

**ANNUAL  
REPORTS**

**For the year  
2012**



**TOWN OF ASHBY  
MASSACHUSETTS**

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**The Town of Ashby web site:  
[www.ci.ashby.ma.us](http://www.ci.ashby.ma.us)**

<b>Available Funds</b>	Free cash, reserves, and unexpected balances available for appropriation.
<b>Chapter 90</b>	General Law which provides for contributions by the State for construction and maintenance of certain town road; usually roads leading from one town to another.
<b>Cherry Sheet</b>	Details of State and County charges and reimbursements used in determining the tax rate; known as “Cherry Sheet” due to color of the paper originally used.
<b>Estimated Receipts</b>	Estimate of miscellaneous receipts based on previous year’s receipts deducted by the Assessors from gross amount to be raised by taxation.
<b>Free Cash</b>	Amount certified by the Department of Revenue determined by any excess revenue and unexpended appropriations of the prior year.
<b>Matching Funds</b>	Amount made available by special State and Federal acts to supplement local appropriations for specific types of projects.
<b>Provision for Abatements &amp; Exemptions (formerly OVERLAY)</b>	Amount raised by Assessors for purpose of creating a fund to cover abatements granted.
<b>Provision for Abatements &amp; Exemptions Surplus (formerly Overlay Surplus)</b>	Excess determined by the Assessors (exceeding tax balance for that year) which may be voted for extra-ordinary or unforeseen purposes.
<b>Reserve Fund</b>	Amount appropriated for unforeseen or emergency purposes, controlled exclusively by the Finance Committee.



## BOARD OF SELECTMEN

It has been a year that we thought things would get better. The problem is the cost to run the Town continues to go up and the amount of money that is available seems to get smaller, as it has to run our own households.

The Board wants to thank Joe Casey for his years of service to the Town. His dedication and his knowledge on issues helped us all get a better understanding of certain situations that came before the Board.

We all remember the Ice Storm of 2008 and the costs that we all incurred! Well the good news is that we received the final money that the state had promised us. That money will be put to good use.

The Ashby Elementary School project was finished during the summer of 2012. The students were able to return back home to Ashby after one year in Townsend. The children came back to a refurbished building. Now we will be working out the details for paying for the roof, windows and doors moving forward for the next 5 years. Many thanks to Oscar and his crew that clean and maintain the school buildings everyday! They spruced up the classrooms with paint, new floors and a lot of hard work so the students came back to great looking classrooms.

Doug Briggs, Town Administrator for Ashby and Ashburnham, worked through most of 2012. Doug brought great ideas and a wealth of knowledge to the job. Doug decided to continue his work only in Ashburnham. We want to thank him for his time in Ashby and all the help that he gave us. We wish him the best.

Budgets once again will be tight. The Department Heads continue to work their magic to stay within their budgets. The Board would like to thank the Police Department, Fire Department and Highway Department that work hard to protect each and every one of us every day.

The Board would also like to recognize all the volunteers, elected officials and employees of the town who work every day to solve the smallest or the largest issues the Town faces. To those that have retired from positions on town boards and committees, we want to thank you for your hard work; your service to the community of Ashby is greatly appreciated. We are always looking for people to fill positions in town and are always hoping for people to volunteer or run for office to help move the town forward.

A special thanks to Jennifer Collins who keeps everything together and moving forward in the Selectman's office.

Respectfully Submitted,  
Peter McMurray, *Chairman*  
Dan Meunier  
Mike McCallum

## FINANCE COMMITTEE

To the Townsfolk of Ashby:

The finance committee held regular meetings on the second and fourth Tuesdays of each month. During the summer months, we switched to a once per month schedule and during budget season we have met more often. Public notices with the agenda items are posted on the bulletin board in front of the town hall. The atmosphere informal to encourage participation by all in attendance. We welcome members of the public to attend and join in our discussion.

The finance committee is the official financial guardian of the town. Because it is difficult for all taxpayers to be completely informed about every aspect of town finances, finance committees are established so a representative group of taxpayers conducts a thorough review of municipal finance questions on behalf of all citizens.

This year the finance committee is now staffed with 2 new members with 4 original members from the previous year.

I am pleased to report that the Finance Committee and Board of Selectmen have held productive working sessions on the town budget. We look forward to working closely with the Board of Selectmen and our new part time Town Administrator this budget season.

The town finances are in good condition with little debt and a well-funded stabilization account. Moving forward, the town can expect to see a formal capital plan implemented to help better anticipate large expenditures.

The town does face challenges in the next few years that require us to pay attention to our financial planning. Town buildings are in need of repair and some are in the process of being repaired. We need to be diligent about funding building maintenance projects to prevent more costly repairs in the future.

The school roof/window project is the largest expense our town has faced in many years. Even with state funding, the money needed to service this debt will consume a significant part of our 2.5% tax increase. For this upcoming budget we will work to be able to manage this debt without major disruption to our taxpayers budget.

As we look to the future, several large school projects in the district (septic, high school) that are the same size and larger than our current school roof/window project. It is critical that we plan now in order to minimize the impact to our tax rate, although it is likely that some impact to the tax rate will be needed to fund these projects. The replacement of the police station looms large in the near future. We encourage residents to participate in meetings held by the town and school district to provide input as these projects are planned.

The goal of the Finance Committee is to work to ensure the credibility and transparency of all town fiscal procedures, continuing to raise the public trust. The minutes and agenda of this committee are posted on the town web site. We hope to keep the citizenry informed and involved in the issues and challenges facing this community.

Respectfully Submitted,  
 Kevin Stetson, *Chair*  
 Joseph Armstrong-Champ  
 Suzanne Caron  
 Lyric Donald  
 Kathleen Panagiotes  
 Lillian Whitney

## BOARD OF ASSESSORS

The Board of Assessors is responsible for the valuation of real estate and personal property subject to taxation. The Registry of Motor Vehicles is responsible for motor vehicle valuations and supplies the data for excise bills. Assessed values for Real and Personal Property are based on “full and fair cash value” as of the January 1st proceeding each fiscal year.

As always, if you have any questions regarding any assessing issues, please feel free to contact Lois Raymond, Administrative Assessor, at 978-386-2427 x15 or by email at [assess@ashbyma.gov](mailto:assess@ashbyma.gov). Office hours are from Monday, Wednesday, Thursday 9:00 AM to 1:00 PM. Friday 9 AM to 12 PM. Wednesday evenings 4:00 PM to 8:00. Tuesdays closed. The Board of Assessors normally meets on the first Wednesday of the month at 7:30 PM.

Respectfully submitted by the Board of Assessors  
 Oliver Mutch, *Chairman*  
 Melissa Coyle, *Member*  
 Charles Perna, *Member*  
 Harald M. Scheid – *Regional Tax Assessor*  
 Lois Raymond – *Administrative Assistant*  
 Linda Couture – *Associate Assessor*

### Fiscal 2012 Assessments and Revenues by Major Property Class

<i>Property Class</i>	<i>Levy Percent</i>	<i>Valuation by Class</i>	<i>Tax Rate</i>	<i>Tax Levy</i>
Residential	94.0712	265,657,772	16.42	4,362,100.62
Open Space	0.0000	-0-	16.42	-0-
Commercial	2.8149	7,949,167	16.42	130,525.32
Industrial	0.25	714,600	16.42	11,733.73
Personal Prop	2.8609	8,079,285	16.42	132,661.86
TOTALS	100.0000	282,411,824	16.42	4,637,021.53

### Prior Valuation and Tax History

<i>Fiscal Year</i>	<i>Tax Rate</i>	<i>Total Valuation</i>	<i>Accounts</i>	<i>Tax Levy</i>
2012	16.42	282,400,824	1,752	4,637,022
2011	14.90	302,321,755	1,752	4,504,594
2010	13.64	319,193,905	1,826	4,353,805
2009	11.96	351,803,275	1,836	4,203,690
2008	11.53	350,386,764	1,831	4,039,959
2007	11.70	350,003,100	1,813	4,095,036
2006	10.64	338,987,900	1,769	3,606,831
2005	11.81	294,241,300	1,757	3,474,990
2004	13.49	253,655,200	1,759	3,419,272

### Fiscal Year 2012 Abstract of Assessments

<i>Prop Class Code/Description</i>	<i>Accts</i>	<i>Class Valuation</i>	<i>Average Value</i>
012 - 043 Mixed Use Properties	16	18,825,388	1,176,587
101 Residential Single Family	1077	228,627,100	212,281
102 Residential Condominiums	0	-0-	-0-
104 Residential Two Family	12	2,665,500	222,125
105 Residential Three Family	2	673,000	336,500
Miscellaneous Residential	14	1,889,200	134,943
111 - 125 Apartments	1	228,900	228,900
130 - 132, 106 Vacant Land	361	15,570,600	43,132
200 - 231 Open Space	0	-0-	-0-
300 - 393 Commercial	21	4,019,900	191,424
400 - 442 Industrial	4	714,600	178,650
501 - 508 Personal Property	130	8,079,285	62,148
600-821 Chapter 61, 61A, 61B	114	1,107,351	9,714
<b>TOTALS</b>	<b>1752</b>	<b>282,400,824</b>	

### Assessors' Account for Exemptions and Abatements

<i>Description</i>	<i>FY2012</i>	<i>FY2011</i>	<i>FY2010</i>	<i>FY2009</i>	<i>FY2008</i>
Assessors' Overlay	63,902.05	125,570.42	65,163.76	66,403.52	56,359.69
Charges to 6/30/12	37,748.91	33,819.56	52,152.74	54,642.18	37,504.20
Balance	26,153.14	91,750.86	13,011.02	11,761.34	18,855.49

### New Growth Revenue

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Fiscal Year	New Revenues
2012	18,369
2011	68,548
2010	21,487
2009	49,051
2008	39,192
2007	61,399
2006	71,272
2005	127,888

### TREASURER

As of December 31, 2012 available cash was equal to \$550,776.27 and a total of \$2,254.97 was earned in interest from the general fund accounts.

The sum of \$15,135.56 was collected in tax title receipts and foreclosure redemptions.

The following trust fund balances as of December 31, 2012 are:

John Forbes Memorial Clock Fund	\$ 1,291.63
School Funds	
Jesse Foster	\$ 1,073.21
Samuel P. Gates	\$ 21,426.13
Sumner Taylor	\$ 2,833.23
Cemetery Funds	
Sale of Lots	\$ 35,185.91
Perpetual Care	\$ 97,119.57
Rosanna Robbins	\$ 92,134.82
Open Space Acquisition Fund	\$ 19,197.27
Federal Forfeiture Fund	\$ 1,929.87
Stabilization Fund	\$698,275.86
Police-Law Enforcement Trust	\$ 482.78
Library Trust Funds	\$313,865.55
Memorial Trusts	\$ 9,674.70

The Town currently has no long-term borrowing.

Respectfully submitted,  
Kate E. Stacy, *Treasurer*

## REPORT OF THE COLLECTOR

Thank you for your votes of support and the opportunity to serve a third term! This year's focus has been cleaning house, with an emphasis on inventories of attic records and identifying which documents must be kept permanently vs. when each of the remaining documents are eligible to be destroyed. Nothing can be shredded without advance approval based on the retention requirements from the Secretary of State, Municipal Records Retention Manual. I appreciate the many hours of shredding help from our Senior Tax Work-off Program!

### TAX BILLING

Tax bills are mailed to addresses provided by the Assessors and the Registry of Motor Vehicles. By law, a taxpayer is responsible for payment even if the bill is not received. Payments post effective the date of payment receipt, not the postmark date. Information regarding abatements and important deadlines are printed on each tax bill. If you require further assistance, please call me at 978-386-2427, ext13; we can visit during my walk-in hours or arrange a special appointment time. In the event of my absence, the Town Clerk staff is fully bonded to accept tax payments and provide stamped receipts on my behalf.

### ABATEMENTS & DELINQUENT ACCOUNTS

My charge to collect a tax continues until the tax is either paid in full or abated. All valuation questions and abatement/exemption applications are handled by the Assessor's Office. The deadline for filing real estate and personal property abatements is by February 1st each year. Delinquent real estate taxes eventually become subject to the tax taking process: a public notice of taking is posted in a local newspaper and two public places, a lien is recorded to secure the town's interest, and the unpaid balances transfer to the Treasurer where payment is made or foreclosure proceedings commence at the earliest date allowed by law. Ignoring an Excise bill will eventually prohibit your vehicle registration and license renewal at the registry. If you transfer or sell your vehicle, or if you receive a bill for a vehicle you no longer own, please contact the Assessor's Office to discuss the required paperwork and your eligibility for an abatement.

Unpaid Real Estate tax recorded as TAX TITLE as of December 31st. Unpaid taxes, interest and fees transfer to the Treasurer's books for further collection.

**Unpaid Real Estate tax recorded as TAX TITLE as of December 31st. Unpaid taxes, interest and fees transfer to the Treasurer's books for further collection.**

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<i>Year</i>	<i>Added to Existing (#)</i>	<i>New TT Accts (#)</i>	<i>Total Transfer</i>	<i>Rate</i>
2004	25,401 (41)	9,828 (10)	35,230	1.04%
2005- multiple years taken/acct		20,689 (4)	20,689	n/a
2005	11,921 (16)	18,892 (12)	30,813	0.89%
2006	18,026 (17)	4,055 (2)	22,081	0.62%
2007	5,905 (9)	17,322 (13)	23,227	0.57%
2008- lien	86,615 (1)		86,615	n/a
2008	6,416 (7)	22,620 (10)	29,035	0.72%
2009	1,422 (1)	29,311 (14)	30,733	0.74%
2010	20,280 (7)	7,786 (5)	28,066	0.66%
2011	5,170 (4)	19,124 (14)	22,564	0.55%
2012	16,169 (10)	24,012 (12)	40,182	0.89%

**OUTSTANDING RECEIVABLES as of December 31st., 2012**

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<i>Year</i>	<i>Personal Property</i>	<i>Motor Vehicle Excise</i>
2003	13	800
2004	40	1,117
2005	65	1,196
2006	59	1,052
2007	88	2,383
2008	144	2,226
2009	264	1,348
2010	471	1,901
2011	506	3,107
2012	706	10,006

**COMMITMENT COMPARISONS as of December 31st., 2012**

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<i>Year</i>	<i>Real Estate</i>		<i>Personal Property</i>		<i>Motor Vehicle</i>	
FY2002	2,872,843	+151,788	48,919	- 1,861	319,262	+33,342
FY2003	3,019,179	+146,336	44,006	- 4,913	342,219	+22,957
FY2004	3,391,473	+372,294	48,518	+4,512	352,905	+10,686
FY2005	3,432,802	+41,329	46,260	- 2,258	371,114	+18,436
FY2006	3,568,252	+135,450	43,613	- 2,647	364,434	-6,680
FY2007	4,048,330	+480,078	46,699	+3,086	369,800	+5,366
FY2008	3,992,068	-56,262	47,876	+1,177	357,346	-12,454
FY2009	4,138,011	+145,943	69,639	+21,763	336,348	-20,998
FY2010	4,269,305	+131,294	84,499	+14,861	332,827	-3,481
FY2011	4,381,324	+112,019	123,277	+38,778	344,809	+11,982
FY2012	4,506,528	+125,204	132,662	+9,385	340,185	-4,624
FY2013	4,793,840	+287,312	148,779	+16,117	report next year	

Respectfully submitted,  
Beth Ann Scheid



Town of Ashby  
 Combined Balance Sheet All fund Types & Groups  
 June 30, 2012

Assets	General Fund	Special Revenue	Capital Projects	Enterprise Fund	Trust/Agency Funds	Group Total
	Recycler/Transfer					
Cash & Investments	943,087	217,178	30,335	48,713	1,343,596	2,582,909
Cash Variance	454					454
Petty Cash	504					504
Receivables:						
Personal Property Prior	1,997					1,997
Personal Property Current	949					949
Real Estate Prior	996					996
Real Estate Current	77,793					77,793
Provisions for Abatements	(130,915)					(130,915)
Tax Liens Receivable	35,360					35,360
Tax Foreclosures	12,599					12,599
Motor Vehicle Excise Prior	19,522					19,522
Motor Vehicle Excise Current	18,048					18,048
Dept Receivable Ambulance	22,135					22,135
Bettmerms Receivable Title 5		28,494				28,494
Due from Other Governments						
Deferred Revenue Property Tax	49,181					49,181
Deferred Revenue Tax Foreclosure	(12,599)					(12,599)
Deferred Rev. Ambulance	(22,135)					(22,135)
Deferred Rev Motor Vehicle Excise	(37,571)					(37,571)
Deferred Revenue Tax Liens	(35,360)					(35,360)
Deferred Revenue-Due from other Gov		(28,494)				(28,494)
Deferred Revenue Special Assessmnt		217,178	30,335	48,713	1,343,596	2,583,867
<b>Total Assets</b>	<b>944,045</b>	<b>217,178</b>	<b>30,335</b>	<b>48,713</b>	<b>1,343,596</b>	<b>2,583,867</b>

**Town of Ashby  
Combined Balance Sheet All Fund Types & Groups  
June 30, 2012**

<b>Liabilities</b>				
Warrants & Payroll Payable	165,611	7,889	1,093	4,050
Withholdings	(15,036)			
Abandoned Property/Tailings				178,643
Due to Com of MA-Off Duty Details				(15,036)
Due to Com of MA-Firearms				3,048
Agency Due To				(1,991)
				5,226
<b>Total Liabilities</b>	<b>150,575</b>	<b>7,889</b>	<b>1,093</b>	<b>10,333</b>
		<b>0</b>		<b>169,890</b>
<b>Fund Equity</b>				
Reserve for Encumbrances	25,154	209,289		30,335
Reserve for Expenditures	123,462			
Reserve for Special Purposes				264,778
Reserve for Appropriation Deficit				123,462
Reserve for Unprovided Abatements				1,333,262
Unreserved Fund Balance	644,854		47,620	
<b>Total Fund Equity</b>	<b>793,470</b>	<b>209,289</b>	<b>47,620</b>	<b>1,333,262</b>
		<b>30,335</b>		<b>2,413,976</b>
<b>Total Liab. &amp; Fund Equity</b>	<b>944,045</b>	<b>217,178</b>	<b>48,713</b>	<b>1,343,596</b>
		<b>30,335</b>		<b>2,583,867</b>

TOWN OF ASHBY  
 COMBINING BALANCE SHEET - ALL SPECIAL REVENUE FUNDS  
 JUNE 30, 2012

	CDBG 620 FUND	SPECIAL REVENUE	CDBG 580 FUND	TITLE 5 FUND	MEMA/FEMA FUND	CHAPTER 90 FUND	JUNE 30, 2012
<b>ASSETS</b>							
Cash	4,646	188,038	(3,806)	5,510	22,789	1	217,178
Investments, at cost							
Receivables:							
Departmental		28,494					28,494
Due from Other Governments							
<b>TOTAL ASSETS</b>	<b>4,646</b>	<b>216,532</b>	<b>(3,806)</b>	<b>5,510</b>	<b>22,789</b>	<b>1</b>	<b>245,672</b>
<b>LIABILITIES AND FUND EQUITY</b>							
<b>Liabilities:</b>							
Warrants Payable		7,889					7,889
Notes Payable		28,494					28,494
Deferred Revenue - Other Receivables							
<b>Total Liabilities</b>	<b>0</b>	<b>36,383</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>36,383</b>
<b>Fund Equity:</b>							
Fund Balances:	4,646	180,149	(3,806)	5,510	22,789	1	209,289
Reserved for Encumbrances							
Reserved for Expenditures							
Reserved for Special Purposes							
Unreserved:							
Undesignated							
<b>Total Fund Equity</b>	<b>4,646</b>	<b>180,149</b>	<b>(3,806)</b>	<b>5,510</b>	<b>22,789</b>	<b>1</b>	<b>209,289</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>4,646</b>	<b>216,532</b>	<b>(3,806)</b>	<b>5,510</b>	<b>22,789</b>	<b>1</b>	<b>245,672</b>

TOWN OF FASHBY  
 COMBINING BALANCE SHEET - ALL CAPITAL PROJECT FUNDS  
 JUNE 30, 2012

	LANDFILL CLOSURE	LIBRARY	AES ROOF/ WINDOWS	JUNE 30, 2012
<b>ASSETS</b> =====				
Cash	30,276	60		30,335
Investments, at cost				
Amounts for be Provided for				
Payment of Notes				
Payment of Bonds				
Long-term Obligations				
<b>TOTAL ASSETS</b>	<b>30,276</b>	<b>60</b>	<b>0</b>	<b>30,335</b>
=====				
<b>LIABILITIES AND FUND EQUITY</b> =====				
<b>Liabilities:</b>				
Warrants Payable				
Notes Payable				
Deferred Revenue - Other Receivables				
<b>Total Liabilities</b>	<b>0</b>	<b>0</b>		<b>0</b>
=====				
<b>Fund Equity:</b>				
<b>Fund Balances:</b>				
Reserved for Encumbrances	30,276	60		30,335
Reserved for Expenditures				
Unreserved:				
Undesignated				
<b>Total Fund Equity</b>	<b>30,276</b>	<b>60</b>	<b>0</b>	<b>30,335</b>
=====				
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>30,276</b>	<b>60</b>	<b>0</b>	<b>30,335</b>
=====				

TOWN OF ASHBY, MASSACHUSETTS  
ALL TRUST AND AGENCY FUNDS  
JUNE 30, 2012

	NON-EXPENDABLE TRUSTS	NON-EXPENDABLE TRUSTS	OTHER LIB TRUSTS	OTHER TRUSTS	AGENCY	TOTALS (MEMORANDUM) (ONLY) JUNE 30, 2012
<b>ASSETS</b>						
Cash	341,966	115,991	22,861	847,875	14,902	1,343,596
Investments, at cost						
<b>TOTAL ASSETS</b>	<b>341,966</b>	<b>115,991</b>	<b>22,861</b>	<b>847,875</b>	<b>14,902</b>	<b>1,343,596</b>
<b>LIABILITIES AND FUND EQUITY</b>						
<b>Liabilities:</b>						
Warrants Payable					4,050	4,050
Unclaimed Items - Uncashed Checks					3,048	3,048
Abandoned Property/Trailings					(1,991)	(1,991)
Excess on Sales - Land of Low Value					5,226	5,226
Due to Police Officers - Off-Duty Work Details					10,333	10,333
Due to Com of Ma - Fisheries&Wildlife						
Due to Com of Ma - Firearms Records						
Due to Dept Fees						
<b>TOTAL LIABILITIES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,333</b>	<b>10,333</b>
<b>Fund Equity:</b>						
Fund Balances:						
Reserved for Endowments	341,966	115,991	22,861	847,875	4,569	1,333,262
Reserved for Expenditures						
Unreserved:						
Designated						
Undesignated						
<b>TOTAL FUND EQUITY</b>	<b>341,966</b>	<b>115,991</b>	<b>22,861</b>	<b>847,875</b>	<b>4,569</b>	<b>1,333,262</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>341,966</b>	<b>115,991</b>	<b>22,861</b>	<b>847,875</b>	<b>14,902</b>	<b>1,343,596</b>

Town of Ashby  
Statement of Revenue, Budget vs Actual  
July 1, 2011 - June 30, 2012

	BUDGET	ACTUAL	BALANCE Over/(Under) Budget
<b>TAXES</b>			
Personal Property Taxes	132,661.86	131,181.68	(1,480.18)
Real Estate Taxes	4,504,359.67	4,465,434.31	(38,925.36)
Tax Liens Redeemed	0.00	13,000.64	13,000.64
Motor Vehicle Excise	315,800.00	349,444.11	33,644.11
In Lieu of Taxes	5,791.00	5,935.84	144.84
Supplemental Real Estate Tax	0.00	280.85	280.85
Chapter 61 Taxes	0.00	0.00	0.00
<b>Subtotal</b>	<b>4,958,612.53</b>	<b>4,965,277.43</b>	<b>6,664.90</b>
<b>INTEREST</b>			
Interest on Property Tax	12,500.00	13,905.22	1,405.22
Interest on Tax Liens	1,500.00	1,574.83	74.83
Interest on Motor Vehicle	1,500.00	2,622.00	1,122.00
<b>Subtotal Tax Charges and Interest</b>	<b>15,500.00</b>	<b>18,102.05</b>	<b>2,602.05</b>
<b>LICENSES &amp; PERMITS</b>			
Alcoholic Licenses	1,550.00	925.00	(625.00)
Common Victualer	240.00	210.00	(30.00)
Used Car License (II)	300.00	250.00	(50.00)
Junk Licenses (III)	60.00	60.00	0.00
Dog Licenses	2,000.00	2,341.00	341.00
Business Certificates-Sel	150.00	95.00	(55.00)
Business Certificates-TC	0.00	330.00	330.00
Building Permits	10,800.00	24,456.66	13,656.66
Plumbing Permits	3,525.00	3,398.00	(127.00)
Electrical Permits	2,200.00	3,655.00	1,455.00
Nashoba Board of Health	850.00	4,011.00	3,161.00
<b>Subtotal License and Permits</b>	<b>21,675.00</b>	<b>39,731.66</b>	<b>18,056.66</b>

Town of Ashby  
 Statement of Revenue, Budget vs Actual  
 July 1, 2011 - June 30, 2012

	BUDGET	ACTUAL	BALANCE Over/(Under) Budget
<b>FEES</b>			
<i>Selectmen</i>			
Misc. Receipts Selectman	0.00	46.84	46.84
Pole Petition Fee			0.00
Cable TV Fees	365.00	373.00	8.00
Assessors			
Assessors Misc. Other Receipt	120.00	157.00	37.00
<i>Town Clerk</i>			
Town Clerk Misc. Receipts	800.00	1,147.18	347.18
Substance Citation	200.00	200.00	0.00
Zoning By-Laws	100.00	125.00	25.00
Street Listings	130.00	106.00	(24.00)
<i>Planning Board</i>			
Planning Board A.N.R. Fees	0.00	525.00	525.00
Planning Board Site Plan Review	0.00		0.00
<i>Board of Appeals</i>			
Hearings	150.00	125.00	(25.00)
Zoning Variances	0.00		0.00
<i>Treasurer</i>			
Treasurer Misc.	100.00	225.22	125.22
<i>Tax Collector</i>			
Tax Collector Misc.	1,000.00	2,296.42	1,296.42
<i>Police Department</i>			
Police F I D Cards	1,500.00	2,037.50	537.50
Police Accident Reports	100.00	400.00	300.00
Police Admin. Surcharge	400.00	2,128.00	1,728.00
Police Court		680.00	680.00
Police Misc. Receipts			0.00

**Town of Ashby**  
**Statement of Revenue, Budget vs Actual**  
**July 1, 2011 - June 30, 2012**

<i>Fire Department</i>			
Smoke Detectors	600.00	750.00	150.00
Fire Reports	15.00	0.00	(15.00)
Fuel Storage	50.00	25.00	(25.00)
Tank Removal Permits	0.00	25.00	25.00
Oil & Wood Burner Permits	400.00	270.00	(130.00)
LPG - Propane Permits	500.00	525.00	25.00
Blasting Permits	0.00	25.00	25.00
Tank Truck Cargo/Transit	45.00	25.00	(20.00)
Tank Installation	200.00	50.00	(150.00)
Open Air Fires	5,000.00	3,955.00	(1,045.00)
Fire Misc. Receipts	30.00	0.00	(30.00)
<i>Dispatch</i>			
Misc Non-recurring	0.00	387.12	387.12
<i>Library</i>			
Misc. Receipts	0.00	0.00	0.00
<i>Police Department</i>			
Reg. Motor Veh. Fees	2,500.00	3,420.00	920.00
<b>Subtotal Fees:</b>	<b>14,305.00</b>	<b>20,029.28</b>	<b>5,724.28</b>

**RENTALS**

Contract Fee - Comm Tower	13,000.00	15,127.56	2,127.56
<b>Subtotal Charges for Services</b>	<b>13,000.00</b>	<b>15,127.56</b>	<b>2,127.56</b>

**CHARGES FOR SERVICES**

Ambulance	70,942.00	77,514.10	6,572.10
<b>Subtotal Charges for Services</b>	<b>70,942.00</b>	<b>77,514.10</b>	<b>6,572.10</b>



Town of Ashby  
 Statement of Revenue, Budget vs Actual  
 July 1, 2011 - June 30, 2012

<b>OTHER DEPARTMENTAL</b>			
Compost Bin Sales	0.00	117.60	117.60
Agricultural Commission Fees			0.00
<i>Highway</i>			
Misc receipts-surplus metal	0.00	1,728.22	1,728.22
<b>Subtotal</b>	<b>0.00</b>	<b>1,845.82</b>	<b>1,845.82</b>
<b>FINES AND FORFEITS</b>			
CMV Fines	13,000.00	9,375.00	(3,625.00)
Dog License Fines	0.00	35.00	35.00
Court Fines			0.00
<b>Subtotal Fines and Forfeits</b>	<b>13,000.00</b>	<b>9,410.00</b>	<b>(3,590.00)</b>
<b>STATE &amp; FEDERAL RECEIPTS</b>			
	ck budget		
St. Rec. Sch. Aid Ch. 70			0.00
St. Rec. State Owned Land	105272	105,272.00	0.00
St. Rec. Abate for Surviving Spouse	13328	13,777.00	449.00
St. Rec. Abate for Elderly			0.00
St. Rec. State Lottery	343578	343,578.00	0.00
St. Mema Storm Assistance	0.00		0.00
<b>Subtotal State and Federal</b>	<b>462,178.00</b>	<b>462,627.00</b>	<b>449.00</b>

Town of Ashby  
Statement of Revenue, Budget vs Actual  
July 1, 2011 - June 30, 2012

<b>REFUNDS &amp; MISC. RECEIPTS</b>			
Earnings of Investments	1,500.00	2,315.63	815.63
Miscellaneous Refunds			0.00
Insurance Recoveries			0.00
Sale of Fixed Assets			0.00
<b>Subtotal</b>	<b>1,500.00</b>	<b>2,315.63</b>	<b>815.63</b>
<b>OTHER FINANCING SOURCES</b>			
Transfer from Special Revenue			0.00
Transfer from Capital Project			0.00
Transfer from Agency			0.00
Transfer from Enterprise Fund			0.00
Transfer from Released Abatement			0.00
<b>Subtotal</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>MISCELLANEOUS NON-RECURRING</b>			
One Time State Aid	26,778.00	26,778.00	0.00
State-FY12 Snow&ic.08 Storm		93,895.00	93,895.00
State-MEMA.2010Flood Relief		27,984.50	27,984.50
<b>Subtotal</b>	<b>26,778.00</b>	<b>148,657.50</b>	<b>121,879.50</b>
<b>TOTAL REVENUES</b>	<b>\$ 5,597,490.53</b>	<b>\$ 5,760,638.03</b>	<b>\$ 163,147.50</b>

Town of Ashby  
 FY2012 Expense Report (All Entries)- General Fund  
 July 1, 2011 - June 30, 2012

