

**ANNUAL  
REPORTS**

**For the year  
2011**



**TOWN OF ASHBY  
MASSACHUSETTS**

Accountant	8
Animal Enforcement Agent/Dog Officer	51
Assessors	3
Boards of Health	
Ashby Board of Health	59
Nashoba Associated Boards of Health	55
Building Inspector	60
Cemetery Commission	54
Conservation Commission	52
Council on Aging	61
Cultural Council	63
Definitions	<i>iii</i>
Electrical Inspector	61
Emergency Medical Services	45
Finance Committee	2
Fire Department	45
Fire Department Roster	46
Gas & Plumbing Inspector	61
Highway Department	47
Library	
Library Trustees	64
Library Director	65
Parks Department	67
Planning Board	51
Police Department	44
Police Fire Signal Operators	44
Registrar's Report	36
Schools	
NMRSD Superintendent	68
Ashby Elementary School	70
Hawthorne Brook Middle School	71
North Middlesex Regional High School	73
Montachusett Regional Vocational Technical	74
Selectmen	1
Tax Collector	5
Town Clerk Financial Report	35
Town Officials	
Appointed	38
Elected	36
Treasurer	5
Tree Warden	50

Town Elections & Meetings

Special Town Meeting Warrant January 25, 2011	94
Results Special Town Meeting January 25, 2011	96
Annual Town Election Warrant April 25, 2011	97
Results Annual Town Election April 25, 2011	98
Special Town Meeting Warrant May 7, 2011	101
Results Special Town Meeting May 7, 2011	103
Annual Town Meeting Warrant May 7, 2011	104
Results Annual Town Meeting May 7, 2011	111
Special Town Meeting Warrant June 30, 2011	116
Results Special Town Meeting June 30, 2011	117
Special Town Meeting Warrant October 27, 2011	119
Results Special Town Meeting October 27, 2011	120
Ballot for Annual Town Election April 23, 2012	121

**The Town of Ashby web site:  
[www.ci.ashby.ma.us](http://www.ci.ashby.ma.us)**

<b>Available Funds</b>	Free cash, reserves, and unexpected balances available for appropriation.
<b>Chapter 90</b>	General Law which provides for contributions by the State for construction and maintenance of certain town road; usually roads leading from one town to another.
<b>Cherry Sheet</b>	Details of State and County charges and reimbursements used in determining the tax rate; known as “Cherry Sheet” due to color of the paper originally used.
<b>Estimated Receipts</b>	Estimate of miscellaneous receipts based on previous year’s receipts deducted by the Assessors from gross amount to be raised by taxation.
<b>Free Cash</b>	Amount certified by the Department of Revenue determined by any excess revenue and unexpended appropriations of the prior year.
<b>Matching Funds</b>	Amount made available by special State and Federal acts to supplement local appropriations for specific types of projects.
<b>Provision for Abatements &amp; Exemptions (formerly OVERLAY)</b>	Amount raised by Assessors for purpose of creating a fund to cover abatements granted.
<b>Provision for Abatements &amp; Exemptions Surplus (formerly Overlay Surplus)</b>	Excess determined by the Assessors (exceeding tax balance for that year) which may be voted for extra-ordinary or unforeseen purposes.
<b>Reserve Fund</b>	Amount appropriated for unforeseen or emergency purposes, controlled exclusively by the Finance Committee.

## BOARD OF SELECTMEN

The Board of Selectman truly believe that working together has helped the Town continue to move forward in these very tough economic times. It hasn't been easy and in the future years we will continue to spend your money in the best interest of the Town.

The residents of Ashby came out in large numbers to pass the warrant article to fix the roof and windows of the Ashby Elementary School. With the help of the Superintendent and the School Committee they were able to get the Massachusetts School Board to reimburse approximately 56% of the total cost. Many thanks to all the people that have helped us with this project and with the smooth transition of the children spending one year going to school in Townsend. When they come back it will be to a practically new school for them to enjoy.

Ashby is now sharing a Town Administrator, Doug Briggs, with Ashburnham. Doug will work with us planning for the future. It seems to be working out very well. Doug Briggs is very knowledgeable in running a town, or should I now say, two towns. With the help of Jennifer Collins keeping everyone straight, this should be a good fit for the Town moving forward.

The Board of Selectmen realize the strain that the Departments are under with the current budget restraints. We want to thank the Police Department, Fire Department and Highway Department, who work together to protect the citizens of Ashby.

We have mentioned the Eagle Scouts in past years and once again we need to thank them. The outstanding efforts of these young men that dedicate timeless hours to earn their Eagle Scout award continue to benefit Ashby. We all get to see their great work on the Common, at Allen field and all around town.

There will be tough decisions to be made in the future on regionalization, services and moving Ashby forward for the future.

Respectfully Submitted,  
Peter McMurray, *Chairman*  
Dan Meunier  
Joe Casey

## FINANCE COMMITTEE

The finance committee held regular meetings on the second and fourth Tuesdays of each month. During the summer months, we switch to a once per month schedule and during “budget season” we may meet more often. Public notices with the agenda items are posted on the bulletin board in front of town hall. The atmosphere in our meetings is informal to encourage participation by all in attendance. We welcome members of the public to attend and join in our discussions.

This year the finance committee has been staffed with five new members and two members from the previous year. Two members took time to attend the new officials finance forum that was held in Worcester.

I am pleased to report that the Finance Committee and Board of Selectman have held many productive working sessions on the town budget. We look forward to working closely with the Board of Selectmen and our new Town Administrator this budget season.

The town finances are in good condition with little debt and a well funded stabilization account. Moving forward, the town can expect to see a formal capital expense plan to help us better anticipate large expenditures.

The town does face challenges in the next few years that require us to pay attention to our financial planning. As you may know, some town buildings are in need of repair and some are in the process of being repaired. We need to be diligent about funding building maintenance projects to prevent more costly repairs in the future.

The school roof/window project is the largest expense our town has faced in many years. Even with state funding, the money needed to service this debt will consume a significant part of our 2.5% tax increase. This upcoming budget we will be working hard to service this debt without disruption to the taxpayer.

As we look to the future, we see several large school projects (septic, high school) that are the same size and larger than our current school roof/window project. It is critical that we plan now in order to minimize the impact to our tax rate, although it is likely that some impact to the tax rate will be needed to fund these projects. We encourage residents to participate in meetings held by the town and school district to provide input as these projects are planned.

Respectfully Submitted,  
Christian Haynes

## BOARD OF ASSESSORS

The Board of Assessors is responsible for the valuation of real estate and personal property subject to taxation. The Registry of Motor Vehicles is responsible for motor vehicle valuations and supplies the data for excise bills. Assessed values for all three are based on "full and fair cash value" as of the January 1st preceding each fiscal year.

Office hours are Monday / Wednesday / Thursday 9:00 AM to 1 PM, Friday 9:00 AM to 12 PM, and Wednesday Evenings 4-8 or by appointment. The board meets at 7:30 PM on the first Wednesday of the month. The phone number is 978-386-2427 extension 15. E-mail is [assess@ci.ashby.ma.us](mailto:assess@ci.ashby.ma.us). Data on real property is available at [www.csc-ma.us/Ashby](http://www.csc-ma.us/Ashby).

### Board and Staff

Oliver Mutch, *Chairman*

Melissa Coyle, *Member*

Charles Perna, *Member*

Harald M. Scheid, *Regional Tax Assessor*

Linda Couture, *Associate Assessor*

Lois Raymond, *Administrative Assistant*

### Fiscal 2011 Assessments and Revenues by Major Property Class

<i>Property Class</i>	<i>Levy Percent</i>	<i>Valuation by Class</i>	<i>Tax Rate</i>	<i>Tax Levy</i>
Residential	94.5977	285,989,400	14.90	4,261,242.06
Open Space	0.0000	-0-	14.90	-0-
Commercial	2.3508	7,107,000	14.90	105,894.30
Industrial	0.3150	952,200	14.90	14,187.78
Personal Prop	2.7365	8,273,155	14.90	123,270.01
<b>TOTALS</b>	<b>100.0000</b>	<b>302,321,755</b>	<b>14.90</b>	<b>4,504,594.15</b>

### Prior Valuation and Tax History

<i>Fiscal Year</i>	<i>Tax Rate</i>	<i>Total Valuation</i>	<i>Accounts</i>	<i>Tax Levy</i>
2011	14.90	302,321,755	1,752	4,504,594
2010	13.64	319,193,905	1,826	4,353,805
2009	11.96	351,803,275	1,836	4,203,690
2008	11.53	350,386,764	1,831	4,039,959
2007	11.70	350,003,100	1,813	4,095,036
2006	10.64	338,987,900	1,769	3,606,831
2005	11.81	294,241,300	1,757	3,474,990
2004	13.49	253,655,200	1,759	3,419,272
2003	13.39	228,753,800	1,716	3,063,013

**Fiscal Year 2011 Abstract of Assessments**

<i>Prop Class Code/Description</i>	<i>Accts</i>	<i>Class Valuation</i>	<i>Average Value</i>
012 - 043 Mixed Use Properties	16	18,825,388	1,176,587
101 Residential Single Family	1077	228,627,100	212,281
102 Residential Condominiums	0	-0-	
104 Residential Two Family	12	2,665,500	222,125
105 Residential Three Family	2	673,000	336,500
Miscellaneous Residential	14	1,889,200	134,943
111 - 125 Apartments	1	282,900	282,900
130 - 132, 106 Vacant Land	361	15,570,600	5,620,986,600
200 - 231 Open Space	0	-0-	
300 - 393 Commercial	21	4,019,900	191,424
400 - 442 Industrial	4	714,600	178,650
501 - 508 Personal Property	130	8,079,285	62,148
600-821 Chapter 61, 61A, 61B	114	1,107,351	9,714
<b>TOTALS</b>	<b>1752</b>	<b>282,400,824</b>	

**Assessors' Account for Exemptions and Abatements**

<i>Description</i>	<i>FY2011</i>	<i>FY2010</i>	<i>FY2009</i>	<i>FY2008</i>	<i>FY2007</i>
Assessors' Overlay	125,570.42	65,163.76	66,403.52	56,359.69	58,828.06
Charges to 6/30/11	33,371.20	37,540.14	39,275.77	37,504.20	52,885.73
Balance	91,839.22	27,623.62	27,127.75	18,855.49	5,942.33

**New Growth Revenue**

<i>Fiscal Year</i>	<i>New Revenues</i>
2011	68,548
2010	21,487
2009	49,051
2008	39,192
2007	61,399
2006	71,272
2005	127,888



## TREASURER

As of December 31, 2011 available cash was equal to \$810,297.91, and a total of \$2,526.98 was earned in interest from the general fund accounts.

The sum of \$17,668.23 was collected in tax title receipts and foreclosure redemptions.

The following trust fund balances as of December 31, 2011 are:

John Forbes Memorial Clock Fund	\$ 1,281.71
School Funds	
Jesse Foster	\$ 1,064.95
Samuel P. Gates	\$ 21,261.21
Sumner Taylor	\$ 2,811.41
Cemetery Funds	
Sale of Lots	\$ 30,578.18
Perpetual Care	\$ 93,383.39
Rosanna Robbins	\$ 91,425.67
Open Space Acquisition Fund	\$ 19,049.50
Federal Forfeiture Fund	\$ 1,915.01
Stabilization Fund	\$ 526,459.89
Police-Law Enforcement Trust	\$ 481.24
Library Trust Funds	\$ 311,917.79
Memorial Trusts	\$ 11,747.66

The Town currently has no long-term borrowing.

Respectfully submitted,  
Kate E. Stacy, *Treasurer*

## REPORT OF THE COLLECTOR

I would like to report my newly attained status as a Certified Massachusetts Tax Collector. The MCTA (Massachusetts Collector Treasurer's Association) provides certificate training for both positions, and I met the experience and coursework requirements for Collectors in time for the examination in August. It's satisfying knowing I am finishing my second term with this accomplished. My sights are already oriented toward my 'to do' list for a hopeful third term.

**TAX BILLING**

Tax bills are mailed to addresses provided by the Assessors and the Registry of Motor Vehicles. By law, a taxpayer is responsible for payment even if the bill is not received, and payments post effective the date of payment receipt, not the postmark date. Information regarding abatements and important deadlines are printed on each tax bill. If you require further assistance, please call me at 978-386-2427, ext13; we can visit during my walk-in hours or arrange a special appointment time. In the event of my absence, the Town Clerk staff is fully bonded to accept tax payments and provide stamped receipts on my behalf.

**ABATEMENTS & DELINQUENT ACCOUNTS**

My charge to collect a tax continues until the tax is either paid in full or abated. All valuation questions and abatement/exemption applications are handled by the Assessor's Office. The deadline for filing real estate and personal property abatements is by February 1st each year. Delinquent real estate taxes eventually become subject to the tax taking process: a public notice of taking is posted in a local newspaper and two public places, a lien is recorded to secure the town's interest, and the unpaid balances transfer to the Treasurer where payment is made or foreclosure proceedings commence at the earliest date allowed by law. Ignoring an Excise bill will eventually prohibit your vehicle registration and license renewal at the registry. If you transfer or sell your vehicle, or if you receive a bill for a vehicle you no longer own, please contact the Assessor's Office to discuss the required paperwork and your eligibility for an abatement.

