Answer: Yes but hopefully your insurance is going to cover your rebuilding and ins. Company would pay for costs.

Question: What are the exceptions? Answer: Historic Home or Homes on the Historic Registry are exempt from this code; however homeowner does still have to get proper permits for renovations.

Question: Do the Selectmen have a thorough understanding of this Code that they are going to vote on? More discussion was done on explaining this.

Question: To Bruce Adams from PM: Tell the Board why you wouldn't vote on this?

Answer: He feels the reimbursement figures are way under what has been stated.

If it gets voted in May it will be implemented as of January 2013.

Question: Will the information and Code be on Town website so everyone can read it? Answer: Yes

PM feels the state will eventually jam this down everyone's throat.

Question: PM: If Town votes this in is there an option to get out? Answer: Yes and you would continue to go with the State Standards.

Comment from citizen: Is concerned about mold and moisture from this Green Code. Is there liability on the town if this happens? Answer: No. Codes already provide for the homes to be ventilated properly.

Question: If code is violated what are the charges: Answer: Up to Building Inspector.

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Comment from DM: Wants to leave it up to the townspeople at the Town Meeting and would like to see it on the warrant.

9) Motion to close Stretch Energy Code By-Law hearing at 8:45 P.M.

Motion: Dan Meunier

Seconded: Joe Casey

Vote: Unan

Request for signatures on Letter of Condolence to Wilkinson Family: Lillian Whitney made note of his attempt to get a Chapel built at the cemetery.

PM stated he was the oldest Ashby born resident.

10) Motion to approve and sign on Letter of Condolence to the Wilkinson Family.

Motion: Dan Meunier

Seconded: Joe Casey

Vote: Unan

Finance Committee is concerned about cost of maintenance on this equipment (Generator).

11) Motion to place Article 1 of STM DRAFT dated 3/14/12 on the Special Town Meeting Warrant.

Motion: Dan Meunier

Seconded: Joe Casey

Vote: DM/JC  
PM/Abstain

12) Motion to place Article 2 of STM DRAFT dated 3/14/12 on the Special Town Meeting Warrant.

Motion: Dan Meunier

Seconded: Joe Casey

Vote: Unan

13) Motion to place Article 3 of STM DRAFT dated 3/14/12 on the Special Town Meeting Warrant.

Motion: Dan Meunier

Seconded: Joe Casey

Vote: DM/JC - Aye  
PM/Abstain

14) Motion to place Article 4 of STM DRAFT dated 3/14/12 on the Special Town Meeting Warrant.

Motion: Dan Meunier

Seconded: Joe Casey

Vote: Unan

Doug Briggs recommends this be on the warrant.

15) Motion to place Article 5 of STM DRAFT dated 3/14/12 on the Special Town Meeting Warrant.

Motion: Dan Meunier

Seconded: Joe Casey

Vote: DM/JC - Aye  
PM/Abstain

16) Motion to place Article 6 of STM DRAFT dated 3/14/12 on the Special Town Meeting Warrant.

Motion: Dan Meunier

Seconded: Joe Casey

Vote: DM/JC



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22) Motion to place Article 3 of ATM DRAFT dated 3/14/12 on the Annual Town Meeting Warrant.

Motion: Dan Meunier                      Seconded: Joe Casey                      Vote: Unan

23) Motion to place Article 4 of ATM DRAFT dated 3/14/12 on the Annual Town Meeting Warrant.

Motion: Dan Meunier                      Seconded: Joe Casey                      Vote: Unan

24) Motion to place Article 5 of ATM DRAFT dated 3/14/12 on the Annual Town Meeting Warrant.

Motion: Dan Meunier                      Seconded: Joe Casey                      Vote: Unan

25) Motion to place Article 6 of ATM DRAFT dated 3/14/12 on the Annual Town Meeting Warrant.

Motion: Dan Meunier                      Seconded: Joe Casey                      Vote: Unan

26) Motion to place Article 7 of ATM DRAFT dated 3/14/12 on the Annual Town Meeting Warrant.

Motion: Dan Meunier                      Seconded: Joe Casey                      Vote: Unan

27) Motion to place Article 8 of ATM DRAFT dated 3/14/12 on the Annual Town Meeting Warrant.

Motion: Dan Meunier                      Seconded: Joe Casey                      Vote: Unan

28) Motion to place Article 9 of ATM DRAFT dated 3/14/12 on the Annual Town Meeting Warrant.

Motion: Dan Meunier                      Seconded: Joe Casey                      Vote: Unan

29) Motion to place Article 10 of ATM DRAFT dated 3/14/12 on the Annual Town Meeting Warrant.

Motion: Dan Meunier                      Seconded: Joe Casey                      Vote: Unan

30) Motion to place Article 11 of ATM DRAFT dated 3/14/12 on the Annual Town Meeting Warrant.

Motion: Dan Meunier                      Seconded: Joe Casey                      Vote: Unan

31) Motion to approve and sign on Warrant for override question to be placed on the Annual Town Meeting Election Ballot.

Motion: Dan Meunier                      Seconded: Joe Casey                      Vote: Unan

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Any Other Business Not Reasonably Anticipated by the Chairman:

Doug Briggs has a Purchase Agreement with the Town of Webster NH to sign for a new fire truck for \$15,000.00 which will need repairs but will fall well within the \$70,000.00 that has been allocated for this purpose. He talked with Town Counsel and he stated that the Selectmen have authority to sign on this Purchase Agreement.

32) Motion to approve and sign on an Equipment Purchase Agreement with the Town of Webster, NH for the purchase of a used fire truck.

Motion: Dan Meunier

Seconded: Joe Casey

Vote: Unan

Assistant to the Board of Selectmen's Report:

Thank you from Sheriff's Department on allowing their program to work in the Town Hall. Doug Briggs wanted to thank them for all their help and what a wonderful job they did. PM thanked Kathy Bezanson for securing a grant for the Dispatch Department.

Public Comments (if any):

Lillian Whitney would like a copy of her wood stove permit. She states she has been to the Fire Dept. and Building Dept. and no one has it. She doesn't feel she should have to pay a \$25.00 fee to have it reinspected. Doug Briggs will look into this for her. Mary Krapf also requested a copy of hers.

33) Motion to adjourn at 9.33 p.m.

Motion: Dan Meunier

Seconded: Joe Casey

Vote: Unan

Signed by: \_\_\_\_\_

Dates Minutes Approved by Board of Selectmen: \_\_\_\_\_