EXPENSE CATEGORY	ACCOUNT	ORIGINAL BUDGET	BUDGET REVISIONS	REVISED BUDGET	ACTUAL EXPENDED	BALANCE	% Exp
<b>ENCUMBERED</b>							
Admin & Operations Encum	015122-901	570.70		570.70	570.70		100.0%
Assessors Encumbered	015141-900	500.00		500.00	500.00		100.0%
Collector Expense Encumbered	015146-900	132.47		132.47	132.47		100.0%
Records Preservation Encumb	015161-900	148.46		148.46	148.46		100.0%
Planning Encumbered	015175-900	198.49		198.49	198.49		100.0%
Town Office Expense Encumbered	015422-902	719.22		719.22	719.22		100.0%
Hazardous Waste Encumbered	015240-900	329.21		329.21	329.21		100.0%
Municipal Building Repair-Encumbered	015198-900	3,682.48		3,682.48	987.86	2,694.62	26.8%
Highway Expense-Encumbered	015422-901	2.49		2.49	2.49		100.0%
<b>TOTAL ENCUMBERED</b>		<b>6,283.52</b>		<b>6,283.52</b>	<b>3,588.90</b>	<b>2,694.62</b>	<b>57.1%</b>
<b>GENERAL GOVERNMENT</b>							
Town Clerical Staff Wages	015122-505	38,016.22		38,016.22	38,016.22		100.0%
Admin & Operations Expense	015122-520	7,500.00		7,500.00	4,446.01	3,053.99	59.3%
Town Administrator Salary	015123-500	54,303.95	(2,800.00)	51,503.95	49,500.00	2,003.95	96.1%
Finance Committee Expense	015131-520	500.00		500.00	152.00	348.00	30.4%
Reserve Fund	015132-520	41,500.00	(39,215.21)	2,284.79	-	2,284.79	0.0%
Town Accountant Salary	015135-500	17,200.75	15,000.00	32,200.75	31,414.47	786.28	97.6%
Town Accountant Wages	015135-505	7,716.20		7,716.20	7,336.54	379.66	95.1%
Town Accountant Expense	015135-520	3,500.00		3,500.00	3,499.02	0.98	100.0%
Audit of Records	015135-530	18,000.00	(250.00)	17,750.00	16,500.00	1,250.00	93.0%
Professional Assessor	015141-002	17,400.00		17,400.00	17,400.00		100.0%
Assessor Clerical Wages	015141-505	16,438.32		16,438.32	14,619.29	1,819.03	88.9%
Assessor Expense	015141-520	1,000.00		1,000.00	998.40	1.60	99.8%
Assessors Map Maintenance	015141-535	1,600.00		1,600.00	1,600.00		100.0%
Camera Expense	015142-545	1,800.00	100.00	1,900.00	1,900.00		100.0%
Treasurer Salary	015145-500	23,688.43		23,688.43	23,688.43		100.0%
Treasurer Expense	015145-520	4,826.81	(1,000.00)	3,826.81	3,769.51	57.30	98.5%
Tax Title Expense	015145-540	5,000.00	6,600.00	11,600.00	10,564.77	1,035.23	91.1%
Collector Salary	015146-500	30,217.64		30,217.64	30,217.64		100.0%
Collector Expense	015146-520	10,436.00		10,436.00	9,701.92	734.08	93.0%
Collector Software	015146-545	4,976.00		4,976.00	4,976.00		100.0%
Legal Counsel Services	015151-520	37,000.00	(3,910.00)	33,090.00	24,558.00	8,532.00	74.2%
Technology & Systems	015151-520	17,500.00	8,500.00	26,000.00	24,654.91	1,345.09	94.8%
Town Clerk Salary	015161-500	28,398.64		28,398.64	28,398.64		100.0%
Asst. Town Clerk Wages	015161-505	6,912.57		6,912.57	5,693.17	1,219.40	82.4%
Elec and Reg Stipend	015161-510	6,045.76		6,045.76	5,131.66	914.10	84.9%
Town Clerk Expense	015161-520	2,705.00		2,705.00	916.04	1,788.96	33.9%
Town Clerk Dog Lic. Expense	015161-550	332.00		332.00	271.47	60.53	81.8%
Public Records Preservation	015161-555	2,000.00		2,000.00	-	2,000.00	0.0%
Elec and Reg Expense	015161-568	5,800.00		5,800.00	3,361.65	2,438.35	58.0%
Town Reports	015163-520	2,600.00		2,600.00	1,385.15	1,214.85	53.3%
Conservation Commission	015171-520	1,523.00		1,523.00	1,308.94	214.06	85.9%
Planning Board Expense	015175-520	750.00	126.44	876.44	709.66	166.78	81.0%

Town of Ashby  
 FY2012 Expense Report (All Entries)- General Fund  
 July 1, 2011 - June 30, 2012

EXPENSE CATEGORY	ACCOUNT	ORIGINAL BUDGET	REVISIONS	REVISED BUDGET	ACTUAL EXPENDED	BALANCE	% Exp
Zoning Board Expense	015176-520	500.00		500.00	132.82	367.18	26.6%
Land Use Agent	015177-500	10,000.00		10,000.00	9,003.75	996.25	90.0%
Land Use Expense	015177-520	500.00		500.00	226.65	273.35	45.3%
Mont Plan Comm Assessment	015177-060	839.16		839.16	839.16		100.0%
T. Office Expense	13,490.00		13,490.00	13,490.00	10,136.99	3,353.01	75.1%
T. Office Custodian	015192-565	1,980.00		1,980.00	1,980.00		100.0%
T. Office Fuel and Electric	015192-580	28,000.00	(2,000.00)	26,000.00	21,773.45	4,226.55	83.7%
Care of Town Clock	015193-520	500.00		500.00	500.00		100.0%
Municipal Grounds Wages	3,337.60		3,337.60	3,337.60	3,336.06	1.54	100.0%
Municipal Building Repair	10,000.00		12,800.00	22,800.00	3,212.27	19,587.73	14.1%
<b>TOTAL GENERAL GOVERNMENT</b>		<b>486,334.05</b>	<b>(6,048.77)</b>	<b>480,285.28</b>	<b>417,830.66</b>	<b>62,454.62</b>	<b>87.0%</b>

**PROTECT PERSONS & PROP**

Police Chief Salary	015210-500	50,000.00	(7,500.00)	42,500.00	41,475.00	1,025.00	97.6%
Police Wages	015210-505	382,392.00	15,500.00	397,892.00	395,638.59	2,253.41	99.4%
Police Expense	54,045.00		8,724.24	62,769.24	56,869.97	3,899.27	93.8%
Police Station Fuel/Electric	015210-520	11,557.00		11,557.00	10,900.19	656.81	94.3%
Police Station Bldg Maint	015210-595	1,250.00		1,250.00	1,227.50	22.50	98.2%
Fire Chief Salary	015220-500	52,427.98		52,427.98	52,427.98		100.0%
Firefighters' Wages	13,109.04		3,064.32	16,173.36	16,173.36		100.0%
Firefighter EMT Wages	015220-505	37,454.40	(5,000.00)	32,454.40	31,652.55	801.85	97.5%
Firefighter Stipends	2,893.35		2,893.35	2,893.11	2,893.11	0.24	100.0%
Firefighter/EMT Overtime Wages	4,549.71		4,549.71	4,465.40	4,465.40	84.31	98.1%
Fire Dept. Expenses	27,270.00		5,000.00	32,270.00	32,269.98	0.02	100.0%
Fire Station Fuel	015220-520	2,350.00		2,350.00	2,350.00		100.0%
Fire Station-Equipment Replacement	015220-610	2,500.00		2,500.00	2,500.00		100.0%
Fire Station - Hoses/Hydrants	015220-635	2,500.00		2,500.00	-	2,500.00	0.0%
Waste Oil Coordinator Shp	015221-510	2,080.80		2,080.80	2,080.80		100.0%
Waste Oil Expense	300.00		300.00	300.00	291.07	8.93	97.0%
EMT Wages	11,699.41		(2,090.69)	9,608.72	9,608.72		100.0%
EMT Stipends	1,607.42		1,607.42	1,607.42	1,607.40	0.02	100.0%
EMT Expense	11,000.00		1,700.00	12,700.00	12,700.00		100.0%
EMS ALS Charges & Fees	015232-615	25,000.00	(973.63)	24,026.37	23,033.62	992.75	95.9%
EMS Wages	600.00		600.00	600.00	600.00		100.0%
Emergency Management Exp	015235-520	1,000.00		1,000.00	999.82	0.18	100.0%
E-911 Expenses	100.00		100.00	100.00	95.55	4.45	95.6%
Hazardous Waste Coord. Stipend	015240-510	335.79		335.79	335.79		100.0%
Bldg/Zoning Insp Salary	10,217.77		10,217.77	10,217.77	10,217.77		100.0%

Town of Ashby  
 FY2012 Expense Report (All Entries)- General Fund  
 July 1, 2011 - June 30, 2012

EXPENSE CATEGORY	ACCOUNT	ORIGINAL BUDGET	BUDGET REVISIONS	REVISED BUDGET	ACTUAL EXPENDED	BALANCE	% Exp
Blgd/Zoning Insp Expense	015241-520	907.74		907.74	325.00	582.74	35.8%
Plumbing/Gas Inspect Salary	015243-500	6,043.68		6,043.68	6,043.68		100.0%
Plumbing/Gas Inspect Expense	015243-520	115.00		115.00	31.00	84.00	27.0%
Electrical Insp Salary	015245-500	6,043.68		6,043.68	6,043.68		100.0%
Electrical Insp Expense	015245-520	628.00		628.00	-	628.00	0.0%
Dog Off/Animal Enrr Salary	015282-500	13,730.46		13,730.46	13,730.46		100.0%
Dog Off/Animal Enrr Expense	015282-520	1,500.00	600.00	2,100.00	2,100.00		100.0%
Dispatcher Wages	015299-505	147,723.85		147,723.85	136,326.97	11,396.88	92.3%
Dispatcher Expenses	015299-520	1,955.00		1,955.00	1,955.00		100.0%
<b>TOTAL PROTECT PERS &amp; PROP</b>		<b>886,887.08</b>	<b>19,024.24</b>	<b>905,911.32</b>	<b>880,969.96</b>	<b>24,941.36</b>	<b>97.2%</b>

**EDUCATION**

Reg Voc Tech School Expense	015300-560	316,895.00		316,895.00	316,895.00		100.0%
NMRSO Reg School Assessment	015305-560	2,354,071.00		2,354,071.00	2,354,071.00		100.0%
NMRSO Reg. School Transportation	015305-705	257,829.00		257,829.00	257,829.00		100.0%
<b>TOTAL EDUCATION</b>		<b>2,928,795.00</b>		<b>2,928,795.00</b>	<b>2,928,795.00</b>		<b>100.0%</b>

**PUBLIC WORKS AND FACILITIES**

Highway Super. Wages	015422-500	48,150.97		48,150.97	48,149.28	1.69	100.0%
Highway Department Wages	015422-505	146,303.65	(7,800.00)	138,503.65	116,051.92	22,451.73	83.8%
Highway Regular Overtime	015422-515	1,020.00	1,445.75	2,465.75	2,450.04	15.71	99.4%
Highway Department Expense	015422-520	8,263.15		8,263.15	8,263.15		100.0%
Highway Barn Fuel	015422-560	9,500.00		9,500.00	9,500.00		100.0%
Highway Road Maintenance	015422-620	50,000.00		50,000.00	45,989.73	4,010.27	92.0%
Highway Machinery Expense	015422-625	30,000.00	1,000.00	31,000.00	31,000.00		100.0%
Highway Gas & Diesel	015422-630	21,000.00		21,000.00	21,000.00		100.0%
Hwy Winter Operation Overtime	015423-515	18,000.00		18,000.00	17,686.48	313.52	98.3%
Highway Winter Expense	015423-520	75,000.00	17,400.00	92,400.00	92,311.86	88.14	99.9%
Street Lights	015424-520	800.00		800.00	718.99	81.01	89.9%
Tree Warden Expenses	015425-520	1,214.00		1,214.00	1,200.00	14.00	98.8%
Cemetery Wages	015491-505	8,334.64		8,334.64	7,382.50	952.14	88.6%
Cemetery Maintenance	015491-520	2,000.00		2,000.00	1,963.76	36.24	98.2%
<b>TOTAL PUBLIC WORKS AND FAC.</b>		<b>419,586.41</b>	<b>12,045.75</b>	<b>431,632.16</b>	<b>403,667.71</b>	<b>27,964.45</b>	<b>93.5%</b>

**HUMAN SERVICES**

Board of Health Expense	015510-520	911.00		911.00	90.50	820.50	9.9%
Town Nurse Assessment	015510-560	4,536.00		4,536.00	4,381.00	155.00	96.6%
Nashoba Board of Health Asses	015510-562	5,835.00		5,835.00	5,636.00	199.00	96.6%
Landfill Operations	015510-660	7,000.00		7,000.00	5,799.57	1,200.43	82.9%
Animal Inspector	015515-510	408.00		408.00	408.00		100.0%
Council on Aging Wages	015541-505	2,100.00		2,100.00	2,100.00		100.0%
Council on Aging Expense	015541-520	1,375.00		1,375.00	1,368.07	6.93	99.5%
Veterans Agent Salary	015543-500	1,681.29		1,681.29	1,681.29		100.0%
Memorial Day	015543-665	2,000.00		2,000.00	1,965.80	34.20	98.3%
Veterans Benefit Expense	015543-660	8,000.00	6,100.00	14,100.00	13,161.60	938.40	93.3%
<b>TOTAL HUMAN SERVICES</b>		<b>33,846.29</b>	<b>6,100.00</b>	<b>39,946.29</b>	<b>36,591.83</b>	<b>3,354.46</b>	<b>91.6%</b>

Town of Ashby FY2012 Expense Report (All Entries)- General Fund July 1, 2011 - June 30, 2012						
EXPENSE CATEGORY	ACCOUNT	ORIGINAL BUDGET	BUDGET REVISIONS	REVISED BUDGET	ACTUAL EXPENDED	% Exp
					BALANCE	
<b>CULTURE AND RECREATION</b>						
Librarian Salary	015610-500	18,720.00		18,720.00	18,577.50	99.2%
Library Aaslist. Wages	015610-505	15,393.76		15,393.76	15,393.76	100.0%
Library Expenses	015610-520	4,300.00		4,300.00	4,300.00	100.0%
Library Custodial Services	015610-565	1,500.00		1,500.00	1,500.00	0.0%
Library Building Maintenance	015610-565	18,226.00	5,378.78	23,604.78	23,558.58	99.8%
Library Books	015610-665	14,400.00		14,400.00	14,400.00	100.0%
Band Concerts	015630-520	3,098.00		3,098.00	3,098.00	100.0%
July 3rd Band Expense	015632-520	1,200.00		1,200.00	1,200.00	100.0%
Allen Field Expense	015650-520	925.00		1,025.00	1,025.00	100.0%
Town Common Expense	015651-520	800.00	100.00	900.00	771.82	96.5%
<b>TOTAL CULTURE AND REC</b>		<b>78,562.76</b>	<b>5,478.78</b>	<b>84,041.54</b>	<b>83,824.66</b>	<b>99.7%</b>
<b>DEBT SERVICE</b>						
Temporary Loan Interest	015752-520	4,000.00	(3,000.00)	1,000.00	-	0.0%
<b>TOTAL DEBT SERVICE</b>		<b>4,000.00</b>	<b>(3,000.00)</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.0%</b>
<b>INTERGOVERNMENTAL Expense</b>						
RMV Non Renewal Surcharge	015810-560	2,580.00		2,580.00	3,240.00	125.6%
Air Pollution Assessment	015811-560	801.00		801.00	801.00	100.0%
Mont RTA Assessment	015812-560	7,174.00		7,174.00	7,174.00	100.0%
MBTA Trans Assessment	015813-560	12,148.00		12,148.00	12,148.00	100.0%
<b>TOTAL INTERGOV EXP</b>		<b>22,703.00</b>		<b>22,703.00</b>	<b>23,363.00</b>	<b>102.9%</b>
<b>MISCELLANEOUS Expense</b>						
Middlesex Retirement System	015911-560	153,862.00	-	153,862.00	144,042.00	93.6%
Unemployment Compensation	015913-520	2,000.00	13,000.00	15,000.00	3,261.01	21.7%
Employee Benefit Expense	015914-520	276,101.16	1,000.00	277,101.16	276,613.58	99.8%
Workers Comp. Insurance	015915-520	13,268.62	(5,000.00)	8,268.62	4,452.67	46.1%
Insurance-Liab. Prop & Caus. Fire Police	015916-520	78,991.46	(4,600.00)	74,391.46	51,608.65	69.4%
FICA	015919-520	20,448.65		20,448.65	18,727.85	91.6%
<b>TOTAL MISCELLANEOUS EXP.</b>		<b>544,671.89</b>	<b>4,400.00</b>	<b>549,071.89</b>	<b>498,069.04</b>	<b>90.7%</b>

Town of Ashby FY2012 Expense Report (All Entries)- General Fund July 1, 2011 - June 30, 2012									
EXPENSE CATEGORY	ACCOUNT	ORIGINAL BUDGET	BUDGET REVISIONS	REVISED BUDGET	ACTUAL EXPENDED	BALANCE	% Exp		
<b>SPECIAL ARTICLES</b>									
<b>FY10</b>									
Art 5 - Fire Exp - Fire Truck Maint	015220-751	247.93	-	247.93	247.93		100.0%		
Art 2STMS/711 - EMD Match	015235-761	3,000.00		3,000.00	3,000.00		100.0%		
Art 7 - Municipal Build - Septic Design	015198-756	600.00		600.00	400.00	200.00	66.7%		
Art 7 - EMS - EMT Class	015232-753	1,045.00		1,045.00	215.00	830.00	20.6%		
Art 8 - Old Engine House Repair	015681-680	3,657.00		3,657.00	-	3,657.00	0.0%		
Art 16 - Fire Exp - Eng 1 Pump	015220-759	2,246.34		2,246.34	1,977.16	269.18	88.0%		
<b>FY11</b>									
Art 1 - Sewer	015198-760	7,000.00		7,000.00	6,200.00	800.00	88.6%		
<b>FY12</b>									
ABSTMS/5/12 -PR YR BILLS	015123-776	3,061.94		3,061.94	3,061.94		100.0%		
Art 11 - Police Cruiser Lease (Yr1)	015210-685	25,369.00		25,369.00	25,102.57	266.43	98.9%		
Art 19 Replace Body Armor	015210-764	3,000.00		3,000.00	2,798.00	202.00	93.3%		
Art 12 Match/ Assist Firefighters	015220-763	4,770.00		4,770.00	4,770.00		100.0%		
Art 13 Purchase&Equip Fire Truck	015220-768	70,000.00		70,000.00	39,286.68	30,713.32	56.1%		
Art3STM5/5/12 Purchase Cable/Ladder Truck	015220-771	4,300.00		4,300.00	3,516.76	783.24	81.8%		
Art4STM5/5/12Match/Purchase Tanker Truck	015220-772	10,600.00		10,600.00	10,600.00		0.0%		
Art5STM5/5/12 Repairs to Fire Station	015220-773	2,000.00		2,000.00	-	2,000.00	0.0%		
Art6STM5/5/12 New Cot-Amb	015232-774	7,000.00		7,000.00	7,000.00		100.0%		
Art1STM5/5/12 EMD Match/Generator	015235-769	22,750.00		22,750.00	878.56	21,871.44	3.9%		
Art2STM5/5/12 EMD Match Etc Sign Board	015235-770	8,767.00		8,767.00	8,767.00		100.0%		
A20ATM5/7/11 Repair Fuel Storage Tank	015422-631	13,027.00		13,027.00	13,007.00	20.00	99.8%		
Art2IATM5/7/11 Purchase New Sander	015422-766	15,500.00		15,500.00	15,367.00	133.00	99.1%		
Art11STM5/7/11 Repair Area Front Parish Chur	015422-767	10,000.00		10,000.00	10,000.00		100.0%		
Art6ATM5/5/12 Pavement Preservation	015422-777	51,000.00		51,000.00	-	51,000.00	0.0%		
Art10ATM5/7/11 Repair Courts& Playground	015650-762	5,000.00		5,000.00	3,991.58	1,008.42	79.8%		
A&STM5/5/12 Veil Repair/Town Common	015651-775	8,000.00		8,000.00	7,203.00	797.00	90.0%		
<b>TOTAL SPECIAL ARTICLES</b>		281,941.21		281,941.21	156,790.18	125,151.03	55.6%		
Transfer to Stabilization	015985-700	178,004.06		178,004.06	178,004.06		100.0%		
<b>TOTAL TRANSFERS</b>		178,004.06		178,004.06	178,004.06		100.0%		
<b>TOTAL EXPENSE</b>		\$ 5,871,615.27	\$ 38,000.00	\$ 5,909,615.27	\$ 5,611,495.00	\$ 298,120.27	95.0%		

Town of Ashby  
 CHANGES IN FUND BALANCE FOR SPECIAL REVENUE FUNDS  
 July 1, 2011 - June 30, 2012

REVENUE CATEGORY	BEGINNING BALANCE	RECEIPTS	PAYROLL	EXPENDED	TRANSFER IN/OUT	ENDING BALANCE
<b>STATE GRANTS</b>						
Extended Polling Hours	151.20	558.00	-	-	-	709.20
Extended Polling - Senate Race	2,461.00	-	-	-	-	2,461.00
Police Community Policing FY07	1,222.38	-	-	714.72	-	507.66
Police GHSB - Traffic Safety Grant FY12 Click It or Ticket	3,896.10	-	-	-	-	3,896.10
EMD - Matching Grant Radios	-	3,000.00	-	728.23	-	2,271.77
State - Emerg Mangmnt Grants	54,256.73	23,829.73	-	3,000.00	-	77,086.46
SETB EOPS - Training Grant	1,125.12	-	-	55,297.67	-	(53,172.55)
Dispatch - EOPS E-911 Training Grant	(162.00)	162.00	-	1,125.12	-	(1,125.12)
E-911 Incentive Grant	4,441.38	9,406.83	-	561.00	-	13,787.21
E-911 Incentive Grant-FY11	(1,749.19)	1141.16	-	5,285.95	-	2,371.69
E-911 Training Grant-FY12	-	-	-	2410.74	-	(2,410.74)
E-911 Training Grant Amendment FY12	-	-	-	5,285.95	-	(5,285.95)
E-911 Dept Support & Inc Grant	-	1,075.00	-	3,290.00	-	(2,215.00)
State-Emergency Management Grant	-	12,426.87	-	12,426.87	-	-
Targeted Small Scale Initiative Grant	-	1,075.00	-	1,075.00	-	-
Septic Title V Grant	11,396.96	500.00	-	500.00	-	11,422.83
Council on Aging Grant	-	25.87	-	-	-	25.87
Arts Lottery Council - Cultural Council Grant	935.96	3,500.00	-	3,500.00	-	935.96
State Aid to Libraries	1,405.59	3,877.25	-	1,829.40	-	3,453.44
Chapter 90 Funds	-	3,001.93	-	3,987.37	-	(985.44)
STRAP GRANT	-	18,775.19	-	18,775.19	-	-
	-	107,367	-	107,367	-	-
<b>FEDERAL GRANTS</b>						
Forest Legacy Grant	-	570,000.00	-	570,000.00	-	-
CDBG CDFII - Rehab Grant	(13,940.50)	599,654.29	-	561,067.55	-	4,646.24
CDBG CDFII - Rehab Grant	18,399.80	126,187.75	-	148,393.34	-	(3,805.79)
Assistance to Firefighters Grant	-	90,630.00	-	90,630.00	-	-
DOJ-Bullet Proof Vest Grant (FY12)	-	-	-	-	-	-
PHER II H1N1 Flu Clinic	5,059.04	2,170.00	-	5,059.04	-	(2,170.00)
State - Public Health Emerg Response Grnt	922.50	-	-	-	-	922.50
<b>TOTAL STATE GRANTS</b>	<b>79,381.23</b>	<b>176,219.47</b>	<b>-</b>	<b>221,873.77</b>	<b>-</b>	<b>33,726.93</b>
<b>FEDERAL GRANTS</b>						
<b>TOTAL FEDERAL GRANTS</b>	<b>10,440.84</b>	<b>1,386,472.04</b>	<b>-</b>	<b>1,397,319.93</b>	<b>-</b>	<b>(407.05)</b>



Town of Ashby  
**CHANGES IN FUND BALANCE FOR SPECIAL REVENUE FUNDS**  
 July 1, 2011 - June 30, 2012

<b>OTHER SPECIAL REVENUE</b>					
Garden Club Donations	572.13				572.13
PEG Access Fund - Capital	11,843.98		1,543.36		10,300.62
PEG Access Fund - Operating	85,694.91	24,701.05	2,029.19		108,366.77
Community Foundation Defibrillator Grant	170.30		170.30		-
Insurance Receipts Payable	517.50	392.50			517.50
Conservation Wetland Act	18,260.25				18,652.75
Police Dept Donation	109.46				109.46
Fire-General Donation		1,000.00	82.81		917.19
Dog/Kennel Donations	55.37				55.37
Insurance Receipts - Highway		1,236.34	1,075.00		161.34
Landfill Operations/Monitor	13,805.50				13,805.50
Town Common Tree Donations	125.00				125.00
Council on Aging Donations		50.00			50.00
Allen Field Donations	584.69				584.69
Allen Field Playground Donations	229.34				229.34
Cemetery Revolving Burial Fund	9,075.82	7,950.00	5,386.37		11,639.45
Library - Book Fine Revolving Fund	(47.84)	1,888.34		1,422.29	418.21
Hist Commission - Old Fire House Donations	3,939.02	14.37			3,953.39
Title V Septic	2755.07	2755.07			5,510.14
<b>TOTAL OTHER SPECIAL REVENUE</b>	<b>147,690.50</b>	<b>39,987.87</b>	<b>10,287.03</b>	<b>-</b>	<b>175,968.85</b>
<b>TOTAL ALL SPECIAL REVENUE</b>					
	<b>237,512.57</b>	<b>1,602,679.18</b>	<b>1,422.29</b>	<b>1,629,480.73</b>	<b>209,288.73</b>
<b>CAPITAL PROJECTS FUNDS</b>					
Library Expansion	59.84				59.84
Landfill Closure	30,275.50				30,275.50
Green Project-AES	50,000.00	5.60	44,500.00		(5,505.60)
<b>TOTAL CAPITAL PROJECTS</b>	<b>80,335.34</b>	<b>5.60</b>	<b>44,500.00</b>	<b>(5,505.60)</b>	<b>30,335.34</b>

Town of Ashby  
Ashby Free Public Library, Trust Funds  
July 1, 2011 - June 30, 2012

	7/1/11 BALANCE	CONTRIBUTIONS	EXPENDED	INTEREST	TRANSFER	6/30/12 BALANCE
<b>Non - Expendable Library Trust Funds</b>						
Library Group Trust	2,778.33	-	-	7.00	-	2,785.33
Alonzo Carr Trust	5,498.88	-	-	7.42	-	5,506.30
Dr. Haskell Trust Fund	2,766.21	-	-	3.89	-	2,770.10
Freida Lyman Library	5,497.46	-	-	7.26	-	5,504.72
Freida Lyman Scholarship	32,596.08	-	-	30.93	-	32,627.01
Ruth Brooks Trust Fund	189,142.22	-	-	178.75	-	189,320.97
Ashby Alumni Trust	8,576.84	-	-	8.19	-	8,585.03
AAW Locke Trust	5,501.58	-	-	5.28	-	5,506.86
Edward & Barbara Lyman Trust	4,526.12	-	-	5.97	-	4,532.09
Todd Wright Memorial Fund	17,863.97	-	-	2,517.53	-	18,861.50
Grace E. & Everett W. Coats Fund	18,923.19	-	-	2,772.22	-	18,923.19
<b>Total Non Exp. Trust Funds</b>	<b>\$ 294,070.88</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,772.22</b>	<b>\$ -</b>	<b>\$ 296,843.10</b>
<b>Library Expendable Trust Funds</b>						
Library Group Trust	5,310.92	-	3,482.00	70.00	-	1,898.92
Alonzo Carr Trust	2,353.06	-	7.42	74.22	-	2,419.86
Dr. Haskell Trust Fund	1,342.12	-	3.89	38.85	-	1,377.08
Freida Lyman Library	2,190.47	-	7.26	72.67	-	2,255.88
Freida Lyman Scholarship	125.25	-	30.93	309.27	-	403.59
Ruth Brooks Trust Fund	(20.29)	-	178.75	1,787.58	-	1,588.54
Ashby Alumni Trust	78.48	-	8.19	81.80	-	152.09
AAW Locke Trust	75.53	-	5.28	52.72	-	122.97
Edward & Barbara Lyman Trust	780.92	-	26.43	80.10	-	834.59
Todd Wright Memorial Fund	44.05	-	17.53	175.28	-	201.80
Francis Marston Scholarship	953.82	-	-	642.67	-	1,596.49
Francis Marston General	2,596.69	-	-	341.39	-	2,938.08
Grace E. & Everett W. Coats Fund	2,019.05	-	481.43	196.33	-	1,733.95
<b>Total Expendable Trust Funds</b>	<b>\$ 17,850.07</b>	<b>\$ -</b>	<b>\$ 4,249.11</b>	<b>\$ 3,922.88</b>	<b>\$ -</b>	<b>\$ 17,523.84</b>
<b>Expendable Memorial Funds</b>						
Barbara Lyman Memorial	3,609.62	-	-	38.53	-	3,648.15
Edward Connor Memorial	1,681.03	-	-	15.89	-	1,696.92
General Library Memorial	5.65	-	51.99	38.88	-	(7.46)
<b>Total Memorial Funds</b>	<b>\$ 5,296.30</b>	<b>\$ -</b>	<b>\$ 51.99</b>	<b>\$ 93.30</b>	<b>\$ -</b>	<b>\$ 5,337.61</b>
<b>Total Expendable Trust Funds</b>	<b>\$ 23,146.37</b>	<b>\$ -</b>	<b>\$ 4,301.10</b>	<b>\$ 4,016.18</b>	<b>\$ -</b>	<b>\$ 22,861.45</b>
<b>Total Trust Funds in Custody of Library Trustees</b>	<b>\$ 317,217.25</b>	<b>\$ -</b>	<b>\$ 4,301.10</b>	<b>\$ 6,788.40</b>	<b>\$ -</b>	<b>\$ 319,704.55</b>
<b>Funds Held in Custody by Banknorth</b>						
Bank North Marston Francis Scholarship	27,702.38	-	-	2,379.66	-	30,082.04
Bank North Marston Francis General	13,851.22	-	-	1,189.77	-	15,040.99
<b>Total Funds Held Banknorth</b>	<b>\$ 41,553.60</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,569.43</b>	<b>\$ -</b>	<b>\$ 45,123.03</b>

Town of Ashby  
Trust Funds - Statement of Activity  
July 1, 2011 - June 30, 2012

Expendable Trust Funds in Custody of Treasurer Account	7/1/11 BALANCE	CONTRIBUTIONS	EXPENDED	INTEREST	TRANSFER	6/30/12 BALANCE
Summer Taylor School Fund	161.37			26.45		187.82
Jesse Foster School Fund	59.64			10.02		69.66
Samuel P Gates School Fund	1,155.10			199.95		1,355.05
Rosanna Robbins Chapel Fund	90,969.34			859.84		91,829.18
Stabilization Fund	507,129.95	183,504.06		5,322.75		695,956.76
Cemetery Perpetual Care Interest	2,643.78		77.52	879.84		3,446.10
Cemetery Sale of Lots Fund	28,371.83			289.86		32,861.69
Open Space Land Aquis Trust Fund	18,954.43	4,200.00		179.16		19,133.59
John Forbes Memorial Clock Fund	275.32			12.03		287.35
Federal Forfeiture Police	1,900.90			18.08		1,918.98
Law Enforcement Trust Fund	824.61			4.50		829.11
<b>Total Expendable Trust Funds</b>	<b>\$ 652,446.27</b>	<b>\$ 187,704.06</b>	<b>\$ 77.52</b>	<b>\$ 7,802.48</b>	<b>\$ -</b>	<b>\$ 847,875.29</b>
Non-Expendable Trust funds in Custody of Treasurer						
Cemetery Perpetual Care Principal	88,554.50			-		91,354.50
Summer Taylor School Fund Principal	2,636.00	2,800.00		-		2,636.00
Jesse Foster School Fund	1,000.00	-				1,000.00
Samuel P Gates School Fund	20,000.00					20,000.00
John Forbes Memorial Clock Fund	1,000.00					1,000.00
<b>Total Non-Expendable Trust Funds</b>	<b>\$ 113,190.50</b>	<b>\$ 2,800.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 115,990.50</b>
<b>Total Trust Funds in Custody of Treasurer</b>	<b>\$ 765,636.77</b>	<b>\$ 190,504.06</b>	<b>\$ 77.52</b>	<b>\$ 7,802.48</b>	<b>\$ -</b>	<b>\$ 963,865.79</b>

Town of Ashby

Ashby Recycling and Transfer Station Enterprise Fund  
 FY2012 Statement of Revenue & Expenses  
 July 1, 2011 - June 30, 2012

	ORIGINAL BUDGET	BUDGET REVISIONS	REVISED BUDGET	ACTUAL EXPENDED	BALANCE
<b>Expense</b>					
Salary and Wages	5,400.00		5,400.00	4,309.17	1,090.83
General Operating Exp	2,350.00		2,350.00	2,317.82	32.18
Trash Disposal Exp	9,000.00		9,000.00	8,599.90	400.10
Trucking Services	3,000.00		3,000.00	4,199.00	(1,199.00)
Equipment	2,500.00		2,500.00	659.78	1,840.22
Recycling Exp	6,000.00		6,000.00	5,503.22	496.78
Emergency Reserve Fund	1,261.30		1,261.30	-	1,261.30
Encumbered Funds		210.00	210.00	210.00	-
<b>Total Expenses RCTS</b>	<b>\$ 29,511.30</b>	<b>\$ 210.00</b>	<b>\$ 29,721.30</b>	<b>\$ 25,798.89</b>	<b>\$ 3,922.41</b>
<b>Revenue</b>					
Recyclable Fees	5,800.00	-	5,800.00	5,724.50	(75.50)
Hauler Fees	2,000.00	-	2,000.00	750.00	(1,250.00)
Trash Disposal Fees	16,500.00	-	16,500.00	16,725.00	225.00
Recyclable Sales	2,000.00	-	2,000.00	3,814.38	1,814.38
Interest Earned	111.30	-	111.30	275.92	164.62
<b>Total RCTS Receipts</b>	<b>\$ 26,411.30</b>	<b>\$ -</b>	<b>\$ 26,411.30</b>	<b>\$ 27,289.80</b>	<b>\$ 878.50</b>
<b>Other Sources</b>					
Retained Earnings	3,100.00	-	3,100.00	-	(3,100.00)
<b>Total Sources</b>	<b>3,100.00</b>	<b>-</b>	<b>3,100.00</b>	<b>-</b>	<b>(3,100.00)</b>
<b>Total All Funding Sources</b>	<b>\$ 29,511.30</b>	<b>\$ -</b>	<b>\$ 29,511.30</b>	<b>\$ 27,289.80</b>	<b>\$ (2,221.50)</b>

Town of Ashby  
Agency Funds  
July 1, 2011 - June 30, 2012

	7/1/11 BALANCE	RECEIPTS	INTEREST	EXPENDED TRANSFERRED	6/30/12 BALANCE
<b>BID DEPOSIT</b>					
ZBA Escrow SBA II	4,077.85				4,077.85
PLANNING BRD - Bayberry II	311.97		0.35		312.32
PLANNING BRD - DLR Realty Trust	66.75	1,430.75		1,363.00	134.50
	<b>\$ 4,456.57</b>	<b>\$ 1,430.75</b>	<b>\$ 0.35</b>	<b>\$ 1,363.00</b>	<b>\$ 4,524.67</b>
<b>OTHER AGENCY</b>					
Due to Commonwealth - Firearms	2,712.50	6,037.50		8,750.00	-
Due to Commonwealth - Fish & Game	-				-
Due to Commonwealth - Sales Tax	5.92	7.40			13.32
Due to Assist Town Clerk	153.55	296.13		250.38	199.30
Due to Town Clerk	32.15	296.12		296.12	32.15
Due to Tax Collector	4,934.63	12,420.00		12,275.74	5,078.89
Due to Deputy Collector	(218.30)	9,374.50		9,240.50	(84.30)
Police Special Detail	(13,228.68)	24,966.50		13,728.00	(1,990.18)
Fire/EMS Special Detail	-				-
Due to Vendor	30.00				30.00
Abandoned Property (tailings)	2,986.38	62.13			3,048.51
	<b>\$ (2,591.85)</b>	<b>\$ 53,460.28</b>	<b>\$ -</b>	<b>\$ 44,540.74</b>	<b>\$ 6,327.69</b>
<b>TOTAL</b>	<b>\$ 1,864.72</b>	<b>\$ 54,891.03</b>	<b>\$ 0.35</b>	<b>\$ 45,903.74</b>	<b>\$ 10,852.36</b>

## TOWN CLERK'S FINANCIAL REPORT

### 2012 DOG LICENSES ISSUED

	EACH	TOTAL
43 MALES/ FEMALES	\$10.00	\$ 430.00
314 SPAYED/ NEUTERED	6.00	1884.00
4 KENNEL \$25.00	25.00	100.00
4 KENNEL \$50.00	50.00	200.00
3 KENNEL \$75.00	75.00	225.00
TOTAL		\$2839.00
MISCELLANEOUS		\$2758.43
PAYMENTS TO:		
TOWN TREASURER		\$5597.43

### REGISTRARS REPORT

A voter registration session was held on Wednesday, February 15, 2012 from 9:00 AM until 8:00 PM to register new voters or to change party for the Presidential Primary held March 6, 2012.