Respectfully submitted,  
Beth Ann Scheid

**Unpaid Real Estate tax recorded as TAX TITLE as of December 31st. Unpaid taxes, interest and fees transfer to the Treasurer's books for further collection.**

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<i>Year</i>	<i>Added to Existing (#)</i>	<i>New TT Accts (#)</i>	<i>Total Transfer</i>	<i>Rate</i>
2004	25,401 (41)	9,828 (10)	35,230	1.04%
2005- multiple years taken per acct		20,689 (4)	20,689	n/a
2005	11,921 (16)	18,892 (12)	30,813	.89%
2006	18,026 (17)	4,055 (2)	22,081	.62%
2007	5,905 (9)	17,322 (13)	23,227	.57%
2008- lien	86,615 (1)		86,615	n/a
2008	6,416 (7)	22,620 (10)	29,035	.72%
2009	1,422 (1)	29,311 (14)	30,733	.74%
2010	20,280 (7)	7,786 (5)	28,066	.66%
2011	5,170 (4)	19,124 (14)	22,564	.55%

**OUTSTANDING RECEIVABLES as of December 31st.**


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<i>Year</i>	<i>Personal Property</i>		<i>Motor Vehicle Excise</i>	
2003	13		813	
2004	40		1,117	
2005	65		1,196	
2006	59		1,053	
2007	99		2,416	
2008	194		2,414	
2009	407		1,471	
2010	544		2,581	
2011	667	0.5%	11,391	3.3%

**COMMITMENT COMPARISONS as of December 31st.**


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<i>Year</i>	<i>Real Estate</i>		<i>Personal Property</i>		<i>Motor Vehicle</i>	
FY2002	2,872,843	+151,788	48,919	- 1,861	319,262	+33,342
FY2003	3,019,179	+146,336	44,006	- 4,913	342,219	+22,957
FY2004	3,391,473	+372,294	48,518	+4,512	352,905	+10,686
FY2005	3,432,802	+41,329	46,260	- 2,258	371,114	+18,436
FY2006	3,568,252	+135,450	43,613	- 2,647	364,434	-6,680
FY2007	4,048,330	+480,078	46,699	+3,086	369,800	+5,366
FY2008	3,992,068	-56,262	47,876	+1,177	357,346	-12,454
FY2009	4,138,011	+145,943	69,639	+21,763	336,348	-20,998
FY2010	4,269,305	+131,294	84,499	+14,861	332,827	-3,481
FY2011	4,381,324	+112,019	123,277	+38,778	344,809	+11,982
FY2012	4,506,528	+125,204	132,662	+9,385	report in Dec. 2012	

Town of Ashby  
 Combined Balance Sheet All fund Types & Groups  
 June 30, 2011

Assets	General Fund	Special Revenue	Capital Projects	Enterprise Fund Recycle/Transfer	Trust/Agency Funds	Group Total
Cash & Investments	749,176	635,061.00	87,044	46,499	1,133,570	2,651,350
Cash Variance	454					454
Petty Cash	504					504
Receivables:						0
Personal Property Prior	1,441					1,441
Personal Property Current	901					901
Real Estate Prior	2,605					2,605
Real Estate Current	110,860					110,860
Provisions for Abatements	-244,850					(244,850)
Tax Liens Receivable	1,429					1,429
Tax Foreclosures	12,599					12,599
Motor Vehicle Excise Prior	19,261					19,261
Motor Vehicle Excise Current	31,206					31,206
Dept Receivable Ambulance	27,585					27,585
Betterments Receivable Title 5						0
Betterments - Not Yet Due		29,719				29,719
Due from Other Governments		409,905				409,905
Deferred Revenue Property Tax	129,043					129,043
Deferred Revenue Tax Foreclosure	(12,599)					(12,599)
Deferred Rev. Ambulance	(27,585)					(27,585)
Deferred Rev Motor Vehicle Excise	(50,468)					(50,468)
Deferred Revenue Tax Liens	(1,429)					(1,429)
Deferred Revenue-Due from other Gov		(409,905)				(409,905)
Deferred Revenue Special Assessmnt		(29,719)				(29,719)
<b>Total Assets</b>	<b>750,134 \$</b>	<b>635,061.00</b>	<b>87,044</b>	<b>46,499</b>	<b>1,133,570</b>	<b>2,652,308</b>

Town of Ashby  
 Combined Balance Sheet All fund Types & Groups  
 June 30, 2011

General Fund	Special Revenue	Capital Projects	Enterprise Fund Recycle/Transfer	Trust/Agency Funds	Group Total
<b>Liabilities</b>					
Warrants & Payroll Payable	397,773.00	6,708	370	7,522	529,949
Withholdings	(11,798)				(11,798)
Abandoned Property				2,986	2,986
Due to Com of MA-Off Duty Details				(13,229)	(13,229)
Due to Com of MA-Firearms				2,713	2,713
Agency Due To				5,317	5,317
<b>Total Liabilities</b>	<b>397,773.00</b>	<b>6,708</b>	<b>370</b>	<b>5,309</b>	<b>515,938</b>
<b>Fund Equity</b>					
Reserve for Encumbrances	(14,166.00)		210		10,124
Reserve for Expenditures	138,000		3,100		141,100
Reserve for Special Purposes	0	80,335		1,128,261	1,460,049
Reserve for Appropriation Deficit	(64,833)				(64,833)
Reserve for Unprovided Abatements	0				0
Unreserved Fund Balance	547,108		42,819		589,927
<b>Total Fund Equity</b>	<b>237,287.00</b>	<b>80,335</b>	<b>46,129</b>	<b>1,128,261</b>	<b>2,136,367</b>
<b>Total Liab. &amp; Fund Equity</b>	<b>635,061.00</b>	<b>87,044</b>	<b>46,499</b>	<b>1,133,570</b>	<b>2,652,308</b>

TOWN OF ASHBY  
 COMBINING BALANCE SHEET - ALL SPECIAL REVENUE FUNDS  
 JUNE 30, 2011

	CDBG 620 FUND 22	SPECIAL REVENUE 24	CDRG 580 FUND 25	TITLE 5 FUND 26	MEMA/FEMA FUND 27	CHAPTER 90 FUND 30	JUNE 30, 2011
<b>ASSETS</b>							
Cash		181,182	\$18,400	\$2,755	54,257	392,633	635,286
Investments, at cost							
Receivables:							
Departmental		29,719			97,102	312,803	29,719
Due from Other Governments							409,905
<b>TOTAL ASSETS</b>	<b>(13,941)</b>	<b>210,901</b>	<b>18,400</b>	<b>2,755</b>	<b>151,359</b>	<b>705,437</b>	<b>1,074,910</b>
<b>LIABILITIES AND FUND EQUITY</b>							
<b>Liabilities:</b>							
Warrants Payable		5,140				392,633	397,773
Notes Payable		29,719			97,102	312,803	439,625
Deferred Revenue - Other Receivables							
<b>Total Liabilities</b>	<b>0</b>	<b>34,859</b>	<b>0</b>	<b>0</b>	<b>97,102</b>	<b>705,437</b>	<b>837,398</b>
<b>Fund Equity:</b>							
Fund Balances:	(13,941)						(13,941)
Reserved for Encumbrances							0
Reserved for Expenditures							251,453
Reserved for Special Purposes		176,041	18,400	2,755	54,257		
Unreserved:							
Undesignated							0
<b>Total Fund Equity</b>	<b>(13,941)</b>	<b>176,041</b>	<b>18,400</b>	<b>2,755</b>	<b>54,257</b>	<b>0</b>	<b>237,512</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>(13,941)</b>	<b>210,900</b>	<b>\$18,400</b>	<b>\$2,755</b>	<b>151,359</b>	<b>705,437</b>	<b>1,074,910</b>

TOWN OF ASHBY  
 COMBINING BALANCE SHEET - ALL CAPITAL PROJECT FUNDS  
 JUNE 30, 2011

	LANDFILL CLOSURE	LIBRARY	AES ROOF/ WINDOWS	JUNE 30, 2011
<b>ASSETS</b> =====				
Cash	30,276	6,768	50,000	87,044
Investments, at cost				
Amounts for be Provided for				
Payment of Notes				
Payment of Bonds				
Long-term Obligations				
<b>TOTAL ASSETS</b>	<b>30,276</b>	<b>6,768</b>	<b>50,000</b>	<b>87,044</b>
=====				
<b>LIABILITIES AND FUND EQUITY</b> =====				
Liabilities:				
Warrants Payable	0	6,708		6,708
Notes Payable				0
Deferred Revenue - Other Receivables				0
<b>Total Liabilities</b>	<b>0</b>	<b>6,708</b>		<b>6,708</b>
=====				

TOWN OF FASHBY  
 COMBINING BALANCE SHEET - ALL CAPITAL PROJECT FUNDS  
 JUNE 30, 2011

	LANDFILL CLOSURE	LIBRARY	AES ROOF/ WINDOWS	JUNE 30, 2011
Fund Equity:				
Fund Balances:				
Reserved for Encumbrances				0
Reserved for Expenditures	30,276	60	50,000	80,335
Unreserved:				
Undesignated				0
Total Fund Equity	30,276	60	50,000	80,335
TOTAL LIABILITIES AND FUND EQUITY	30,276	6,768	50,000	87,044



TOWN OF ASHBY, MASSACHUSETTS  
ALL TRUST AND AGENCY FUNDS  
JUNE 30, 2011

	NON-EXPENDABLE TRUSTS LIBRARY FD 81	NON-EXPENDABLE TRUSTS FD 82	OTHER LIBRARY TRUSTS FD 83	OTHER TRUSTS FD 84	AGENCY FD 85	TOTALS (MEMORANDUM) (ONLY) JUNE 30, 2011
<b>ASSETS</b>						
Cash	335,625	113,191	23,869	652,794	8,091	1,133,570
Investments, at cost						
<b>TOTAL ASSETS</b>	335,625	113,191	23,869	652,794	8,091	1,133,570
<b>LIABILITIES AND FUND EQUITY</b>						
<b>Liabilities:</b>						
Warrants Payable			948	348	6,226	7,522
Unclaimed Items - Uncashed Checks					2,986	2,986
Abandoned Property						
Excess on Sales - Land of Low Value						
Due to Police Officers -					(13,229)	(13,229)
Off-Duty Work Details					2,713	2,713
Due to Com of Ma - Fisheries&Wildlife					5,317	5,317
Due to Com of Ma - Firearms Records						
Due to Dept Fees						
<b>TOTAL LIABILITIES</b>	0	0	948	348	4,013	5,309
<b>Fund Equity:</b>						
Fund Balances:						
Reserved for Endowments						
Reserved for Expenditures	335,625	113,191	22,921	652,446	4,078	1,128,261
Unreserved:						
Designated						
Undesignated						
<b>TOTAL FUND EQUITY</b>	335,625	113,191	22,921	652,446	4,078	1,128,261
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	335,625	113,191	23,869	652,794	8,091	1,133,570

**Town of Ashby  
Statement of Revenue, Budget vs Actual  
July 1, 2010 - June 30, 2011**

	<b>BUDGET</b>	<b>ACTUAL</b>	<b>BALANCE Over/(Under) Budget</b>
<b>TAXES</b>			
Personal Property Taxes	123,270.01	122,908.72	(361.29)
Real Estate Taxes	4,381,324.14	4,306,242.00	(75,082.14)
Tax Liens Redeemed	0.00	35,881.92	35,881.92
Motor Vehicle Excise	300,000.00	337,545.93	37,545.93
In Lieu of Taxes	3,900.00	5,791.06	1,891.06
Supplemental Real Estate Tax	0.00	4,630.26	4,630.26
Chapter 61 Taxes	0.00	2,489.47	2,489.47
<b>Subtotal</b>	<b>4,808,494.15</b>	<b>4,815,489.36</b>	<b>6,995.21</b>
<b>INTEREST</b>			
Interest on Property Tax	12,500.00	15,121.40	2,621.40
Interest on Tax Liens	1,350.00	2,888.83	1,538.83
Interest on Motor Vehicle	1,150.00	2,081.73	931.73
<b>Subtotal Tax Charges and Interest</b>	<b>15,000.00</b>	<b>20,091.96</b>	<b>5,091.96</b>

**Town of Ashby  
Statement of Revenue, Budget vs Actual  
July 1, 2010 - June 30, 2011**

	<i>BUDGET</i>	<i>ACTUAL</i>	<i>BALANCE Over/(Under) Budget</i>
<b>LICENSES &amp; PERMITS</b>			
Alcoholic Licenses	1,550.00	820.00	(730.00)
Common Victualler	240.00	180.00	(60.00)
Used Car License (II)	300.00	300.00	0.00
Junk Licenses (III)	60.00	60.00	0.00
Dog License Fees	2,000.00	2,576.50	576.50
Business Certificates	150.00	470.00	320.00
Building Permits	10,800.00	10,228.00	(572.00)
Plumbing Permits	3,800.00	2,415.00	(1,385.00)
Electrical Permits	2,200.00	2,560.00	360.00
Nashoba Board of Health	850.00	1,973.00	1,123.00
<b>Subtotal License and Permits</b>	<b>21,950.00</b>	<b>21,582.50</b>	<b>(367.50)</b>

**Town of Ashby**  
**Statement of Revenue, Budget vs Actual**  
**July 1, 2010 - June 30, 2011**

	<b>BUDGET</b>	<b>ACTUAL</b>	<b>BALANCE Over/(Under) Budget</b>
<b>FEES</b>			
<i>Selectmen</i>			
Misc. Receipts Selectman	500.00	945.58	445.58
Contract Fee - Comm Tower	13,800.00	15,880.98	2,080.98
Pole Petition Fee			0.00
Cable TV Fees	360.00	368.50	8.50
<i>Assessors</i>			
Assessors Misc. Other Receipt	100.00	190.00	90.00
<i>Town Clerk</i>			
Town Clerk Misc. Receipts	800.00	1,083.10	283.10
Substance Citation	200.00	1,100.00	900.00
Zoning By-Laws	70.00	255.00	185.00
Street Listings	110.00	110.00	0.00
<i>Planning Board</i>			
Planning Board A.N.R Fees	0.00	400.00	400.00
Planning Board Site Plan Review	0.00	500.00	500.00
<i>Board of Appeals</i>			
Hearings	250.00	250.00	0.00
Zoning Variances	0.00	125.00	125.00

**Town of Ashby**  
**Statement of Revenue, Budget vs Actual**  
**July 1, 2010 - June 30, 2011**

	<b>BUDGET</b>	<b>ACTUAL</b>	<b>BALANCE Over/(Under) Budget</b>
<b>FEES</b>			
<i>Treasurer</i>			
Treasurer Misc.	145.00	592.84	447.84
<i>Tax Collector</i>			
Tax Collector Misc.	1,000.00	1,974.50	974.50
<i>Police Department</i>			
Police F I D Cards	1,665.00	1,925.00	260.00
Police Accident Reports	100.00	320.50	220.50
Police Admin. Surcharge	400.00	1,063.00	663.00
Police Court	500.00	1,260.20	760.20
Police Misc. Receipts	10.00	8.00	(2.00)
<i>Fire Department</i>			
Smoke Detectors	450.00	450.00	0.00
Fire Reports	15.00	15.00	0.00
Fuel Storage	25.00	50.00	25.00
Tank Removal Permits	0.00	0.00	0.00
Oil & Wood Burner Permits	435.00	435.00	0.00
LPG - Propane Permits	500.00	575.00	75.00
Blasting Permits	0.00	0.00	0.00
Tank Truck Cargo/Transit	125.00	125.00	0.00
Tank Installation	200.00	200.00	0.00

Town of Ashby  
Statement of Revenue, Budget vs Actual  
July 1, 2010 - June 30, 2011

	BUDGET	ACTUAL	BALANCE Over/(Under) Budget
<b>FEES</b>			
Tank Installation	200.00	200.00	0.00
Open Air Fires	4,000.00	4,300.00	300.00
Fire Misc. Receipts	0.00	0.00	0.00
<i>Library</i>			
Misc. Receipts	40.00	40.00	0.00
Subtotal Fees:	<b>25,800.00</b>	<b>34,542.20</b>	<b>8,742.20</b>
<b>CHARGES FOR SERVICES</b>			
Ambulance	60,000.00	98,667.24	38,667.24
Subtotal Charges for Services	<b>60,000.00</b>	<b>98,667.24</b>	<b>38,667.24</b>
<b>OTHER DEPARTMENTAL</b>			
Compost Bin Sales	0.00	206.16	206.16
Agricultural Commission Fees			0.00
Subtotal	<b>0.00</b>	<b>206.16</b>	<b>206.16</b>