The Town Clerk's office was open Tuesday, April 3rd from 9:00 AM to 8:00 PM to register new voters Annual Town Election held Monday, April 23, 2012.

A registration session was held on Tuesday, April 17th from 9:00 AM to 8:00 PM to register new voters for the Annual Town Meeting held May 5, 2012.

Friday, June 1st, a voter registration was held in the Town Clerk's office from 9:00 AM to 8:00 PM to register new voters for the Special Town Election held June 21, 2012.

A voter registration session was held on Friday, August 3, 2012 from 9:00 AM until 8:00 PM to register new voters for the Special Town Meeting held August 14, 2012.

The Town Clerk's office was open Wednesday, August 8th from 9:00 AM to 8:00 PM to register new voters for the Special Town Election held August 28, 2012.

A registration session was held on Friday, August 17th from 9:00 AM until 8:00 PM to register new voters or to change party for the State Primary held September 6, 2012.

The Board of Registrars held a recount of the ballots cast at the Special Town Election (August 28, 2012) on Tuesday, September 18, 2012 at 6:00 PM in the Ashby Town Hall.

Wednesday, October 21, a voter registration was held in the Town Clerk's office to register new voters for the State Election held November 6, 2012.

Lorraine Pease, *Town Clerk*

**ELECTED TOWN OFFICIALS  
2012**

	TERM
MODERATOR	
Nancy E. Chew	2013
TOWN CLERK	
Lorraine Pease	2013
SELECTMEN	
Peter McMurray	2013
Daniel Meunier	2014
Michael McCallum	2015
ASSESSORS	
Oliver H. Mutch	2015
Melissa M. Coyle	2014
Charles Perna	2013
TREASURER	
Kate Stacy	2013
COLLECTOR	
Beth Ann Scheid	2015
NORTH MIDDLESEX SCHOOL DISTRICT COMMITTEE	
Kenneth Brown	2013
NORTH MIDDLESEX SCHOOL DISTRICT SCHOOL COMMITTEE	
AT-LARGE	
Michael L Morgan	2014
Randee J. Rusch	2014
Anne E. Buchholz	2014

LIBRARY TRUSTEES

Dwight F. Horan	2014
David Jordan	2013
Martha Morgan	2014
Hanae Olmsted	2014
John Mickola	2015
Michelle Thomas	2015
Tiffany Call	2015
Douglas Leab	2013
Anne P. Manney	2013

CONSTABLE

William A. Davis	2013
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TREE WARDEN

Allan B. Dawson	2014
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BOARD OF HEALTH

Cedwyn Morgan	2013
William Stanwood	2014
Scott Leclerc	2015

PARK COMMISSIONERS

Stephanie B. Lammi	2013
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CEMETERY COMMISSIONERS

Daniel Harju	2015
John Mark Tiilikkala	2014

PLANNING BOARD

Alan W. Pease	2017
Jean Lindquist	2013
James H. Hargraves	2014
Wayne A. Stacy	2015
Andrew Leonard	2016



**APPOINTED TOWN OFFICIALS  
2012**

TOWN ADMINISTRATOR	Douglas Briggs, res. Robert Hanson	
ASSISTANT TO BOARD OF SELECTMEN	Jennifer Collins	
ASSISTANT TOWN CLERK	Barbara Faulkenham	
TAX COLLECTOR'S CLERK	Barbara Faulkenham	
TOWN ACCOUNTANT	Theresa Walsh	
ACCOUNTING CLERK	Jessica Johnson, res. Krista Burson	
ADMINISTRATIVE ASST. TO POLICE DEPT.	Jessica Johnson, res. Krista Burson	
REGIONAL ASSESSOR	Harald Scheid	
ADMINISTRATIVE ASSESSOR	Lois Raymond	
ADA COORDINATOR	Peter Niall	
AGRICULTURAL COMMISSION	John Mickola William Duffy, Jr. Paula Packard Sue Chapman, alt. Charles Perna, alt.	Tom Cason Paula Bogue Heather Leonard Nadine Callahan, alt.
ASHBY CULTURAL COUNCIL	Ann Marie LaBollita Francis Steffian Katherine Stanwood Faith Anttila	Kathryn Becker, chair Sandra Schippers Michelle Blake Joanne Boudreau

CABLE ADVISORY BOARD	John Pankowsky Joseph Casey Patrick McPhee	
CEMETERY GROUNDSKEEPERS	James Porter Wayne Patnaude Gerald(Don) Phelen	
CERTIFIED WATER OPERATOR	Michael Bussell	
CONSERVATION COMMISSION	Tim Bauman, chair Robert Leary Roberta Flashman Cathy Kristofferson	
CONSTABLE-SPECIAL MUNICIPAL APPOINTED	Police Chief Edward Drew	
COUNCIL ON AGING	Oliver Mutch Nancy Catalini Linda Stacy, Chair Faith Anttila Kathryn Becker, outreach coor Elsie Frederickson,alt	Johanna Grutchfield Lee Mikkola, dec. Jan Miller Patricia Wayrynen, alt.
CMEMSC-FIRST RESPONDER REP	Wanda Goodwin	
CMEMSC-GOVERNMENT REP DISPATCH MANAGER	Susan Cudmore Police Chief Edward Drew	
DOG OFFICER / ANIMAL ENFORCEMENT OFFICER	Mary Letourneau	
E-911 COORDINATORS	Elmer S. Fitzgerald, Jr. Alan Pease	
EARTH REMOVAL BOARD	Daniel Meunier Cedwyn Morgan James Hargraves Tim Bauman	

ECONOMIC DEVELOPMENT PLANNING COMMITTEE

Paul Fredrickson	John Lavin
Paula Bogue	Tom Wallerstein
Virginia Wall	

ELECTION OFFICERS

Betty Tiilikkala	Bertha Tiilikkala
Kevin Sierra	Rachel Patnaude
Linda Stacy	Angie Godin
Sue Siebert	Marja LePoer
Jill Niemi	Amy Meunier
Donna Fors	Jeanette Colameta

EMS DIRECTOR

William Seymour, Jr.

EMERGENCY MANAGEMENT DIRECTOR

Michael Bussell

DEPUTY MANAGEMENT DIRECTOR

Timothy Seymour

FIELD DRIVER

Mary Letourneau

FINANCE COMMITTEE

Kevin Stetson	Suzanne Caron
Kathleen Panagiotis	Christian Haynes, res.
Joseph Armstrong-Champ	
John Margosiak, res.	

FIRE CHIEF

William Seymour, Jr.

FULL TIME FIREFIGHTER/EMT

Wanda Goodwin

FOREST FIRE WARDEN

William Seymour, Jr.

HAZARDOUS WASTE COORDINATOR

Elmer S. Fitzgerald, Jr.

HEALTH AGENT,  
Nashoba Board of Health

Rick Metcalf

HIGHWAY SUPERINTENDENT

William A. Davis

HISTORICAL COMMISSION

Claire Hutchinson-Lavin  
Sally Bauman  
Tom Dorward  
Jamie Coyle

HISTORIC DISTRICT COMMISSION

Paul Lieneck, chair      Michael Reggio  
David Boutwell      Mark Haines  
Claire Hutchinson-Lavin

INSPECTORS:

ANIMAL      Mary Letourneau  
BUILDING/ZONING OFFICER      Peter Niall

BUILDING INSP. ALTERNATE      Richard Hanks  
ELECTRICAL      Paul Lessard  
ASS'T ELECTRICAL      Stephen Dubois  
PLUMBING & GAS      Richard Kapenas  
PLUMBING & GAS ALTERNATES      Gary Williams

KEEPER OF THE TOWN CLOCK      Richard Foresman

LAND USE AGENT      Mark Archambault

LEGAL COUNSELS  
TOWN COUNSEL      Kopelman & Paige  
LAND USE COUNSEL      Kopelman & Paige  
LABOR COUNSEL      Kopelman & Paige

LIBRARY DIRECTOR      Mary Murtland

LIBRARY ASSISTANTS      Jean Lindquist  
Angela Lopez, res.  
Christina Ewald

MART ADVISORY BOARD      Mary Krapf

MONTACHUSETT JOINT  
TRANSPORTATION COMMITTEE      Mary Krapf  
Wayne Stacy

MONTACHUSETT METRO      Mary Krapf

PLANNING ORG. (MRO) MONTACHUSETT REGIONAL PLANNING COMMISSION	Alan Pease Wayne Stacy, alt.	
MONTACHUSETT REGIONAL TECH SCHOOL COMMITTEE	Warren Landry	
MOTH SUPERINTENDENT	Charles E. Perna	
MUNICIPAL GROUNDSKEEPER	William Davis Stephanie Lammi	
MUNICIPAL HEARINGS OFFICER	Michael McCallum	
NORTH MIDDLESEX AREA EMERGENCY PLANNING COMM. (NMAEPC)	William Seymour, Jr. Timothy Seymour Michael Bussell	
POLICE & FIRE SIGNAL OPERATORS	Joyce Hopkins Kathy Bezanson Catherine Whitney Anthony Montesion, res.	Priscilla Carter, res. Marilyn Cronin Glenn Casey
POLICE CHIEF	Edward Drew	
REGISTRARS OF VOTERS	Lorraine Pease Donna Leonard Catherine Foster	Carlton Mountain Krishnabai, alt.
RIGHT-TO-KNOW-LAW COORDINATOR	William Seymour, Jr.	
SENIOR TAX WORK-OFF PROGRAM	Oliver Mutch Joan Chandley	
SOLID WASTE DEPARTMENT SUPERVISOR	John Pankowsky	
SOLID WASTE DEPARTMENT ATTENDANT	Frank McCarter, dec. David Lacross Dan Phelan	

RECYCLING COORDINATOR William Stanwood

SUPERINTENDENT OF SCHOOLS Dr. Maureen Marshall, res.  
Joan Landers

TELLERS

Nancy Peeler	Deborah Pillsbury
Elaine Kielty	Pamela Peeler
Janet Flinkstrom	Patricia Wayrynen
Cathy Kristofferson	Stephanie Lammi
Richard Catalini	Jan Miller
Ingrid Sweeney	Scott Sweeney
Jean Lindquist	Roberta Flashman
Michael Reggio	Francis Despres
Krishnabai	Barbara Despres
Jon Kimball	Karen Brown
Catherine Foster	William Pineda
John Pankowsky	Jeanette Colameta
Evie Gleckel	Deborah Myles
Terrence Myles	Stephen Hague
Claire Hutchinson-Lavin	Scott Royal
John Hutchinson-Lavin	Sue Siebert
June McNeil	Chris Ewald
Robert Raymond	Nancy Catalini

VETERANS' AGENT Joe Mazzola

VETERANS' GRAVES AGENT Christopher Travers

BACKUP VETERANS' GRAVES AGENT Lorraine Pease

WASTE OIL COORDINATOR Elmer S. Fitzgerald, Jr.

WIITA CONSERVATION LAND MANAGEMENT COMMITTEE  
(BLOOD HILL MANAGEMENT COMMITTEE)

Cedwyn Morgan	Matthew Leonard
Cathy Kristofferson	Paula Packard
Robert Leary	Roberta Flashman

ZONING BOARD OF APPEALS

James Stacy

Alan Pease

David Martin, res.

Garry Baer

Frederick Stacy, alt

Justin Baer, alt.

ADDITIONAL INFORMATION:

ASHBY'S JUSTICE OF THE PEACE

Carleton J. Mountain

**POLICE DEPARTMENT AND  
POLICE FIRE AND SIGNAL OPERATOR DIVISION**

In 2012 the Ashby Police Department responded to 9,767 incidents (including directed patrols, house watches and building checks). The Officers made 38 arrests, filed 47 additional criminal complaints and completed 1157 motor vehicle violation stops of which 821 resulted in citations. We conducted patrol services, criminal investigations, medical assists, drug investigations, firearms licensing and crime prevention activities as well as numerous other calls for service.

This past year the Ashby Police Department saw changes in staffing. In September, Jessica Johnson, Administrative Assistant to the Police Department and Accounting Assistant, left her part time position to pursue other endeavors. In October we welcomed Krista Burson to the Town she was hired to replace Jessica.

All of our Officers have completed firearms requalification and additional specialty trainings. Sergeant Fred Alden is attending a ten day course geared toward Executive Development which will be completed in June.

We continue to work with other communities and regional task forces to combat common problems such as drug trafficking, burglaries, theft, juvenile crime and domestic violence. We remain active in the Ayer District High Risk Domestic Violence Team, and the Community Based Justice initiative with the Schools and the District Attorney's Office.

Once again this year the Ashby Police Department joined with the Drug Enforcement Agency and allowed people to drop off medication to the Police Station that was no longer needed or expired removing them from the house and potentially from being abused if not disposed of properly. All the drugs collected were turned over to the D.E.A.

Last year, the Police Fire Signal Operators received and dispatched 861, E911 calls for service. Besides these calls they took other police, fire and highway calls and maintained the daily log. The Police Fire Signal Operators receive thousands of business calls servicing the public in addition to the walk-in traffic generated from people coming to the Police Station for copies of reports, seeking directions and obtaining "Burn Permits" for the Fire Department.

During this year the Town explored regionalizing our E911 Dispatch Center with Ashburnham ultimately this was not approved by the Selectmen.

Through the efforts of Kathy Bezanson the Assistant Dispatch Manager, we successfully applied for and received equipment and training grants totaling nearly twenty-three thousand (\$23,000) dollars from the State E911 Department. With the equipment grant, we were able to purchase air conditioners for the dispatch center and install an electrical hook-up for an additional portable generator when needed for the center. Part of the (\$23,000) reimbursed the Town for (\$8,518) in payroll costs. In addition, the training grant allowed us to train all of our dispatchers in the State-mandated Emergency Medical Dispatch Protocol as well as training the Assistant Dispatch manager in quality assurance of those medical calls.

Respectfully submitted,  
Edward J. Drew, *Chief of Police*

## FIRE DEPARTMENT

Ashby Firefighters responded to 138 calls for assistance during the 2012 calendar year. Motor Vehicle accidents continue to be the most responded to type of incident. There were twelve regular scheduled training sessions as well as several special sessions including an Impact Program sponsored by the Dept. of Fire Services. Topics of training included water pumping exercises, emergency vehicle operator, cold water rescue, and first responder. The entire Department has also completed the Massachusetts Fire Academy's Firefighter I/II program.

We applied for and were granted the Assistance to Firefighters Grant for the purpose of purchasing a brand new tanker truck. The cost of the truck is \$212,000.00 of which the Town only pays for 5% or \$10,600.00. The new truck is on schedule to arrive by the end of March 2013. Congratulations to our in staff grant team on their outstanding work.

We were also able to purchase a 'slightly-used' pumper from the Town of Webster, NH this year that replaced our aging Engine 4. This pumper is now in service and is our first due piece for all chimney fires and mutual aid calls to Townsend.

This past year marked anniversaries for the following four members:

- 5 years: Firefighter/EMT Josh Swenor
- 10 years: Capt. Timothy Seymour and Firefighter Jim Martin
- 15 years: Firefighter Wayne Patnaude

The Fire Department would like to remind all homeowners to replace their Carbon Monoxide (CO) Detectors after 7 years and to replace their Smoke Detectors after 10



years. Please let us help you if you need assistance with determining the age of your detectors. CO Detectors and Smoke Detectors save lives but only if they are properly functioning.

I would like to give a special thank you to both Mark at Kelly's Auto Body and Pete at Ashby Car Care for their assistance in helping us maintain our fleet.

I would also like to thank the Firefighters and EMT's for their continued support and professionalism, as well as all other town departments and committees.

Respectfully submitted,  
William T. Seymour Jr

## EMERGENCY MEDICAL SERVICES

Ashby EMT's responded to 214 calls for assistance during the 2012 calendar year. We currently have 21 EMT's on the roster.

Trainings were held for continuing education of our EMT's which included emergency vehicle operator, burn injuries, diabetic emergencies, trauma, and Life-Flight operations in which the LifeFlight helicopter came to the fire station. An EMT must obtain 28 hours of continuing education and a refresher class every two years to qualify for recertification by the State.

This year we were able to purchase a new ambulance cot to replace our 'tired and tipsy' 20 year old cot. It is now happily being used during all our EMS calls.

The Department strongly suggests proper disposal of medical syringes in an approved sharps container. If you are unable to properly dispose of them please contact us at the Fire Station at 978-368-5650.

I would like to thank Paul Lasorsa for 28 years, Sue Cudmore for 25 years, and Travis Rixford for 10 years of dedicated service to the Department. Additionally I would like to thank Mark of Breezy Hill Auto for all his assistance in keeping our ambulance running smoothly.

I would also like to thank the EMT's and Firefighters for their continued support as well as all the other town departments and committees.

Respectfully submitted,  
William T. Seymour Jr.

## FIRE DEPARTMENT AND EMT ROSTER

Chief/EMT William Seymour Jr	Asst. Chief/EMT Paul Lasorsa
Asst. Chief David Pillsbury	Asst. Chief Michael Bussell
Captain William Davis	Captain Craig Irish
Captain James Joseph	Captain Peter McMurray
Captain David Lammi	Captain/EMT Timothy Seymour
Captain/EMT Kari Rantala	Chaplain/FF Wayne Stacy
FF Daniel Bigwood	FF Christopher Borneman
FF Shawn Borneman	FF/EMT Ashton Bosch
EMT Estelle Bosch	EMT Amanda Boudreau
EMT Linda Brooke	FF John Cauvel
EMT Susan Cudmore	EMT Josiah David
FF Allan Dawson	FF Patrick Dickhaut
FF Elmer Fitzgerald	EMT Eileen Fredrickson
FF/EMT Paul Fredrickson	FF/EMT-P Wanda Goodwin
FF/EMT Christopher Haas	FF/EMT Donald Lane
FF/EMT Melinda Lemay	FF/EMT Michelle Martens
FF James Martin	EMT Jean Nichols
FF Wayne Patnaude	FF Gerald Phelan
FF/EMT-P Paul Rekos	FF Adam Rivard
EMT Travis Rixford	FF/EMT Kimberly Seymour
FF Sam Stacy	AUX/EMT Sarah Berlinger
FF Randy Stacy	FF/EMT Joshua Swenor
EMT Kimberly Ward	EMT Donna Williams

### *Auxiliary Members*

Aaron Beals  
Corey Beals  
Gary Beals  
Eric Brown  
Katie Kiluk  
Brian McMahan  
Ethan Ward  
Libby Ward

## HIGHWAY DEPARTMENT

This report covers work performed by the Ashby Highway Department between January 1, 2012 and December 31, 2012.

### **Road Mileage Breakdown for the Town of Ashby:**

Unaccepted .84, State 11.62, Local 53.21, Total 65.67.

### **Road Maintenance and Construction:**

General cold patching was done on all town roads this year as many times as pot-holes made it necessary. Spring, midsummer, and fall gravel road grading was completed on all gravel roads. Rebuilt two culvert headwalls on Locke Rd and one on Wares Rd. Roadside drainage edging was done on various roads in town.

### **Sign Installation/Replacement:**

Four new speed limit signs were installed on Mason Rd as part of the paving project. Two high visibility curve warning signs have been installed on Rindge Rd at the intersection of Mayo Rd. Stop and street name signs were installed at Erickson & South Rd. A four way intersection sign was replaced on Piper Rd before Rindge Rd. The stop sign at Piper & Rindge Road was replaced and repositioned. This location was the scene of an accident in which one of the vehicles involved is seeking damages from the town's insurance company. Stop & street signs were installed at Pond Rd & RT119. Additional street name signs were installed in the following locations, Turnpike & Main, Pillsbury & West, Mason & Heywood, Harris & New Ipswich, Elliott & Jones Hill, Breed & RT 119. Two go slow children signs were installed on Locke Rd by the Children's Garden day care facility. Two more stop signs were installed at Whitney & Erickson Rd and last but not least a street name sign was replaced at Allen Rd & Main St.

### **Guard Rail Replacement:**

None

### **General Brush Cutting:**

The north side of town received the benefit of road side mowing this year at a cost of \$7,290. Unfortunately I have been trying repeatedly to procure additional funding in the road maintenance budget to do this work. Each time due to budget constraints the request hasn't made it to the voters. My last attempt was to request in the highway budget a separate expense line to be used for road side mowing. This request never made it on the warrant for the residents to vote. Finally the brush was getting to be such a public safety issue after multiple attempts had been made to get the funding, I hired a road-side mower out of the available road maintenance budget. This decision was difficult to make knowing that we may run short of funding in our current budget.

However after receiving a letter of complaint from a school bus company, I felt that I needed to act for the public safety of all. I will be resubmitting for the funds needed to do the southern half of town in the 2014 budget.

**Equipment:**

The chain saws and equipment that were STOLEN! from the highway garage last year have been replaced. The town's insurance company picked up the tab of \$1,920. We now have a more serious problem! Due to the year of manufacture (1975) our current wood chipper though operational (for 38 years), does not have any of the safety equipment needed to be safely operated in today's world. Because of this, Ashby Highway Dept. personnel will no longer operate our current wood chipper and risk undue injuries. We need to purchase a new wood chipper. A wood chipper is a basic need whereas the days of pushing brush off to the side of the road and burning it where it is year round are long since gone. On a more positive note, we have a new sander purchased with funds from a Town Meeting warrant article. And, thanks to a grant, the town also has a new trailer stocked with traffic control devices.

**Personnel:**

We currently have five full time employees down from six which is considered fully staffed. I would like to thank all town personnel and the residents themselves for finding a way to reactivate the department's fifth position! This winter for example we were able to field all four of our sanders thus taking an hour off the time that some residents had to wait in order to receive service.

**Note:**

We still need to restore one more position to fully staff the department. With new housing adding vehicles and new roads to the town's infrastructure we need to expand road services not cut them back.

**Winter Operations:**

All town snow removal equipment was repaired and prepared for service during the summer months. The town expended \$17,653.00 on plow contractors this year. We have also stockpiled 1946.56 tons of winter sand in anticipation of storms this year.

Note: The types and numbers of storms may make it necessary to bring in more materials. Winter sand pile breaks down as follows:

<i>Materials</i>	<i>Quantity</i>	<i>Costs</i>
Sand	1,946.56 tons	\$23,825.89
Salt	440.00 tons	\$22,251.81
Total Stockpile	2,386.56 tons	\$46,077.70

**Cross Culverts Replaced, Installed:**

Jewett Hill Rd installed one (15”diameter)  
 Whitney Rd installed one (15” diameter)  
 Old Northfield Rd one replaced (18” diameter)  
 Locke Rd one replaced oval type (30” diameter)

**Catch Basin and Dropped Inlet Structure Repairs, Replacements,  
 New Installations:**

<i>Structure</i>	<i>Quantity</i>	<i>Location</i>	<i>Action</i>
Catch Basin	1	West Road	Repaired
Catch Basin	1	Jewett Hill Road	Installed
Dropped Inlet	1	Erickson Road	Repaired

**New Side Drain Installations:**

None

**Drainage Maintenance:**

All town drainage structures were cleaned. Total number of drainage structures, 370. Total cost for cleaning \$6,960.

**Road Shimming:**

The following roads had sections that were shimmed this year, Simonds Rd, Jewett Hill Rd and Brooks Lane.

**Road Sealing:**

Foster, Frost, Bennett, Locke, and Taylor roads were edged, swept and patched in preparation of sand sealing this fall, total mileage to be sealed 5.27 miles. These roads will now be sealed in the spring. The cold fall air moved into the region too soon and would have compromised the seal application if we would have moved forward last fall.

**State Funded Chapter 90 Projects:**

We completed the Mason Rd resurfacing project, Length 4,950 feet, Width 18 feet, and a pavement Depth of 4.5 inches. Scope of work; reclaimed existing road surface, applied 2.5 inches of asphalt binder and finished with a 2 inch course of asphalt finish top. Final cost - \$294,521.16, this figure includes a crack filler application on New Ipswich Rd. The original estimated cost of the projects was \$299,037.41 this means that we finished \$4,516.25 under estimate. These funds will remain available for future Chapter 90 projects.

**Town Resurfacing Projects:**

None

**Assist Other Departments:**

Excavated, backfilled, and hand paved a trench from Ashby Elementary School to the Town Office so that the new School/Town Office generator could be wired in. Moved the generator into place next to the school where indicated by the Fire Chief. Excavated the drain from the town pump house so that repairs could be made and backfilled same. We hauled away fill from the cold storage building behind the fire dept. and cleaned up the Allen Field bonfire debris. We also assisted the Town Tree Warden by taking down a dead tree on Piper Rd. Finally we picked up assorted illegal dumping around town that was interfering with traffic and creating a hazard on public traveled ways. It is unfortunate that some deceased animals were included amongst the debris.

**General Information:**

The Ashby Highway Department is now operating with fewer personnel and with less town funding for roadwork than was expended in 1987 (25 years ago). I cannot stress hard enough the fact that we need to replace personnel on the department! Lack of personnel affects us greatly year round for both snow removal and road repairs.

At this time, I extend my thanks to all local contractors who have assisted the town this year by loaning the Highway Department equipment which it does not possess. I thank all Town "Boards and Departments" for their cooperation throughout the year. I also thank the Highway Personnel, themselves for their year of service.

Respectfully submitted,

William A. Davis, *Highway Superintendent*

## **TREE WARDEN**

This report spans from January 1, 2012 to December 31, 2012

Property owner complaints for potentially hazardous trees within the town right-of-way resulted in five (5) actions at the towns' expense for removal of the potential hazard.

A call was responded to involving two oak trees located near Honkala Construction along Route 31 which were heavily damaged by ants at the base. These trees were agreed potentially hazardous. The resulting correspondence with the state highway manager resulted in their removal by the state highway department.

An opinion was solicited by a land clearing contractor for work being done at the corner of New Ipswich and Mason Roads for the removal of trees within the town right of way. After discussions with the contractor an agreement was reached as to the acceptable nature of what should be taken. The resulting permission that was granted included a few dangerous trees which posed an imminent threat to passage along New Ipswich Road. The contractor never completed the work as agreed.

Several events involved road restriction(s) or tree limbs which were compromised over the town roadway were resolved with the help of the Fire Department and the Highway Department at little cost to the town.

In August an inquiry was made to Unutil to assess their plans to conduct line clearing within Ashby. The System Arborist (Sarah Sankowich) informed, that a complete maintenance cycle would commence in January of 2013. A letter was approved by the Board of Selectmen and released to the townspeople to help create an environment of cooperation and allow home owners to retain firewood which results from this work.

The balance of the Tree Wardens budget of 2012 was used to remove a large Sugar Maple off of New Ipswich Road which was posing serious threat to a residence.

Annual budget for the department of the tree warden: \$2,800.00

Expenditures as of January 01, 2013: \$0.00

The budget for 2013 is being held for a major pruning cycle to the shade trees on the Town Common, provided no hazardous removals are required during the winter months.

Respectfully submitted,  
Allan Dawson, *Tree Warden*

## **DOG OFFICER/ANIMAL ENFORCEMENT OFFICER**

A marked increase in stray dogs this year, most coming from the remote areas of town. A lot of cats showing up also. If you need help with spay or neuter costs, give me a call, I occasionally get notifications of reduced spay\neuter clinic being held in the area.

Loose livestock were a problem again this year, Lots of fences were down and chargers without power. Please be sure to check your fence lines after the snow and wind storms. Livestock tend to follow the easiest route of travel which sometimes means the road, which endangers everyone.

Dog Licenses expire every year on December 31. Please renew at the Town Clerks Office. Bring your pets Rabies Certificate(s) with you.

Rabies Vaccinations are required by Massachusetts law for Dogs and Cats. Local clinics are held weekly at the local Petco. Both Nashua and Leominster hold clinics on a weekly basis. Call “Luv My Pet at 508-481-0580 for their schedule. Another option is our annual Rabies Clinic held in March at the West Townsend Fire Station. Call the Nashoba Board of Health for the date and time.

As the economy gets tighter, more pets will be left without families and/or homes. If I can be of any assistance, or if you know someone who might need help with their animals, please don’t hesitate to contact me at 978-597-5868.

Respectfully Submitted,  
Mary L Letourneau, *Animal Control Officer*

## PLANNING BOARD

The Board brought two amendments to the Zoning Bylaw before the 2012 Annual Town Meeting. The first was to reduce the setback in the residential district. The bylaw was approved. The second Zoning amendment was to create a Village Center Overlay District to allow more uses and mixed uses in the Town center. This bylaw was also approved.