**Town of Ashby**  
**Statement of Revenue, Budget vs Actual**  
**July 1, 2010 - June 30, 2011**

	<b>BUDGET</b>	<b>ACTUAL</b>	<b>BALANCE Over/(Under) Budget</b>
<b>FINES AND FORFEITS</b>			
CMVI Fines	12,000.00	12,250.00	250.00
Dog License Fines	0.00	15.00	15.00
Court Fines	0.00	0.00	0.00
<b>Subtotal Fines and Forfeits</b>	<b>12,000.00</b>	<b>12,265.00</b>	<b>265.00</b>
<b>STATE &amp; FEDERAL RECEIPTS</b>			
Reg. Motor Veh. Fees	1,800.00	3,180.00	1,380.00
St. Rec. Sch. Aid Ch. 70	18,050.00	18,505.00	455.00
St. Rec. State Owned Land	101,637.00	101,637.00	0.00
St. Rec Abate for Surviving Spouse	17,622.00	13,328.00	(4,294.00)
St. Rec Abate for Elderly	0.00	0.00	0.00
St. Rec State Lottery	370,356.00	370,356.00	0.00
St Mema Storm Assistance	0.00	4,955.00	4,955.00
<b>Subtotal State and Federal</b>	<b>509,465.00</b>	<b>511,961.00</b>	<b>2,496.00</b>

Town of Ashby  
Statement of Revenue, Budget vs Actual  
July 1, 2010 - June 30, 2011

	BUDGET	ACTUAL	BALANCE Over/(Under) Budget
<b>REFUNDS &amp; MISC. RECEIPTS</b>			
Earnings of Investments	1,000.00	2,456.82	1,456.82
Miscellaneous Refunds			0.00
Insurance Recoveries			0.00
Sale of Fixed Assets			0.00
<b>Subtotal</b>	<b>1,000.00</b>	<b>2,456.82</b>	<b>1,456.82</b>
<b>OTHER FINANCING SOURCES</b>			
Transfer from Special Revenue			0.00
Transfer from Capital Project			0.00
Transfer from Agency			0.00
Transfer from Enterprise Fund		840.00	840.00
Transfer from Released Abatement			0.00
<b>Subtotal</b>	<b>0.00</b>	<b>840.00</b>	<b>840.00</b>
<b>TOTAL REVENUES</b>	<b>\$ 5,453,709.15</b>	<b>\$ 5,518,102.24</b>	<b>\$ 64,393.09</b>





Town of Ashby FY2011 Expense Report (All Entries)- General Fund July 1, 2010 - June 30, 2011						
EXPENSE CATEGORY	ACCOUNT	ORIGINAL BUDGET	BUDGET REVISIONS	REVISED BUDGET	ACTUAL EXPENDED	% Exp
				BALANCE		
<b>GENERAL GOVERNMENT</b>						
Technology & Systems	015151-520	12,400.00	-	12,400.00	10,603.99	85.52%
Town Clerk Salary	015161-500	27,841.81	-	27,841.81	27,841.81	100.00%
Asst. Town Clerk Wages	015161-505	6,777.03	-	6,777.03	5,213.44	76.93%
Elec and Reg Stipend	015161-510	5,927.22	-	5,927.22	5,590.85	94.32%
Town Clerk Expense	015161-520	2,705.00	-	2,705.00	2,469.60	91.30%
Town Clerk Dog Lic. Expense	015161-550	332.00	-	332.00	318.69	95.99%
Public Records Preservation	015161-555	2,000.00	-	2,000.00	1,876.80	93.84%
Elec and Reg Expense	015161-558	5,800.00	(610.36)	5,189.64	3,182.59	61.33%
Town Reports	015163-520	2,600.00	(900.00)	1,700.00	1,395.25	82.07%
Conservation Commission	015171-520	1,523.00	-	1,523.00	1,470.28	96.54%
Planning Board Expense	015175-520	750.00	-	750.00	551.51	73.53%
Zoning Board Expense	015176-520	500.00	-	500.00	500.00	100.00%
Land Use Agent	015177-500	10,000.00	-	10,000.00	7,490.00	74.90%
Mont Plan Comm Assessment	015177-060	819.00	-	819.00	818.69	99.96%
T. Office Expense	015192-595	13,490.00	-	13,490.00	11,456.69	84.93%
T. Office Custodian	015192-565	1,980.00	-	1,980.00	1,980.00	100.00%
T. Office Fuel and Electric	015192-590	28,000.00	-	28,000.00	23,037.76	82.28%
Care of Town Clock	015193-520	500.00	-	500.00	500.00	100.00%
Municipal Grounds Wages	015198-505	3,272.16	-	3,272.16	1,649.34	50.41%
Municipal Building Repair	015198-520	5,000.00	4,003.32	9,003.32	5,320.84	59.10%
<b>TOTAL GENERAL GOVERNMENT</b>		<b>482,304.88</b>	<b>(56,724.39)</b>	<b>425,580.49</b>	<b>346,666.80</b>	<b>81.46%</b>

Town of Ashby  
 FY2011 Expense Report (All Entries)- General Fund  
 July 1, 2010 - June 30, 2011

EXPENSE CATEGORY	ACCOUNT	ORIGINAL BUDGET	BUDGET REVISIONS	REVISED BUDGET	ACTUAL EXPENDED	BALANCE	% Exp
<b>PROTECT PERSONS &amp; PROP</b>							
Police Chief Salary	015210-500	70,980.00	(13,667.73)	57,312.27	41,150.00	16,162.27	71.80%
Police Wages	015210-505	332,492.63	10,000.00	342,492.63	342,085.51	407.12	99.88%
Police Expense	015210-520	49,152.00	15,920.08	65,072.08	65,072.08	-	100.00%
Police Station Fuel/Electric	015210-590	11,557.00	-	11,557.00	10,693.06	863.94	92.52%
Police Station Bldg Maint	015210-595	1,000.00	-	1,000.00	1,000.00	-	100.00%
Fire Chief Salary	015220-500	51,399.98	-	51,399.98	51,399.98	-	100.00%
Firefighters' Wages	015220-505	12,852.00	3,927.01	16,779.01	16,779.01	-	100.00%
Firefighter EMT Wages	015220-507	36,720.00	-	36,720.00	36,707.04	12.96	99.96%
Firefighter/EMT Overtime Wages	015220-515	4,460.50	655.28	5,115.78	5,115.78	-	100.00%
Fire Dept. Expenses	015220-520	22,000.00	3,481.13	25,481.13	25,380.53	100.60	99.61%
Fire Station Fuel	015220-590	2,350.00	(303.46)	2,046.54	2,046.54	-	100.00%
Waste Oil Coordinator Stip	015221-510	2,040.00	-	2,040.00	2,040.00	-	100.00%
Waste Oil Expense	015221-520	300.00	-	300.00	48.12	251.88	16.04%
EMT Wages	015232-505	11,470.01	1,434.00	12,904.01	12,904.01	-	100.00%
EMT Expense	015232-520	10,000.00	(317.77)	9,682.23	9,664.93	17.30	99.82%
EMS ALS Charges & Fees	015232-615	25,000.00	(814.60)	24,185.40	24,185.40	-	100.00%
Emergency Management Exp	015235-520	600.00	900.00	1,500.00	1,500.00	-	100.00%
E-911 Expenses	015238-520	100.00	-	100.00	95.55	4.45	95.55%
Hazardous Waste Coord. Stipend	015240-510	329.21	-	329.21	329.21	-	100.00%
Bldg/Zoning Insp Salary	015241-500	10,017.42	-	10,017.42	10,017.42	-	100.00%
Bldg/Zoning Insp Expense	015241-520	907.74	-	907.74	419.98	487.76	46.27%
Plumbing/Gas Insp Salary	015243-500	5,925.18	-	5,925.18	5,925.12	0.06	100.00%
Plumbing/Gas Insp Expense	015243-520	115.00	-	115.00	5,925.18	115.00	0.00%
Electrical Insp Salary	015245-500	5,925.18	-	5,925.18	5,925.18	-	100.00%
Electrical Insp Expense	015245-520	628.00	-	628.00	489.95	158.05	0.00%
Dog Off/Animal Enf Salary	015292-500	12,382.80	-	12,382.80	12,382.80	-	100.00%
Dog Off/Animal Enf Expense	015292-520	1,500.00	-	1,500.00	1,440.44	59.56	96.03%
Dispatcher Wages	015299-505	144,827.30	1,749.19	146,576.49	146,576.49	-	100.00%
Dispatcher Expenses	015299-520	1,955.00	-	1,955.00	1,955.00	-	100.00%
<b>TOTAL PROTECT PERS &amp; PROP</b>		<b>828,986.95</b>	<b>22,963.13</b>	<b>851,950.08</b>	<b>832,979.92</b>	<b>18,970.16</b>	<b>97.77%</b>

Town of Ashby  
 FY2011 Expense Report (All Entries)- General Fund  
 July 1, 2010 - June 30, 2011

EXPENSE CATEGORY	ACCOUNT	ORIGINAL BUDGET	BUDGET REVISIONS	REVISED BUDGET	ACTUAL EXPENDED	BALANCE	% Exp
Reg Voc Tech School Expense	015300-560	290,881.00	-	290,881.00	289,032.01	1,848.99	99.36%
NMRSD Reg School/Assessment	015305-560	2,329,013.00	-	2,329,013.00	2,329,013.00	-	100.00%
NMRSD Reg. School Transportation	015305-705	279,050.00	-	279,050.00	279,050.00	-	100.00%
<b>TOTAL EDUCATION</b>		<b>2,898,944.00</b>	<b>-</b>	<b>2,898,944.00</b>	<b>2,897,095.01</b>	<b>1,848.99</b>	<b>99.94%</b>

**PUBLIC WORKS AND FACILITIES**

Highway Super. Wages	015422-500	46,283.30	-	46,283.30	46,270.08	13.22	99.97%
Highway Department Wages	015422-505	113,695.29	-	113,695.29	113,670.72	24.57	99.96%
Highway Regular Overtime	015422-515	1,000.00	2,506.76	3,506.76	3,506.76	-	100.00%
Highway Department Expense	015422-520	8,114.48	1,742.85	9,857.33	9,857.33	-	100.00%
Highway Barrn Fuel	015422-590	9,500.00	3,629.67	13,129.67	13,129.67	-	100.00%
Highway Road Maintenance	015422-620	40,000.00	-	40,000.00	39,937.62	62.38	99.84%
Highway Machinery Expense	015422-625	30,000.00	8,057.85	38,057.85	38,057.85	-	100.00%
Highway Gas & Diesel	015422-630	23,000.00	3,687.68	26,687.68	26,687.68	-	100.00%
Hwy Winter Operation Overtime	015423-515	18,000.00	-	18,000.00	20,606.63	(2,606.63)	114.48%
Highway Winter Expense	015423-520	75,000.00	-	75,000.00	137,226.03	(62,226.03)	182.97%
Street Lights	015424-520	750.00	-	750.00	704.72	45.28	93.96%
Tree Warden Expenses	015425-520	1,214.00	-	1,214.00	1,200.00	14.00	98.85%
Cemetery Wages	015491-505	8,171.22	-	8,171.22	5,681.08	2,490.14	69.53%
Cemetery Maintenance	015491-520	2,000.00	-	2,000.00	1,993.66	6.34	99.68%
<b>TOTAL PUBLIC WORKS AND FAC.</b>		<b>376,728.29</b>	<b>19,624.81</b>	<b>396,353.10</b>	<b>458,529.83</b>	<b>(62,176.73)</b>	<b>115.69%</b>

**HUMAN SERVICES**

Board of Health Expense	015510-520	911.00	-	911.00	135.03	775.97	14.82%
Town Nurse Assessment	015510-560	4,536.00	-	4,536.00	4,381.00	155.00	96.56%
Nashoba Board of Health Assess	01510-562	5,835.00	-	5,835.00	5,636.00	199.00	96.59%
Landfill Operations	015510-650	7,000.00	-	7,000.00	6,096.06	903.94	87.09%
Animal Inspector	015515-510	400.00	-	400.00	400.00	-	100.00%
Council on Aging Expense	015541-520	2,000.00	-	2,000.00	1,617.70	382.30	80.89%
Veterans Agent Salary	015543-500	1,648.32	-	1,648.32	1,648.32	-	100.00%

Town of Ashby FY2011 Expense Report (All Entries)- General Fund July 1, 2010 - June 30, 2011							
EXPENSE CATEGORY	ACCOUNT	ORIGINAL BUDGET	BUDGET REVISIONS	REVISED BUDGET	ACTUAL EXPENDED	BALANCE	% Exp
Memorial Day	015543-655	2,000.00	397.33	2,397.33	2,397.33	-	100.00%
Veterans Benefit Expense	015543-660	150.00	8,760.09	8,910.09	8,910.09	-	100.00%
<b>TOTAL HUMAN SERVICES</b>		<b>24,480.32</b>	<b>9,157.42</b>	<b>33,637.74</b>	<b>31,221.53</b>	<b>2,416.21</b>	<b>92.82%</b>
<b>CULTURE AND RECREATION</b>							
Librarian Salary	015610-500	16,929.96	(1,059.75)	15,870.21	15,870.21	-	100.00%
Library Assist. Wages	015610-505	15,091.92		15,091.92	15,091.92	-	100.00%
Library Expenses	015610-520	1,700.00	-	1,700.00	1,685.68	14.32	99.16%
Library Custodial Services	015610-565	1,500.00	-	1,500.00	1,475.00	25.00	0.00%
Library Building Maintenance	015610-595	18,226.00	7,399.49	25,625.49	25,591.52	33.97	99.87%
Library Books	015610-665	13,330.00	-	13,330.00	13,300.95	29.05	99.78%
Band Concerts	015630-520	3,098.00	-	3,098.00	3,098.00	-	100.00%
July 3rd Band Expense	015632-520	1,200.00	-	1,200.00	1,200.00	-	100.00%
Allen Field Expense	015650-520	925.00	-	925.00	925.00	-	100.00%
Town Common Expense	015651-520	800.00	-	800.00	787.11	12.89	98.39%
Historical Comm. Expense	015691-520	250.00	320.06	570.06	570.06	-	100.00%
<b>TOTAL CULTURE AND REC</b>		<b>73,050.88</b>	<b>6,659.80</b>	<b>79,710.68</b>	<b>79,595.45</b>	<b>115.23</b>	<b>99.86%</b>
<b>DEBT SERVICE</b>							
Temporary Loan Interest	015752-520	1,000.00	-	1,000.00	-	1,000.00	0.00%
<b>TOTAL DEBT SERVICE</b>		<b>1,000.00</b>	<b>-</b>	<b>1,000.00</b>	<b>-</b>	<b>1,000.00</b>	<b>0.00%</b>

Town of Ashby						
FY2011 Expense Report (All Entries)- General Fund						
July 1, 2010 - June 30, 2011						
EXPENSE CATEGORY	ACCOUNT	ORIGINAL BUDGET	BUDGET REVISIONS	REVISED BUDGET	ACTUAL EXPENDED	% Exp
<b>INTERGOVERNMENTAL Expense</b>						
RMV Non Renewal Surcharge	015810-560	3,700.00		3,700.00	2,580.00	0.00%
Air Pollution Assessment	015811-560	772.00		772.00	772.00	0.00%
Mont RTA-Assessment	015812-560	5,462.00		5,462.00	5,462.00	0.00%
MBTA Trans Assessment	015813-560	13,055.00		13,055.00	13,055.00	0.00%
<b>TOTAL INTERGOV EXP</b>		22,989.00	-	22,989.00	21,869.00	95.13%
<b>MISCELLANEOUS Expense</b>						
Middlesex Retirement System	015911-560	157,900.00		157,900.00	154,379.73	97.77%
Retirement Contrib. To State	015912-560	248.97		248.97	66.39	26.67%
Unemployment Compensation	015913-520	8,000.00		8,000.00	2,525.59	31.57%
Employee Benefit Expense	015914-520	270,661.05	(1,831.33)	268,829.72	210,278.04	76.22%
Workers Comp. Insurance	015915-520	12,636.78		12,636.78	11,731.55	92.84%
Insurance-Liab, Prop &Caus, Fire Police	015916-520	75,229.96		75,229.96	65,474.82	87.03%
FICA	015919-520	20,448.65		20,448.65	18,381.59	89.89%
<b>TOTAL MISCELLANEOUS EXP.</b>		545,125.41	(1,831.33)	543,294.08	462,837.71	85.19%

Town of Ashby  
 FY2011 Expense Report (All Entries) - General Fund  
 July 1, 2010 - June 30, 2011

EXPENSE CATEGORY	ACCOUNT	ORIGINAL BUDGET	BUDGET REVISIONS	REVISED BUDGET	ACTUAL EXPENDED	BALANCE	% Exp
<b>SPECIAL ARTICLES</b>							
<b>FY10</b>							
Art 4 - Fire Exp-Overhaul Pump 2	015220-750	8,000.00	-	8,000.00	7,972.70	27.30	99.66%
Art 5 - Fire Exp - Fire Truck Maint	015220-751	2,555.00	-	2,555.00	2,307.07	247.93	90.30%
Art 6 - EMS Exp-Ambulance Maint	015232-752	745.79	-	745.79	513.46	232.33	68.85%
Art 7 - Municipal Build - Septic Design	015198-756	3,500.00	-	3,500.00	2,900.00	600.00	82.86%
Art 7 - EMS - EMT Class	015232-753	2,300.00	-	2,300.00	1,255.00	1,045.00	54.57%
Art 8 - T. Office Expense - Bulletin Board	015192-757	1,000.00	-	1,000.00	1,000.00	-	100.00%
Art 8 - Highway Exp - Furnace Build 1	015422-754	4,950.00	-	4,950.00	4,950.00	-	100.00%
Art 8 - Old Engine House Repair	015691-680	3,657.00	-	3,657.00	-	3,657.00	0.00%
Art 9 - Highway Exp - Furnace Build 2	015422-755	4,700.00	-	4,700.00	4,700.00	-	100.00%
Art 16 - Fire Exp - Eng 1 Pump	015220-759	8,000.00	-	8,000.00	5,753.66	2,246.34	71.92%
Art 17 - Police Cruiser Lease (yr1)	015210-758	25,369.32	-	25,369.32	20,718.82	4,650.50	81.67%
<b>STM FY11</b>							
Art 1 - Sewer	015198-760	7,000.00	-	7,000.00	-	7,000.00	0.00%
Art 2 EMD Match	15220-761	3,000.00	-	3,000.00	-	3,000.00	0.00%
<b>TOTAL SPECIAL ARTICLES</b>		<b>74,777.11</b>	<b>-</b>	<b>74,777.11</b>	<b>52,070.71</b>	<b>22,706.40</b>	<b>69.63%</b>
Transfer to Stabilization	015985-700	35,522.86	-	35,522.86	35,522.86	-	100.00%
Transfer to Capital Projects Fund		50,000.00	-	50,000.00	50,000.00	-	100.00%
Transfer to RCTS		-	-	-	-	-	-
<b>TOTAL TRANSFERS</b>		<b>85,522.86</b>	<b>-</b>	<b>85,522.86</b>	<b>85,522.86</b>	<b>-</b>	<b>100.00%</b>
<b>TOTAL EXPENSE</b>		<b>\$ 5,430,067.24</b>	<b>\$ (150.56)</b>	<b>\$ 5,429,916.68</b>	<b>\$ 5,284,239.47</b>	<b>\$ 145,677.21</b>	<b>97.32%</b>

Town of Ashby  
**CHANGES IN FUND BALANCE FOR SPECIAL REVENUE FUNDS**  
 July 1, 2010 - June 30, 2011

REVENUE CATEGORY	BEGINNING BALANCE	RECEIPTS	PAYROLL	EXPENDED	TRANSFER IN/OUT	ENDING BALANCE
STATE GRANTS	151.20					151.20
Extended Polling Hours	2,515.00	1,021.00	1,036.42	38.58		2,461.00
Extended Polling - Senate Race	1,222.38					1,222.38
Police Community Policing FY07	2,888.58	2,226.08	1,218.56			3,896.10
Police GHSB - Traffic Safety Grant	1,125.12					1,125.12
SETB EOPS - Training Grant	(1,861.24)	6,302.62		1,749.19		4,441.38
E-911 Incentive Grant	(162.00)					(162.00)
E-911 Incentive Grant-FY11		97,101.73		42,845.00		54,256.73
Dispatch - EOPS E-911 Training Grant		392,633.00		392,633.00		
State - Emergency Management Grant		4,933.24	1,173.68	5,457.52		1,405.59
Strap Grant	3,103.55					3,103.55
State Aid to Libraries	3,070.27	3,892.69		6,027.00		935.96
Arts Lottery Council - Cultural Council Grant		3,500.00	2,600.00	900.00		
Council on Aging Grant		36.65				36.65
Septic Title V Grant	11,360.31					11,360.31
<b>TOTAL STATE GRANTS</b>	<b>23,413.17</b>	<b>511,647.01</b>	<b>6,028.66</b>	<b>449,650.29</b>		<b>79,381.23</b>
FEDERAL GRANTS						
FEMA/ MEMA Ice Storm / Debris Removal Project						
Assistance to Firefighters Grant						
CDBG CDFII - Rehab Grant		35,450.00		49,390.50		(13,940.50)
CDBG CDFII - Rehab Grant	76,144.69	248,543.22		306,288.11		18,399.80
ARRA Police Staffing Grant	(33,720.02)	70,859.13		37,139.11		0.00
PHER II H1N1 Flu Clinic	5,059.04					5,059.04
State - Public Health Emerg Response Grnt	922.50					922.50
<b>TOTAL FEDERAL GRANTS</b>	<b>48,406.21</b>	<b>354,852.35</b>	<b>-</b>	<b>392,817.72</b>		<b>10,440.84</b>



Town of Ashby  
**CHANGES IN FUND BALANCE FOR SPECIAL REVENUE FUNDS**  
 July 1, 2010 - June 30, 2011

REVENUE CATEGORY	BEGINNING BALANCE	RECEIPTS	PAYROLL	EXPENDED	TRANSFER IN/OUT	ENDING BALANCE
OTHER SPECIAL REVENUE						
Police Dept Donation	8.46	101.00			-	109.46
NESPIN Grant 2010	-					-
Fire Dept Donations	-					-
Fire - Donations Electronic Equipment		2,755.00				2,755.00
Title V Septic						
Allen Field Donations	584.69					584.69
Allen Field Playground Donations	229.34			316.00		229.34
Dog/Kennel Donations	371.37			240.00		55.37
Council on Aging Donations		240.00				
Landfill Operations/Monitor	13,805.50					13,805.50
Town Common Tree Donations	125.00					125.00
Garden Club Donations	572.13					572.13
Hist Commission - Old Fire House Donations	3,899.90	39.12				3,939.02
Insurance Receipts Payable	4,901.25			4,383.75		517.50
Conservation Wetland Act	20,689.66	1,537.50		3,966.91		18,260.25
PEG Access Fund - Capital	11,843.98					11,843.98
PEG Access Fund - Operating	65,065.67			4,991.66		85,694.91
Cemetery Revolving Burial Fund	8,367.48	22,923.99	2,294.75			9,075.82
Community Foundation Distributor Grant	420.30	10,500.00	4,800.00			170.30
Library - Book Fine Revolving Fund	(34.95)	1,338.58		1,351.47		(47.84)
Library - CMRLS - DVD Grant	40.65			40.65		-
Library - Adventures in Art	-	400.00		400.00		-
<b>TOTAL OTHER SPECIAL REVENUE</b>	<b>130,890.43</b>	<b>39,835.19</b>	<b>7,094.75</b>	<b>15,940.44</b>	<b>-</b>	<b>147,690.43</b>
<b>TOTAL ALL SPECIAL REVENUE</b>	<b>202,709.81</b>	<b>906,334.55</b>	<b>13,123.41</b>	<b>858,408.45</b>	<b>-</b>	<b>237,512.50</b>

**CAPITAL PROJECTS FUNDS**

Library Expansion	6,768.30			6,708.46		59.84
Landfill Closure	30,275.50					30,275.50
Green Project-AES		50,000.00				50,000.00
<b>TOTAL CAPITAL PROJECTS</b>	<b>37,043.80</b>	<b>50,000.00</b>	<b>-</b>	<b>6,708.46</b>	<b>-</b>	<b>80,335.34</b>

**Ashby Recycling and Transfer Station Enterprise Fund**  
**FY2011 Statement of Revenue & Expenses**  
 July 1, 2010 - June 30, 2011

	ORIGINAL BUDGET	BUDGET REVISIONS	REVISED BUDGET	ACTUAL EXPENDED	BALANCE
<b>Expense</b>					
Salary and Wages	3,950.00	(594.30)	3,355.70	3,339.00	16.70
General Operating Exp	1,500.00	700.00	2,200.00	2,200.00	-
Trash Disposal Exp	7,800.00	321.30	8,121.30	7,911.30	210.00
Trucking Services	2,400.00	803.00	3,203.00	3,203.00	-
Recycling Exp	4,000.00	120.00	4,120.00	4,087.17	32.83
Emergency Reserve Fund	1,350.00	(1,350.00)	-	-	-
<b>Other Uses</b>					
Transfers to G/F	-	840.00	840.00	840.00	-
<b>Total Expenses RCTS</b>	<b>\$ 21,000.00</b>	<b>\$ 840.00</b>	<b>\$ 21,840.00</b>	<b>\$ 21,580.47</b>	<b>\$ 259.53</b>

	ORIGINAL BUDGET	BUDGET REVISIONS	REVISED BUDGET	ACTUAL RECEIPTS	BALANCE Overr/(Under) Budget
<b>Revenue</b>					
Recyclable Fees	5,500.00	-	5,500.00	5,812.00	312.00
Hauler Fees	-	-	-	3,761.30	3,761.30
Trash Disposal Fees	13,800.00	-	13,800.00	15,646.00	1,846.00
Recyclable Sales	1,500.00	-	1,500.00	5,782.56	4,282.56
Interest Earned	200.00	-	200.00	112.22	(87.78)
<b>Total RCTS Receipts</b>	<b>\$ 21,000.00</b>	<b>\$ -</b>	<b>\$ 21,000.00</b>	<b>\$ 31,114.08</b>	<b>\$ 10,114.08</b>
<b>Other Sources</b>					
Retained Earnings	-	-	-	-	-
Transfers from G/F	-	840.00	840.00	840.00	-
<b>Total Sources</b>	<b>\$ -</b>	<b>\$ 840.00</b>	<b>\$ 840.00</b>	<b>\$ 840.00</b>	<b>\$ -</b>
<b>Total All Funding Sources</b>	<b>\$ 21,000.00</b>	<b>\$ 840.00</b>	<b>\$ 21,840.00</b>	<b>\$ 31,954.08</b>	<b>\$ 10,114.08</b>

**Town of Ashby**  
**Ashby Free Public Library Trust Funds**  
 July 1, 2010 - June 30, 2011

	7/1/10 BALANCE	CONTRIBUTIONS	EXPENDED	INTEREST	TRANSFER	6/30/11 BALANCE
<b>Non - Expendable Library Trust Funds</b>						
Library Group Trust	2,768.24			10.09	-	2,778.33
Alonzo Carr Trust	5,489.09			9.79	-	5,498.88
Dr. Haskell Trust Fund	2,761.08			5.13	-	2,766.21
Freida Lyman Library	5,487.89			9.57	-	5,497.46
Freida Lyman Scholarship	32,555.30			40.78	-	32,596.08
Ruth Brooks Trust Fund	188,906.34			235.88	-	189,142.22
Ashby Alumni Trust	8,566.06			10.78	-	8,576.84
AAW Locke Trust	5,494.62			6.96	-	5,501.58
Edward & Barbara Lyman Trust	5,517.15			8.97	-	5,526.12
Todd Wright Memorial Fund	15,933.52	1,410.00		20.45	-	17,363.97
Grace E. & Everett W. Coats Fund	18,823.19				-	18,823.19
	<b>Total Non Exp. Trust Funds</b>	<b>\$ 1,410.00</b>	<b>\$ -</b>	<b>\$ 358.40</b>	<b>\$ -</b>	<b>\$ 294,070.88</b>
<b>Library Expendable Trust Funds</b>						
Library Group Trust	5,365.75		145.54	90.71	-	5,310.92
Alonzo Carr Trust	2,406.28		141.26	88.04	-	2,353.06
Dr. Haskell Trust Fund	1,369.95		73.92	46.09	-	1,342.12
Freida Lyman Library	2,242.56		138.32	86.23	-	2,190.47
Freida Lyman Scholarship	347.04		588.73	366.94	-	125.25
Ruth Brooks Trust Fund	1,538.67		3,681.90	2,122.94	-	(20.29)
Ashby Alumni Trust	136.99		155.57	97.06	-	78.48
AAW Locke Trust	113.33		100.36	62.56	-	75.53
Edward & Barbara Lyman Trust	1,724.42		1,024.25	80.75	-	780.92
Todd Wright Memorial Fund	129.86		269.86	184.05	-	44.05
Francis Marston Scholarship	628.68	313.18		11.96	-	953.82
Francis Marston General	2,408.08	156.59		32.02	-	2,596.69
Grace E. & Everett W. Coats Fund	1,762.84			256.21	-	2,019.05
	<b>Total Expendable Trust Funds</b>	<b>\$ 469.77</b>	<b>\$ 6,319.71</b>	<b>\$ 3,525.56</b>	<b>\$ -</b>	<b>\$ 17,850.07</b>