Following the approval of the Village Center Overlay District bylaw the Planning Board held several meetings to get public comment on the regulations regarding design standards in the District. We thank the members of the public who attended and helped formulate the regulations. Special thanks to Paul Leineck who dedicated time to reviewing regulations and providing his professional opinion regarding the regulations

The Planning Board applied for and the Town received a District Local Technical Assistance Grant from the Montachusett Regional Planning Agency (MRPC) to implement a software program to track building permits and write a permitting guide. MRPC dedicated staff time and hired a technical consultant. The building permit tracking program was implemented on January 2, 2013.

This is Land Use Agent Mark Archambault’s first full year with Ashby. Mr. Archambault was instrumental in securing the District Local Technical Assistance grant. He has helped draft the Village Center Overlay District regulations and helped advance the Open Space Plan. We thank him for his diligence this year.

Respectfully submitted,  
James Hargraves, *Chairman*  
Alan W. Pease, *Clerk*  
Jean Lindquist, *Executive Secretary*  
Wayne A. Stacy  
Andrew Leonard



## CONSERVATION COMMISSION

The Ashby Conservation Commission is charged under state laws and regulations with protecting wetlands by regulating construction activity and other alterations in and near wetland resources. Wetlands play a critical role in preserving the town's quantity and quality of groundwater, water storage to aid in flood control, and supporting habitat for diverse plants and animals.

In general, anyone who intends to alter wetland areas, land within 100 feet of any wetland or within 200 feet of any stream must apply to the Conservation Commission prior to such activity. This application is done through a written request called either a Notice of Intent or a Request for Determination Applicability. In most instances, the Commission will conduct a visit to the project site. These walks provided informational opportunities for the landowner with suggestions as to how best they protect important aspects of their property. Also, preconstruction visits are arranged with builders and project managers, while other visits involved following up on complaints received from the citizenry. Forest Cutting Plans are also reviewed by the Commission. Additionally, the Commission annually monitors and or manages Town held Article 97 and Conservation Restriction lands. In all cases State Regulations are the determining factors in that decision. This information is available to you on line at:

<http://www.state.ma.us/legis/laws/mgl/gl-131-toc.htm>

Empowered to administer the State Wetland Protection Act (M.G.L. Chapter 131, section 40), and the Rivers Protection Law, the Commissioners review numerous projects that fall within their jurisdiction. After review, Orders of Conditions are issued to applicants. These are intended to protect the natural resource interests of the community.

The Commission generally conducts a public meeting the first and third Wednesday of each month at the Town Hall beginning at 7:30 P.M. Twenty-one such meetings were held during the past year. Project applicants should please contact the Conservation Office to confirm meeting dates and locations and deadlines for submission of applications/filings.

The Commission has a "Tip Line" on the Ashby Website. This is designed to assist citizens who wish to remain anonymous but may have a concern regarding unauthorized activity being conducted within a wetland resource area. The Commission will investigate the complaint and, if determined to be valid, take the necessary action to resolve the problem.

While fostering its commitment to community education, the Commission, in co-sponsorship with the Friends of the Library, presented two "Walk and Talk" programs at the Library. The first of these dealt with amphibians and the second with

birds of the area. The Commission has also assisted the Boy Scouts with their merit badge projects.

Members of the Commission are contributing participants in management committees for properties such as the Mt. Watatic Reservation and Blood Hill Conservation Area. The Commission has also actively assisted the Nashua River Watershed Association with Forest Legacy projects.

The five-member board of Commissioners, all serving as appointed officials, will continue with diligence to protect our wetlands according to regulations.

The Chair wishes to acknowledge the dedicated work of all the Commissioners for their continued efforts in protecting Ashby's wetlands resources and open space. All present members hold certification in Fundamentals for Conservation Commissioners, while the Commission maintains membership in the Massachusetts Association of Conservation Commissions. Some commissioners have acquired the Advanced Certification status awarded by the Association.

Ashby's Commission members are as follows: (Presently there is one vacant seat).  
Robert Leary - *Vice Chair*  
Roberta Flashman - *Secretary*  
Cathy Kristofferson - *Treasurer*  
Tim Bauman - *Chair*

## CEMETERY COMMISSION

The Cemetery Commission is responsible for the care and management of all public burial grounds in the town. The commission meets periodically throughout the year to discuss and plan cemetery operations. When the need arises for a meeting, time and date are posted at town hall.

This past year, regular maintenance and burials kept us very busy. The Commission would like to take this opportunity to thank James Porter and Wayne Patnaude for their efforts and continued dedication to the upkeep of the cemetery grounds.

Roadways and general maintenance will continue to be the focus in the upcoming year. Given the scope of work in front of us the commission sees the need for one part time worker beginning this spring. Anyone interested in working in the Cemeteries should contact the commission.

Also, the Commission continues to have an open seat and encourages anyone interested to contact us for more information on being appointed to serve as a Commissioner.

As always, our thanks to all the people of Ashby and everyone who visits the cemeteries for your interest and involvement, it is greatly appreciated.

Respectfully submitted,  
Daniel W. Harju  
John Mark Tiilikkala

## **NASHOBA ASSOCIATED BOARDS OF HEALTH**

Nashoba Associated Boards of Health continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in Ashby. In 2012 particular efforts were made to respond to continued demands in the Environmental Division while adjusting to changes in the Nursing Division created by national trends in health care. In addition to the day to day public health work Nashoba provides Ashby with the following services.

- Maintaining Nashoba's internet web site to provide information for the public. (See [nashoba.org](http://nashoba.org))
- Through our involvement in the Bioterrorism Regional Coalition we are keeping the Ashby Board of Health up-to date on matters of emergency preparedness planning.
- Response to health related impacts of beavers through coordination with the local Board of Health in the issuance of the necessary permits.
- Providing stepped-up enforcement of public health laws through the use of the Housing Court system.

We look forward to continuing our work with Ashby's Board of Health. Included in highlights of 2012 are the following:

- Through membership in the Association, Ashby benefited from the services of the Nashoba staff including: Registered Sanitarians, Certified Health Officers, Registered Nurses, Registered Physical & Occupational Therapists, Licensed Social Workers, Nutritionists, Certified Home Health Aides, and Registered Dental Hygienists.
- Reviewed 27 Title 5 state mandated private Septic System Inspections for Ashby Board of Health. Received, reviewed, and filed these state mandated (but unfunded) Title 5 inspections. Corresponded with inspectors regarding deficiencies; referred deficient inspections to Ashby Board of Health for enforcement action.

By the Ashby Board of Health's continued participation in the Association you can shape your future local public health programs and share in the benefits of quality service at a reasonable cost!

## **TOWN OF ASHBY**

### **Environmental Health Department**

#### **Environmental Information Responses Ashby Office (days) 128**

The Nashoba sanitarian is available for the public twice a week at the Ashby Board of Health Office. *(This does not reflect the daily calls handled by the secretarial Staff at the Nashoba office in Ayer.)*

#### **Food Service Licenses & Inspections 6**

Nashoba annually mails out and receives application from both restaurants and retail food businesses. Licenses are renewed for existing facilities. Plans are submitted and reviewed prior to initial licensing. All licensees are inspected at a minimum twice a year. Where deficiencies are found, a re-inspection is scheduled to insure compliance. When a complaint from the public is received an inspection is also conducted. During this inspection health factors of food handlers is also investigated, and where appropriate medical consultation and laboratory testing may be required.

#### **Beach/Camp Inspections 15**

Camps are inspected at least annually at opening for compliance with State Sanitary Code, Chapter IV, 105CMR430.00. Public swimming beaches are sampled for water quality every week during the summer and more often if a problem is suspected.

#### **Housing & Nuisance Investigations 15**

Nashoba, as agent for the Ashby Board of Health, inspects dwellings for conformance with State Sanitary Code, 105 CMR 410.00, issues orders for correction, and re-inspect for compliance. Similarly, complaints from residents concerning unsanitary conditions or pollution events are investigated.

#### **Septic System Test Applications 9**

Applications from residents proposing to build or upgrade a septic system are accepted, a file created, and testing dates are coordinated with the applicants engineer.

#### **Septic System Lot Tests 59**

Nashoba sanitarian witnesses soil evaluations, deep hole tests, and, usually on a separate date, percolation tests conducted by the applicant's engineer which serve as the basis of the design of the septic system.

<b>Septic System Plan Applications</b>	<b>9</b>
Detailed plans created by engineers hired by residents proposing to build or upgrade a septic system are received, filed, and routed to the Nashoba sanitarian for review.	
<b>Septic System Plan Reviews</b>	<b>11</b>
Engineered plans are reviewed according to state code, Title 5, and local Board of Health regulations and review forms are created and sent to engineer for revision. Subsequent re-submittals by the engineer are also reviewed.	
<b>Septic System Permit Applications (new lots)</b>	<b>3</b>
<b>Septic System Permit Applications (upgrades)</b>	<b>10</b>
Applicants' approved plan submittals and Board of Health requirements are incorporated into a permit to construct the septic system.	
<b>Septic System Inspections</b>	<b>42</b>
Nashoba Sanitarian is called to construction sites at various phases of construction to witness & verify that system is built according to plans.	
<b>Septic System Consultations</b>	<b>37</b>
During all phases of application, design, and construction the Nashoba Sanitarian is called upon for legal details and interpretation.	
<b>Well Permits</b>	<b>6</b>
<b>Water Quality/Well Consultations</b>	<b>51</b>
Private wells are regulated solely by local Board of Health regulations. The Nashoba Sanitarian assist the BOH by reviewing well plans, securing well water samples, and interpreting water quality test results.	
<b>Rabies Clinics - Animals Immunized</b>	<b>7</b>
Nashoba arranges for local clinics with cooperating veterinarians, arranging for dates and location, placing ads in local newspapers, and sending home flyers through local schools. In addition, since the recent raccoon rabies epizootic Nashoba has arranged for delivery of over 500 animal specimens to the State lab in Boston for analysis and has counseled possible exposure victims to seek medical assistance.	

## **Nashoba Nursing Service & Hospice**

### *Home Health*

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#### **Nursing Visits 123**

Nashoba's Certified Home Health Registered Nurses visits provide skilled services to patients in their home under physician's orders. These services include assessment of physical, psychological, and nutritional needs. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24 hour basis, catheter care, case management and referral to other services as needed.

#### **Home Health Aide Visits 28**

Nashoba's Certified Home Care Aides provide assistance with daily activities of daily living including bathing dressing, exercises and meal preparation.

#### **Rehabilitative Therapy Visit 97**

Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

### **Clinics**

#### **Local Well Adult, Support Groups, & Other Clinic Visits 138**

Visits include well adult clinics, and immunization, cholesterol exercise, mental health and bereavement clinics.

Number of patients that attended Flu Clinics held in Ashby 95

Number of patients whom attended Well Adult Clinics from Ashby 43

### **Communicable Disease**

#### *Communicable Disease Reporting & Control*

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Nashoba's Nursing Service & Environmental Health Department work together to meet the local Board of Health's responsibilities under the law to do the following:

- Investigate and control the spread of communicable diseases within Ashby (MGL Chap111, Sec 6, 7, and 92-116). Nashoba works with the Massachusetts Department of Public Health (MDPH) in this area.

- Receive and process reports from physicians concerning cases of diseases “dangerous to the public health” as defined by MDPH (MGL Chap111, Sec6)
- Notify MDPH Division of Epidemiology and Immunization within 24 hours of receiving notice of any case “dangerous to the public health”.
- Receive reports and undertake follow-up as necessary regarding certain food borne and waterborne diseases and diseases being monitored by the MDPH.
- Receives reports, investigates and conducts follow-up on all incidences involving positive rabies results.

Number of Communicable Disease cases Investigated	15
Confirmed cases	7

#### Communicable Disease Number of Cases

• Giardiasis	1
• Hepatitis C	1
• Influenza	2
• Lyme’s Disease	2
• Streptococcus Pneumonia	1

### Dental Health Department

#### Examination, Cleaning & Fluoride - Grades K, 2 & 4

Nashoba’s Registered Dental Hygienists, operating out of the school nurse’s office and records, provide these services to those children whose parents have given written consent.

Students Eligible	113
Students Participating	81
Referred to Dentist	7

#### Instruction - Grades K, 1 & 5

Nashoba’s Registered Dental Hygienists also provide classroom instruction of cleaning and maintaining health teeth to all children in these grades.

Number of Programs	4
Students Participating	86

## ASHBY BOARD OF HEALTH

The Board of Health meets the second and fourth Wednesdays of every month at 8:00 pm. Board members include Scott Leclerc, Cedwyn Morgan, and William Stanwood. The Board's agent is Rick Metcalf from Nashoba Board of Health. Board activities included permitting for septic installations and upgrades, water supply permitting, housing code enforcement, regulating waste haulers, maintenance and monitoring of the closed landfill, and miscellaneous other services such as food service permitting, camp inspections, etc.

The continued real estate downturn has resulted in diminished septic and domestic water supply permitting. Most permits were for repairs, although a few "new construction" systems were installed. Permitting for public water supplies for the new building downtown on Main Street and the rehabilitation center on Spring Hill is managed by the DEP. The Board worked with developers of the rehabilitation center and DEP to develop an acceptable septic design flow for that facility. The Board also approved a wastewater management system for a hair salon in town. Several housing code issues came before the board, and one was finally resolved after several years in court. Monitoring of landfill gas and groundwater at the landfill site shows no threats of significance, consistent with data from prior years. The landfill was mowed in November. Statistics for Board activities are presented in the Nashoba Board of Health's annual report.

Respectfully submitted,  
Cedwyn Morgan, *member*

## BUILDING COMMISSIONER

The building department has issued 76 permits in 2012. The following is a summary of the year's activities.

### Permits

New Homes	3
Garages	4
Barns & sheds	2
Remodel, repair and additions	37
Wood stoves, Pellet Stoves & chimneys	12
Pools	6
Demolition	2
Solar panel	8
Commercial	1



Annual Inspections	6
Tent	1
Temporary Mobile Home	1
Total Permits	76
Total Permit Fee Revenue	\$18,013.46
Total value of work	\$1,616,476.14

This is \$715.46 in extra permit fees for the town over last year.

Respectively Submitted  
 Peter Niall, *Building Commissioner*

### ELECTRICAL DEPARTMENT

Wiring Permits for 2012 have been on the light side with permits ranging from re-modeling, alarms, new construction and solar installations plus inspections for Unitil and the Fire Department.

Permits pulled for 2012 = 52 for total revenue of \$3,790.00  
 Inspections completed for the year = 125, this includes rollover permits from 2011.  
 Number of inspections for Unitil for meter turn on = 10  
 Electrical inspections for the Fire Department = 2

Respectfully submitted,  
 Paul Lessard, *Wiring Inspector*

### PLUMBING AND GAS INSPECTOR

Number of permits for the year 2012	65
Plumbing Permits	36
Gas Permits	29
Number of inspections- approximately	67
Total revenue generated	\$3845.00

Respectfully submitted,  
 Richard Kapenas, *Plumbing and Gas Inspector*

## COUNCIL ON AGING

### **Our Mission Statement:**

The mission of the Ashby Council on Aging is to enhance the quality of life for Ashby senior citizens and to promote healthy, successful aging.

The Ashby COA provides outreach visits and assessments, meals on wheels, blood pressure clinics, Friendly Visitor program, assistance with yard clean-up (Chore Corps), rides to medical appointments (Angels on Wheels), welfare checks during extended power outages for seniors living alone or at-risk (Safe Seniors Program), Sand for Seniors, medical equipment loan, inter-age activities, quarterly newsletter plus information and referral for Ashby seniors and caregivers. Assistance with application for financial programs is also available including Fuel Assistance and SNAP food stamps. Please call the office at (978) 386-2424 ext. 27 or drop by the office at the 3rd floor of Town Hall. Office hours are Wednesdays 10 a.m. – 3 p.m.

### The COA Supports:

- Nashoba Nursing Services (800) 698-3307 provides Health Clinics at the American Legion Hall
- Montachusett Home Care Corporation (800) 734-7312 provides plans of care that enable elders to live at home
- SHINE (Serving the Health Information Needs of Elders) (800) 410-5288 provides free health insurance information, assistance and counseling to Medicare beneficiaries and their caregivers
- Montachusett Opportunity Council Volunteers deliver hot lunches through the Meals on Wheels program on Monday through Friday with frozen meals available for weekends.
- MART Shuttle Service is available Monday through Friday for medical appointments and shopping. Call Jennifer Collins (978) 386-2501 ext. 11 by 2:30 p.m. the day before travel.
- File of Life magnets are free for all seniors in town and available at the COA office or they can be mailed to you. Please call the office at (978) 386-2424 ext. 27.

### Programs include:

- Ashby Amblers Walking Group – meets Wednesday mornings at 9 a.m. in the Legion parking lot during good weather
- Needlework Group – meets second Wednesday at 10 a.m. at the COA office
- Games/Cards – on the first and third Wednesday at 10 a.m. at the COA office

With sadness the Council would like to acknowledge the passing of a long-time member of the Council on Aging, Lee Mikkola. Lee's warmth and intelligence, his commitment to community service, and his dedication to Ashby's senior population were attributes that made him a welcome presence at Council meetings. His years of service and friendship will be remembered.

The Council offers its sincere thanks to the American Legion Post #361 for the generous use of their hall.

The Council on Aging meets on the second Tuesday of each month at 4 p.m. in the COA office on the 3rd floor of the Lyman Building. Meetings are open to the public.

Respectfully submitted,

Kathryn Becker, *Director*

Linda Stacy, *Chairperson*

Nancy Catalini, *Secretary*

Oliver Mutch, *Treasurer*

Elsie Fredrickson, *Alternate*

Jan Miller

Faith Anttila

Joanna Grutchfield

Patricia Wayrynen, *Alternate*

## ASHBY CULTURAL COUNCIL

The Ashby Cultural Council is a committee of at least 5 members appointed by the Board of Selectmen to serve three-year terms. The primary responsibility of the Council is to disburse funds received from the Massachusetts Cultural Council for the Arts whose purpose is: "to support public programs that promote access, education, diversity and excellence in the arts, humanities and interpretive sciences in communities across the Commonwealth."

The Massachusetts Cultural Council granted the allotment of \$3870 for the year 2013. The Ashby Cultural Council members met on Dec. 5, 2012 and voted to allocate a total of \$3,766 toward the approved applications. Twenty-four grant applications were received requesting funding of \$12,211. Thirteen applications were approved and funded in the amount of \$3,766.

The approved requests and amounts to be disbursed for 2013 are:

Mike Christian	Beatles For Sale: The Tribute	\$500
Ed the Wizard	Pumpkin Festival Performance	400
John Root	Senior Citizen Musical Program	400
Hawthorne Brook MS	Animal Adventures	229
Hawthorne Brook MS	Myth Masters	249
Hawthorne Brook MS	Now Hear This: Sound of Science	167

Hawthorne Brook MS	A Knights Tale	136
Project Graduation NMRHS	David Hall – Magician	150
Project Graduation NMRHS	Caricature Artists	200
Ann Gapp	Theater at the Mount	450
Davis Bates	Summer Reading Song & Story	350
Denis Cormier	Hands on History	300
Ashby Elementary School	Worcester Art Museum field trip	235
		Total =\$3,766

Cultural Council members are: Kathryn Becker, Chairperson; Sandra Schippers, Treasurer; Joanne Boudreau, Secretary; Katherine Stanwood, Publicist; Ann-Marie LaBollita, and Faith Anttila.

Respectfully submitted,  
Kathryn Becker, *Chairperson*

### **ASHBY FREE PUBLIC LIBRARY BOARD OF TRUSTEES**

Mission Statement: It is the mission of The Ashby Free Public Library (AFPL) to provide free and equal access to meet the informational, education, and cultural needs of the community in order to support lifelong learning.

Trustees remain committed to maintaining certification of the library, which means meeting the budget requirements of the Massachusetts Board of Library Commissioners (MBLC). With continued certification, the library is eligible for grants and programs offered through MBLC. The library has been recertified for 2013. Library hours have been maintained at 24 per week with the exception of the summer months, when it is closed on Saturdays.

The Library Director’s pay was increased by 3%, and is still at the bottom of the pay scale for commensurate library directors’ pay at similarly-sized town libraries. A Library Page was added to the staff at a cost of \$2,100, not quite 6 hours/week. The Page is a more cost effective way to cover gaps in vacation time instead of having two assistants.

Oil continues to be the main expenditure for the library’s maintenance. There have been discussions about switching the furnace to a gas furnace, which would result in a savings of 60% fuel costs after an initial investment of approximately \$10K. Adding insulation to the older part of the building would also result in energy savings. Most of the light bulbs have been switched over to more energy efficient

ones. Vandals to the building and to cars in back of the building necessitate cameras for security. To date there have been no funds appropriated for this purpose.

A total of \$3,629 was approved for scholarship distribution this year.

The trustees are grateful for the continued dedication of the AFPL Friends group. We urge all who love the AFPL to please support the Friends in their work to bring wonderful children's and adult programs to the library and help to supply museum passes to patrons. The Pumpkin Festival, organized by the AFPL Friends, is not only a great library fundraiser but an event that has become part of the fabric of our wonderful town. Thank you for all your hard work.

With regret in November the trustees accepted the resignation of Angela Lopez, who moved on to a full-time position in Fitchburg. We wish her well, and thank her for her years of cheerful and capable dedication to the library. We sincerely thank all the staff of the AFPL: Library Director Mary Murtland, Assistants Jeanie Lindquist and Christine Ewald, and Library Page Jackie Edwards, and all of the volunteers for their many, many hours of service to the library.

Respectfully submitted,  
Martha Morgan, *Secretary*

Current Trustees are: John Mickola, Chair; Michelle Thomas, Vice-Chair, Martha Morgan, Secretary; Doug Leab, Treasurer; Dwight Horan, Dave Jordan, Anne Manney, Hanae Olmstead, and Tiffany Call.

## **LIBRARY DIRECTOR**

The Ashby Free Public Library and many other libraries that are members of the C/WMARS consortium in both central and western Massachusetts are now more directly connected than they were in the past. In May, C/WMARS merged the library data bases of both central and western Massachusetts member libraries and migrated to a new operating system. The changes that were made have had a direct and positive impact on our library patrons. Our patrons now have a greater access to a larger collection of materials and a shorter wait time for requested items from other libraries.

This year we continued to purchase materials tailored to our patrons' interests and needs. In addition to our ongoing acquisition of new adult and children's books, our audio book collection has more than doubled and our DVD collection continues to grow. The DVD collection now consists of a wide assortment of recent releases, classics, and non-fiction.

Our juvenile non-fiction collection has been upgraded by books we received through a grant from the Libri Foundation's Books for Children Program. The

Friends of the Ashby Free Public Library made this grant possible by providing an initial contribution which the Libri Foundation matched at a two to one ratio. We thank them both for their support.

This year our Summer Reading Program motivated many children to read throughout the summer. More children completed all 30 hours of summer reading this year than ever before. The Friends of the Ashby Free Public Library sponsored seven programs and provided prizes during the summer that helped to keep the participants moving forward.

The Library provides a place for many community organizations to meet and offers a variety of ongoing programs including the Children's Story and Craft Time, an Adult Reading Group, and the Dropped Stitch Knitting Group. At the end of the year we also created a new Children's Lego Group which currently has many enthusiastic participants.

Our library is able to maintain its level of service to the public due to the many volunteers that participate in the Friends of the Ashby Free Public Library, the Senior Tax Work-off Program, the Teen Laptop Scholarship Program, the Ashby Free Public Library Fund, and the Ashby Free Public Library Board of Trustees. The community service that these people provide to the library is invaluable. Because of our volunteers the library functions effectively within its budget, the Pumpkin Festival has become a fall tradition, the Summer Reading Program engages more participants every year, and we are able to offer programs to all of our patrons. To all of you who have helped and supported the Library this year, we extend our sincerest thanks.

Circulation Statistics for 2012:

Total Circulation – 19,777 items (increased 12% from 2011)

Respectfully submitted,  
Mary E. Murtland, *Library Director*

## **PARKS DEPARTMENT**

The Parks Department had yet another eventful year. We had many great days on the Common and Allen Field.

There are lots of people to thank for this. We appreciate help from the Fire Department, Police Department and Highway Department. Whenever we need anything they are right there to lend a hand.

Once again the boy scouts achieved many upgrades including Ryan Swift's Eagle Scout project. He replaced all the wood on the benches at the common. Wow, they look wonderful.

Thank you to Alan Murray & Sons for supplying a dumpster for Allen Field events. Just a reminder, this dumpster is not for personal use!

Without the huge donation from Ashby Little League, we would not have been able to make a big repair to the tractor to mow this year. Thank you, Thank you, Thank you.

As a reminder to those who enjoy bringing dogs to the park or common, they need to be on a leash at all times. Please respect the park and pick up after your pets.

We are excited for 2013 to be a great year. Please join us in enjoying the Bonfire, Pumpkin Festival and Tractor Parade, Band concerts and many other fun days.

Respectfully submitted,  
Stephanie Lammi  
Erick Rantala

## **NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT SUPERINTENDENT OF SCHOOLS**

Susan Robbins, Chair, Townsend  
Ken Brown, Vice Chair, Ashby  
Anne Adams, Member, Pepperell  
Anne Buchholz, At Large Member  
Jonna Clermont, Member, Pepperell  
Michael Morgan, At Large Member  
Randee Rusch, At Large Member  
Arnold Silva, Jr., Member, Pepperell  
Robert Templeton, Member, Townsend

Joan Landers – Superintendent of Schools

Student Representatives to the School Committee

2011-2012 School Year

Douglas Babineau  
Brian Edmonds  
Amy Jones  
Jessie Rancourt  
Matthew White

### **Report of School Committee Chairperson**

The North Middlesex Regional School District School Committee congratulated Jonna Clermont, and Robert Templeton on their re-election to the School Committee and Anne Adams on her appointment, replacing Schuyler Minckler. The committee extended its appreciation to retiring school committee member, Sue C. Fitzgerald from Pepperell, who served on the School Committee from 2000 to 2012. At the committee's reorganizational meeting in May, Susan Robbins was re-appointed Chair and Ken Brown, Vice-Chair.

### **Report of the Superintendent of Schools**

This past year, the North Middlesex Regional School District was saddened by the loss of Ms. June Kelly who devoted over 30 years to our district. June had a vibrant personality, a passion for teaching, and a strong commitment to her students.

### **Students**

The Superintendent of Schools presented the Superintendent's Award of Excellence to seniors Joseph Clark and Casey Libonate. This award is presented to the highest ranking male and female student and is presented at the Senior Awards Ceremony in May.

### **Volunteerism and Donations**

North Middlesex Regional School District is a community of volunteers. The School Committee and administration are grateful to all the individuals and groups who have made contributions to the programs throughout the district, and to those who have donated thousands of hours to help deliver educational services to the students of North Middlesex.

The School District would like to acknowledge and thank Sterilite Corporation of Townsend for their generous donation of the revitalization of the Hawthorne Brook Middle School recreation area which included the tennis courts, basketball courts, volleyball court and the recreation field.

### **Capital Projects**

During 2011-2012, the North Middlesex Regional School District facilitated the following Capital Projects:

- Roof/Window Replacement at Ashby Elementary School
- Repair of Spaulding Memorial School roof, skylights and cupola
- Replacement of grounds equipment with lease purchased vehicle /truck with plow and sander
- Energy Efficient Lighting Retrofit at Squannacook Elementary School, Hawthorne Brook Middle School, Spaulding Memorial School, and the North Middlesex Regional High School
- Repaired Ashby Elementary Classroom Floors



- Upgraded IMAC Computer Lab at the North Middlesex Regional High School
- Replaced 2nd/3rd floor carpet and ceiling at Spaulding Memorial School
- Purchased HP Computers for all schools
- Replaced Carrier HVAC Condensing Unit at Varnum Brook Elementary School

**Personnel**

The North Middlesex Regional School District saw fifteen of their staff retire over the last year: Kathleen Boyer, Chet Chambers, Alice Cofman, Barbara Frietag, Paula Grier, Thomas Janedy, Norma King, John Margarita, Maureen Marshall, David Nelson, Nancy O’Brien, Gary Rhodes, Maureen Richards, Barbara Shaw, and Claudia Stanton. These staff members will leave their positive mark on education in Ashby, Pepperell and Townsend through their dedication to the students of the North Middlesex Regional School District

In August 2012, Superintendent of Schools Maureen Marshall retired as Superintendent of Schools for the North Middlesex Regional School District. The North Middlesex Regional School District Superintendent Search Committee, after interviewing numerous candidates to fill the position, appointed Joan Landers as Superintendent of Schools.

**School District Budget**

Fiscal year 2012 will be remembered as being a period where difficult fiscal times continued across the state. The District experienced a 1.2 million dollar loss in revenue with the loss of the ARRA Grant, decrease in Jobs Grant, loss of State Fiscal Stabilization Fund and a decrease in the district reserve. This loss of revenue was exacerbated by required fixed cost increases including a 14.5% increase in health insurance, 6.5% increase in Middlesex County Retirement, increased energy costs, reappraisal of Capital Assets and Charter School tuitions, totaling \$1,197,000.

The expenditures for the school year were as follows:

Administration	\$1,239,168
Instructional Support	\$20,646,419
Pupil Services	\$3,355,006
Operations and Maintenance	\$ 3,277,992
Insurance, Retirement Programs & Other	\$7,652,179
Debt	\$ 1,357,672
Payments to Out of District Schools	\$5,790,248
Total General Fund Appropriation:	\$ 43,318,684

**Grants**

140-Title II FY12	\$81,020
201-Race to the Top Year I	\$25,000
203-Race to the Top Innovation FY12	\$25,000
206-Ed Jobs	\$419,618
240-Special Education Allocation FY12 IDEA	\$897,104
274-Special Education Improvement	\$45,847
305-Title I FY12	\$166,783
625-Summer Academic Support FY13	\$16,000
626-Academic Support Service Summer FY12	\$15,900
632-School Year Academic Support	\$1,000
701-Kindergarten Grant FY12	\$112,520

**Massachusetts School Building Authority**

Superintendent Maureen Marshall submitted updated Statements of Interest to the Massachusetts School Building Authority in January on behalf of the Ashby Elementary, Spaulding Memorial School, and North Middlesex Regional High School according to submittal requirements.

Green Repair Grants were awarded for the repair of the Ashby Elementary School roof and windows and the Spaulding Memorial School roof and cupola.

In January 2012, the district was notified by the Massachusetts School Building Authority that North Middlesex Regional High School was invited to enter into the eligibility period for the Feasibility Study Phase.

In March 2012, the School Committee voted to incur debt for the High School Feasibility Study.

In May 2012, our three member towns voted to fund \$940,000 for the purpose of paying the costs of conducting a feasibility study to examine the possible construction or renovation of the High School.

In late spring of 2012, a Building Committee was formed for the High School project <http://www.nmrso.org/hsbuilding>

**Strategic Planning**

Superintendent Maureen Marshall launched the development of a Five-Year Strategic Plan for the schools. A planning committee of fifty members of the community spent several evenings during the school year developing the initial components of the plan. Residents, parents, school administrators, teachers, staff and School Committee members dedicated valuable time to this process. Some of the strategic goals and objectives implemented in the 2011-2012 school year are as follows:

- Reviewed the PK-12 curriculum to ensure that it meets or surpasses the challenges of the new Massachusetts “common core,” reflects the

priorities of the strategic plan, and reinforces the connection between all academic programs and the “core.”

- Developed and implemented a personnel evaluation system that aligns with the new teacher and administrator accountability system of Massachusetts Department of Education that requires high standards, multiple measures including setting individual goals for professional growth, student achievement, that include documentation from local and standardized tests as well as student and community feedback.
- Provided staff members with professional development activities that focused on how to make accommodations within their classrooms that actively engage all students in all educational activities.
- Strengthened current and develop new programs within our school community that build, support, and celebrate tolerance and respect.
- Expanded opportunities for staff advancement within the NM community through teacher leadership courses, train-the-trainer opportunities, and teacher-taught graduate courses.
- Strengthened current and developed new formative and summative student assessment practices throughout the school district.
- Continued to pursue state support (MSBA) for high school renovation/replacement.
- Provided information to the community through a variety of sources including school and teacher newsletters and the District website.
- Improved the district web site so that information is easy for the community and staff to access and for the schools and district to update.

### **Special Education**

The North Middlesex Regional School District provides a wide range of identification, diagnostic, educational, therapeutic and support services for students in grades PreK through 12 and/or until the age of 22. During FY12, the district created in-district programs to afford students the opportunity to access educational programming in the least restrictive setting within the district.