Town of Ashby  
Ashby Free Public Library Trust Funds  
July 1, 2010 - June 30, 2011

	7/1/10 BALANCE	CONTRIBUTIONS	EXPENDED	INTEREST	TRANSFER	6/30/11 BALANCE
<b>Expendable Memorial Funds</b>						
Barbara Lyman Memorial	4,140.11		582.00	51.51	-	3,609.62
Edward Connor Memorial	1,660.37			20.66	-	1,681.03
General Library Memorial	1,534.59	750.00	2,301.54	22.60	-	5.65
<b>Total Memorial Funds</b>	<b>\$ 7,335.07</b>	<b>\$ 750.00</b>	<b>\$ 2,883.54</b>	<b>\$ 94.77</b>	<b>\$ -</b>	<b>\$ 5,296.30</b>
<b>Total Expendable Trust Funds</b>	<b>\$ 27,509.52</b>	<b>\$ 1,219.77</b>	<b>\$ 9,203.25</b>	<b>\$ 3,620.33</b>	<b>\$ -</b>	<b>\$ 23,146.37</b>
<b>Total Trust Funds in Custody of Library Trustees</b>	<b>\$ 319,812.00</b>	<b>\$ 2,629.77</b>	<b>\$ 9,203.25</b>	<b>\$ 3,978.73</b>	<b>\$ -</b>	<b>\$ 317,217.25</b>
<b>Funds Held in Custody by Banknorth</b>						
Bank North Marston Francis Scholarship	27,702.38				-	27,702.38
Bank North Marston Francis General	13,851.22				-	13,851.22
<b>Total Funds Held Banknorth</b>	<b>\$ 41,553.60</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 41,553.60</b>

Town of Ashby  
Trust Funds - Statement of Activity  
July 1, 2010 - June 30, 2011

Expendable Trust Funds in Custody of Treasurer Account	7/1/10 BALANCE	CONTRIBUTIONS	EXPENDED	INTEREST	TRANSFER	6/30/11 BALANCE
Summer Taylor School Fund	126.99			34.38		161.37
Jesse Foster School Fund	46.61			13.03		59.64
Samuel P Gates School Fund	895.01			260.09		1,155.10
Rosanna Robbins Chapel Fund	89,850.91			1,118.43		90,969.34
Stabilization Fund	465,699.68			5,867.41	35,562.86	507,129.95
Cemetery Perpetual Care Interest	1,488.13		348.17	1,503.82		2,643.78
Cemetery Sale of Lots Fund	21,339.18			7,032.65		28,371.83
Open Space Land Aquis Trust Fund	18,721.39			233.04		18,954.43
John Forbes Memorial Clock Fund	259.64			15.68		275.32
Federal Forfeiture Police	1,888.52			12.38		1,900.90
Law Enforcement Trust Fund	818.65			5.96		824.61
<b>Total Expendable Trust Funds</b>	<b>\$ 601,134.71</b>	<b>\$ -</b>	<b>\$ 348.17</b>	<b>\$ 16,096.87</b>	<b>\$ 35,562.86</b>	<b>\$ 652,446.27</b>
Non-Expendable Trust funds in Custody of Treasurer						
Cemetery Perpetual Care Principal	84,474.50	4,080.00				88,554.50
Summer Taylor School Fund Principal	2,636.00					2,636.00
Jesse Foster School Fund	1,000.00					1,000.00
Samuel P Gates School Fund	20,000.00					20,000.00
John Forbes Memorial Clock Fund	1,000.00					1,000.00
<b>Total Non-Expendable Trust Funds</b>	<b>\$ 109,110.50</b>	<b>\$ 4,080.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 113,190.50</b>
<b>Total Trust Funds in Custody of Treasurer</b>	<b>\$ 710,245.21</b>	<b>\$ 4,080.00</b>	<b>\$ 348.17</b>	<b>\$ 16,096.87</b>	<b>\$ 35,562.86</b>	<b>\$ 765,636.77</b>

Town of Ashby  
Agency Funds  
July 1, 2010 - June 30, 2011

	7/1/10 BALANCE	RECEIPTS	INTEREST	EXPENDED TRANSFERRED	6/30/11 BALANCE
<b>BID DEPOSIT</b>					
ZBA Escrow SBA II	4,077.85				4,077.85
PLANNING BRD - Bayberry II	311.62		0.35		311.97
PLANNING BRD - DLR Realty Trust		3,850.00		3,783.25	66.75
	<b>\$ 4,389.47</b>	<b>\$ 3,850.00</b>	<b>\$ 0.35</b>	<b>\$ 3,783.25</b>	<b>\$ 4,456.57</b>
<b>OTHER AGENCY</b>					
Due to Commonwealth - Firearms	1,350.00	5,675.00		4,312.50	2,712.50
Due to Commonwealth - Fish & Game	-				-
Due to Commonwealth - Sales Tax	7.42	12.96		14.46	5.92
Due to Assist Town Clerk	145.05	319.30		310.80	153.55
Due to Town Clerk	32.10	319.30		319.25	32.15
Due to Tax Collector	6,288.11	10,630.00		11,983.48	4,934.63
Due to Deputy Collector	610.90	7,662.44		8,491.64	(218.30)
Police Special Detail	(1,808.68)	10,620.00		22,040.00	(13,228.68)
Fire/EMS Special Detail	-				-
Due to Vendor	30.00				30.00
Abandoned Property (tailings)	2,986.38	56.10		56.10	2,986.38
	<b>\$ 9,641.28</b>	<b>\$ 35,295.10</b>	<b>\$ -</b>	<b>\$ 47,528.23</b>	<b>\$ (2,591.85)</b>
<b>TOTAL</b>	<b>\$ 14,030.75</b>	<b>\$ 39,145.10</b>	<b>\$ 0.35</b>	<b>\$ 51,311.48</b>	<b>\$ 1,864.72</b>

**TOWN CLERK'S FINANCIAL REPORT****2011 DOG LICENSES ISSUED**


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	EACH	TOTAL
52 MALES/ FEMALES	\$10.00	\$ 520.00
329 SPAYED/ NEUTERED	6.00	1974.00
5 KENNEL \$25.00	25.00	125.00
4 KENNEL \$50.00	50.00	200.00
5 KENNEL \$75.00	75.00	375.00
	TOTAL	\$3194.00

**2011 FISHING & HUNTING LICENSED ISSUED**


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2	RESIDENT FISHING MINOR	\$ 11.50	\$ 23.00
11	RESIDENT FISHING	27.50	302.50
4	RESIDENT FISHING (65-69)	16.25	65.00
2	NON-RESIDENT FISHING	37.50	75.00
8	RESIDENT CITIZEN HUNTING	27.50	220.00
6	RESIDENT SPORTING	45.00	270.00
5	RESIDENT SPORTING (65-69)	25.00	125.00
7	ARCHERY STAMP	5.10	35.70
17	PRIMITIVE FIREARMS STAMP	5.10	86.70
1	WATERFOWL STAMP	5.00	5.00
	TOTAL		\$1207.90
MISCELLANEOUS			\$1641.50

## PAYMENTS TO:

TOWN TREASURER	\$6024.40
COMMONWEALTH OF MASSACHUSETTS	\$1186.25

## REGISTRARS REPORT

A voter registration session was held on Friday, January 14, 2011 from 9:00 AM until 8:00 PM to register new voters for the Special Town Meeting held January 25, 2011.

The Town Clerk's office was open Tuesday, April 5th from 9:00 AM to 8:00 PM to register new voters Annual Town Election held Monday, April 25, 2011.

A registration session was held on Wednesday, April 27th from 9:00 AM to 8:00 PM to register new voters for the Annual Town Meeting held May 7, 2011.

Monday, June 20th, a voter registration was held in the Town Clerk's office from 9:00 AM to 8:00 PM to register new voters for the Special Town Meeting held June 30, 2011.

The Town Clerk's office was open Monday, October 17th from 9:00 AM to 8:00 PM to register new voters for the Special Town Meeting held October 27th.

Lorraine Pease, *Town Clerk*

## ELECTED TOWN OFFICIALS 2011

	TERM
MODERATOR	
Nancy E. Chew	2013
TOWN CLERK	
Lorraine Pease	2013
SELECTMEN	
Peter McMurray	2013
Daniel Meunier	2014
Joseph Casey	2012
ASSESSORS	
Oliver H. Mutch	2012
Melissa M. Coyle	2014
Charles Perna	2013
TREASURER	
Kate Stacy	2013



COLLECTOR	
Beth Ann Scheid	2012
NORTH MIDDLESEX SCHOOL DISTRICT COMMITTEE	
Kenneth Brown	2013
NORTH MIDDLESEX SCHOOL DISTRICT SCHOOL COMMITTEE AT-LARGE	
Michael L Morgan	2014
Ranee J. Rusch	2014
Anne E. Buchholz	2014
LIBRARY TRUSTEES	
Dwight F. Horan	2014
David Jordan	2013
Martha Morgan	2014
Hanae Olmsted	2014
John Mickola	2012
Michelle Thomas	2012
Mary O’Friel	2012
Douglas Leab	2013
Anne P. Manney	2013
CONSTABLE	
William A. Davis	2013
TREE WARDEN	
Allan B. Dawson	2014
BOARD OF HEALTH	
Cedwyn Morgan	2013
Scott Carpenter	2014
Scott Leclerc	2012
PARK COMMISSIONERS	
Peter McMurray	2012
Stephanie B. Lammi	2013
John Hourihan	2012

CEMETERY COMMISSIONERS

Daniel Harju	2012
John Mark Tiilikkala	2014

PLANNING BOARD

Alan W. Pease	2012
Jean Lindquist	2013
James H. Hargraves	2014
Wayne A. Stacy	2015
Andrew Leonard	2016

**APPOINTED TOWN OFFICIALS  
2011**

TOWN ADMINISTRATOR	Douglas Briggs
ASSISTANT TO BOARD OF SELECTMEN	Jennifer Collins
ASSISTANT TOWN CLERK	Barbara Faulkenham
TAX COLLECTOR'S CLERK	Barbara Faulkenham
TOWN ACCOUNTANT	Nancy Haines, res. Theresa Walsh
ACCOUNTING CLERK	Jessica Johnson
ADMINISTRATIVE ASST. TO POLICE DEPT.	Jessica Johnson
REGIONAL ASSESSOR	Harald Scheid
ADMINISTRATIVE ASSESSOR	Lois Raymond
ADA COORDINATOR	Peter Niall
AGRICULTURAL COMMISSION	John Mickola Tom Cason William Duffy, Jr. Paula Bogue

Paula Packard  
Heather Leonard  
Sue Chapman, alt.  
Nadine Callahan, alt  
Charles Perna, alt.

ASHBY CULTURAL COUNCIL

Ann Marie LaBollita  
Kathryn Becker, chair  
Francis Steffian  
Sandra Schippers  
Katherine Stanwood  
Michelle Blake  
Faith Anttila  
Joanne Boudreau

CONSERVATION COMMISSION

Tim Bauman, chair  
Robert Leary  
Roberta Flashman  
Cathy Kristofferson

CONSTABLE-SPECIAL MUNICIPAL  
APPOINTED

Edward Drew, Police Chief

COUNCIL ON AGING

Oliver Mutch  
Johanna Grutchfield  
Nancy Catalini  
Lee Mikkola  
Linda Stacy, Chair  
Jan Miller  
Patricia Wayrynen, alt.  
Kathryn Becker, outreach coor  
Elsie Frederickson,alt  
Faith Anttila

CMEMSC-GOVERNMENT REP

Mary Krapf

DISPATCH MANAGER

Marilyn Cronin,res

DOG OFFICER / ANIMAL ENFORCEMENT OFFICER	Mary Letourneau
E-911 COORDINATORS	Elmer S. Fitzgerald, Jr. Alan Pease
EARTH REMOVAL BOARD	Daniel Meunier Cedwyn Morgan James Hargraves Tim Bauman Frederick Stacy
ELECTION OFFICERS	Betty Tiilikkala John Hourihan Wendy Baird Rachel Patnaude Linda Stacy Heather Lasorsa Sue Siebert Marja LePoer
EMS DIRECTOR	William Seymour, Jr.
EMERGENCY MANAGEMENT DIRECTOR	Michael Bussell
DEPUTY MANAGEMENT DIRECTOR	Timothy Seymour
FIELD DRIVER	Mary Letourneau
FINANCE COMMITTEE	Christian Haynes Suzanne Caron Kevin Stetson Kathleen Panagiotis John Margosiak Joseph Armstrong-Champ
FIRE CHIEF	William Seymour, Jr.
FULL TIME FIREFIGHTER/EMT	Scott Florio, res. Wanda Goodwin

FOREST FIRE WARDEN	William Seymour, Jr.
HAZARDOUS WASTE COORDINATOR	Elmer S. Fitzgerald, Jr.
HEALTH AGENT, Nashoba Board of Health	Rick Metcalf
HIGHWAY SUPERINTENDENT	William A. Davis
HISTORICAL COMMISSION	Claire Hutchinson-Lavin Sally Bauman Tom Dorward Jamie Coyle David Boutwell, res.
HISTORIC DISTRICT COMMISSION	Paul Lieneck, chair Michael Reggio Claire Hutchinson-Lavin Mark Haines David Boutwell
INSPECTORS:	
ANIMAL	Mary Letourneau
BUILDING/ZONING OFFICER	Peter Niall
BUILDING INSP. ALTERNATE	Richard Hanks
ELECTRICAL	Paul Lessard
ASS'T ELECTRICAL	Stephen Dubois
PLUMBING & GAS	Richard Kapenas
PLUMBING & GAS ALTERNATES	Gary Williams
KEEPER OF THE TOWN CLOCK	Richard Foresman
LAND USE AGENT	Christopher Ryan, res. Mark Archambault
LEGAL COUNSELS	
TOWN COUNSEL	Kopelman & Paige
LAND USE COUNSEL	Kopelman & Paige
LABOR COUNSEL	Kopelman & Paige
LIBRARY DIRECTOR	Mary Murtland

LIBRARY ASSISTANTS	Jean Lindquist Angela Lopez Christina Ewald
MART ADVISORY BOARD	Mary Krapf
MONTACHUSETT JOINT TRANSPORTATION COMMITTEE	Mary Krapf Wayne Stacy
MONTACHUSETT METRO PLANNING ORG. (MRO)	Mary Krapf
MONTACHUSETT REGIONAL PLANNING COMMISSION	Alan Pease Wayne Stacy, alt.
MONTACHUSETT REGIONAL TECH SCHOOL COMMITTEE	Warren Landry
MOTH SUPERINTENDENT	Charles E. Perna
MUNICIPAL GROUNDSKEEPER	William Davis Stephanie Lammi George Beauregard, res.
MUNICIPAL HEARINGS OFFICER	Vacant
POLICE & FIRE SIGNAL OPERATORS	Joyce Hopkins Priscilla Carter, res. Kathy Bezanson Marilyn Cronin Glen Casey Anthony Montesion Catherine Whitney
POLICE CHIEF	Edward Drew
REGISTRARS OF VOTERS	Lorraine Pease Carlton Mountain Donna Leonard Krishnabai Sarah Leonard, alt.