### **Curriculum and Instruction**

In January 2011, the Commonwealth of Massachusetts adopted two new sets of curriculum frameworks in English Language Arts and Literacy and Mathematics for pre-kindergarten to grade 12, incorporating the Common Core State Standards. These standards emphasize college readiness, deeper reading, textural analysis, and discussion and raise expectations for all students. You may read more about the transition process at the Department of Elementary and Secondary Education <http://www.doe.mass.edu/candi/commoncore/>.

Throughout the summer and during the school year, professional development across the district has focused on improving student achievement through the

alignment of teaching and learning to the 2011 Curriculum Frameworks in all content areas. Further, throughout the year all K-12 teachers developed units aligned with Massachusetts model curricula using the Understanding by Design model. Teachers were supported by National Writing Project teachers as well as by teacher-leaders who had taken graduate courses and workshops during the spring and summer.

At the elementary level, teachers worked on both literacy and numeracy. All teachers were trained in the use of assessments that align to the 2011 Frameworks, in matching books to students, and in developing school-based libraries that support the challenging standards of the new curriculum in English Language Arts, Social Studies, the Arts, Science, and Technology. In the fall, all K-6 students will be individually assessed by their teachers with this new benchmark assessment. In addition, all K-5 teachers implemented the new mathematics curriculum using Scott Foresman's Envisions.

Hawthorne Brook and Nissitissit, the two middle schools, implemented Big Ideas, a new mathematics series aligned to the 2011 Frameworks. To support the often problematical understanding of fractions and ratios, both middle schools implemented a micro-society in each grade with its own money and exchange system. In addition, teachers and teams collaboratively developed literacy curricula for all content areas again working with teacher leaders and the National Writing Project. North Middlesex Regional High School continued work on the NEASC accreditation process and site visit which will take place in the fall of 2013. Throughout the summer and the school year, the high school mathematics department developed its own textbook to align with the 2011 Frameworks, Integrated Mathematics Modeling I, the first of three IMM courses that will address all of the new and more challenging expectations of the new Frameworks. At the same time, teachers in all disciplines in the high school developed curricula that align with Massachusetts exemplar curriculum units. The high school assessed the literacy expectations of all students by using its collaboratively developed school-wide academic rubrics that incorporate Common Core and 21st Century standards.

Finally, all professional educators in the district developed action plans which set student achievement and professional practice goals as they worked together to implement the new educator evaluation system. On June 28, 2012, the Board of Elementary and Secondary Education adopted new regulations for the evaluation of all Massachusetts educators. The regulations, which apply to both administrators and teachers throughout the state, are designed to promote growth and development among leaders and teachers, place student learning at the center, use multiple measures of student learning, growth, and achievement, recognize excellence in teaching and leading, set a high bar for professional teaching status, and shorten timelines for improvement. Further information is available at <http://www.doe.mass.edu/eval/>.

## Guidance

The North Middlesex Regional High School Guidance Department assisted 273 students in graduating in June of 2012. They reached their post secondary goal in various forms, 69% went on to four-year colleges/universities, 11% to two-year colleges, 10% joined the work force and 7% went to trade school, prep school or joined the armed forces. One hundred forty-two (142) students took 182 Advanced Placement exams in 10 subject areas. Eighty percent (146 out of 182 exams) of the students received a grade of three (3) or better, which earns college credits from the colleges/universities they plan to attend.

Respectfully submitted,  
Joan Landers, *Superintendent of Schools*

## ASHBY ELEMENTARY SCHOOL

Before beginning, on behalf of our school community and town, we are glad to be back to our newly roofed and windowed school. We also were fortunate to come back to our new multi-faceted playground.

Ashby Elementary School has a total student population of 212 students, ranging from kindergarten to grade 4 (116 males and 96 females). Ashby also houses two district special education programs. Enrollment figures include school choice students from neighboring towns such as Ashburnham, Fitchburg, Gardner, Lunenburg, and Worcester. Students enrolled as of October 1, 2012 are as follows: Full Day Kindergarten=65 (3 teachers), Grade 1=39 (2 teachers), Grade 2= 34 (2 teachers), Grade 3= 44 (2 teachers), Grade 4=30 (2 teachers).

The mission of AES is to provide students with the highest quality educational opportunities in a safe and secure environment. We strive to foster individual academic success and social growth through a partnership with students, staff, families, and the community. The vision of our school is to promote a safe environment where all students can learn and succeed, each in their own way. Our school fosters a love of learning by promoting high expectations for each student. We provide a standards-based curriculum that supports all learning styles, which evolve through ongoing assessments. We continue to utilize our code of conduct, which is discipline based on our core values of responsibility, integrity, caring, citizenship, and communication which stem from respect. Ashby Elementary School Council members (Mrs. Natalie Brown, Mrs. Sue Clement, Mrs. Sabrina Fernacz, Mrs. Stephanie Thompson, and the principal) meet monthly to develop the school improvement plan, which is posted on the school website and is aligned with our District Strategic Goals. School Council members and the principal continue to work on obtaining funding through private sources to further our goals and mission.

Ashby Elementary School has an active Parent Teacher Cooperative (PTC) group, which provides the students with a variety of cultural and curriculum based assembly programs. There are numerous opportunities for parent and community involvement at the school.

We have many annual traditions such as fourth grade yearbook, fourth grade Wall of Fame, Dr. Seuss' Book Give Away, a food/holiday drive, spirit days, Alex's Lemonade Stand/Car Wash, Community Reading Day, Field Day, and Fitness Day. We are also pleased to offer band to fourth graders, which performs at holiday and spring concerts. Check our school website for other happenings, [www.nmrso.org](http://www.nmrso.org)

There are a host of activities after the regular school day ends. We offer a Before and After School Care for Kids (BACK Program), which runs from 6:30 AM to 9:00 AM and then from 3:15 PM to 5:30 PM to assist with Ashby's need for child care. Also a five week after-school enrichment program is offered to students on a rotational basis to partake in different classes offered by teachers and community members. The enrichment program is directed by Mrs. Barnhart. During the summer we offer an intramural sports camp as well as an arts/crafts camp.

Spring 2012 MCAS results classified Ashby as a level 1 school, with 1 being the highest on a 5 point scale. The 2012 results were reported differently than they have been in the past. For a complete breakdown please refer to our school website.

We follow the Massachusetts Curriculum Frameworks and use Scott Foresman Reading, EnVision Math, and Pearson for science & social studies. New this year are Common Core State Standards, which provide a consistent, clear understanding of what students are expected to learn, relevant to the real world, with knowledge and skills that prepare students for college and careers. We have also partnered with Teachers for Teachers (Ms. Tammy Mulligan and Ms. Clare Landrigan) to integrate the district's current curriculum with researched based practices in reading. Developing from this partnership is the use of a uniformed assessment system connected to Common Core and our continuum of literacy learning, by Fountas and Pinnell, which provides us with a comprehensive system for one on one assessment that matches student independent instructional levels with independent reading levels.

Also new this past June, the state passed an Act providing for the implementation of new evaluation system with school districts (Chapters 13 of the Acts of 2012). The new evaluation tool has comprehensive modules designed to ensure student growth and success.

Respectfully submitted,  
Mrs. Anne Cromwell-Gapp, M.Ed.  
*Principal of AES*

## HAWTHORNE BROOK MIDDLE SCHOOL

Hawthorne Brook Middle School is an institution committed to educational excellence, and a community committed to supporting one another. Although the slow improvement in the economic climate of the region has turned some hopes into cuts (three teaching positions eliminated this year), the staff, students, and their families have worked hard to maintain much of what makes Hawthorne Brook successful. We are dedicated to using our resources to provide the best educational experience possible for our students and continue to look for ways to improve our school.

Hawthorne Brook is piloting a trimester schedule for the 2012-13 school year. This structure, along with a hybrid bell schedule, affords us opportunities to provide students with more time focused on math and literacy while maintaining the other programs and curriculum that middle school students need. With the reduction of teachers, the teams in grades 7 and 8 have been reconfigured. Although changed, we are still committed to looping students in grades 7 and 8 and teaming throughout all grades. Students and faculty are divided into smaller learning communities and each team follows a common schedule. This shared schedule provides the teachers with the flexibility to modify and adjust student schedules to best meet the needs of each group. Ultimately, the team model allows us to create a strong web of support to enhance student success.

We continue to work to foster a positive, supportive climate at Hawthorne Brook. Our focus is on developing individual character and respect within a culture where we all take responsibility for each other and our community. The safety of our students continues to be our first priority. The administration meets regularly with law enforcement and safety personnel to review and modify procedures and protocols. We have a culture where everyone in the HB community is responsible and enabled to report safety concerns.

We are very proud of our students and witness numerous acts of kindness and generosity throughout Hawthorne Brook on a daily basis. Our students maintain a high level of energy and enthusiasm and exhibit their talents and determination in the classroom, during athletic competitions, and on the stage. They are a constant source of pride for the staff, parents, and the entire community.

The staff at Hawthorne Brook has taken advantage of the professional development opportunities offered in the district and throughout the area. The Common Core State Standards are now reflected in the Massachusetts Curriculum Frameworks and teachers are working to create and revise teaching units to be sure they incorporate the Common Core and reflect the new standards, especially with respect to literacy. The staff is also looking at best practices for improving student engagement in the learning process. This research based initiative for improving engagement ranges from active questioning techniques and instructional strategies to increasing physical movement of students throughout the day.



Thank you to the PTO for their continued support and for providing items and programs that otherwise would not be possible. In addition to their fundraising efforts, parents have volunteered their time and talents whenever needed.

We are extremely grateful to the Sterilite Corporation for generously undertaking a capital project at Hawthorne Brook. The project includes: rebuilding the basketball and tennis courts, building a volleyball court, landscaping around the complex (including adding handicap accessibility to the courts), and creating a park along the driveway into the school. Thanks to Sterilite, we have a beautiful, multi-use facility that can be enjoyed by our entire community.

Communication is an essential component of a successful middle school. Feel free to contact the school with questions, comments, or concerns. We can be reached via email at HBadm@nmrsd.org or through our web site at <http://hbms.nmrsd.org>.

Sincerely,  
Stephen Coughlan, *Principal*

## **NORTH MIDDLESEX REGIONAL HIGH SCHOOL**

Dear Citizens of Ashby, Pepperell, & Townsend:

The year of 2012 proved to be a very, very busy year at NM. We are happy to welcome Kate Guziejka, former Culture and Humanities Department Chair as our new Assistant Principal, replacing Mr. Kevin Higginbottom who left NM to become Principal of Reading Memorial High School. Faculty and staff at the high school have been engaged in numerous projects, all designed to help our students GROW into their potential and to provide opportunities for our students to PURSUE their goals as they ACHIEVE success.

Academically, we've experienced a lot of success. Scores on standardized tests improved as our MCAS and SAT scores were higher than both the state average and our own scores from previous years for English and Math. These increases can be attributed to our focus on assessment and our work around school-wide literacy. All teachers have been working to align their curriculum with the new National Common Core standards, resulting in major modifications to our Math program as well as the expansion of our ninth grade World Studies course. Committees of teachers have been working on developing a school-wide assessment criteria library and rubrics for use in every subject in the school which measure elements of literacy, life skills, creativity, and citizenship. In the fall, our teachers began to provide feedback to students regarding their critical reading and analytic writing as a first step in GROWING their literacy skills.



In addition to our work academically, we have also been engaged in self-reflection and evaluation as we began our New England Association of Schools and College's (NEASC) Self Study process in preparation for our decennial accreditation visit in October of 2013. As a component of this work, we administered numerous surveys. We'd like to thank all those who took the time to complete the surveys as they have provided us with valuable information about how we can improve our school. NM remains a fully accredited high school although we are on probation for our facility and access to school resources.

We are moving forward with our Massachusetts School Building Authority's (MSBA) Feasibility Study by hiring Heery International as our Owner's Project Manager (OPM). Thus far, Cornerstone Land Consultants of Pepperell has been hired to complete a Site Survey of the NM campus. Additionally, we have begun the process of finding an architectural firm to become our "Designer" who will complete the Schematic Design portion of the Feasibility Study. If all goes according to plan, the MSBA will select a Designer for our project by mid-February. Once we have a Designer on board, we will begin to complete an Educational Space Template which will summarize our needs for a facility. The Designer will then develop several scenarios of how to proceed: a full renovation, an addition/renovation, a new building, or a partial new building. Complete budgets and timelines will also be developed so that the NM Building Committee can make the best, most cost effective recommendation to the towns as to how to proceed.

We continue to investigate new opportunities for our students. We are still a candidate to become an International Baccalaureate school. We have recently received notice that NM has been invited into the next phase of a grant program entitled the Massachusetts Math and Science Initiative via the Mass Insight Education Foundation. If awarded, this grant would enable the high school to increase enrollment in and the number of Advanced Placement classes. NM would receive texts, materials, and technology to support this expansion. Additionally, students would have access to weekend study sessions led by experts in the field in preparation for the AP exam in May.

Finally, as laws and regulations keep changing, we at the high school are exploring ways to increase our graduation requirements to enable our students to meet and exceed new admissions requirements set by the Massachusetts Board of Higher Education and the Massachusetts High School Program of Studies (Mass-Core). We are also looking for ways to use our time creatively to better deliver instruction to our students.

As always NM has much more to offer than just our college preparatory academic curriculum. Our athletic teams recently made the MIAA Sportsmanship Honor Roll as they continue to advance in their standings in the Mid-Wach League. Our music and choral programs have received numerous accolades from music organizations for their comprehensiveness. This year, NM had the second highest

number of students in the state accepted to the Central District Music Festival and all-state recommendations. NM's Marching band was awarded first place in the New England Band Director's Association (NESBA) Season Finals and our Winter Percussion Ensemble received the Scholastic Marching "A" Championship title at NESBA's New England Winter Percussion Finals.

Our Community Service Learning Programs continue to grow and expand as students truly recognize the value of helping others and working together as a team. At NM, numerous students volunteer countless hours on projects such as the New Orleans Service Learning trip, the Pennsylvania Service Learning trip, the American Cancer Society's Relay for Life, Think Pink athletic events in support of breast cancer, the Giving Tree, MLK Day of Service, and the NM Community Garden.

Please accept our gratitude for your generous support and the numerous contributions made by members of Ashby, Pepperell, and Townsend.

Sincerely,  
Christine S. Battye, *Principal*

## **SQUANNACOOK EARLY CHILDHOOD CENTER**

I am pleased to submit our first NMRSD preschool report. I have been overseeing the district preschool program since July of 2011. The NMRSD offers preschool programs for the towns of Ashby, Townsend, and Pepperell. The preschool program is an integrated model that follows the Massachusetts Curriculum Standards, which emphasizes a range of developmentally appropriate open-ended hands-on activities. These activities offer each child the opportunity to gain competence in skill areas, and to develop their self-esteem. All children participate in choice time, circle time, structured learning activities, snack time, outside play, music, and story time daily. The child's daily program often includes expressive activities such as art, music, and dramatic play. Children also have numerous opportunities to work on independent decision making, group cooperation, conflict resolution, skill development, and classroom responsibility. Each child is unique and grows at a different rate. Children are treated with respect and are encouraged to learn about their world through exploration and discovery. We provide a safe and accepting environment where preschoolers have fun while being encouraged to learn cooperation/socialization skills necessary for beginning their school career.

Our district preschool serves all three towns: Ashby, Townsend and Pepperell and is located at the Squannacook Early Childhood Center at 66 Brookline Street in Townsend, Ma. We offer a variety of programs for children ages 3-5. Enrollment includes both regular education and special education students. Children attend school following the school calendar established by the NMRSD. We currently have

approximately 5 classrooms with 15 staff members. Our unique program offers several different day options for our students. We have a Monday through Friday full day program, a Monday through Friday AM program, Monday through Friday PM program, and a Tuesday/Thursday AM program. Each of the programs is designed to promote a child's emotional, social, physical, and cognitive development. Each classroom is spacious, and has its own bathroom. We also have a beautiful playground which includes a structure, sandbox, and swings. During the winter months, the gym is used for regular exercise and playground games.

Each classroom is taught by a certified early childhood/special education teacher and a paraprofessional. Adult/child ratios are seven to one. The program has a team, which consists of early childhood/special education teachers, speech/language pathologist, an occupational therapist, and a physical therapist. A unique feature of our program is the integration of specialists/therapists into the daily routine. All staff members collectively have many years of early childhood experience. We also work with the local kindergarten staff at each of the elementary schools to ensure a smooth transition for students heading to kindergarten.

We have a small PTO that is dedicated to bringing enrichment programs to our students. October is fire safety month, and annually the Townsend Fire Dept. visits, talks about safety, and the students receive a detailed tour of the fire truck. Other opportunities have included apple picking, puppet shows, and other enrichment programs. We are located behind the Hawthorne Brook Middle School; we have had the pleasure of having middle school students create science fairs and bring them to our students. Sometimes we work along with the middle school PTO to bring programs to both schools. We have also walked to the Townsend Public Library and the police station.

If you would like more information, or would like to book an appointment to come and visit our preschool, please call us at 978-597-3085 or link onto our school website to find out more about us ([www.nmrso.org](http://www.nmrso.org)).

Respectfully submitted,  
Mrs. Cromwell-Gapp, M.Ed.

## MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL

### Overview

The year 2011-2012 was an exciting one at Monty Tech, marked by student achievement, faculty and staff distinctions, and leadership development. I am honored to serve as Superintendent-Director of Monty Tech, a school that continues to transform secondary education in North Central Massachusetts, bringing to life lessons learned in a classroom, at the workplace, and in the community. This school exemplifies what I believe good education is all about.

A Monty Tech education is grounded in workforce preparedness, balanced by a rigorous academic curriculum. Our students are prepared not only to enter the workforce, but to also continue their education by enrolling in college. Each year Monty Tech conducts a One-Year-Out Survey, measuring “positive placements,” as defined by the Carl D. Perkins Vocational and Technical Education Act. By tracking students who have enrolled in post-secondary education programs, secured employment aligned to their vocational training, or are serving our country in the United States military, we are better able to inform potential students, advise current students, and deliver vocational-technical programs that are relevant to today’s workforce trends and labor market needs. One year after leaving Monty Tech, the graduates of 2011 reported the following:

- 33% are currently employed in a field related to their Monty Tech trade
- 12% are employed in a field unrelated to their vocational education
- 45% are currently pursuing a higher education, and
- 8% have elected to serve in the United States military

Compiling information for the Annual Report has provided me with an opportunity to reflect on the achievements and activities of our students, faculty and staff. I am fortunate to work closely with a talented leadership team, many of whom have contributed to this report, and given great insight into some of the more notable highlights of the 2011-2012 academic year, including:

- 95% of our students scored Advanced or Proficient in the state’s English Language Arts exam, up from 87% in 2010-2011.
- 88% of our students scored Advanced or Proficient in the state’s mathematics exam, up from 87% in 2010-2011.
- Class of 2012 graduate Victoria Holbert served as the National SkillsUSA President, traveling across the country and abroad to advocate for vocational-technical education. She participated in the “Education Nation Summit,” engaging in high-level discussions on the state of the American Education system.

- Seven students advanced through local, district and state competitions to earn the right to compete at the National SkillsUSA Conference in Kansas City, Missouri. The Monty Tech national delegation was awarded four gold medals and two bronze medals.
- For the third consecutive year, the Monty Tech Marine Corps JROTC program was awarded the distinction of “Naval Honor School,” in recognition of exemplary community service.
- One outstanding JROTC Cadet was awarded the Naval Reserve Officers Training Corps Scholarship, receiving full tuition, fees, books, uniforms, summer experiences, as well as monthly stipends. She is now attending Norwich University.
- Monty Tech continues to participate in the highly selective Student Spaceflight Experiment Program, representing the only vocational school in the nation to have a student science experiment launch into space, and providing students with an opportunity to study the effects of gravity on their science project.

Much like districts across the state, Monty Tech has been affected by the nationwide economic recession. Maintaining high standards of fiscal responsibility, with an eye on our over-arching mission of increasing student achievement, this school has been able to maintain our high standards of academic success, while presenting a budget that is fiscally conservative. Our FY12 Annual Budget was unanimously accepted by each of the eighteen member communities, and reflected a 2.4% increase over the 2010-2011 Educational Plan. We deeply appreciate the public’s support for Monty Tech. We recognize that we are in the midst of some of the most difficult economic times faced by residents of our member cities and towns. As a result, we will continue to strive to seek creative ways to keep down costs to our 18 member communities.

### **OUR MISSION**

Every student will graduate from Montachusett Regional Vocational Technical School with the skills, knowledge, and abilities to be a productive and effective member of an ever-changing society.

### **OUR DISTRICT**

Montachusett Regional Vocational Technical School is a four-year career and technical high school serving the member towns of:

Ashburnham	Harvard	Princeton
Ashby	Holden	Royalston
Athol	Hubbardston	Sterling
Barre	Lunenburg	Templeton

Fitchburg	Petersham	Westminster
Gardner	Phillipston	Winchendon

## **LEADERSHIP**

The leadership team at Montachusett Regional Vocational Technical School is comprised of ten talented administrators whose varied educational backgrounds, professional experiences, and areas of expertise contribute to the success of the school. Working collaboratively, and under the direction of the Superintendent and Principal, the team has been able to transform the school into one of the most sought-after high schools in North Central Massachusetts.

*Nicholas DeSimone, Principal*

*Tammy Lajoie, Business Manager*

*Francine Duncan, Director of Technology*

*Richard Nutt, Director of Vocational Programs*

*Christina Favreau, Director of Academic Programs*

*Steven C. Sharek, Superintendent-Director*

*James Hachey, Dean of Admissions*

*Katy Whitaker, Development Coordinator*

*Richard Ikonen, Director of Facilities*

*Victoria Zarozinski, Director of Student Support Services*

## **ENROLLMENT**

On October 1, 2011, student enrollment at Monty Tech included 1,435 students in grades nine through twelve. Students are represented from every community in the district: Ashburnham (58), Ashby (37), Athol (110), Barre (39), Fitchburg (376), Gardner (173), Harvard (4), Holden (60), Hubbardston (56), Lunenburg (72), Petersham (8), Phillipston (17), Princeton (14), Royalston (24), Sterling (58), Templeton (110), Westminster (70), and Winchendon (127).

Throughout 2011-2012, Monty Tech offered a variety of opportunities for students, parents, and community members to learn about and visit the school. In October 2011, approximately 1,000 district eighth graders participated in the annual "Tour Day" event. Students toured our twenty vocational/technical areas and learned about the school's challenging academic offerings and exciting athletic and extracurricular programs. Career Awareness Night offered interested students the opportunity to return in the evening with their family members, to further explore the facilities and talk with staff members.

Each year, the Dean of Admissions conducts school visits, student interviews, and accepts applications for admissions. 2011-2012 proved to be an exceptionally busy year for him, as the school received a record 823 applications for admission. Of those, 773 were from students hoping to enter our incoming freshman class. The balance of the applications came from students hoping to enter the school as upperclassmen. Be-

cause there are only a limited number of students the school can accept each year, 380 freshmen and 24 upperclassmen were admitted.

The Vocational Interest Program (V.I.P.) offers area seventh and eighth grade students the chance to visit Monty Tech after school, and participate in hands-on learning experiences across a variety of vocational/technical areas. The program continued to attract a large number of students during the 2011-2012 school year, serving approximately 675 area students.

### **CLASS OF 2011 AWARDS**

Members of the Class of 2012 were awarded approximately \$50,000 in scholarships. The Monty Tech Foundation generously provided \$21,000 in scholarships to graduating seniors, ranging in amounts of \$100 to \$1,500. The Foundation also awarded \$6,000 to the practical nursing graduates. Once again, local and state organizations, as well as generous individuals, continue to recognize the ability and potential of Monty Tech graduates in the form of financial donations. The School Committee, administration, faculty, and graduates themselves, are grateful for this support.

Articulation Agreements with local colleges also play an important role in helping reduce the cost of higher education. Qualified Monty Tech students are eligible to receive college credits through a number of articulation agreements with public and private colleges across the country. Just over 70% of the graduating class of 2012 reported plans to enroll at either a 2-year college, 4-year college/university, or a technical/trade school upon graduation. By earning college credits while still in high school, these students will benefit by saving both time and money as they pursue advanced educational programs.

### **FINANCIAL REPORT**

Numerous challenges were faced during the development of the fiscal year 2011-2012 budget, including rising health insurance and student transportation costs. Considerable effort was put forth by the School Committee, administration, and staff to develop a cost-effective budget. The final fiscal year 2011-2012 Educational Plan totaled \$22,744,779, which represents a \$2.4% increase over the 2010-2011 Educational Plan.

The District was audited in August 2012 as part of the yearly financial audit by the accounting firm of Melanson, Heath and Co. from Greenfield, MA and an “excellent” report is anticipated.

### **GRANTS & CONTRACTS**

Monty Tech continues to pursue grant funding on an annual basis. These funds assist in providing many educational and social services to the student population. For fiscal year 2012, state and federal grant sources provided the school with \$1,407,959. Programs funded by these grants include: Essential Health Services,

Social Intervention and Mediation, Improving Teacher Quality, Special Education Services and Program Improvement, Title I Support, Drug Free Schools, Perkins Occupational Education, and Summer Academic Support.

In addition to state and federal grant sources, Monty Tech was also the recipient of private and competitive grant awards totaling \$20,918. For Fiscal Year 2012, Monty Tech received \$13,251 in grant funds from the Community Foundation of North Central Massachusetts, to support the Student Spaceflight Experiment Program. The Massachusetts Space Grant Consortium and Nypro also contributed to this ground-breaking program, by adding an additional \$7,667 in grant funds.

Grants totaled \$1,428,877 for fiscal year 2012.













**ACADEMIC ACHIEVEMENT**

Montachusett Regional Vocational Technical School continued to see significant improvement in MCAS scores in English Language Arts, Mathematics, and Biology. In the spring of 2012, Monty Tech’s passing rate on the English Language Arts exam was 100%, Mathematics 99%, and Biology 98%.

<b>English Language Arts</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>
<b>Students tested:</b>	(351)	(358)	(361)
Passing	99.9%	100%	100%
Advanced/Proficient	83%	87%	95%
Needs Improvement	17%	13%	5%
Failing	.0001%	0%	0%
 <b>Mathematics</b>	 <b>2010</b>	 <b>2011</b>	 <b>2012</b>
<b>Students tested:</b>	(351)	(358)	(360)
Passing	97%	98%	99%
Advanced/Proficient	80%	86%	87%
Needs Improvement	17%	12%	12%
Failing	3%	2%	1%
 <b>Biology</b>	 <b>2010</b>	 <b>2011</b>	 <b>2012</b>
<b>Students tested:</b>	(383)	(362)	(361)
Passing	95%	97%	98%
Advanced/Proficient	68%	71%	73%
Needs Improvement	27%	27%	24%
Failing	5%	3%	2%

The district continues to make progress toward narrowing proficiency gaps. Students in all subgroups have met their progress and performance targets, moving the school into a Level 1 Status.



Student Group	On Target = 75 or higher	Performance	Progress
All Students		85	Met Target
High Needs		75	Met Target
Low Income		79	Met Target
ELL and Former ELL		—	—
Students with Disabilities		76	Met Target
American Indian/Alaska Native		—	—
Asian		—	—
African/American/Black		—	—
Hispanic/Latino		84	Met Target
Multi-Race, Non-Hispanic/Latino		—	—
Native Hawaiian/Pacific Islander		—	—
White		91	Met Target

## VOCATIONAL PROJECTS IN YOUR COMMUNITY

Unlike students in traditional, comprehensive high schools, students at Monty Tech are asked to put their education into practice on a daily basis. Students across the twenty different vocational technical education programs are building homes, reconstructing damaged properties, repairing service vehicles, making walkways more accessible, and performing countless community services.

The 2011-2012 school year was a busy one for our vocational educators, as each trade aimed to provide practical, hands-on learning experiences for our students, while helping to improve each of the eighteen member communities.