RIGHT-TO-KNOW-LAW COORDINATOR	William Seymour, Jr.
SENIOR TAX WORK-OFF PROGRAM	Oliver Mutch Joan Chandley
SOLID WASTE DEPARTMENT SUPERVISOR	John Pankowsky
SOLID WASTE DEPARTMENT ATTENDANT	Frank McCarter
RECYCLING COORDINATOR	William Stanwood
SUPERINTENDENT OF SCHOOLS	Dr. Maureen Marshall
TELLERS	Nancy Peeler Deborah Pillsbury Elaine Kielty Pamela Peeler Janet Flinkstrom
VETERANS' AGENT	Joe Mazzola
VETERANS' GRAVES AGENT	Christopher Travers
BACKUP VETERANS' GRAVES AGENT	Lorraine Pease
WASTE OIL COORDINATOR	Elmer S. Fitzgerald, Jr.
WIITA CONSERVATION LAND MANAGEMENT COMMITTEE (BLOOD HILL MANAGEMENT COMMITTEE)	Cedwyn Morgan Matthew Leonard Cathy Kristofferson Paula Packard Robert Leary
ZONING BOARD OF APPEALS	David Martin, chair Garry Baer James Stacy Frederick Stacy, alt
ADDITIONAL INFORMATION: ASHBY'S JUSTICE OF THE PEACE	Carleton J. Mountain

## **POLICE DEPARTMENT AND POLICE FIRE AND SIGNAL OPERATOR DIVISION**

In 2011 the Ashby Police Department responded to 9,019 incidents (including directed patrols, house watches and building checks). The Officers made 51 arrests, filed 60 additional criminal complaints and completed 928 motor vehicle violation stops of which 826 resulted in citations. We conducted patrol services, criminal investigations, medical assists, drug investigations, firearms licensing and crime prevention activities as well as numerous other calls for service.

This past year the Ashby Police Department saw changes in staffing. In July, Officer Fred Alden was promoted to the rank of Sergeant and added additional supervisory and administrative support to the Department.

All Officers have completed the required course of in-service training, firearms requalification and additional specialty trainings.

Every officer received replacement body armor with initial funding from the Town. We anticipate the eventual reimbursement from the Federal and State Governments saving the Town nearly three thousand dollars.

We continue to work with other communities and regional task forces to combat common problems such as drug trafficking, burglaries, theft, juvenile crime and domestic violence. We remain active in the Ayer District High Risk Domestic Violence Team, and the Community Based Justice initiative with the Schools and the District Attorney's Office.

This October, the Ashby Police department participated with the Drug Enforcement Agency and allowed people to drop off medication that was no longer needed or expired removing them from the house and potentially from being abused if not disposed of properly. All the drugs collected were turned over to the D.E.A.

Last year, the Police Fire Signal Operators received and dispatched 586 E911 calls for service. Besides these calls they took other police, fire and highway calls and maintained the daily log. The Police Fire Signal Operators receive thousands of business calls servicing the public in addition to the walk-in traffic generated from people coming to the Police Station for copies of reports, seeking directions and obtaining "Burn Permits" for the Fire Department.

In July of 2011, the Police Fire Signal Operators unit, which provides E911 service, dispatching and call taking for police, fire and highway, was placed under the direction of the Chief of Police. I appointed Kathy Bezanson as the Assistant Dispatch Manager and she is responsible for the daily operations of the Police Fire Signal Operators unit. With her efforts, we successfully applied for and received equipment and training grants totaling over nine thousand dollars from the State E 911 Department. With the equipment grant, we were able to replace several dispatch computers that were over five years old. The training grant will allow us to train all of our dispatchers in the State-mandated Emergency Medical Dispatch



Protocol. This new requirement for all medical calls becomes effective July 1, 2012. The use of this protocol will enhance and assure the appropriate level of medical response to a citizen request for medical assistance.

Respectfully submitted,  
Edward J. Drew, *Chief of Police*

## **FIRE DEPARTMENT AND EMERGENCY MEDICAL SERVICES**

The Ashby Fire/EMS department has 56 members who responded to 194 fire calls and 235 EMS calls for assistance during the 2011 calendar year. Motor vehicle accidents continue to be the most responded to type of incident. There were twelve regularly scheduled training sessions for both the fire and EMS side as well as several special sessions including an Impact Program sponsored by the Department of Fire Services. Fire training included water pumping exercises, fire attack, auto extrication, gas emergencies, electrical safety, and procedures for electric powered vehicles involved in an accident. EMS training included autism awareness, heat emergencies, trauma, chest pain, diabetes, and driver training. An EMT must obtain 28 hours of continuing education and a refresher class every two years to qualify for recertification by the State. A special thank you to Rene Rainville for allowing us to train in his building before it was taken down.

We were approved for the Assistance to Firefighters Grant for the purpose of purchasing 35 sets of firefighter turnout gear and 20 sets of turnout coats for our EMT's along with cleaning appliances to maintain this gear. The total cost of the gear and equipment was \$95,400.00 of which the Town contributed 5% or \$4770.00. Congratulations to our grant team for all their hard work in providing this much needed equipment to our department.

This past year marked anniversaries for six of our members: Mindy Lemay and Adam Rivard, 5 years; Paul Fredrickson and Russ Cauvel, 10 years; Captain Craig Irish, 25 years; and myself with 35 years of service. I would like to thank Scott and Lisa Florio for a combined 25 years of dedicated service to the department. I would also like to welcome FF/EMT-P Wanda Goodwin as our new full-time employee.

Once again we would like to remind all homeowners that Carbon Monoxide (CO) Detectors are required by law. If you need assistance with detector placement in your home or have any questions, feel free to call the Fire Station Monday – Friday between 8:00 and 4:00 978-368-5522. Both CO Detectors and smoke detectors save lives.

Also displaying your house number at the end of your driveway is required by Town Bylaws. These numbers assist our department in locating your house as quickly as possible during an emergency.

The department strongly promotes the use of “File of Life” folders, especially for senior citizens. For more information, please call the Fire Station at 978-386-5522. I would like to thank the Firefighters and EMT’s for their continued support and professionalism, as well as all the other town departments and committees.

Respectfully Submitted,  
William T. Seymour Jr

## FIRE DEPARTMENT AND EMT ROSTER

Chief/EMT	William Seymour Jr	FF/EMT	Melinda Lemay
Asst. Chief/EMT	Paul Lasorsa	FF/EMT	Michelle Martens
Asst. Chief	David Pillsbury	FF	James Martin
Asst. Chief	Michael Bussell	EMT	Jean Nichols
Captain	William Davis	FF	Wayne Patnaude
Captain	Craig Irish	FF	Gerald Phelan
Captain	James Joseph	FF/EMT-P	Paul Rekos
Captain	Peter McMurray	FF	Adam Rivard
Captain/EMT	Timothy Seymour	EMT	Travis Rixford
Captain/EMT	Kari Rantala	FF/EMT	Kimberly Seymour
Chaplain/FF	Wayne Stacy	FF	Sam Stacy
AUX/EMT	Sarah Berlinger	FF	Randy Stacy
FF	Daniel Bigwood	FF/EMT	Joshua Swenor
FF	Christopher Borneman	EMT	Kimberly Ward
FF	Shawn Borneman	EMT	Donna Williams
FF/EMT	Ashton Bosch		
EMT	Estelle Bosch		
EMT	Linda Brooke		
FF	John Cauvel		
EMT	Susan Cudmore		
EMT	Josiah David		
FF	Allan Dawson		
FF	Patrick Dickhaut		
FF	Elmer Fitzgerald		
EMT	Eileen Fredrickson		
FF/EMT	Paul Fredrickson		
FF/EMT-P	Wanda Goodwin		
FF/EMT	Christopher Haas		
FF	David Lammi		
FF/EMT	Donald Lane		
			<b><i>Auxiliary Members</i></b>
			Aaron Beals
			Corey Beals
			Gary Beals
			Eric Brown
			Maureen Cauvel
			Walter Hansen
			Katie Kiluk
			Jeffrey Martin
			Brian McMahan
			Kevin McMurray
			Libby Ward

## HIGHWAY DEPARTMENT

This report covers work performed by the Ashby Highway Department between January 1, 2011 and December 31, 2011.

### **Road Mileage Breakdown for the Town of Ashby:**

Unaccepted .84, State 11.62, Local 53.21, Total 65.67.

### **Road Maintenance and Construction:**

General cold patching was done on all town roads this year as many times as potholes made it necessary. Spring, midsummer and fall gravel road grading was done on most gravel roads. A drainage wing wall was rebuilt on Harris Rd. On Taylor Road a drainage headwall was replaced. Also a 40 foot section of retaining wall was replaced on Valley Road. Roadside drainage edging was done on various roads in town. Seven new speed limit signs were installed on Mason Road and three on Wheeler Road.

### **Guard Rail Replacement:**

None

### **General Brush Cutting:**

All roadside brush was cut along Wheeler Road this year in anticipation of receiving CDBG funds for paving in the spring. In addition to this various other locations throughout town received localized brush cutting. No roadside mowing was performed this year.

### **Equipment:**

Due to a break-in at the highway garage the following hand tools were purchased to replace what was stolen. (5) Chain saws: varying sizes for different jobs. (3) String trimmers: one set up as a pole pruner, one set up as a disc cutter & one set up as a power brush. Cost of replacement tools: \$1,950.

### **Personnel:**

We currently have four full time employees down from six which is considered fully staffed.

### **Winter Operations**

All town snow removal equipment was repaired and prepared for service during the summer months. The town expended \$36,372.00 on plow contractors this year. We have also stockpiled 2,591.68 tons of winter sand in anticipation of storms this year.

Note: The types and numbers of storms may make it necessary to bring in more materials. Winter sand pile breaks down as follows:

<i>Materials</i>	<i>Quantity</i>	<i>Costs</i>
Sand	2005.93 tons	\$26,578.57
Salt	585.75 tons	\$29,328.50
Total Stockpile	2,591.68 tons	\$55,907.07

**Cross Culverts Replaced, Installed:**

- Allen road one replaced. (12” diameter)
- Wheeler road one installed (15” diameter)
- Pillsbury road one replaced (12” diameter)

**Bridge Repairs:**

The Mass DOT has inspected the bridge on Turnpike Road and declared that the steel structure itself is in need of repairs.

**Catch Basin and Dropped Inlet Structure Repairs, Replacements, New Installations:**

<i>Structure</i>	<i>Quantity</i>	<i>Location</i>	<i>Action</i>
Catch Basin	1	Pillsbury Road	Repaired
Catch Basin	1	South Road	Repaired
Catch Basin	1	Piper Road	Repaired
Catch Basin	2	Page Road	Repaired
Dropped Inlet	1	Piper Road	Repaired
Dropped Inlet	1	Erickson Road	Repaired

**New Side Drain Installations:**

None

**Drainage Maintenance:**

All town drainage structures were cleaned. Total number of drainage structures, 370. Total cost for cleaning \$6,360.

**Road Shimming:**

The following roads had sections that were shimmed this year due to flooding. Spring Hill Road, Locke Road, Bernhardt Road, Richardson Road, Piper Road & Lower County Road.

**Road Sealing:**

No town funds were spent on pavement preservation this year.

**State Funded Small Town Road Assistance Project:**

The entire length of Rindge Road was reclaimed and paved this year using a combination of a \$500,000 STRAP grant and \$36,933.30 of CH 90 funds for guardrail removal & upgrade. Project length: 8800 Ft, Width: 24 Ft. Total Project Cost: \$536,933.30 The Highway department assisted with shoulder preparation and traffic control (detours and flagmen) as needed. Note: Some of the old cement guard post removed contained arsenic and were transported out of town.

**Federally Funded Community Development Block Grant Projects:**

This year we also secured a CDBG grant for Wheeler Road in the amount of \$350,000. These funds allowed us to reclaim and pave Wheeler Road from the state bounds with route 31 to the Townsend line. This project included the area around the Bernhardt Road traffic island. Project length: 6864 Ft, Width: 20 Ft. Note: due to the costs of liquid asphalt & diesel fuel dropping between the time of the project estimation and completion the total project cost was \$288,701.99.

**Town Resurfacing Projects:**

None

**Assist Other Departments:**

As needed.

**General Information:**

The Ashby Highway Department is now operating with fewer personnel and with less town funding for roadwork than was expended in 1987 (25 years ago). I cannot stress hard enough the fact that we need to replace personnel on the department! Lack of personnel affects us greatly year round for both snow removal and road repairs.

At this time, I extend my thanks to all local contractors who have assisted the town this year by loaning the Highway Department equipment which it does not possess. I thank all Town "Boards and Departments" for their cooperation throughout the year. I also thank the Highway Personnel themselves for their year of service.

Respectfully submitted,

William A. Davis, *Highway Superintendent*

## TREE WARDEN

This report spans from the beginning of the new term of office for the tree wardens position in July of 2011 to January 01, 2012.

Decisions involving a homeowner for removal of trees within the town right-of-way at the homeowners' expense;

Decisions denying permission for removal 2

Decisions favoring removal 1

Property owner complaints for potentially hazardous trees within the town right-of-way resulted in three (3) actions at the towns expense for removal of the potential hazard.

A call was responded to involving potentially hazardous trees located along route 31. The resulting correspondence with the state highway manager yielded the removal of several dangerous trees. A relationship with the town was further promoted helping to insure the timely response to future hazards.

An opinion was solicited by a homeowner for the removal of a tree within the flood plain off of South Road. Both the conservation commission and the EPA office in Worcester were consulted. Permission was granted to the homeowner for the removal.

Funds were secured and approved for the removal or pruning of potentially hazardous trees along town roadways. The town FEMA representative was instrumental in obtaining these resources along with other town officials. The work which was achieved through these efforts has resulted in a significant reduction in the number of trees which could have been the cause of road blockages, or damage to person or property within the town right-of-way.