### **Auto Body: Collision Repair Technology:**

During 2011-2012, the program was fortunate to receive equipment upgrades including new tool boards and hand tools. The program also introduced students to a virtual 3-D spray system, designed to provide students with the opportunity to practice the technique of painting without using any materials. The program's waterborne paint spray booth continues to provide students with training with more efficient waterborne paint systems. Throughout the year, the program received over one hundred requests for service and repair work, including a number of requests from local school, police and fire departments. Students and instructors refinished a Fitchburg police cruiser and two bumper covers, repaired the Fitchburg Fire-fighter's Association Mack fire truck, and repaired the back of a damaged Cushing Academy student bus. (Total enrollment: 63; 44 males, 19 females)

### **Automotive Technology:**

Two of our top students were asked to compete in the underclass division at the state level in the Mass Tech Competition. Juniors Hunter Manley and Mike Pauplis (Class of 2013) represented Monty Tech, and placed 2nd in the state. Hunter Manley was

also recognized for receiving the highest written score in the state. The program also supported three students in the Co-Operative Education program. These students gained valuable workplace experience, applying the skills they learned in the rigorous automotive technology program, and received high praise from their employers. The program performed over four hundred services, and was fortunate to receive a new air conditioning station, providing students with an opportunity to be trained in this updated equipment/technology. Total enrollment: 63; 52 males, 11 females)

### **Business Technology:**

Students and instructors in the Business Technology continue to enjoy an increased presence in the school community, providing assistance to shops and offices throughout the school by coordinating bulk mailing, labeling, organizing, and collating jobs. Offices that receive direct support from the Business Technology program include: Monty Tech Nurses' Office, front office, and Student Support Services. Students also assist wherever there is a customer service need, as in the annual greenhouse project, directed by Mr. Dylan Hager. Students serve as customer service representatives and cashiers for this very busy seasonal operation. Students also run a successful school store, refining their skills in cash handling, customer service, organization, and marketing. (Total enrollment: 76; 17 males, 59 females)

### **Cabinetmaking:**

Cabinetmaking students spent a great deal of time building and installing cabinetry in a number of public offices throughout the Monty Tech district. During the 2011-2012 school year, students and instructors were particularly busy renovating the Gardner Mayor's office. Using quarter sewn red oak, students carefully tried to match the architectural details of the building with the new cabinetry, creating a beautiful wall unit for the office. Work continued in Gardner at the Fire Station, where solid cherry cabinetry was built and installed to update the facility. Building podiums, storage units, and all of the gifts for the annual Superintendent's Dinner kept the students and instructors extremely busy throughout the remainder of the year. Finally, the program was also fortunate to receive a dovetailing machine, capable of dovetailing a drawer box in under one minute. Monty Tech is the only vocational school in the state to provide education and training on such technology. (Total enrollment: 73; 44 males, 29 females)

### **Cosmetology:**

Providing students with educational space that closely reflects industry trends and a typical workplace environment are paramount in the cosmetology program. In September 2011, students returned from summer vacation to find their shop space renovated to more accurately reflect industry. The clinic floor was remodeled, twenty-three stations were replaced, sound tiles were recovered, and the shop area

was reconstructed to increase the visibility of the students and provide an “open concept” layout. Each of the twenty-two graduating seniors successfully obtained their cosmetology license before graduation- the largest number of licensed cosmetologists per graduating class in Monty Tech’s history! In April the students gained invaluable experience, travelling with the instructors to New York City to attend the International Beauty Show. Monty Tech cosmetology instructors continued to promote community service, encouraging all students to participate in meaningful activities at the Gardner High Rise. Students provide free hair and nail services to the elderly once a month, a program that began in 1998. (Total enrollment: 91; 1 male, 90 females)

**Culinary Arts:**

Students and instructors in the Monty Tech Culinary Arts program are among the busiest in our school. In addition to operating a full-service dining room and bakery, culinary students and instructors participated in the Wachusett Chamber of Commerce “Taste of Wachusett” at Wachusett Mountain, and continue to showcase their talents at similar trade shows and events throughout the year. The program provided breakfast, luncheon and dinner, as well as support staff, for a number of events for public organizations, including the Fitchburg Rotary Club, Nashua River Watershed Association, Senate Ways and Means Committee, and the Fitchburg City Council. (Total enrollment: 100; 36 males, 64 females)

**Dental Assistant:**

2011-2012 proved to be a busy one for the students and instructors in the Dental Assisting program. The program supported four students who competed at the district level for SkillsUSA. One went on to compete at the state level, where she earned a silver medal. Monty Tech welcomed Community Health Connections, a school-based dental hygiene program whose goal is to provide dental services to students in need. Through this initiative, approximately thirty-nine students were examined by a dentist, had their teeth cleaned, and had sealants or temporary fillings applied as needed. Monty Tech Dental Assisting students were given hands-on, practical experience, as they assisted the staff from CHC during each dental procedure that was performed. Dental Assisting students also attended the Yankee Dental Convention, and learned about the most current trends and practices in the field. Finally, the program received new equipment, including a model trimmer, whip mix, an X-ray developer, and instrument cassettes. (Total enrollment: 57; 4 males, 53 females)

**Drafting Technology:**

The Drafting program is proud to announce that out of ten seniors, seven were offered (and accepted) full-time employment in the drafting and design trade prior to high school graduation. We expect these students will be extremely successful

applying skills they acquired through their vocational training at local companies, including the following: Aubuchon, Process Cooling, Nypro, Inc., and Essco Manufacturing. 2011-2012 brought new equipment and technology to the program, and students particularly enjoyed working with the new Dimension Elite Printer. The shop continued to provide countless community services in the form of banners, signage, building plans, interior design plans, and decorating for school-sponsored events. A capstone project for the 2011-2012 year came in the form of developing plans for a much-needed school reconfiguration. The Student Support Services Department was relocated, centralizing all offices the public visits frequently. Students and instructors worked closely with administration, instructors, and officials to design a more efficient and modernized space. (Total enrollment: 41; 28 males, 13 females)

### **Early Childhood Education:**

The Early Childhood Education program at Monty Tech proudly graduated sixteen students, all college bound, from the program in June. The program continues to be a popular trade, with an emphasis on community service and continued education. During 2011-2012, Early Childhood Education students participated in the Fitchburg Public Schools: Math & Literacy Fair, operating a table, and engaging children in an activity-based scavenger hunt, based on two popular children's books. Four students from the program represented Monty Tech at the SkillsUSA National Skills and Leadership Conference in Kansas City, MO. Whether the students were competing, singing the national anthem, or receiving a volunteer service award, each of these young ladies represented the school and the Early Childhood Education program very well. The Monty Tech Childcare Center continues to operate at full capacity, serves as a co-operative education site for two students, and successfully prepares their young students for transition into Kindergarten. The Center's Director, Ms. Kelley Booth, visits with prospective parents almost daily and handles frequent calls for Fall placement. (Total enrollment: 66; 4 males, 62 females)

### **Electrical:**

The Electrical program at Monty Tech continues to be one of the busiest trades in the school. During the 2011-2012 year, students and instructors completed in excess of two hundred projects that required repair or installation. Some of the more notable accomplishments from this shop include: all electrical work (including wiring and installation) at the Ashburnham Bresnahan Scouting Center, all electrical work (including wiring and installation) for the Mayor's Office in the City of Gardner, and work in Winchendon Public Schools, including installing new outside lighting, installing new hand dryers in bathrooms, installing and wiring new stage lighting, and performing a number of energy saving upgrades to benefit our local partners in education. The Electrical program is particularly proud to have trained a top student included in the Team Works competition for SkillsUSA. The Monty Tech

Team Works unit won a gold medal at the state level and then travelled to Kansas City, MO to compete with other teams from across the country. There, the Monty Tech Team Works unit was awarded the gold medal, receiving the highest honor in the country for their outstanding building and teamwork skill. (Total enrollment: 86; 81 males, 5 females)

**Engineering Technology:**

The Monty Tech Engineering program has undergone a great transformation over the course of the past four years. During the 2010-2011 exploratory process, the process was changed to attract the interest of more students, and the exploratory project was changed from a robot to an IPOD stereo amplifier. The exploratory project for 2011-2012 remained the same, and as a result, eighteen listed this program as their top choice. Seven of the eight graduating seniors report positive placements; six graduates enrolled at 2- or 4-year institutions, while one graduate is now serving in the U.S. Coast Guard. The instructors were pleased with the addition of new equipment, including scopes, signal generators, and computers, aiding students as they continue to complete numerous repairs for faculty, staff and students, including: in excess of one-hundred fifty headphones, video game systems, IPods, phones, and other electronic devices. (Total enrollment: 52; 43 males, 9 females)

**Graphic Communications:**

The Monty Tech Graphic Communications program is pleased to have graduated twenty-two students, all of whom were accepted at a variety of colleges, including 2-year, 4-year, public, and private institutions. Throughout the 2011-2012 school year, the shop continued to produce large quantities of print projects for district towns and community service organizations. This year, the shop produced approximately three hundred forty projects, billing in excess of \$15,000. This may be calculated as a savings of up to \$65,000. The shop also produced yearbooks for local institutions, saving each school approximately \$8,000 - \$10,000, as the billing only reflects cost of materials. In our student-operated copy center, over three million black and white copies, two hundred fifty thousand color copies, and over five hundred wide format prints were completed. The program was fortunate to receive a number of equipment upgrades and pieces of new technology, including: booklet maker, spiral binder, wide format printer, color proofing machine, folding/perforating machine, computer-to-plate system, paper cutter, shrinkwrap machine, automatic creaser, four new Macintosh computers, and new student chairs. (Total enrollment: 93; 27 males, 66 females)

**Health Occupations:**

The Health Occupations program at Monty Tech continues to incorporate the EMT curriculum into the program, providing students with a wide range of medical knowl-

edge and exposure to a variety of health-related career options. In an effort to increase opportunities for hands-on application and deeper understanding, the number of program affiliation sites has been increased. Instructors have also approached offices at Heywood Hospital, to discuss expanded opportunities for students to gain more acute care experience. The program, which boasts an enrollment of over one hundred students, continues to participate in community service programs, including the annual Red Cross Blood Drive, Pediatric Day (in conjunction with students from the Early Childhood Education program), and a “baby shower” for women living in a local battered women’s shelter. The program was also instrumental in bringing a powerful guest speaker, Chris Herren, to the school to discuss drug addiction and recovery. (Total enrollment: 101; 6 males, 95 females)

### **House Carpentry:**

Most of the work done by the students and instructors in the Monty Tech House Carpentry program is done off-campus, completing renovation, building, and repair work for member communities. Some of the more notable projects from the 2011-2012 school year include: beginning work on the Bresnahan Scouting Center (Ashburnham), leading renovation efforts at the offices of the Mayor of the City of Gardner, constructing and installing kiosks for the Ashburnham Conservation Trust, constructing and installing a set of exterior stairs to train dogs to walk with blind individuals (Fitchburg), constructing, painting and installing eight flower boxes for the Fitchburg Rotary Club (Fitchburg), and building a number of sheds on location. (Total enrollment: 68; 51 males, 17 females)

### **Industrial Technology:**

Students and instructors in the Monty Tech Industrial Technology program are called on for “a little bit of everything.” Whether busy on campus or off, these students contribute to the educational community in countless ways. During 2011-2012, some of the more notable accomplishments include: stripping and shingling 6,000 square feet of roofing at the Princeton Light and Power Company, the installation of storage sheds at the Briggs Elementary School (Ashburnham), and working closely with the school’s House Carpentry program to construct the Bresnahan Scouting Center (Ashburnham). In-house projects included the creation and construction of décor for the annual Superintendent’s dinner and countless repairs, maintenance and troubleshooting efforts throughout the school. The co-operative education program continues to be a highlight for students in the Industrial Technology program, as seven students were awarded co-op placements during the year. Student experience in the program was enhanced with the purchase of two pieces of equipment, a power equipment lift and heavy-duty band saw. (Total enrollment: 58; 48 males, 10 females)

**Information Technology:**

While 2011-2012 proved to be a year marked by many changes for the Information Technology program, including large-scale relocation efforts, curriculum and instruction remained steady. As with any school, information technology provides key services to the educational community. In addition to the critical in-house Help Desk services offered by the program, students and instructors performed in excess of two hundred hours of repair, upgrading, and troubleshooting computer problems for Monty Tech community members. Thirty-one students earned Internet Computing Core (IC3) certification, and eighteen students completed the Occupational Safety & Health Administration 10-hour training and certification course. Students in Information Technology competed in the Fall and Spring Programming competition at Fitchburg State University, as well as the local, district and state levels of the SkillsUSA competitions. Eight students travelled to the Massachusetts SkillsUSA state competition to compete in three categories: Networking, Mobile Robotics, and 3-D Animation. Monty Tech Information Technology students were awarded bronze medals in all three categories. (Total enrollment: 68; 59 males, 9 females)

**Machine Technology:**

The Monty Tech Machine Technology program saw several key improvements during the 2011-2012 school year. The program benefited from new technology, including: a surface grinder, three tabletop CNC simulators, and a CNC laser engraver. Two students advanced from the SkillsUSA district competition to compete at the state level, one in Precision Machining and the other in CNC Milling. The program is particularly proud of student efforts in CNC Milling at the state SkillsUSA competition, where Monty Tech students placed 1st, 3rd, 4th, and 5th! Three students were offered co-op employment, and were able to put their vocational education into practice at area machine shops. Students who remained at the school refined their skills by completing a number of special projects, including: manufacturing brass plaques to mark projects within the school and outside projects in Monty Tech communities, laser engraving over three hundred Superintendent's Dinner gifts, laser engraving over three hundred eighty ball markers for the school's annual golf tournament, laser engraving the town seal on a podium built by Cabinetmaking (Town of Holden), laser engraving plaques for the school's annual car show, and machining parts for the school's maintenance department including pins for the backhoe, shafts for the rooftop heating system, and rebuilding the sander unit. (Total enrollment: 60; 51 males, 9 females)

**Masonry:**

Students and instructors in the Monty Tech Masonry program were busy on our campus, as well as in many of the member communities throughout the 2011-2012



school year. Community services included: designing and installing the stone patio at Coggs Hall Park (Fitchburg), restoring a local cemetery garage (Fitchburg), brick restoration at a local senior center (Fitchburg), tiling the bathroom in the Mayor's Office (Gardner), tiling the kitchen at the fire station (Gardner), ensuring handicap accessibility by installing ramps and new sidewalks at Lunenburg High School, repointing the brickwork on Pearl Street, Cross Street, and Ipswich Street for the Winchendon Housing Authority, and repointing the brick basement at an area senior center (Winchendon). When students weren't busy in our district communities, they were preparing for and competing in the Massachusetts Trowel Trades Association (MTTA) competition, where our students placed 1st in Hardscape, were recognized with the following distinctions: Seniors – 1st place, Juniors – 2nd place and 3rd place, Sophomores – 1st place and 3rd place. Students and instructors also worked to beautify our own campus by installing a rainwater recovery system and waterfall, constructing three planters in front of the school, and pouring concrete for the school's new MART bus station. (Total enrollment: 58; 50 males, 8 females)

### **Plumbing:**

The Monty Tech Plumbing program, like others throughout the school, is committed to community service, and as a result, during the 2011-2012 school year, students and instructors participated in the construction of a new community function center for the William T. Bresnahan Scouting and Community Center, Inc. in Ashburnham. Students and instructors also worked to complete rough plumbing, radiant floor heating, and radon mitigation systems in a new commercial building in Ashburnham. On our own campus, students worked daily on fixing leaks, cleaning drains, and repairing and maintaining the plumbing system in the school. The Plumbing program is particularly proud to have trained one student included in the Team Works competition for SkillsUSA. The Monty Tech Team Works unit won a gold medal at the state level and then travelled to Kansas City, MO to compete with other teams from across the country. There, the Monty Tech Team Works unit was awarded the gold medal, receiving the highest honor in the country for their outstanding building and teamwork skill. The Monty Tech Plumbing program proudly graduated seventeen students in the Class of 2012. Two students, in particular, received prestigious trade awards/recognitions: Jon Sweeney of Ashby won the Central Massachusetts Plumbing & Gasfitting Inspectors Association scholarship, and Vinny Acito of Petersham won the New England Plumbing, Gas, and Mechanical Inspectors Association scholarship. Several graduates of the class of 2012 have been hired as plumbing apprentices at local plumbing companies. (Total enrollment: 70; 65 males, 5 females)



### **Welding/Metal Fabrication:**

The Welding/Metal Fabrication program is charged with successfully completing numerous projects on the Monty Tech campus, including repair work, layout, design and installation. In conjunction with other trades at the school, students and instructors in the Welding/Metal Fabrication program are instrumental in the successful completion of many of the school's capstone projects. Their contributions include: fabricating and installing one hundred twenty feet of guard rail for Barre Municipal Building, repairing an antique hand rail for Barre Municipal Building, fabricating and installing over one hundred feet of handicap railing for Lunenburg High School, and fabricating a stainless steel backsplash for the Gardner Fire House. The program benefited from the addition of new equipment, including a Miller-matic® 211 Auto-Set Mig Welder and a four foot box & pan brake. The program was pleased to place three top students in Co-Operative Education work experiences across the district. (Total enrollment: 55; 52 males, 3 females)

### **Special Services**

During the 2011-2012 school year, Montachusett Regional Vocational Technical School District provided special services to over three hundred students – measuring progress of approximately two hundred students on Individual Education Plans (IEPs) and just over one hundred students adhering to individualized 504 plans. While the Student Support Services (SSS) Department encompasses special education, the department provides support and is available to all Monty Tech students.

The department includes a full-time nursing staff that administers medications, performs state-mandated health screening exams, and provides, when necessary, health information to the special education team for a student's IEP meeting. The department is fortunate to be able to support a full-time school social worker who participates in departmental meetings and assists students who have needs concerning finances, family issues, homelessness, maternity, health issues, and proper food and clothing. The school is fortunate to have on staff a full-time psychologist, whose role it is to evaluate all students referred for an initial evaluation or who require a three-year re-evaluation. In addition, we have a full-time speech pathologist, who is available to assist students with disabilities, assess these students and consult with teachers. Our students also have access to the services of a full-time adjustment counselor and part-time school psychologist. All of these individuals are available for scheduled counseling sessions and mental health emergency treatment, as well as crisis intervention.

The school's Director of Student Support Services oversees the district's Special Education Program, which is reviewed annually in May, in accordance with regulatory requirements. This comprehensive review and evaluation is done in collaboration with the Parent Advisory Council, and the results of the evaluation are used

to improve the special education procedures and programs in place at Montachusett Regional Vocational Technical School.

### **Technology**

In the area of technology, Montachusett Regional Vocational Technical School continues to move forward. iPads are being used by students utilizing ASSISTments, a software program designed to identify student strengths and weaknesses and to improve student achievement in mathematics. SmartBoards have been added to the Information Technology program, and computers have been replaced in accordance with the district's computer replacement plan.

Monty Tech launched a new website in January 2012. The website includes many new features designed to improve communication with Monty Tech students and parents, as well as the public. Web pages can be translated into several languages, and content has been added to provide more information about the school. School Committee and Subcommittee meeting notices and agendas have also been added to the school website.

In an effort to promote effective communication with parents of our students, school administration has encouraged the teaching staff to use the student information system online gradebook, which provides up-to-date information about student grades, attendance, and conduct. Participation on the part of staff and parents continues to increase.

### **SkillsUSA**

SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled workforce. Through our association with SkillsUSA, Monty Tech students develop job skills, leadership and professional skills, as well as provide community service.

The 2011-2012 school year was an extraordinary one for our chapter of SkillsUSA. The students met the challenges of district competitions, performed well at the state level, and took back to Monty Tech five national medals. Another first for the Monty Tech SkillsUSA chapter – class of 2012 graduate, Victoria Holbert, was elected National SkillsUSA President, representing the school and the Commonwealth of Massachusetts respectfully at a number of high profile engagements. Serving as advisors for the 2011-2012 school year were Timothy Gately (English Instructor), Anne Marie Cataldo (Early Childhood Education Instructor), and Dan Starr (Graphic Communications Instructor).

Highlights of the year included:

- Victoria Holbert served as National SkillsUSA President.
- In the fall of 2011, the Monty Tech SkillsUSA chapter led a “Change for Children” campaign to benefit a Holiday Party for disadvantaged children.

Throughout the year, the chapter continued to focus their efforts on disadvantaged children, raising over \$500 for the Doug Flutie Foundation for Autism.

- In November, thirteen students traveled to the three-day Annual Fall State Leadership Conference where they developed leadership skills and performed community service at an area YMCA Day Camp.
- In March 2012, a total of fifty-seven medals were captured at the District Competition hosted by Bay Path Regional Vocational Technical School: 20 gold medals, 15 silver medal, and 22 bronze medals. Also, two students qualified to run for the State Executive Council.
- Class of 2013 student, Russell Holbert, was selected to serve on the State Advisory Committee to aid in the planning of the State Conference.
- In April 2012, more than seventy students traveled to Blackstone Valley Regional Vocational Technical High School to participate in the State Leadership and Skills Conference, where seventeen students were awarded medals for their outstanding achievements. Among the medalists were seven students who earned gold medals in their competition, qualifying them for the annual National Leadership & Skills Conference held in Kansas City, Missouri, in late June.
- Several students were invited to participate in the National Leadership conference for outstanding personal achievements. Suzanne Sanford was recognized for winning State Pin Design Contest, Shawna Babineau was selected to sing the National Anthem at the Opening General Session and at the Kansas City Royals Game, and Jessica Shattuck was presented with the President's Volunteer Service Award.
- Six students returned from the annual National Leadership & Skills Conference with awards. TeamWorks: consisting of James Grenier (Carpentry), Aaron Beals (Plumbing), Max Hitchcock (Electrical), and Allen Bourgouis (Masonry), earned a gold medal. In Power Equipment Technology: Troy Jollimore (Industrial Technology) earned a bronze medal and in CNC Milling Technology: Jeremy LeBlanc (Machine Technology) earned a bronze medal.

### **Marine Corps JROTC**

The 2011-2012 school year was a strong, effective and rewarding year for the Monty Tech Marine Corps Junior ROTC program. The year started with our July 4th parades, where our Color Guard detail was in high demand. The Color Guard remained busy throughout the year, presenting Colors at more than fifty ceremonies that varied in size and location, from small town ceremonies, professional sporting events, and even within the Senate chambers at the Massachusetts State House.

In addition to leadership exercises, the Cadets were actively engaged in community service activities, raising funds for deserving charitable organizations in

the area. The Cadet Corps selected “Canine’s For Combat Veterans” from Princeton, Massachusetts as its primary recipient for their fundraising efforts. Efforts led by 1st Sgt. Paul Jornet, the Cadet Corps, and a few friends, resulted in a record donation of just over \$21,000 dollars to support this very worthy cause.

For the third consecutive year, the Monty Tech MCJROTC Cadet Corps was awarded the distinction of Naval Honor School, in recognition of exemplary performance. Other notable highlights for the year include:

- Ten-mile March-A-Thon to support “Canine’s for Combat Veterans”
- Annual raffle to support leadership trips
- Veterans’ Day Ceremonies hosted by Monty Tech
- National High School Cyber Defense Competition, 4th place overall.
- National High School Cyber Defense Competition, Best Marine Corps Team
- Military airlift to Camp Shelby, Mississippi, for a seven day training package
- One deserving Cadet awarded a full National Reserve Officers Training Corps Scholarship
- Memorial Day Observation in five sending communities
- Five Cadets attended advance leadership training in Boswell, Pennsylvania
- Unit conducted in excess of six thousand hours of community service

### **Women in Technology**

This year, the Women In Technology Program (WIT) observed its 10th anniversary of providing opportunities for young women from high schools located throughout the district to learn firsthand about careers in high-tech and business. Qualified applicants spent two days a month working on real-world work projects under the mentorship of company managers at SimplexGrinnell and Tyco Safety Products, subsidiaries of Tyco International, a Fortune 500 company.

Students from six area high schools - Monty Tech, Leominster’s Center for Technical Education, Oakmont, Quabbin, Gardner and Narragansett - participate in the program, working on a wide variety of projects. Their projects are unveiled at an annual end-of-the-year presentation held in Monty Tech’s Performing Arts Center. Corporate sponsors, along with families, friends and teachers, are invited to attend and see what the students have accomplished.

This long-standing program continues to offer opportunities to young ladies interested in gaining work experience in a corporate setting. Affiliation with the program and skills acquired through participation in the Women in Technology program will open doors to career opportunities not otherwise available to high school students. Graduates of the program are also equipped with a foundation to better meet the challenges of an ever-changing and demanding work force.

A number of Monty Tech students who have completed the program have gone on to rewarding and well-paying careers, made possible by this unique experience.

### **Student Athletics**

The Monty Tech athletic program continues expand in scope and skill each year. More students and teams compete every season. In the fall of 2011, Monty Tech was well-represented by eighteen teams. In the winter months, there were twelve teams, and wrapping up the year, spring saw nine teams come together at Monty Tech.

Last fall, the Varsity Football team was 3-8, but they lost three very close games. The team produced five Colonial Athletic League All-Stars. The Freshman Football team was 3-3 and had twenty-seven players finish the season. The Varsity Boys Soccer team finished at 10-6-1, qualifying for the post-season tournament, where they lost to Blackstone Valley Tech, 2-1, in a very tight game. They had two players named to the Colonial Athletic League All-Star team. The JV Boys Soccer team was 4-5-2, an improvement over the last year. The Varsity Golf team was 8-8 overall, playing in the Central Mass Division 3 Tournament. They also played in the State Vocational Tournament and finished 3rd in the CAL Tournament. Three Monty Tech golfers were named to the Colonial Athletic League All-Star team. The Field Hockey team was 9-5-1, qualifying for the Central Mass Tournament for only the third time in the program's history. There they lost to Auburn 3-1. The JV Field Hockey team finished at 4-2-1. The Boys Cross Country team was 7-3 and finished 2nd in the CAL with a 6-1 record.

The Varsity Girls Volleyball team went 4-16, but continued to play hard throughout the season. They organized their annual Bump-Set-Spike competition, to fight Breast Cancer, in October and raised a large sum of money. Two players were named to the Colonial Athletic League All-Star team. The JV Girls Volleyball team was 6-8 and the Freshman Girls team continued to improve each match. The Varsity Girls Soccer team was 7-7-1, and qualified for a post-season berth. While the team lost to Oakmont High School, 4-1 to finish the season, two stand-outs were named to Colonial Athletic League All-Star team. The JV Girls Soccer team finished at 5-7-1. With most of the girls moving up next fall, our girls program looks very promising.

The Girls Varsity Basketball finished at 8-12 on the season. With only two seniors on the team, they look to improve next year. They had two players named to the Colonial Athletic League All-Star team. The JV Girls were 10-11 and the Freshmen Girls were 9-5, as they prepared to move up to the JV and Varsity programs next year. The Varsity Boys Basketball team finished at 7-13. Two players represented Monty Tech on the Colonial Athletic League All-Star team. The JV Boys Basketball team was 14-8 and played with a lot of desire and pride. The Freshmen Boys were 6-10. The Co-op Wrestling team participated in many dual meets and

tournaments finishing at 2-10. The Co-op Ice Hockey team did very well again as they won the Central Mass Coughlan Conference and participated in the District Tournament losing to Auburn. The JV Ice Hockey team played very well, as the younger players look to improve their skills. Monty Tech also participated in a Co-op Swim team with Leominster and North Middlesex and again it went very well. The program benefits from area facilities, swimming at the Fitchburg State University pool, one of the best in the area.

In the spring, the Varsity Softball team qualified for the Central Mass Tournament with a 11-9 record, losing to Uxbridge. The JV Softball team was 4-4, due to a very wet May. The Varsity Boys Volleyball team was 7-10 and the new JV Boys Volleyball team was 6-6. The Varsity Baseball team finished at 7-13. The JV Baseball team was 10-5 and the Freshmen Baseball team was 1-10. Due to a wet season, the Monty Tech baseball program proved to be flexible, travelling to the Westminster Babe Ruth field for many of their home games. The Boys Track & Field team was 7-3, placing second in the Colonial Athletic League with a 5-2 record. The Girls Track & Field team finished with an overall 5-5 record, 3-3 in the Colonial Athletic League.

Congratulations to the Outstanding Male and Female athletes for 2011-2012, Korey Wilson and Meredith Carrier.

### **Postgraduate and Continuing Studies**

The Postgraduate & Continuing Studies Program, also known as Monty Tech Nites, continues to update and add courses that emphasize a commitment to excellence through the provision of affordable, quality, and enjoyable educational experiences.

For the Fall of 2011, there were 108 postgraduate and continuing education courses offered, with approximately 954 seats sold. There were 106 courses offered during the Spring 2012 semester, with over 960 seats sold.

In March 2012 the postgraduate program successfully graduated our first class of fifteen Emergency Medical Technicians. The students took their practical exam at Monty Tech and proceeded to take their written exam at a state-designated facility. Several graduates have already found employment in their chosen field.

The Director of the Postgraduate & Continuing Studies Program actively seeks information to develop new (and expand existing) certificate and licensure programs that align with regional workforce needs and employment trends.

### **Practical Nursing Program**

The Practical Nursing Program is a post-secondary licensure program, offered through the Postgraduate & Continuing Studies Department. The widely popular program is designed to prepare graduates to practice safely, ethically and in a caring manner for patients who are experiencing common variations in health status in diverse health care settings.

In October 2010, Monty Tech's Practical Nursing Program was reviewed by the Massachusetts Board of Nursing and received full approval status. The program has since maintained that accreditation, and in June 2011 the program became a candidate for accreditation by the Council on Occupational Education (COE). The Practical Nursing Program is scheduled for a full review and site visit by COE in November 2012.

In June 2012, the Practical Nursing Program graduated twenty-eight students bound for the nursing profession. Upon completion of the program, the cohort achieved an initial NCLEX pass rate of 94%, up from 87.5% in 2011. The program is pleased to announce that over one third of our graduates have elected to continue their education, in pursuit of a bachelor's degree in nursing through the LPN to BSN Bridge program at Fitchburg State University

### **The Monty Tech School Committee**

The Montachusett Regional Vocational Technical School District Committee is comprised of twenty-two dedicated individuals, whose expertise proves invaluable in advising the district's operations, policies, and procedures.

Our students continue to benefit from the broad scope of their experience and varying perspectives, and we are thankful to the following members of the School Committee for their outstanding service.

Diane Swenson, *Ashburnham, Chair*  
Eric Olson, Phillipston, *Vice Chair*

Warren Landry, Ashby  
John Scott, Barre  
Robert H. Campbell, Fitchburg  
Thomas J. Conry, Jr., Fitchburg  
Eric D. Commodore, Gardner  
James Cournoyer, Holden  
Barbara Reynolds, Lunenburg  
John P. Mollica, Princeton  
Dr. Kenneth I.H. Williams, Sterling  
Gary Candelet, Westminster

Toni L. Phillips, Athol  
Brian J. Walker, Fitchburg  
LeRoy Clark, Fitchburg  
Helen Lepkowski, Gardner  
Joann Sueltenfuss, Harvard  
Kathleen Airoidi, Hubbardston  
Edward Simms, Petersham  
Mary C. Barclay, Royalston  
James M. Gilbert, Templeton  
Burton E. Gould, Jr., Winchendon

Terri Hillman, Winchendon, *Secretary*  
Norman J. LeBlanc, *District Treasurer*

### **Looking Ahead**

While the Montachusett Regional Vocational Technical School District educational community is certainly proud of the achievements of our talented students, faculty, and staff, we remain ever-focused on improvement. As we look ahead, there are a



number of programs and initiatives that we expect will have a positive impact on our school and students for years to come.

### **Increasing Collaboration with Area Colleges**

In recent years, Monty Tech has enjoyed increased collaboration with post-secondary partner, Mount Wachusett Community College. The college has been instrumental in our efforts to ensure students are college and career ready, and our students have benefited from this partnership by participating in early college placement testing, early intervention strategies to ensure college preparedness, and dual enrollment courses for only \$30. In the coming years, we expect to expand our dual enrollment offerings, to include courses such as Introduction to Sociology, Introduction to Psychology, Introduction to Criminal Justice, and Introduction to Biotechnology, making a college education more affordable and attainable.

### **Implementing the Recently Revised Curriculum Frameworks**

During the summer of 2012, Monty Tech led statewide efforts to revise some thirty-four career vocational technical education frameworks. Working with educators from across the state, Monty Tech instructors were instrumental in designing curriculum frameworks that will define Chapter 74 educational programs for years to come. We look forward to implementing the new frameworks.

### **Collecting Data on Our Advanced Placement (AP) Pilot Program**

Monty Tech launched our first Advanced Placement courses in September 2012. Today's vocational programs are rigorous, technical and complex; such programs, then, must be balanced by academic programs that are defined by rigor and relevance. Monty Tech will continue to examine best practices in academic offerings. As the first year of the AP Pilot Program comes to an end, district educators and administrators will collect and analyze achievement data to determine program effectiveness, and if/when to roll out additional Advanced Placement offerings.

### **Undertaking a Performance Contracting Project**

In light of pending federal and state budget cuts, it is imperative that we continue to seek creative ways to pay for large capital expenses, such as the replacement of the roof and rooftop HVAC units. After a great deal of research and data collection, Monty Tech has elected to pursue performance contracting measures that would allow the school to perform much-needed updates to the school facility. After selecting an approved Energy Service Company (ESCO), the school will undergo a comprehensive audit, identifying energy and conservation projects. We are hopeful that in the coming months, performance contracting will prove to be a viable tool to fund capital improvements, minimizing up-front costs, while improving operational efficiencies.



### **Renovating the School's Library**

In my view, a school is not truly a school without a vibrant, well-utilized library, and so the school's administration, faculty, and staff have come together to develop plans to update our existing facility. This library renovation project will be undertaken by Monty Tech students and staff, thus savings thousands of dollars for taxpayers of the district. We look forward to the library's grand re-opening in the Fall of 2013, providing the Monty Tech educational community with a library that reflects the learning and research needs of today's 21st Century vocational-technical student. Monty Tech students will have access to a wide range of electronic and audio books as the library undergoes this major transformation and renovation.

### **Implementing the New Educator Evaluation System**

Because Montachusett Regional Vocational Technical School District is not a Race to the Top district, district officials have been given until the Fall of 2013 to negotiate and implement a new educator evaluation system. Throughout the 2012-2013 school year, district administrators were scheduled to participate in workshops and professional development coursework to develop a broad understanding of the scope of the state's new model evaluation system. When an evaluation system has been agreed upon, teachers and administrators will work collaboratively to implement it. The new system will be designed to promote personal growth, improve professional practice, and increase student achievement. Implementing this new system effectively will be a huge undertaking, but I am confident that we can do it successfully, working together.

Respectfully submitted,  
Steven C. Sharek  
*Superintendent-Director*  
Montachusett Regional Vocational Technical School  
Fitchburg, Massachusetts  
November 30, 2012

**COMMONWEALTH OF MASSACHUSETTS  
PRESIDENTIAL PRIMARY  
MARCH 6, 2012**

Middlesex, ss:

To: Constable of the Town of Ashby:

**GREETING:**

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Ashby who are qualified to vote in Primaries to vote at the Ashby Elementary School Auditorium on TUESDAY, THE SIXTH DAY OF MARCH, 2012, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Presidential Primary for the candidates of political parties for the following offices:

PRESIDENTIAL PREFERENCE STATE COMMITTEE MAN	FOR THE COMMONWEALTH Worcester, Hampden, Hampshire & Middlesex Senatorial District
STATE COMMITTEE WOMAN	Worcester, Hampden, Hampshire & Middlesex Senatorial District
TOWN COMMITTEE	Ashby

Hereof, fail not, and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 1st day of February, 2012.

---

Peter McMurray  
*Chair*

---

Daniel Meunier  
*Procurement*

---

Joseph Casey  
*Clerk*

ASHBY BOARD OF SELECTMEN

By virtue of this precept, I have posted three (3) attested copies in three (3) public places at least seven days prior to the foregoing warrant.

DATE: February 2, 2012

---

William A. Davis, *Constable of Ashby*

## RESULTS OF PRESIDENTIAL PRIMARY March 6, 2012

The warrant was returned to the Town Clerk by Constable William Davis at 6:55 AM.

Election Officers on duty and duly sworn were as follows: Bertha Tiilikkala, Rachel Patnaude, Marja LePoer, Betty Tiilikkala, Jill Niemi, Linda Stacy, Kevin Sierra, Jeanette Colameta, Angie Godin and Amy Meunier.

The polls opened at 7:00 AM.

The following is a list of candidates as they appeared on the official ballot, and also the votes each received, and the total blanks:

### DEMOCRATIC PARTY PRIMARY BALLOT

PRESIDENTIAL PREFERENCE	VOTES
Barack Obama	47
No Preference	6
All others	1
Blanks	4
Total Ballots Cast	58

### STATE COMMITTEE MAN

William R. Shemeth, III	48
All others	8
Blanks	2
Total Ballots Cast	58

### STATE COMMITTEE WOMAN

Laura L. Jette	50
All others	0
Blanks	8
Total Ballots Cast	58

### TOWN COMMITTEE

Alice Bauman	1
Mike McCallum	2
Diedre Haynie	1
Christina Ewald	1

Jean Lindquist	1
Terrence Myles	1
Blanks	573
Total Votes Cast	580

**REPUBLICAN PARTY PRIMARY BALLOT**

PRESIDENTIAL PREFERENCE	VOTES
Ron Paul	46
Mitt Romney	230
Rick Perry	1
Rick Santorum	22
Jon Huntsman	2
Michele Bachmann	1
Newt Gingrich	10
No Preference	2
All others	0
Blanks	0
Total Ballots Cast	314

**STATE COMMITTEE MAN**

Michael J. Valanzola	49
William J. Gillmeister	76
David P. Kopacz, Sr.	59
All others	0
Blanks	130
Total Ballots Cast	314

**STATE COMMITTEE WOMAN**

Janet E. Garon	171
All others	0
Blanks	143
Total Ballots Cast	314

**TOWN COMMITTEE**

Mark Bigwood	1
Paul Koval	1
Lillian Whitney	1
Deb Moylan	1
Scott Sweeney	1
Blanks	10985
Total Votes Cast	10990

GREEN- RAINBOW PARTY PRIMARY BALLOT

PRESIDENTIAL PREFERENCE	VOTES
Kent Mesplay	0
Jill Stein	3
Harley Mikkelson	0
No Preference	1
All others	1
Blanks	0
Total Ballots Cast	5
STATE COMMITTEE MAN	
All others	0
Blanks	5
Total Ballots Cast	5
STATE COMMITTEE WOMAN	
All others	0
Blanks	5
Total Ballots Cast	5
TOWN COMMITTEE	
All others	0
Blanks	5
Total Ballots Cast	5

The polls closed at 8:00 p.m.

The following tellers on duty and duly sworn were as follows: Pamela Peeler, Elaine Kiely, Deborah Pillsbury, Janet Flinkstrom, Stephanie Lammi, Cathy Kristoffer-son, Janice Miller, Scott Sweeney, Ingrid Sweeney and Patricia Wayrynen

At the close of the polls, the ballot box read 377, the checkers' tally sheets read 58 Democratic voters, 314 Republican voters and 5 Green-rainbow voters had cast a ballot, for a total of 377 ballots cast.

18- ABSENTEE BALLOTS  
 359- OFFICIAL BALLOTS

Lorraine Pease, *Town Clerk*

**COMMONWEALTH OF MASSACHUSETTS  
ANNUAL TOWN ELECTION  
APRIL 23, 2012**

Middlesex, ss:

To: Constable of the Town of Ashby:

In the name of the Commonwealth, you are hereby directed to notify and warn the inhabitants of the Town of Ashby, qualified to vote in elections and town affairs, to meet at the Ashby Elementary School Auditorium in said Ashby, Monday, the twenty-third day of April, next at 12 Noon, to give their votes on one ballot for the following officers:

SELECTMAN, Three Years  
ASSESSOR, Three Years  
COLLECTOR, Three Years  
BOARD OF HEALTH, Three Years  
BOARD OF HEALTH, Two Years  
PLANNING BOARD, Five Years  
CEMETERY COMMISSIONER, Three Years  
CEMETERY COMMISSIONER, One Year  
PARK COMMISSIONER, Three Years  
PARK COMMISSIONER, Two Years  
3 LIBRARY TRUSTEES, Three Years

The polls will be open at 12:00 PM and shall close at 7:30 PM.

And you are hereby directed to serve this warrant by posting an attested copy in three (3) public places in said Ashby at least seven days before holding of said election.

Hereof, fail not, and make due return of this warrant with your doings thereon, to the Town Clerk at the time and place of election aforesaid.

Given under our hands this 28th day of April, 2012.

---

Peter McMurray  
*Chair*

---

Daniel Meunier  
*Procurement*

---

Joseph Casey  
*Clerk*

ASHBY BOARD OF SELECTMEN

By virtue of this precept, I have posted three (3) copies of the foregoing warrant in three (3) public places in said Ashby seven days at least before time of said Town Election.

DATE: March 29, 2012

---

William A. Davis, *Constable of Ashby*

**RESULTS OF ANNUAL TOWN ELECTION  
APRIL 23, 2012**

The warrant was returned to the Town Clerk at 10:30 AM on Monday, April 23, 2012 by Constable William Davis.

Election officers on duty and duly sworn in were as follows: Bertha Tiilikkala, Marja LePoer, Betty Tiilikkala, Rachel Patnaude, Jill Niemi and Kevin Sierra.

The polls opened at 12:00 PM.

The following is a list of candidates and the votes and blanks each received as they appeared on the official ballot.

	VOTES
SELECTMAN, Three years	
Joseph W. Casey	107
John Hourihan	108
Michael McCallum	171
Blanks	14
Total ballots cast	400
ASSESSOR, Three years	
Oliver H. Mutch	355
Blanks	45
Total ballots cast	400
COLLECTOR, Three years	
Beth Ann Scheid	338
All others	1
Blanks	61
Total ballots cast	400

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BOARD OF HEALTH, Three years	
Scott Leclerc	300
All others	5
Blanks	95
Total ballots cast	400
BOARD OF HEALTH, Two years- write-in	
William Stanwood	41
All others	9
Blanks	350
Total ballots cast	400
PLANNING BOARD, Five years	
Alan Pease	335
Blanks	65
Total ballots cast	400
CEMETERY COMMISSIONER, Three years	
Daniel Harju	335
Blanks	65
Total ballots cast	400
CEMETERY COMMISSIONER, One year- write-in	
All others	5
Blanks	395
Total ballots cast	400
PARK COMMISSIONER, Three years- write- in	
Peter McMurray- declined position	5
All others	6
Blanks	389
Total ballots cast	400
PARK COMMISSIONER Two years- write-in	
All others	3
Blanks	397
Total ballots cast	400
LIBRARY TRUSTEES, Three years	
John P. Mickola	314
Michelle Thomas	275



Tiffany Call	280
Blanks	331
Total votes cast	1200
Total ballots cast	400

Question 1.

Yes	170
No	205
Blanks	25
Total ballots cast	400

The polls closed at 7:30 PM.

Tellers on duty and duly sworn in were as follows: Nancy Peeler, Pamela Peeler, Jon Kimball, Deborah Pillsbury, Cathy Kristofferson, Janet Flinkstrom, Patricia Wayrynen and Stephanie Lammi.

At the close of the polls the ballot box read 400 voters had cast a ballot: the checker' tally sheet read 400 voters had cast a ballot.

Lorraine Pease, *Ashby Town Clerk*

**Commonwealth of Massachusetts  
Special Town Meeting**

Middlesex, ss:

To: Constable of the Town of Ashby in said County:

Greeting:

In the name of the Commonwealth, you are hereby directed to notify and warn the inhabitants of the Town of Ashby, qualified to vote in elections and town affairs, to meet at the Elementary School Auditorium in said Ashby, Saturday, May 5, 2012 at 9:30 a.m. to act on the following articles:

**SPECIAL TOWN MEETING ARTICLES**

**Article 1.** To see if the Town will vote to appropriate from Free Cash the sum of \$22,750 to purchase and install a generator, said funds to constitute

the Town's match for an Emergency Management Performance Grant, or take any action thereon.

Finance Committee action:  Approved  Disapproved  No Action

*Brief Explanation: Emergency Management is eligible to receive a grant for the purchase and installation of an emergency generator for the school, town hall, and public safety. To be eligible for this grant it requires the Town to appropriate matching funds to those from the grantor.*

**Article 2.** To see if the Town will vote to appropriate from Free Cash the sum of \$8,767 to purchase an electronic sign board, said funds to constitute the Town's match for an Emergency Management Performance Grant or take any action thereon.

Finance Committee action:  Approved  Disapproved  No Action

*Brief Explanation: Emergency Management is eligible to receive a grant for an electronic message sign board. To be eligible for this grant it requires the Town to appropriate matching funds to those from the grantor.*

**Article 3.** To see if the Town will vote to appropriate from Free Cash the sum of \$4,300 for the purpose of purchasing a control cable and associated hardware for the Tower Ladder Truck, or take any action thereon.

Finance Committee action:  Approved  Disapproved  No Action

*Brief Explanation: The control cable provides electrical current to operate the aerial bucket on the fire tower truck, and provides scene lighting from inside the bucket. Operating the aerial from inside the bucket is a safety issue and makes maneuverability more precise.*

**Article 4.** To see if the Town will vote to appropriate from Free Cash the sum of \$10,600 to purchase a new tanker fire truck and associated hardware said funds to constitute the Town's match for an Assistance to Fire-fighters Grant, or to take any action thereon.

Finance Committee action:  Approved  Disapproved  No Action

*Brief Explanation: The Fire Department received a grant for \$212,000 to purchase a new Tanker Fire truck. To be eligible for this grant the Town is required to appropriate 5% matching funds or \$10,600.*

**Article 5.** To see if the Town will vote to appropriate from Free Cash the sum of \$2,000 for the purpose of making repairs to the Fire Station, or take any action thereon.

Finance Committee action:  Approved  Disapproved  No Action

*Brief Explanation: These repairs include re-roofing both the waste oil building and installing a garage door and re-roofing the outside garage. Only materials will be purchased, labor will be donated by the firefighters.*

**Article 6.** To see if the Town will vote to appropriate from Free Cash the sum of \$7,000 for the purpose of purchasing a new ambulance cot and associated hardware, or take any action thereon.

Finance Committee action:  Approved  Disapproved  No Action

*Brief Explanation: The ambulance cot needs replacing. The cot, which was purchased in 1992, was not new when the last ambulance was purchased. Newer cots can handle more weight and are safer for ambulance attendants to maneuver.*

**Article 7.** To see if the Town will vote to appropriate from Free Cash the sum of \$8,000 for the purpose of making alterations to the Town Common well to bring the well into compliance with Department of Environmental Protection requirements, or take any action thereon.

Finance Committee action:  Approved  Disapproved  No Action

*Brief Explanation: Upon moving the seniors to the legion for their meal site it was determined that the water supply had never been categorized as a public well. We are working under a consent order from DEP to qualify the well as a public well. Repairs will include modifications to the well facility as well as the outlying buildings.*

**Article 8.** To see if the Town will vote to appropriate from Free Cash the sum of money to pay a prior fiscal year bill, or take any action thereon.

Finance Committee action:  Approved  Disapproved  No Action

*Brief Explanation: The first group of bills are to comply with the Fair Standards Labor Act; the town reviewed its reimbursement procedure and found monies to be owed to six employees. (\$2,447). The second is for overtime worked in FY11, but due to timing of submission will not be processed until FY12. (\$614.94) Due to it being in a prior fiscal year a vote at town meeting is required. Total amount is \$3,061.94.*

**Article 9.** To see if the Town will vote to appropriate from Free Cash the sum of \$51,000 to be used for pavement preservation, or take any action thereon.

Finance Committee action:  Approved  Disapproved  No Action

*Brief Explanation: The \$51,000 requested will allow the highway department to preserve 3 to 5 miles of road surface. This will be done by using sealing and preservation materials.*

**Article 10.** To see if the Town will vote to appropriate a sum of money from available funds to the Stabilization Fund, or take any action thereon.

Finance Committee action:   ✓ Approved   \_\_\_ Disapproved   \_\_\_ No Action

*Brief Explanation: This article allows the Town Meeting to gather and total any monies that were available and not appropriated at previous articles and direct that sum to the Stabilization Fund.*

And you are hereby directed to serve this warrant by posting an attested copy in at least three (3) public places in said Ashby fourteen (14) days at least before holding of said meeting. Hereof, fail not, and make due return of this warrant with your doings thereon, to the Town Clerk at the time and place of meeting aforesaid.

Given under our hands this 11th day of April, 2012.

\_\_\_\_\_  
Peter McMurray  
Chair

\_\_\_\_\_  
Daniel Meunier  
Procurement

\_\_\_\_\_  
Joseph Casey  
Clerk

ASHBY BOARD OF SELECTMEN

By virtue of this precept, I have posted three (3) attested copies of the foregoing warrant in three (3) public places in said Ashby at least fourteen days before the time of said Special Town Meeting.

Date: April 12, 2012

\_\_\_\_\_  
William A. Davis, *Constable of Ashby*

**RESULTS OF SPECIAL TOWN MEETING  
May 5, 2012**

The warrant was returned to the Town Clerk by Constable William Davis at 9:15 AM.

With a quorum present, the Moderator Nancy Chew called the meeting to order at 9:35 AM.

The warrant showed it had been properly served.

The motion was made and seconded to waive the reading of the warrant, and so voted.

The rules of the meeting were read.

#### SPECIAL TOWN MEETING ARTICLES

**Article 1.** The motion was made and seconded to appropriate from Free Cash the sum of \$22,750 to purchase and install a generator, said funds to constitute the Town's match for an Emergency Management Performance Grant.

VOTE: UNANIMOUS

**Article 2.** The motion was made and seconded to appropriate from Free Cash the sum of \$8,767 to purchase an electronic sign board, said funds to constitute the Town's match for an Emergency Management Performance Grant.

VOTE: PASSED

**Article 3.** The motion was made and seconded to appropriate from Free Cash the sum of \$4,300 for the purpose of purchasing a control cable and associated hardware for the Tower Ladder Truck.

VOTE: UNANIMOUS

**Article 4.** The motion was made and seconded to appropriate from Free Cash the sum of \$10,600 to purchase a new tanker fire truck and associated hardware said funds to constitute the Town's match for an Assistance to Firefighters Grant.

VOTE: UNANIMOUS

**Article 5.** The motion was made and seconded to appropriate from Free Cash the sum of \$2,000 for the purpose of making repairs to the Fire Station.

VOTE: UNANIMOUS

**Article 6.** The motion was made and seconded to appropriate from Free Cash the sum of \$7,000 for the purpose of purchasing a new ambulance cot and associated hardware.

VOTE: UNANIMOUS

**Article 7.** The motion was made and seconded to appropriate from Free Cash the sum of \$8,000 for the purpose of making alterations to the Town Common well to bring the well into compliance with Department of Environmental Protection requirements.

VOTE: UNANIMOUS

**Article 8.** The motion was made and seconded to appropriate from Free Cash the sum of \$3,061.94 to pay a prior fiscal year bill to comply with the Fair Standards Labor Act.

VOTE: UNANIMOUS

**Article 9.** The motion was made and seconded to appropriate from Free Cash the sum of \$51,000 to be used for pavement preservation.

VOTE: PASSED

**Article 10.** The motion was made and seconded to appropriate from Free Cash \$161,301.06 to be transferred to the Stabilization Fund.

VOTE: UNANIMOUS

The motion was made and seconded to dissolve the Special Town Meeting at 10:00 AM, and so voted.

Lorraine Pease, *Ashby Town Clerk*

**Commonwealth of Massachusetts  
Annual Town Meeting**

Middlesex, ss:

To: Constable of the Town of Ashby in said County:

Greeting:

In the name of the Commonwealth, you are hereby directed to notify and warn the inhabitants of the Town of Ashby, qualified to vote in elections and town affairs, to

meet at the Elementary School Auditorium in said Ashby, Saturday, May 5, 2012 at 9:30 a.m. to act on the following articles:

### ANNUAL TOWN MEETING ARTICLES

**Article 1.** To see if the Town will vote to elect all other town officers not required to be on the official ballot.

Finance Committee action:  Approved  Disapproved  No Action

*Brief Explanation: This article allows the voters at Town Meeting to elect officials to open elected positions that are not filled at the time of the Town Meeting. This typically consists of a Field Driver, but could be any other open position.*

**Article 2.** To see if the Town will vote to hear the reports of the various town officials and committees.

Finance Committee action:  Approved  Disapproved  No Action

*Brief Explanation: In response to this motion, the Town Moderator usually asks if the Town Meeting will vote to dispense with the reading of all the annual reports that are written and included in the Town Annual Report.*

**Article 3.** To see if the Town will vote to authorize the Treasurer to borrow funds as necessary in anticipation of revenue, in accordance with Chapter 44, Sections 23 to 27 of the Massachusetts General Laws, or take any action thereon.

Finance Committee action:  Approved  Disapproved  No Action

*Brief Explanation: This article allows the Town Treasurer to take out short term loans throughout the fiscal year if necessary to address cash flow timing issues.*

**Article 4.** To see if the Town will vote to accept the following sums in trust; the income therefrom to be expended for the perpetual care of lots as follows:

**Glenwood Cemetery**

<b>Amount</b>	<b>Name</b>	<b>Ave.</b>	<b>Lot</b>	<b>Section</b>
\$200.00	Elissa E. Stuart	C	30	Lyman
\$200.00	Judith Debrecini	E	19	Lyman
\$200.00	Steven & Marlene Plante	E	20	Lyman
\$800.00	Christabalina Rivera	C	33	Lyman
\$400.00	Elmer S. Fitzgerald, Jr	E	1	Lyman II
\$400.00	Corine M. Rainville		67B	Section 1
\$400.00	Neil & Deborah Kaplan	D	7A	Lyman
\$400.00	Paul & Sheila Gerry	E	28	Lyman
\$200.00	Richard & Dianne Anderson	E	2	Lyman II
\$800.00	Richard Lundberg		101	Section 1

, or take any action thereon.

Finance Committee action:  Approved  Disapproved  No Action

*Brief Explanation: The Cemetery Commissioners are responsible to report all monies collected from the sale of lots for perpetual care during the year so that the voters at Town Meeting can formally accept the funds for the Town.*

**Article 5.** To see if the Town will vote to authorize the renewal of the Cemetery Burial and Foundations Revolving Fund in accordance with Massachusetts General Laws, Chapter 44, Section 53E½, to receive monies collected for burials, said funds to be expended by the Cemetery Commissioners to pay for said burials to be performed, for grave foundations and for general cemetery maintenance and improvements; with expenditures not to exceed \$10,000, or to take any action thereon.

Finance Committee action:  Approved  Disapproved  No Action

*Brief Explanation: This motion asks the voters to renew their authority to the Cemetery Commissioners to maintain a revolving account for the specific purpose of maintaining the cemeteries.*

**Article 6.** To see if the Town will vote to authorize the renewal of the Library Books Revolving Fund in accordance with Massachusetts General Laws, Chapter 44, Section 53E½, to receive monies collected for book late fees and replacement fees, said funds to be expended by the Library Trustees to pay for book and media repairs, replacements, supplies and expenses; with expenditures not to exceed \$3,000, or to take any action thereon.



Finance Committee action:  Approved  Disapproved  No Action

*Brief Explanation: This motion asks the voters to renew their authority to the Library Trustees to maintain a revolving account for the specific purpose of maintaining library books and media.*

**Article 7.** To see if the Town will vote to authorize the Council on Aging Newsletter Revolving Fund in accordance with Massachusetts General Law, Chapter 44 Section 53E½, to receive monies collected from advertising within the Monthly Newsletter, said funds to be expended by the Council on Aging to pay for the costs of printing and mailing monthly newsletter with expenditures not to exceed \$5,000, or to take any action thereon.

Finance Committee action:  Approved  Disapproved  No Action

*Brief Explanation: This motion asks the voters to authorize the Council on Aging to maintain a revolving account for the specific purpose of paying the costs of printing and mailing the Council on Aging newsletter.*

**Article 8.** To see if the Town will vote to appropriate all funds which become available in the Fiscal Year 2013 from the Commonwealth of Massachusetts Department of Highways, Chapter 90 Bond Issue proceeds, to be used by the Highway Department for the repair and maintenance of town roads in conformance with Massachusetts General Laws, or to take any action thereon.

Finance Committee action:  Approved  Disapproved  No Action

*Brief Explanation: This article asks the voters to formally accept the state funding granted to the Town for road work.*

**Article 9.** To see if the Town will vote to accept Massachusetts General Law Chapter 41 Section 108P requiring that a collector or a treasurer who has been awarded proper certification by the Massachusetts Collectors and Treasurers Association shall receive additional compensation in an amount equal to 10% of such regular annual compensation, but not more than \$1,000.00 per year. A collector or treasurer who has been awarded both certificates referred to above shall receive such additional compensation for only one such certificate. Such additional compensation shall be discontinued when certification is discontinued or withdrawn, or to take any action thereon.

Finance Committee action:  Approved  Disapproved  No Action

*Brief Explanation: This warrant article accepts the provisions of MGL Chapter 41, Section 108P.*

**Article 10.** To see if the Town will vote to raise and appropriate a sum of money to operate the Solid Waste Department Recycling Center and Transfer Station for the fiscal year, FY2013 beginning July 1, 2012, or take any action thereon.

Finance Committee action:  Approved  Disapproved  No Action

*Brief Explanation: This article is the proposed annual budget of the Recycling Center and Transfer Station (RCTS) for FY13.*

**Article 11.** To see if the Town will vote to raise and appropriate and/or appropriate by transfer from available funds such sums of money as may be necessary to defray the expenses of the Town for the fiscal year commencing July 1, 2012 and to set the salaries of elected officials, or take any action thereon.

Finance Committee action:  Approved  Disapproved  No Action

Setting of Elected Salaries under Article 11:

- a. Town Clerk: \$29,250.60
- b. Town Collector: \$32,124.17
- c. Town Treasurer: \$25,399.08 (Includes \$1,000 certification stipend)

*Brief Explanation: This article will establish a departmental budget that has been proposed by the Finance Committee and the Board of Selectmen after careful deliberation.*

**Article 12.** To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the operating budget of the North Middlesex Regional School District, in addition to the sum voted under Article 11 for said operating budget, provided that no funds shall be expended and no bonds shall be issued unless the Town has first voted at an election to exempt this expenditure from the provisions of Proposition 2½, so called, and further provided that the Town of Pepperell and/or the Town of Townsend also votes to approve and fund its proportional share of such additional appropriations, or act in relation thereto.

Finance Committee action:  Approved  Disapproved  No Action

*Brief Explanation: This article represents the additional monies requested by North Middlesex Regional School District over and above the proportional new growth and tax levy monies and will require one other town to vote the budget at the same level.*

**Article 13.** To see if the Town will vote to adopt the “Stretch Energy Code” set forth in the State Building Code at 780 CMR 115.AA (i.e., Appendix 115.AA), as may be amended from time to time, and to enact Article XVIII of the Town of Ashby By-laws as set forth below:

#### Article XVIII - Stretch Energy Code

##### Section 1 - Adoption

The Town of Ashby has adopted the provisions of 780 CMR 115.AA (i.e., Appendix 115.AA of the State Building Code or the “Stretch Energy Code”), as may be amended from time to time, in place of the provisions set forth under 780 CMR 13.00, 34.00, 61.00 and 93.00.

##### Section 2 - Purpose

The purpose of the Stretch Energy Code shall be to provide the Town with a more energy efficient alternative to the base energy code otherwise set forth under the State Building Code.

or take any other action relative thereto.

Finance Committee action:   ✓ Approved   \_\_\_ Disapproved   \_\_\_ No Action

*Brief Explanation: This article will regulate the design and construction of buildings for the effective use of energy.*

**Article 14.** To see if the town will vote to amend the zoning bylaw by inserting the following after section 8 and re-numbering succeeding sections consecutively, or take any action thereon:

#### SECTION 9: OVERLAY DISTRICTS

##### 9.1—Ashby Village Center Zoning Overlay District

##### 9.1.1—Intent and Purpose

The vitality and diversity of the Ashby village center benefits the general health and welfare of its residents and the community gener-

ally by fulfilling existing commercial, residential, transportation, civic, cultural and employment needs. Therefore, the Town implements this bylaw and designates a zoning district as the Ashby Village Center Overlay District to encourage economic and residential growth that fits the character of the Town. The purposes of the Ashby Village Center Overlay District are to:

9.1.1.1—Build upon the historic development patterns in the existing village center in the spirit of village centers throughout the New England region in order to create attractive, walkable neighborhoods;

9.1.1.2—Encourage adaptive reuse of abandoned, vacant, or underutilized buildings or structures where appropriate;

9.1.1.3—Allow for a mix of new and existing land uses that are appropriate to both the needs of the community and the scale and visual character of surrounding neighborhoods;

9.1.1.4—Maintain the traditional design character throughout the district.

#### 9.1.2—Establishment

The Village Center Overlay District is hereby established and consists of those areas so designated and shown on the map designated as "Zoning Map, Village Center Overlay District, Town of Ashby, Massachusetts, Ashby Planning Board" on file with the Town Clerk and dated April 1, 2012.

#### 9.1.3—Definitions

9.1.3.1—**FORMULA BUSINESS:** The term "formula business" refers to a particular type of service-oriented chain establishment. It is a type of retail sales establishment, restaurant, tavern, bar, or takeout food establishment which is under common ownership or control or is a franchise, and is one of 14 or more other businesses or establishments worldwide maintaining three or more of the following features:

9.1.3.1.1—Standardized menu or standardized array of merchandise with 50% or more of in-stock merchandise from a single distributor bearing uniform markings;

9.1.3.1.2— Trademark or service mark, defined as a word, phrase, symbol or design, or a combination of words, phrases, symbols or designs that identifies and distinguishes the source of the goods of one party from those of others, on products or as part of store design;

9.1.3.1.3—Standardized color scheme used throughout the interior or exterior of the establishment; and

9.1.3.1.4—Standardized uniform including but not limited to aprons, pants, shirts, smocks or dresses, hat.

9.1.3.2—PUBLIC SPACE: In the context of an application for a Village Center Overlay District Special Permit, this term denotes open areas set aside for use by the public as part of a coordinated site development process.

9.1.3.3—WINDOW SPACE: The amount of transparent window space that occupies a building façade including standard street level windows and doorway windows.

#### 9.1.4—Authority

The Planning Board shall act as the administering authority for any Site Plan Review procedure associated with this bylaw according to Section 12.5, Site Plan Special Permits. The Planning Board shall also serve as the Special Permit Granting Authority for any use that requires a Special Permit in the underlying district, any use requiring a Special Permit pursuant to Section 9.1.5, and any applicant seeking an Ashby Village Center Overlay District (AVCOD) Special Permit subject to Section 9.1.10. Where standards or other requirements listed as part of this overlay district may conflict with those in the underlying district, the overlay provisions shall apply.

#### 9.1.4.1—Applicability

The Ashby Village Center Overlay District bylaw shall apply to:

- a. Construction of a new commercial or mixed use structure on a vacant lot.
- b. Construction of a commercial accessory structure of more than 500 square feet on a lot.
- c. Conversion of a residential property to a commercial use or mixed use.

- d. Conversion of a single-family home into a structure with 3 or more apartments or dwelling units within it or on the same lot.
- e. Any other projects requiring application for an Ashby Village Center Overlay District special permit.

9.1.5—Use Provision

9.1.5.1—Permitted Uses: The following uses are allowed by-right subject to any Site Plan Review requirements listed in Section 12.5 and all applicable density and design provisions listed in this bylaw.

9.1.5.1.1—Single-family homes and their permitted accessory uses;

9.1.5.1.2 —Civic uses;

9.1.5.1.3 —General retail sales of 2,500 sq.ft. or less;

9.1.5.1.4 —Bank, business or professional offices.

9.1.5.2—Special Permit Uses: The following uses are allowed in the Ashby Village Center Overlay District only through the granting of a Special Permit by the Planning Board pursuant to the procedures outlined in Section 12.3, Special Permits.

9.1.5.2.1—General retail sales in excess of 2,500 sq.ft. of floor space;

9.1.5.2.2—Apartments above non-residential uses (rental units);

9.1.5.2.3—Dwelling units above non-residential uses (ownership units);

9.1.5.2.4—Coffee shop or cafés;

9.1.5.2.5—Art galleries;

9.1.5.2.6—Personal services (including consumer repair services);

9.1.5.2.7—Restaurants and eateries

9.1.5.2.8—Bed and breakfast inn;

9.1.5.2.9—Outdoor seating associated with restaurants or cafés subject to applicable licensing requirements;

9.1.5.2.10—Cinema or performance theatre with a maximum of one screen or stage;

9.1.5.2.11—Agriculture, horticulture, floriculture, viticulture, permaculture on less than five (5) acres;

9.1.5.2.12—Outdoor markets subject to applicable licensing requirements;

9.1.5.2.13—Health or athletic club (limited to 5000 sq.ft. or less);

9.1.5.2.14—Mixed-uses, wherein a combination of permitted and/or special permit uses are allowed in the same building, structure, or lot;

9.1.5.3—Prohibited Uses:

9.1.5.3.1—Formula businesses as defined in section 9.3.1;

9.1.5.3.2—Sale of motor vehicles;

9.1.5.3.3—On-premises sale of fuel;

9.1.5.3.4—All uses not permitted by right or by special permit in this section or the underlying district.

9.1.6—Dimensional Requirements

Dimensional standards not mentioned herein must meet the requirements of the underlying zoning district.

9.1.6.1—Minimum Setbacks for Residential, Non-residential and Mixed Use Buildings: forty (40) feet

9.1.6.2—Height Limitations for Non-residential and Mixed Use: Building height for mixed use or non-residential use shall not exceed thirty-five (35) feet from the sill or lowest point of egress and no building shall have more than three (3) stories.

9.1.7—Landscape Requirements

Landscaping shall provide for the maximum vegetated space possible after meeting other requirements of this section. Standards are found in the Ashby Village Center Overlay District regulations.

9.1.8—Parking Requirements

The base parking standards for the underlying Zoning Districts shall apply to individual uses in the Ashby Village Center Overlay District. As part of a Site Plan Approval or Special Permit process within this overlay district, the applicant may request reductions to minimum requirements or alternative methods for meeting the required parking. Available innovative parking strategies include:

9.1.8.1—Shared On-Site Parking

9.1.8.1.1—Non-competing Uses. In mixed-use developments, applicants may propose a reduction in parking requirements based on an analysis of peak demands for noncompeting uses. Up to 75% of the

requirements for the predominant use may be waived by the Planning Board if the applicant can demonstrate that the peak demands for two uses do not overlap.

9.1.8.1.2—Competing Uses. In mixed-use developments, applicants may propose a reduction in parking requirements where peak demands do overlap. In these cases, the Planning Board may reduce the parking requirements of the predominant use by up to 30%.

9.1.8.2—Off-Site Parking: Separate from, or in conjunction with Shared Parking provisions, an applicant may use off-site parking to satisfy their parking requirements in accordance with the following conditions:

9.1.8.2.1—Off-site parking shall be within five hundred (500) feet of the property for which it is being requested.

9.1.8.2.2—Off-site parking spaces provided by a separate private property owner shall be subject to a legally binding agreement that will be presented to the Planning Board as a condition of the Special Permit. Where an agreement shall expire within a specified timeline, the applicant or current property owner shall continue to provide evidence to the Zoning Enforcement Agent that the agreement has been extended.

9.1.9—Design Standards

Design Standards for the development and redevelopment of commercial buildings:

Buildings shall be constructed in a manner consistent with the traditional historic designs existing in the district. The historic designs in the district include wood and/or brick siding, prominent corner boards, vertical windows with divided lites, embellished main entries, pitched roofs with multiple gables and brick chimneys. The design standards shall apply to those portions of the building seen from the street. The Planning Board may, following a public hearing, develop regulations further elaborating on these traditional design features. The regulations must allow for flexible design in incorporating the historic design features.

9.1.10—Ashby Village Center Overlay District Special Permit



Applicants may apply for, and the Planning Board may grant, an Ashby Village Center Overlay District (AVCOD) Special Permit subject to the following provisions:

9.1.10.1—Purpose: In addition to those purposes listed in Section 9.1.1 of this bylaw, the purpose of an AVCOD Special Permit is to provide the opportunity to develop pockets of higher density, coordinated mixed use developments that include a diverse use profile and act as centers of culture, commerce, and social and community activity within the overlay district.

9.1.10.2—Mixed Uses Encouraged: Applicants for an AVCOD Special Permit are encouraged to provide for a mix of uses for both new construction and reconstruction. Uses that can be mixed in one building shall comply with the provisions of Section 9.1.5.1 Permitted Uses, and/or Section 9.1.5.2 Special Permit Uses, of this section. In general, for multi-story buildings, the Planning Board encourages non-residential uses on the ground floor and residences in the floors above.

9.1.10.3 Frontage: As part of an AVCOD Special Permit application, the Planning Board may authorize reduced frontage as low as fifty (50) feet when it is determined that the reduced frontage will not be detrimental to the established or future character of the neighborhoods and town and subject to appropriate conditions or safeguards if deemed necessary.

9.1.10.4—Additional Design Standards: In addition to those design standards listed in Section 9.1.8 of this bylaw, applications for an AVCOD Special Permit shall also meet the following standards:

9.1.10.4.1—Signs

9.1.10.4.1.1—One sign of one or two sides no larger than 30 sq. ft per side. No electric signs of any type will be permitted except those illuminated by stationary floodlight.