Annual budget for the department of the tree warden:	\$1,214.00
Expenditures as of January 01, 2012:	\$600.00
Balance of funds available for fiscal 2012:	\$614.00

A request for increased funding for tree removal has been submitted for fiscal year 2013.

Respectfully submitted,  
Allan Dawson, *Tree Warden*

## **DOG OFFICER/ANIMAL ENFORCEMENT OFFICER**

Busy year again with Wildlife issues. The bears seemed to stay active later this year because of the warmer temperatures and very little snow. Lots of bird feeders damaged and/or missing.

Loose livestock was also a problem this year, especially after our October Nor'easter. Lots of fences were down and chargers without power. Please be sure to check your fence lines after the snow and wind storms. Livestock tend to follow the easiest route to travel which sometimes means the road, which endangers everyone.

Dog License expire every year on December 31, and dogs must be licensed annually. Please renew at the Town Clerks Office. Bring your pets current Rabies Certificate(s) with you. Rabies vaccinations are required by Massachusetts Law for Dogs and Cats. Local clinics are held 4 times a month at the local Petco. Both Nashua and Leominster hold clinics on a weekly basis. Call "Luv My Pet at 508-481-0580 for their schedule. Another option is our annual Rabies Clinic held in March at the West Townsend Fire Station. Call the Nashoba Board of Health for the date and time.

As the economy gets tighter, more pets will be left without families and/or homes. If I can be of any assistance, or if you know someone who might need help with their animals, please don't hesitate to contact me.

Respectfully Submitted,  
Mary L Letourneau, *Animal Control Officer*

## **PLANNING BOARD**

During 2011 the Planning Board signed three plans showing 3 new lots.

The Board brought two amendments to the Zoning Bylaw before the 2011 Annual Town Meeting. The first was to allow drive up food service by special permit in Residential/Commercial District B. The bylaw was approved. The second Zoning amendment was to allow the manufacture and sale of wind or photovoltaic energy systems in the Industrial District. This bylaw was also approved.

The Planning Board applied for and the Town received a District Local Technical Assistance Grant from the Montachusett Regional Planning Agency (MRPC) to formulate an Economic Development Plan. The Sustainable Economic Development Committee was established in early 2011 and they, along with Chris Ryan, the Land Use Agent, worked with MRPC to complete the plan in late November.

The Board and the Selectmen brought an article to accept the Daley Drive to the Annual Town Meeting for a second time. The article passed and the Town obtained

the required easements within the 120-day limit for recording. Daley Drive has now been accepted as a Town Road.

In September Chris Ryan resigned as Land Use Agent to take a job as head Planner for Benton County Arkansas. We would like to thank Chris for his hard work and dedication as Land Use Agent.

In December 2011 Mark Archambault was hired as Land Use Agent. We look forward to working with him during the coming year.

Respectfully submitted,  
James Hargraves, *Chairman*  
Alan W. Pease, *Clerk*  
Jean Lindquist, *Executive Secretary*  
Wayne A. Stacy  
Andrew Leonard

## CONSERVATION COMMISSION

The Ashby Conservation Commission is a five member board appointed to 3-year overlapping terms by the Board of Selectmen under Chapter 40 of the Massachusetts General Laws. The Commission is entrusted with the stewardship of conservation land within the Town and addresses natural resource issues of the town and region.

Empowered to administer the State Wetland Protection Act (M.G.L. Chapter 131, section 40), and the Rivers Protection Law, the Commissioners review numerous projects that fall within their jurisdiction. After review, Orders of conditions are issued to applicants. These are intended to protect the natural resource interests of the community.

In general, anyone who intends to alter wetland areas, land within 100 feet of any wetland or within 200 feet of any stream must apply to the Conservation Commission prior to such activity. This application is done through written wetland application forms available from the DEP. In each case a public hearing is held and site inspection made before decision is rendered. In all cases State Regulations, and in some cases Federal Regulations, are the determining factors in that decision. This information is available to you on line at:

<http://www.state.ma.us/legis/laws/mgl/gl-131-toc.htm>

In most instances, the Commission will conduct a visit to the project site. These walks provided informational opportunities for the landowner with suggestions as to how best they protect important aspects of their property. Also, preconstruction visits are arranged with builders and project managers, while other visits involved



following up on complaints received from the citizenry. Forest Cutting Plans are also reviewed by the Commission. Additionally, the Commission annually monitors and or manages Town held Article 97 and Conservation Restriction lands.

Wetlands play a critical role in preserving the town's quantity and quality of groundwater, water storage to aid in flood control, and supporting habitat for diverse plants and animals. The Commission continues with diligence to protect our wetlands according to regulations.

The Ashby Conservation Commission held 24 public meetings under the MA Wetlands Protection Act and acted on Notices of Intent applications, Requests for Determination of Applicability, Requests for Extensions. Enforcement Orders were issued to violators to stop un-permitted work in or near wetlands.

The Commission generally conducts a public meeting the first and third Wednesday of each month at the Town Hall beginning at 7:30 P.M. Project applicants should please contact the Conservation Office to confirm meeting dates and locations and deadlines for submission of applications/filings.

The Commission has a "Tip Line" on the Ashby Website. This is designed to assist citizens who wish to remain anonymous but may have a concern regarding unauthorized activity being conducted within a wetland resource area. The Commission will investigate the complaint and, if determined to be valid, take the necessary action to resolve the problem.

Members of the Commission are contributing participants in managements committees for properties such as the Mt. Watatic Reservation and Blood Hill Conservation Area. The Commission has also actively assisted the Nashua River Watershed Association with Forest Legacy projects, some completed and other completions pending.

The Commission maintains a cooperative working relationship with all boards, agencies, and officers within the town as well as those of the region and the Commonwealth.

The Chair wishes to acknowledge the dedicated work of all the Commissioners for their continued efforts that are of so much value in protecting Ashby's wetlands resources and open space. All present members hold certification in Fundamentals for Conservation Commissioners, while the Commission maintains membership in the Massachusetts Association of Conservation Commissions, while some commissioners have acquired the Advanced Certification status awarded by the Association.

Ashby's Commission members are as follows:

Robert Leary - *Vice Chair*

Roberta Flashman - *Secretary*

Cathy Kristofferson - *Treasurer*

Tim Bauman - *Chair*

Presently there is one vacant seat

## CEMETERY COMMISSION

The Cemetery Commission is responsible for the care and management of all public burial grounds in the town. The commission meets periodically throughout the year to discuss and plan cemetery operations. When the need arises for a meeting, time and date are posted at town hall.

Last year the Commission removed and had the stumps ground on the remaining ash trees to the right of the gates at Glenwood cemetery. We then began moving the granite posts out away from two new magnolias and three new maple trees which replaced the old ashes. Thanks to resident Ron Murray for volunteering his time and equipment to help relocate the posts. The rails will be repainted, fitted with new hardware, and re-installed prior to the upcoming Memorial Day.

This past year we operated with two cemetery workers rather than three. The impact of this has been that some of the projects we had hoped to accomplish (shed maintenance, roadway grading, and tree work amongst them) had to take a back seat to regular mowing, trimming and burial duties. We did however run a surplus in our wages a little over \$2500.00 so there may be room for an additional part time worker this summer to allow us to tackle some of these other projects. We will assess this in the spring as we begin regular operations. Anyone interested in working in the Cemeteries should contact the commission.

As the new section of Glenwood Cemetery sees more and more use the need for at least a main avenue of gravel has become very apparent. The mud that develops in the spring or in heavy rain has already begun to cause problems. Creating this roadway will be our priority until it is completed and we will be working to have ground broken this spring.

The Commission continues to have an open seat and encourages anyone interested to contact us for more information on being appointed to serve as a Commissioner.

As always, our thanks to all the people of Ashby and everyone who visits the cemeteries for your interest and involvement, it is greatly appreciated.

Respectfully submitted,

Daniel Harju  
John Mark Tiilikkala

## NASHOBA ASSOCIATED BOARDS OF HEALTH

Nashoba Associated Boards of Health continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in Ashby. In 2011 particular efforts were made to respond to continued demands in the Environmental Division while adjusting to changes in the Nursing Division created by national trends in health care. In addition to the day to day public health work Nashoba provides Ashby with the following services.

- Maintaining Nashoba's internet web site to provide information for the public. (See [nashoba.org](http://nashoba.org))
- Through our involvement in the Bioterrorism Regional Coalition we are keeping the Ashby Board of Health up-to date on matters of emergency preparedness planning.
- Response to health related impacts of beavers through coordination with the local Board of Health in the issuance of the necessary permits.
- Providing stepped-up enforcement of public health laws through the use of the Housing Court system.

We look forward to continuing our work with Ashby's Board of Health. Included in highlights of 2011 are the following:

- Through membership in the Association, Ashby benefited from the services of the Nashoba staff including: Registered Sanitarians, Certified Health Officers, Registered Nurses, Registered Physical & Occupational Therapists, Licensed Social Workers, Nutritionists, Certified Home Health Aides, and Registered Dental Hygienists.
- Reviewed 23 Title 5 state mandated private Septic System Inspections for Ashby Board of Health. Received, reviewed, and filed these state mandated (but unfunded) Title 5 inspections. Corresponded with inspectors regarding deficiencies; referred deficient inspections to Ashby Board of Health for enforcement action.

By the Ashby Board of Health's continued participation in the Association you can shape your future local public health programs and share in the benefits of quality service at a reasonable cost!

## TOWN OF ASHBY

### Environmental Health Department

#### Environmental Information Responses Ashby Office (days) 124

The Nashoba sanitarian is available for the public twice a week at the Ashby Board of Health Office. *(This does not reflect the daily calls handled by the secretarial Staff at the Nashoba office in Ayer.)*

#### Food Service Licenses & Inspections 6

Nashoba annually mails out and receives application from both restaurants and retail food businesses. Licenses are renewed for existing facilities. Plans are submitted and reviewed prior to initial licensing. All licensees are inspected at a minimum twice a year. Where deficiencies are found, a re-inspection is scheduled to insure compliance. When a complaint from the public is received an inspection is also conducted. During this inspection health factors of food handlers is also investigated, and where appropriate medical consultation and laboratory testing may be required.

#### Beach/Camp Inspections 8

Camps are inspected at least annually at opening for compliance with State Sanitary Code, Chapter IV, 105CMR430.00. Public swimming beaches are sampled for water quality every week during the summer and more often if a problem is suspected.

#### Housing & Nuisance Investigations 36

Nashoba, as agent for the Ashby Board of Health, inspects dwellings for conformance with State Sanitary Code, 105 CMR 410.00, issues orders for correction, and re-inspect for compliance. Similarly, complaints from residents concerning unsanitary conditions or pollution events are investigated.

#### Septic System Test Applications 15

Applications from residents proposing to build or upgrade a septic system are accepted, a file created, and testing dates are coordinated with the applicants engineer.

#### Septic System Lot Tests 61

Nashoba sanitarian witnesses soil evaluations, deep hole tests, and, usually on a separate date, percolation tests conducted by the applicant's engineer which serve as the basis of the design of the septic system.

#### Septic System Plan Applications 21

Detailed plans created by engineers hired by residents proposing to build or upgrade a septic system are received, filed, and routed to the Nashoba sanitarian for review.

<b>Septic System Plan Reviews</b>	<b>39</b>
Engineered plans are reviewed according to state code, Title 5, and local Board of Health regulations and review forms are created and sent to engineer for revision. Subsequent re-submittals by the engineer are also reviewed.	
<b>Septic System Permit Applications (new lots)</b>	<b>8</b>
<b>Septic System Permit Applications (upgrades)</b>	<b>16</b>
Applicants' approved plan submittals and Board of Health requirements are incorporated into a permit to construct the septic system.	
<b>Septic System Inspections</b>	<b>62</b>
Nashoba Sanitarian is called to construction sites at various phases of construction to witness & verify that system is built according to plans.	
<b>Septic System Consultations</b>	<b>79</b>
During all phases of application, design, and construction the Nashoba Sanitarian is called upon for legal details and interpretation.	
<b>Well Permits</b>	<b>14</b>
<b>Water Quality/Well Consultations</b>	<b>51</b>
Private wells are regulated solely by local Board of Health regulations. The Nashoba Sanitarian assist the BOH by reviewing well plans, securing well water samples, and interpreting water quality test results.	
<b>Rabies Clinics - Animals Immunized</b>	<b>22</b>
Nashoba arranges for local clinics with cooperating veterinarians, arranging for dates and location, placing ads in local newspapers, and sending home flyers through local schools. In addition, since the recent raccoon rabies epizootic Nashoba has arranged for delivery of over 500 animal specimens to the State lab in Boston for analysis and has counseled possible exposure victims to seek medical assistance.	
<b>Nashoba Nursing Service &amp; Hospice</b>	
<i>Home Health</i>	
<b>Nursing Visits</b>	<b>243</b>
Nashoba's Certified Home Health Registered Nurses visits provide skilled services to patients in their home under physician's orders. These services include assess-	

ment of physical, psychological, and nutritional needs. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24 hour basis, catheter care, case management and referral to other services as needed.

**Home Health Aide Visits** 28  
Nashoba's Certified Home Care Aides provide assistance with daily activities of daily living including bathing dressing, exercises and meal preparation.

**Rehabilitative Therapy Visit** 173  
Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

**Clinics**

**Local Well Adult, Support Groups, & Other Clinic Visits** 124  
Visits include well adult clinics, and immunization, cholesterol exercise, mental health and bereavement clinics.

Number of patients that attended Flu Clinics held in Ashby 70  
Number of patients whom attended Well Adult Clinics from Ashby 51

**Communicable Disease**

*Communicable Disease Reporting & Control*

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Nashoba's Nursing Service & Environmental Health Department work together to meet the local Board of Health's responsibilities under the law to do the following:

- Investigate and control the spread of communicable diseases within Ashby (MGL Chap111, Sec 6, 7, and 92-116). Nashoba works with the Massachusetts Department of Public Health (MDPH) in this area.
- Receive and process reports from physicians concerning cases of diseases "dangerous to the public health" as defined by MDPH (MGL Chap111, Sec6)
- Notify MDPH Division of Epidemiology and Immunization within 24 hours of receiving notice of any case "dangerous to the public health".
- Receive reports and undertake follow-up as necessary regarding certain food borne and waterborne diseases and diseases being monitored by the MDPH.

- Receives reports, investigates and conducts follow-up on all incidences involving positive rabies results.

Number of Communicable Disease cases Investigated 10

Communicable Disease Number of Cases

- Giardiasis 1
- Hepatitis B (probable) 1
- Hepatitis C 2
- Lyme’s Disease 3
- Meningococcal Disease 1
- Salmonella 1
- Shiga toxin producing organism 1

**Health Promotion**

Nursing visits 4

**Dental Health Department**

**Examination, Cleaning & Fluoride - Grades K, 2 & 4**

Nashoba’s Registered Dental Hygienists, operating out of the school nurse’s office and records, provide these services to those children whose parents have given written consent.

Students Eligible	105
Students Participating	66
Referred to Dentist	15

**Instruction - Grades K, 1 & 5**

Nashoba’s Registered Dental Hygienists also provide classroom instruction of cleaning and maintaining health teeth to all children in these grades.

Number of Programs	6
Students Participating	81

**ASHBY BOARD OF HEALTH**

The Board of Health meets on the 2nd and 4th Wednesdays of each month in our office on the first floor of Town Hall. Board members in 2011 were Scott Carpenter, Scott Leclerc, and Cedwyn Morgan. Scott Carpenter resigned at the end of the year, and we thank him for his service. The Board’s agent is Rick Metcalf of the Nashoba Associated Boards of Health.

Septic system permitting consisted mostly of repairs to existing systems, reflecting the slow housing market. A few new systems were permitted. Refer to the Nashoba annual report for a statistical review. Discussions and analysis were performed for design flows for a proposed residential rehabilitation facility at the former Shackleton campus on Spring Hill, and agreement was reached with the proponent regarding design flows.

The Board continues to oversee groundwater and landfill gas monitoring at the closed landfill on Greenville Road. Results have showed no impacts of significance. Monitoring is performed by Town Engineer Paul Bergquist. The landfill was mowed in late fall by a local contractor.

Other Board responsibilities have included food service inspections, waste transporter permitting, tobacco license permitting, all of which proceeded without significant incident in 2011. The DEP became involved with water supply permitting for the Legion Hall during 2011. The Town Administrator has assumed coordination responsibility for that project.

The town hall septic was connected to the system serving Ashby Elementary School in the summer of 2011. The work was completed after a public bid process through the Board. We thank former Board member Bruce Adams for his continued assistance in managing the project.

Respectfully submitted,  
Cedwyn Morgan, *Member*

## BUILDING COMMISSIONER

The building department has issued 83 permits in 2011. The following is a summary of the year's activities.

### PERMITS

New Homes	4
Garages	2
Barns & Sheds	4
Remodel, repair and additions	37
Wood & Pellet Stoves & Chimneys	21
Pools	3
Demolition	3
Solar Panels	2
Commercial	5
Annual Inspections	2
TOTAL PERMITS	83



Total Permit Fee Revenue	\$17,398.00
Total Value of Work	\$2,195,195.84

This is 20 permits more than 2010 and \$5,183.00 in extra permit fees for the town.

Respectively Submitted  
Peter Niall, *Building Commissioner*

## ELECTRICAL DEPARTMENT

Wiring Permits for 2011 have been on the light side with permits ranging from re-modeling, alarms, new construction and inspections on abandoned properties plus inspections for Unitil and the Fire Department.

Permits pulled for 2011 = 62 for total revenue of \$2,670.00  
Inspections for the year = 135, this includes rollover permits for 2010.  
Number of inspections for Unitil for meter turn on = 10  
Inspections for the Fire Department = 4

Respectfully submitted,  
Paul Lessard, *Wiring Inspector*

## PLUMBING AND GAS INSPECTOR

Number of permits for the year 2011	49
Plumbing Permits	23
Gas Permits	26
Number of inspections	55
Total revenue generated	\$2295.00

Respectfully submitted,  
Richard Kapenas, *Plumbing and Gas Inspector*

## COUNCIL ON AGING

### **Our Mission Statement:**

The mission of the Ashby Council on Aging is to enhance the quality of life for Ashby senior citizens and to promote healthy, successful aging.

The Ashby COA provides outreach visits and assessments, meals on wheels, blood pressure clinics, Friendly Visitor program, assistance with yard clean-up (Chore Corps), rides to medical appointments (Angels on Wheels), welfare checks during extended power outages for seniors living alone or at-risk (Safe Seniors Program), Sand for Seniors, medical equipment loan, inter-age activities, quarterly newsletter plus information and referral for Ashby seniors and caregivers. Assistance with application for financial programs is also available including Fuel Assistance and SNAP food stamps. Please call the office at (978) 386-2424 ext. 27 or drop by the office at the 3rd floor of Town Hall. Office hours are Wednesdays 9 a.m. – 3 p.m.

The COA Supports:

- Nashoba Nursing Services (800) 698-3307 provides Health Clinics at the American Legion Hall
- Montachusett Home Care Corporation (800) 734-7312 provides plans of care that enable elders to live at home
- SHINE (Serving the Health Information Needs of Elders) (800) 410-5288 provides free health insurance information, assistance and counseling to Medicare beneficiaries and their caregivers
- Montachusett Opportunity Council - Volunteers deliver hot lunches through the Meals on Wheels program on Monday through Friday with frozen meals available for weekends.
- MART Shuttle Service is available Monday through Friday for medical appointments and shopping. Call Jennifer Collins (978) 386-2501 ext. 11 by 2:30 p.m. the day before travel.
- File of Life magnets are free for all seniors in town and available at the COA office or they can be mailed to you. Please call the office at (978) 386-2424 ext. 27.

New Programs include:

- Ashby Amblers Walking Group – meets Wednesday mornings at 9 a.m. in the Legion parking lot during good weather
- Needlework Group – meets second Wednesday at 10:30 a.m. at the COA office
- Games/Cards – on the first and third Wednesday at 9 a.m. – noon at the COA office

This past year we lost a good friend and long-time member of the Council on Aging when Rosemary Wayrynen passed away suddenly on June 3rd. Rosemary was a loyal and dedicated worker on behalf of Ashby seniors and a gracious and friendly presence at COA meetings. Her years of service were very much appreciated and she will be sorely missed.

The Council offers it's sincere thanks to the American Legion Post #361 for the generous use of their hall.

The Council on Aging meets on the second Tuesday of each month at 3:30 p.m. in the COA office on the 3rd floor of the Lyman Building. Meetings are open to the public.

Respectfully submitted,  
 Kathryn Becker, *Director*  
 Linda Stacy, *Chairperson*  
 Oliver Mutch, *Treasurer*  
 Nancy Catalini, *Secretary*  
 Lee Mikkola  
 Faith Anttila  
 Jan Miller  
 Johanna Grutchfield  
 Elsie Fredrickson, *Alternate*  
 Patricia Wayrynen, *Alternate*

### ASHBY CULTURAL COUNCIL

The Ashby Cultural Council is a committee of at least 5 members appointed by the Board of Selectmen to serve three-year terms. The primary responsibility of the Council is to disburse funds received from the Massachusetts Cultural Council for the Arts whose purpose is: “to support public programs that promote access, education, diversity and excellence in the arts, humanities and interpretive sciences in communities across the Commonwealth.”

The Massachusetts Cultural Council granted the allotment of \$3870 for the year 2012. The Ashby Cultural Council had \$42 of unencumbered MCC monies available. The Council members met on Nov. 31, 2011 and voted to allocate a total of \$3912 toward the approved applications. Twenty-one grant applications were received requesting funding of \$10,237. Thirteen applications were approved and funded in the amount of \$3912.

The approved requests and amounts to be disbursed for 2012 are:

Peter McNeany	Tiajuana Brass - Island/Latin Music Concert	\$900
Roger Tincknell	Family Music Concert	350
John Porcino	Top of the Morning! Irish Stories, Songs & Music	325
Hawthorne Brook MS	Animal Adventures	137
Hawthorne Brook MS	Myth Masters	220
Hawthorne Brook MS	Now Hear This: Sound of Silence	215

Hawthorne Brook MS	A Knights Tale	135
Project Graduation	David Hall – Magician	100
NMRHS		
Project Graduation	Caricature Artists	300
NMRHS		
LaBollita/Higgins-Steele	Awaken Your Color Spirit/Dye Workshop	350
Friends of the Ashby Library	Music & Movement concert	250
Friends of the Ashby Library	Lizards in the Hayloft concert	430
Ashby Elementary School	Worcester Art Museum field trip	200
		Total = \$3,912

Cultural Council members are: Kathryn Becker, Chairperson; Sandra Schippers, Treasurer; Joanne Boudreau, Secretary; Katherine Stanwood, Publicist; Ann-Marie LaBollita, Frances Steffian, and Faith Anttila.

Respectfully submitted,  
Kathryn Becker, *Chairperson*

### **ASHBY FREE PUBLIC LIBRARY BOARD OF TRUSTEES**

Mission Statement: It is the mission of The Ashby Free Public Library (AFPL) to provide free and equal access to meet the informational, education, and cultural needs of the community in order to support lifelong learning.

Trustees remain committed to maintaining certification of the library, which means meeting the budget requirements of the Massachusetts Board of Library Commissioners (MBLC). With continued certification, the library is eligible for grants and programs offered through MBLC. The library has been recertified for 2012. Library hours have been maintained at 24 per week with the exception of the summer months, when it is closed on Saturdays.

The Library Director's pay was increased to be commensurate with other Town Hall employees, but is still below median pay for Library Directors at similar-sized towns. Library Assistants' wages were increased by 2% by the Town Administrator.

The library was power washed and stained in the spring. The oil budget for the library was exceeded last year due to the extreme winter weather. A significant savings in electricity was realized when an electric fan for the furnace system was repaired. A freeze alarm was installed to warn when freezing temperatures and electrical outages might damage water pipes. The Board is looking into adding in-

sulation to the older portion of the building. A mailbox was installed outside of the library, allowing for mail to be delivered directly to the building.

Unfortunately, the total amount the BOT was able to award in scholarships was down, due largely to the downturn in the economy.

The second Edwin Chapman Service Award was awarded to Maureen Davi for her many years of service to the library as a Trustee, and for her tireless work leading the library expansion project. The Award was presented at the very successful AFPL Friends Volunteer Appreciation Night in early December.

The AFPL Friends group hosted another very successful Pumpkin Festival this year, which allowed them to expand the services to patrons of the library. The Board is extremely grateful to them, and to every individual who volunteers for the library. Your dedication and commitment are what make the library such an important part of the community. Finally, the library would not function as well as it does without the hard working and devoted professional staff: Library Director Mary Murtland continues to keep the library's best interests in mind, and has talented help from her assistants Jeanie Lindquist, Angela Lopez and Christine Ewald.

Respectfully submitted,  
Martha Morgan, *Secretary*

Current Trustees are: John Mickola, Chair; Michelle Thomas, Vice-Chair, Martha Morgan, Secretary; Doug Leab, Treasurer; Dwight Horan, Dave Jordan, Mary O'Friel, Anne Manney, and Hanae Olmstead.

## **LIBRARY DIRECTOR**

The Ashby Free Public Library is continuing to grow and thrive. The enthusiastic support of many people has helped the library become a vibrant community resource for people of all ages and interests. Our collaboration with the AFPL Board of Trustees continues to provide the library with encouragement and direction.

Ongoing popular programs at the library include – a weekly pre-school story and craft time, a weekly knitting group, and a monthly adult book group. In addition the Library has hosted 15 programs for children and adults and provided meeting space for a number of community organizations. The Summer Reading program continues to be popular among children, teens and now includes adults. A special thanks to the Ashby Cultural Council for the many programs they funded that were hosted at the library.

We are grateful to have received two Kindle e-readers from an anonymous donor. The two new Kindles have encouraged our patrons to enjoy reading a book

using a “new” technology. Our continued membership in C/WMARS provides patrons access to a wide variety of e-books and other materials from across the state.

The AFPL Fund continues to be a great resource for the library. This year the organization provided the funds for a number of needed library improvements. These include staining the building, purchasing two new bookcases, repairing the stained glass above the Main Street entrance, repairing the library’s grandfather clock, and the Summer Reading Program Kick-off event. We would like to thank the Fund’s Board of Directors and the many people who show their support for the library by contributing to the AFPL Fund.

We would also like to thank the many library volunteers that participate in the Friends of the Ashby Free Public Library, the Senior Tax Work-off Program, and the Teen Laptop Scholarship Program. Through their community service, these people provide the library with time, talent, and financial assistance that is needed and appreciated. For example, the success of the Ashby Pumpkin Festival, organized by the Friends of the Ashby Free Public Library, has provided Museum Passes, support for the Summer Reading Program, and Children’s Programs. Additionally, the volunteers in both the Senior Tax Work –off Program and the Teen Laptop Scholarship Program provide the much needed work hours essential to keep the library working effectively within its budget.

For the past five years the Library has successfully sponsored the Teen Laptop Scholarship Program. This year the teens provided over 600 hours of work to the library. Unfortunately, our source of refurbished computers will be ending in the spring of 2012 and the program will be coming to an end. To replace this much needed resource, we will be asking the town to support the creation of a Library Page position.

Circulation Statistics for 2011:

Adult and Young Adult Books – 6,051, Juvenile Books – 5,084, Audio Books – 1,010  
DVDs and Videos – 4,712, Magazines – 193, CDs, Software and Games – 280,  
Museum Passes - 84, E-Reader – 15

Total Circulation – 17,429 items

Interlibrary Loans sent to other libraries in FY2011 = 3249 (Increased 1.6% from FY2010)

Interlibrary Loans received from other libraries in FY2011 = 3174 (Increased 2.5% from FY2010)

Respectfully submitted,  
Mary E. Murtland, *Library Director*

## PARKS DEPARTMENT

The Parks Department runs on a shoe string budget but is able to get it done with the help of many groups.

The Boy Scouts continue to turn out more Eagle Scouts than most towns, which helps the parks department in many ways. The latest project was the bandstand on the common which was repaired, painted and parts being completely redone to make it safe for the Wednesday night band concerts.

The biggest event each year is the traditional Bonfire. People are able to come, enjoy the night with their Families and it doesn't really cost a lot. It's not an easy task to continue to build it a foot higher each year when your over 40 feet tall now. Thank you to the Fire Chief, Bill Seymour and his department that donate their time to build it each year. Jaco company Jack Lemieur and son in law Sean that puts the pallet on the pile, Elmer Fitzgerald that picks the right pallets to be on the pile and the pallet companies that donate all the pallets each year. To the Masons that continue to sever the Best Chicken Dinner at the event.

Ashby Little League continues to make improvements to the fields each year and brings the ball fields to life every spring. Plan to spend a spring day at the ball park and take in as many as 4 games that are going on at one time, great to see.

Stephanie Lammi continues to do an outstanding job in maintaining the common and Allen field. It's a lot of grass to keep up with.

To Alan Murray and Sons thank you for supplying rubbish removal for Allen field for all the events.

The Parks Department would like to thank all of those who donate time to keep the parks clean and to the Highway Department that is always ready to help out.

Just a reminder for those that take their dogs to the park please clean up after them. We don't have a full time employee that can take care of it. I know the animals need a place to run but our kids need a clean place to play. Please keep this in mind.

Submitted by:

Peter McMurray

Stephanie Lammi

Tom Hourihan