9.1.10.4.1.2—Directory signs may be permitted as part of a VCOD Special Permit application where several non-residential operations are accessed through a common vehicular entrance. Such signs shall not exceed twenty (20) square feet and each tenant shall be allowed a maximum of five (5) square feet to display the company or agency name.

9.1.10.4.2—Site Design

9.1.10.4.2.1—Buildings shall be arranged in a manner that optimizes the ability of residents and consumers to access public spaces and pedestrian amenities.

9.1.10.4.2.2—Buildings shall be oriented toward each other in a way that minimizes conflicts between pedestrians and automobiles.

9.1.10.4.2.3—Public space shall be designed as a public gathering place. Public areas shall be located in a manner that connects buildings to each other and to public sidewalks without interruption from parking areas or automobile travel lanes to the greatest practicable extent.

9.1.10.4.2.4—Features that may be used to create open space areas acceptable to the Planning Board may include, without limitation, fixed benches, fixed tables, fountains, pathways, bikeways, bicycle racks, period lighting, shade trees, perennial gardens, picnic areas, and/or trash receptacles.

9.1.10.4.3—Application Process and Requirements

9.1.10.4.3.1—Applicants for an AVCOD Special Permit shall comply with the Special Permit Procedures outlined in Section 12.3 and shall provide all applicable information for a Full Site Plan Review pursuant to Section 12.5.

9.1.10.4.4—Decision: The Planning Board may approve an application for an AVCOD Special Permit with those conditions specified in this bylaw pursuant to the following criteria:

9.1.10.4.4.1—Proposed development is consistent with the purposes listed in Section 9.1 and Section 9.1.10.1 of this bylaw;

9.1.10.4.4.2—All applicable standards for use, parking and dimensional requirements are met;

9.1.10.4.4.3—All applicable design standards listed in Section 9.1.9 are met;

9.1.10.4.4.4—All applicable additional design standards listed in Section 9.1.10.4.1 are met;

9.1.10.4.5—Where multiple structures are proposed, the site design reflects a thoughtful arrangement of elements that will facilitate the

movement of pedestrians between structures through the use of sidewalks, internal walkways, alleys or public space features as required in Section 9.1.10.4.2

9.1.11—Severability

If any section or provision of this bylaw is held invalid by a court of competent jurisdiction, the remainder of the bylaw shall not be affected thereby.

9.1.12—Conflict With Other Laws

All development activities within the AVCOD shall comply with all applicable laws, regulations, and standards of the town. In the event of a conflict between this bylaw and any section of the zoning bylaw the provisions of this bylaw shall control, provided that they are consistent with state and federal law.

Finance Committee action:  Approved  Disapproved  No Action

*Brief Explanation: This article amends the Zoning Bylaw to create a Village Center District.*

**Article 15.** To see if the town will vote to amend the zoning bylaw by amending section 5.3.3.1 to read “Setback from Street Center 50 feet” and delete section 5.3.3.2, or take any action thereon.

Finance Committee action:  Approved  Disapproved  No Action

*Brief Explanation: This article amends the Zoning Bylaw to modify setbacks in the Residential District.*

**Article 16.** To see if the Town will vote, pursuant to G.L. c.164, §134(a), to authorize the Board of Selectmen to initiate the process to aggregate the electric load of interested electricity consumers within the Town of Ashby and enter into agreements for services to facilitate the sale and purchase of electric energy and other related services, or to take any other action relative thereto.

Finance Committee action:  Approved  Disapproved  No Action

*Brief Explanation: The article will authorize the Selectmen to negotiate and enter into an agreement to contract for power supply independently.*

**Article 17.** To see if the Town will vote to approve the borrowing authorized by the North Middlesex Regional School district, for the purpose of paying costs of conducting a feasibility study to examine that possible con-

struction of a new high school, expected to be located at 19 Main Street, Townsend, or the possible remodeling and rehabilitation of the current high school, also located at 19 Main Street, Townsend, including the payment of all costs incidental and related thereto (the "Study"), and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the School Building Committee. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Study costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities, provided that no funds shall be expended and no bonds shall be issued unless the Town has voted at an election to exempt this expenditure from the provisions of Proposition 2½, so called. Any grant that the District may receive from the MSBA for the Study shall be as set forth in the Feasibility Study Agreement that may be executed between the District and the MSBA.

Finance Committee action:    ✓ Approved    \_\_\_ Disapproved    \_\_\_ No Action

*Brief Explanation: This article has been recommended by the North Middlesex School District as directed by the Massachusetts School Building Authority for the borrowing for the feasibility study.*

And you are hereby directed to serve this warrant by posting an attested copy in at least three (3) public places in said Ashby seven (7) days at least before holding of said meeting. Hereof, fail not, and make due return of this warrant with your doings thereon, to the Town Clerk at the time and place of meeting aforesaid.

Given under our hands this 11th day of April, 2012.

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Peter McMurray  
*Chair*

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Daniel Meunier  
*Procurement*

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Joseph Casey  
*Clerk*

ASHBY BOARD OF SELECTMEN

By virtue of this precept, I have posted three (3) attested copies of the foregoing warrant in three (3) public places in said Ashby at least seven days before the time of said Annual Town Meeting.

Date: April 12, 2012

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William A. Davis, *Constable of Ashby*

**RESULTS OF ANNUAL TOWN MEETING  
May 5, 2012**

The warrant was returned to the Town Clerk at 9:15 AM.

With a quorum present, the Moderator Nancy Chew called the meeting to order at 10:01 AM.

The motion was made and seconded to waive the reading of the warrant, and so voted.

The moderator states that rules of the meeting are to be the same as the Special Town Meeting.

**ANNUAL TOWN MEETING ARTICLES**

Article 1. The motion was made and seconded to elect all other town officers not required to be on the official ballot.

VOTE: UNANIMOUS

Article 2. The motion was made and seconded to hear the reports of the various town officials and committees.

VOTE: UNANIMOUS

Article 3. The motion was made and seconded to authorize the Treasurer to borrow funds as necessary in anticipation of revenue, in accordance with Chapter 44, Sections 23 to 27 of the Massachusetts General Laws.

VOTE: UNANIMOUS

Article 4. The motion was made and seconded to accept the following sums in trust; the income therefrom to be expended for the perpetual care of lots as follows:

**Glenwood Cemetery**

<b>Amount</b>	<b>Name</b>	<b>Ave.</b>	<b>Lot</b>	<b>Section</b>
\$200.00	Elissa E. Stuart	C	30	Lyman
\$200.00	Judith Debrecini	E	19	Lyman
\$200.00	Steven & Marlene Plante	E	20	Lyman
\$800.00	Christabalina Rivera	C	33	Lyman
\$400.00	Elmer S. Fitzgerald, Jr	E	1	Lyman II
\$400.00	Corine M. Rainville		67B	Section 1
\$400.00	Neil & Deborah Kaplan	D	7A	Lyman
\$400.00	Paul & Sheila Gerry	E	28	Lyman
\$200.00	Richard & Dianne Anderson	E	2	Lyman II
\$800.00	Richard Lundberg		101	Section 1

VOTE: UNANIMOUS

Article 5. The motion was made and seconded to authorize the renewal of the Cemetery Burial and Foundations Revolving Fund in accordance with Massachusetts General Laws, Chapter 44, Section 53E½, to receive monies collected for burials, said funds to be expended by the Cemetery Commissioners to pay for said burials to be performed, for grave foundations and for general cemetery maintenance and improvements; with expenditures not to exceed \$10,000.

VOTE: UNANIMOUS

Article 6. The motion was made and seconded to authorize the renewal of the Library Books Revolving Fund in accordance with Massachusetts General Laws, Chapter 44, Section 53E½, to receive monies collected for book late fees and replacement fees, said funds to be expended by the Library Trustees to pay for book and media repairs, replacements, supplies and expenses; with expenditures not to exceed \$3,000.

VOTE: UNANIMOUS

Article 7. The motion was made and seconded to authorize the Council on Aging Newsletter Revolving Fund in accordance with Massachusetts General Law, Chapter 44 Section 53E½, to receive monies collected from advertising within the Monthly Newsletter, said funds to be expended by the Council on Aging to pay for the costs of printing and mailing monthly newsletter with expenditures not to exceed \$5,000.

VOTE: UNANIMOUS

Article 8. The motion was made and seconded to appropriate all funds which become available in the Fiscal Year 2013 from the Commonwealth of Massachusetts Department of Highways, Chapter 90 Bond Issue proceeds, to be used by the Highway Department for the repair and maintenance of town roads in conformance with Massachusetts General Law.

VOTE: UNANIMOUS

Article 9. The motion was made and seconded to accept Massachusetts General Law Chapter 41 Section 108P requiring that a collector or a treasurer who has been awarded proper certification by the Massachusetts Collectors and Treasurers Association shall receive additional compensation in an amount equal to 10% of such regular annual compensation, but not more than \$1,000.00 per year. A collector or treasurer who has been awarded both certificates referred to above shall receive such additional compensation for only one such certificate. Such additional compensation shall be discontinued when certification is discontinued or withdraw.

VOTE: PASSED

Article 10. The motion was made and seconded to raise and appropriate a sum of \$31,814 to operate the Solid Waste Department Recycling Center and Transfer Station for the fiscal year, FY2013 beginning July 1, 2012.

VOTE: UNANIMOUS

Article 11. The motion was made and seconded to raise and appropriate the sum of \$5,611,719.13 for the Departments and purposes noted in the Warrant and to set the salaries of elected officials as printed in the Warrant.

Department	FY13 APPROVED	Department	FY13 APPROVED
Administration	\$ 46,656.71	Town Administrator	\$ 55,933.07
Finance Committee	\$ 25,500.00	Town Accountant	\$ 63,554.82
Board of Assessors	\$ 39,216.47	Treasurer	\$ 35,225.08
Tax Collector	\$ 47,536.17	Legal	\$ 25,000.00
IT Expenses	\$ 27,500.00	Town Clerk	\$ 53,434.68
Town Reports	\$ 1,600.00	Conservation	\$ 1,523.00
		Commimssion	
Planning	\$ 750.00	Zoning	\$ 500.00
Land Use	\$ 11,405.74	Town Office	\$ 43,470.00
Town Clock	\$ 500.00	Municipal Buildings	\$ 13,437.73
Police	\$ 544,609.45	Fire	\$ 151,646.16
Waste Oil	\$ 2,412.01	EMS	\$ 52,515.39
Emergency	\$ 1,620.00	E-911	\$ 100.00
Management			
Hazardous Waste	\$ 345.86	Building Inspector	\$ 11,432.04
Coor. Stipend			
Plumbing Inspector	\$ 6,339.99	Electrical Inspector	\$ 6,424.99
Dog Officer	\$ 15,642.37	Emergency Dispatch	\$ 154,283.04
Monty Tech	\$ 318,059.00	NMRSD	\$2,670,751.78
Highway	\$ 321,425.90	Snow & Ice	\$ 93,000.00
Street Lights	\$ 800.00	Tree Warden	\$ 2,800.00
Cemetery	\$ 10,584.68	Board of Health	\$ 18,282.00
Animal Inspector	\$ 420.24	Council on Aging	\$ 3,538.00
Veterans' Services	\$ 17,231.73	Library	\$ 82,514.17
Band Concerts	\$ 7,500.00	July 3rd	\$ 1,200.00
Allen Field	\$ 1,200.00	Town Common	\$ 3,200.00
Debt Service	\$ 1,000.00	RMV Non Renewal	\$ 2,580.00
Air Pollution	\$ 801.00	Mont RTA	\$ 7,180.00
MBTA Assessment	\$ 12,150.00	Middlesex Retirement	\$ 150,810.00
Unemployment	\$ 20,000.00	Employee Ins. Benefits	\$ 309,880.53
Workers Compensation	\$ 13,666.68	Insurance P & C	\$ 80,000.00
FICA	\$ 21,028.65		
Total Operating	\$5,611,719.13		

Setting of Elected Salaries under Article 11:

- a. Town Clerk: \$29,250.60
- b. Town Collector: \$32,124.17



- c. Town Treasurer: \$25,399.08 (Includes \$1,000 certification stipend)

The motion was made and seconded to amend Article 11 to cut the Town Administrator's salary 100%. (\$55,933.07)

VOTE ON AMENDMENT: DEFEATED

VOTE ON ORIGINAL ARTICLE: UNANIMOUS

**Article 12.** The motion was made and seconded to raise and appropriate \$460,940.23 for the operating budget of the North Middlesex Regional School District, in addition to the sum voted under Article 11 for said operating budget, provided that no funds shall be expended and no bonds shall be issued unless the Town has first voted at an election to exempt this expenditure from the provisions of Proposition 2½, so called, and further provided that the Town of Pepperell and/or the Town of Townsend also votes to approve and fund its proportional share of such additional appropriations.

VOTE: PASSED

**Article 13.** The motion was made and seconded to adopt the "Stretch Energy Code" set forth in the State Building Code at 780 CMR 115.AA (i.e., Appendix 115.AA), as may be amended from time to time, and to enact Article XVIII of the Town of Ashby By-laws as set forth below:

Article XVIII - Stretch Energy Code

Section 1 - Adoption

The Town of Ashby has adopted the provisions of 780 CMR 115.AA (i.e., Appendix 115.AA of the State Building Code or the "Stretch Energy Code"), as may be amended from time to time, in place of the provisions set forth under 780 CMR 13.00, 34.00, 61.00 and 93.00.

Section 2 - Purpose

The purpose of the Stretch Energy Code shall be to provide the Town with a more energy efficient alternative to the base energy code otherwise set forth under the State Building Code.

VOTE: YES- 52 NO- 64 DEFEATED

**Article 14.** The motion was made and seconded to amend the zoning bylaw by inserting Section 9 titled Overlay Districts as printed in the warrant after Section 8 and re-number succeeding sections consecutively.

The Moderator announced the required quantum of vote prior to the vote and declared a two-thirds vote after the vote.

VOTE: PASSED

**Article 15.** The motion was made and seconded to amend the zoning bylaw by amending section 5.3.3.1 to read “Setback from Street Center 50 feet” and delete section 5.3.3.2.

The Moderator announced the required quantum of vote prior to the vote and declared a two-thirds vote after the vote.

VOTE: PASSED

**Article 16.** The motion was made and seconded to authorize the Board of Selectmen pursuant to G.L. c.164, §134(a), to initiate the process to aggregate the electric load of interested electricity consumers within the Town of Ashby and enter into agreements for services to facilitate the sale and purchase of electricity and other related services for terms exceeding three years.

VOTE: UNANIMOUS

**Article 17.** The motion was made and seconded to approve the borrowing authorized by the North Middlesex Regional School district, for the purpose of paying costs of conducting a feasibility study to examine that possible construction of a new high school, expected to be located at 19 Main Street, Townsend, or the possible remodeling and rehabilitation of the current high school, also located at 19 Main Street, Townsend, including the payment of all costs incidental and related thereto (the “Study”), and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended at the direction of the School Building Committee. The MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Study costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities, provided that no funds shall

be expended and no bonds shall be issued unless the Town has voted at an election to exempt this expenditure from the provisions of Proposition 2½, so called. Any grant that the District may receive from the MSBA for the Study shall be as set forth in the Feasibility Study Agreement that may be executed between the District and the MSBA

The motion was made and seconded to amend Article 17 by deleting the words “provided that no funds shall be expended and no bonds shall be issued unless the Town has voted at an election to exempt this expenditure from the provisions of Proposition 2 ½, so called.”

VOTE ON AMENDMENT: PASSED

VOTE ON AMENDED ARTICLE: UNANIMOUS

The motion was made and seconded to dissolve the Annual Town Meeting at 1:14 PM and so voted.

Lorraine Pease, *Ashby Town Clerk*

**COMMONWEALTH OF MASSACHUSETTS  
SPECIAL ELECTION  
JUNE 21, 2012**

Middlesex, ss:

To: Constable of the Town of Ashby in said County:

Greeting:

In the name of the Commonwealth, you are hereby directed to notify and warn the inhabitants of the Town of Ashby, who are qualified to vote in elections and town affairs, to meet at the Ashby Elementary School Auditorium in said Ashby, Thursday, the 21st day of June next, at 12:00 noon, to give in their votes on one ballot for the following question:

LEVY LIMIT OVERRIDE  
QUESTION 1.

Shall the Town of Ashby be allowed to assess an additional \$460,940.23 in real estate and personal property taxes for the purposes of funding a supplemental appropriation for the North Middlesex Regional School District budget for the fiscal year beginning July first, two thousand and twelve?

YES \_\_\_\_\_

NO \_\_\_\_\_

The polls will be open at 12:00 noon and shall close at 7:30 PM.

And you are hereby directed to serve this warrant by posting an attested copy in three (3) public places in said Ashby at least seven days before holding of said election.

Hereof, fail not, and make due return of this warrant with your doings thereon, to the Town Clerk at the time and place of election aforesaid.

Given under our hands this 16th day of May, 2012.

\_\_\_\_\_  
Peter McMurray  
*Chairman*

\_\_\_\_\_  
Daniel Meunier  
*Procurement*

\_\_\_\_\_  
Michael McCallum  
*Clerk*

ASHBY BOARD OF SELECTMEN

By virtue of this precept, I have posted three (3) copies of the foregoing warrant in three (3) public places in said Ashby seven days at least before time of said Special Town Election.

DATE: May 27, 2012

\_\_\_\_\_  
William A. Davis, *Constable of Ashby*

**TOWN OF ASHBY  
RESULTS OF SPECIAL TOWN ELECTION  
JUNE 21, 2012**

The warrant was returned to the Town Clerk by Constable William Davis on Thursday, June 21, 2012 at 10:30 AM.

Election officers on duty and duly sworn in were as follows: Bertha Tiilikkala, Rachel Patnaude, Betty Tiilikkala, Linda Stacy, Jill Niemi, Angie Godin and Sue Siebert.

The polls opened at 12:00 noon.

The following is the question and the votes it received as it appeared on the official ballot.

LEVY LIMIT OVERRIDE  
QUESTION 1.

“Shall the Town of Ashby be allowed to assess an additional \$ 460,940.23 in real estate and personal property taxes for the purposes of funding a supplemental appropriation for the North Middlesex Regional School District budget for the fiscal year beginning July first, two thousand and twelve?”

YES	189	
NO	430	
TOTAL BALLOTS CAST		619

The polls closed at 7:30 PM.

Tellers on duty and duly sworn in were as follows: Nancy Peeler, Elaine Kielty, Pamela Peeler and Deborah Pillsbury.

At the close of the polls the ballot box read 619 voters had cast a ballot; the checkers' tally sheets read 619 voters had cast a ballot.

Lorraine Pease, *Ashby Town Clerk*

**Commonwealth of Massachusetts  
Special Town Meeting**

Middlesex, ss:

To: Constable of the Town of Ashby in said County:

Greeting:

In the name of the Commonwealth, you are hereby directed to notify and warn the inhabitants of the Town of Ashby, qualified to vote in elections and town affairs, to meet at the Elementary School Auditorium in said Ashby, Tuesday, August 14, 2012 at 7:00 p.m. to act on the following articles:

### SPECIAL TOWN MEETING ARTICLES

Article 1. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow \$159,439.67 for the operating budget of the North Middlesex Regional School District, in addition to the sum voted under the May 5, 2012 Annual Town Meeting, Article 11 for said operating budget, provided that no funds shall be expended and no bonds shall be issued unless the Town has first voted at an election to exempt this expenditure from the provisions of Proposition 2½, so called, and further provided that the Town of Pepperell and/or the Town of Townsend also votes to approve and fund its proportional share of such additional appropriations, or act in relation thereto.

Finance Committee action:   ✓ Approved   \_\_\_ Disapproved   \_\_\_ No Action

*Brief Explanation: This article represents the additional monies requested by North Middlesex Regional School District over and above the proportional new growth and tax levy monies as voted at the May 5, 2012 Annual Town Meeting under Article 11. One other town will be required to vote the budget at the same level.*

Article 2. To see if the Town will vote to amend the vote taken under the May 5, 2012 Annual Town Meeting, Article 10 for the operation of the Recycling Center and Transfer Station by specifying the funding sources for the appropriation therefore, the sum of \$31,814 to be appropriated as follows: Recycling Center revenues: \$29,310 and Retained earnings: \$2,504 for the ensuing fiscal year, FY2013, beginning July 1, 2012 and ending June 30, 2013, or take any action thereon.

Finance Committee action:   ✓ Approved   \_\_\_ Disapproved   \_\_\_ No Action

*Brief Explanation: Under the May 5, 2012 ATM \$31,814 was appropriated, but the motion failed to identify the source of revenue. This article properly identifies the recycle and retained earnings as the source of revenue for this appropriation.*

And you are hereby directed to serve this warrant by posting an attested copy in at least three (3) public places in said Ashby fourteen(14) days at least before holding of said meeting. Hereof, fail not, and make due return of this warrant with your doings thereon, to the Town Clerk at the time and place of meeting aforesaid.

Given under our hands this 20th day of July, 2012.

---

Peter McMurray  
*Chairman*

---

Daniel Meunier  
*Procurement*

---

Michael McCallum  
*Clerk*

ASHBY BOARD OF SELECTMEN

By virtue of this precept, I have posted three (3) attested copies of the foregoing warrant in three (3) public places in said Ashby at least fourteen days before the time of said Special Town Meeting.

Date: July 30, 2012

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William A. Davis, *Constable of Ashby*

**RESULTS OF SPECIAL TOWN MEETING  
August 14, 2012**

The warrant was returned to the Town Clerk by Constable William Davis at 11:55 AM.

With a quorum present, the Moderator Nancy Chew called the meeting to order at 7:03 PM.

The warrant showed it had been properly served.

The motion was made and seconded to waive the reading of the warrant, and so voted.

The rules of the meeting were read.

**SPECIAL TOWN MEETING ARTICLES**

Article 1. The motion was made and seconded to raise and appropriate, \$159,439.67 for the operating budget of the North Middlesex Regional School District, in addition to the sum voted under the May 5, 2012 Annual Town Meeting, Article 11 for said operating budget, provided that no funds shall be expended unless the Town has first voted at an election to exempt this expenditure from the provisions of Proposition 2½, so called, and further provided that the Town of Pepperell and/or

the Town of Townsend also votes to approve and fund its proportional share of such additional appropriations.

The motion was made and seconded to amend the article to read “to transfer \$159,439.67 from the Stabilization Fund for the re-certified North Middlesex Regional School District budget for the school year 2013 and to postpone indefinitely the upcoming vote on the 2 ½ override, so called, scheduled for August 28, 2012.”

The moderator announced to the voters that Town Counsel states that an election cannot be postponed without a court order.

The motion was made and seconded to delete “and to postpone indefinitely the upcoming vote on the 2 1/2 override, so called, scheduled for August 28, 2012.”

VOTE ON AMENDED ARTICLE:	FAIL		
VOTE ON ORIGINAL ARTICLE:	YES- 87	NO-32	PASSED

Article 2. The motion was made and seconded to amend the vote taken under the May 5, 2012 Annual Town Meeting, Article 10 for the operation of the Recycling Center and Transfer Station by specifying the funding sources for the appropriation therefore, the sum of \$31,814 to be appropriated as follows: Recycling Center revenues: \$29,310 and Retained earnings: \$2,504 for the ensuing fiscal year, FY2013, beginning July 1, 2012 and ending June 30, 2013.

VOTE: PASSED

The motion was made and seconded to dissolve the Special Town Meeting at 8:55 PM, and so voted.

Lorraine Pease, *Ashby Town Clerk*

**COMMONWEALTH OF MASSACHUSETTS  
SPECIAL TOWN ELECTION  
AUGUST 28, 2012**

Middlesex, ss:

To: Constable of the Town of Ashby in said County:



Greeting:

In the name of the Commonwealth, you are hereby directed to notify and warn the inhabitants of the Town of Ashby, who are qualified to vote in elections and town affairs, to meet at the Ashby Elementary School Auditorium in said Ashby, Tuesday, the 28th day of August next, at 12:00 noon, to give in their votes on one ballot for the following question:

**2 ½ LEVY LIMIT OVERRIDE**

**QUESTION 1.**

“Shall the Town of Ashby be allowed to assess an additional \$159,439.67 in real estate and personal property taxes for the purposes of funding a supplemental appropriation for the North Middlesex Regional School District budget for the fiscal year beginning July first, two thousand and twelve?”

YES \_\_\_\_\_ NO \_\_\_\_\_

The polls will be open at 12:00 noon and shall close at 7:30 PM.

And you are hereby directed to serve this warrant by posting an attested copy in three (3) public places in said Ashby at least seven days before holding of said election.

Hereof, fail not, and make due return of this warrant with your doings thereon, to the Town Clerk at the time and place of election aforesaid.

Given under our hands this 20th day of July, 2012.

_____	_____	<i>absent from meeting</i>
Peter McMurray <i>Chair</i>	Daniel Meunier <i>Procurement</i>	Michael McCallum <i>Clerk</i>

**ASHBY BOARD OF SELECTMEN**

By virtue of this precept, I have posted three (3) copies of the foregoing warrant in three (3) public places in said Ashby seven days at least before time of said Special Town Election.

DATE: July 20, 2012

\_\_\_\_\_  
William A. Davis, *Constable of Ashby*

**TOWN OF ASHBY  
RESULTS OF SPECIAL TOWN ELECTION  
AUGUST 28, 2012**

The warrant was returned to the Town Clerk by Constable William Davis on Tuesday, August 28, 2012 at 8 AM.

Election officers on duty and duly sworn in were as follows: Bertha Tiilikkala, Rachel Patnaude, Betty Tiilikkala, Linda Stacy, Jill Niemi and Marja LePoer. The polls opened at 12:00 noon.

The following is the question and the votes it received as it appeared on the official ballot.

**LEVY LIMIT OVERRIDE**

**QUESTION 1.**

“Shall the Town of Ashby be allowed to assess an additional \$ 159,439.67 in real estate and personal property taxes for the purposes of funding a supplemental appropriation for the North Middlesex Regional School District budget for the fiscal year beginning July first, two thousand and twelve?”

YES	515	
NO	512	
TOTAL BALLOTS CAST		1027

The polls closed at 7:30 PM.

Tellers on duty and duly sworn in were as follows: Nancy Peeler, Elaine Kielty, Pamela Peele, Deborah Pillsbury, Stephanie Lammi and Cathy Kristofferson.

At the close of the polls the ballot box read 1027 voters had cast a ballot; the checkers' tally sheets read 1027 voters had cast a ballot.

*Lorraine Pease, Ashby Town Clerk*

**THE COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH**

Middlesex, ss:

To: Constable of the Town of Ashby

**GREETING:**

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Primaries to vote at the Ashby Elementary School Auditorium on THURSDAY, THE SIXTH DAY OF SEPTEMBER, 2012 from 7:00 AM to 8:00 PM for the following purpose:

To cast their votes in the State Primary for the candidates of political parties for the following offices:

SENATOR IN CONGRESS	FOR THE COMMONWEALTH
REPRESENTATIVE IN CONGRESS	Third Congressional District
COUNCILLOR	Seventh District
SENATOR IN GENERAL COURT	Worcester, Hampden, Hampshire & Middlesex District
REPRESENTATIVE IN GENERAL COURT	First Middlesex District
REGISTER OF DEEDS	Middlesex Southern District
CLERK OF COURTS	Middlesex County
SHERIFF( TO FILL VACANCY)	Middlesex County

Hereof, fail not and make due return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 15th day of August, 2012.

---

Peter McMurray  
*Chairman*

---

Daniel Meunier  
*Procurement*

---

Michael McCallum  
*Clerk*

**ASHBY BOARD OF SELECTMEN**

By virtue of this precept, I have posted three (3) attested copies of the foregoing warrant in three (3) public places in said Ashby at least seven days before the time of the State Primary.

DATE: August 17, 2012

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William A. Davis, *Constable of Ashby*

**RESULTS OF STATE PRIMARY  
September 6, 2012**

The warrant was returned to the Town Clerk by Constable William Davis at 6:45 A.M.

Election Officers on duty and duly sworn were as follows: Betty Tiilikkala, Rachel Patnaude, Linda Stacy, Marja LePoer, Angie Godin, Sue Siebert, Donna Fors, Kevin Sierra and Bertha Tiilikkala, clerk.

The polls opened at 7:00 A.M.

The following is a list of candidates as they appeared on the official ballots and also the votes each received, and the total blanks:

**DEMOCRATIC PARTY PRIMARY BALLOT**

SENATOR IN CONGRESS	VOTES
Elizabeth A. Warren	105
Blanks	7
Total ballots cast	112

REPRESENTATIVE IN CONGRESS	
Nicola S. Tsongas	104
Blanks	8
Total ballots cast	112

COUNCILLOR	
All others	1
Blanks	111
Total ballots cast	112

SENATOR IN GENERAL COURT	
Stephen M. Brewer	92
Blanks	20
Total ballots cast	112

REPRESENTATIVE IN GENERAL COURT	
All others	1
Blanks	111
Total ballots cast	112

CLERK OF COURTS

Michael A. Sullivan	90
Blanks	22
Total ballots cast	112

REGISTER OF DEEDS

Robert B. Antonelli	49
Frank J. Ciano	1
Thomas B. Concannon, Jr.	12
Maria C. Curtatone	19
Tiziano Dito	3
Maryann M. Heuston	11
All others	1
Blanks	16
Total ballots cast	112

SHERIFF

Peter J. Koutoujian	92
Blanks	20
Total ballot cast	112

**REPUBLICAN PARTY PRIMARY BALLOT**

SENATOR IN CONGRESS	VOTES
Scott P. Brown	147
Blanks	2
Total ballots cast	149

REPRESENTATIVE IN CONGRESS

Jonathan A. Golnik	73
Thomas J.M. Weaver	65
Blanks	11
Total ballots cast	149

COUNCILLOR

Jennie L. Caissie	108
Blanks	41
Total ballots cast	149

SENATOR IN GENERAL COURT

Blanks	149
Total ballots cast	149

REPRESENTATIVE IN GENERAL COURT

Sheila C. Harrington	113
Blanks	36
Total ballots cast	149

CLERK OF COURTS

Blanks	149
Total ballots cast	149

REGISTER OF DEEDS

Blanks	149
Total ballots cast	149

SHERIFF

Blanks	149
Total ballots cast	149

**GREEN-RAINBOW PARTY PRIMARY BALLOT**

ONE BLANK BALLOT CAST

The polls closed at 8:00 p.m.

Tellers on duty and duly sworn were as follows: Deborah Pillsbury, Elaine KIELTY, Stephanie Lammi and Cathy Kristofferson.

At the close of the polls the ballot box read 262 voters had cast a ballot; the checkers' lists tallied 112 Democrats, 149 Republicans and 1 Green-Rainbow had cast ballots, for a total of 262 voters.

Lorraine Pease, *Ashby Town Clerk*

**THE COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH**

Middlesex, ss:

To: Constable of the Town of Ashby

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Elections to vote at the Ashby Elementary School Auditorium on TUESDAY, THE SIXTH DAY OF NOVEMBER, 2012 from 7:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes in the State Election for the candidates of political parties for the following offices:

ELECTORS OF PRESIDENT & VICE PRESIDENT	FOR THIS COMMONWEALTH
US SENATOR	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS	Third Congressional District
COUNCILLOR	Seventh District
SENATOR IN GENERAL COURT	Worcester, Hampden, Hampshire & Middlesex District
REPRESENTATIVE IN THE GENERAL COURT	First Middlesex District
REGISTER OF DEEDS	Middlesex Southern District
CLERK OF COURTS	Middlesex County
SHERIFF (TO FILL VACANCY)	Middlesex County

**QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

**SUMMARY**

This proposed law would prohibit any motor vehicle manufacturer, starting with model year 2015, from selling or leasing, either directly or through a dealer, a new motor vehicle without allowing the owner to have access to the same diagnostic and repair information made available to the manufacturer’s dealers and in-state authorized repair facilities.

The manufacturer would have to allow the owner, or the owner's designated in-state independent repair facility (one not affiliated with a manufacturer or its authorized dealers), to obtain diagnostic and repair information electronically, on an hourly, daily, monthly, or yearly subscription basis, for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.

The manufacturer would have to provide access to the information through a non-proprietary vehicle interface, using a standard applied in federal emissions-control regulations. Such information would have to include the same content, and be in the same form and accessible in the same manner, as is provided to the manufacturer's dealers and authorized repair facilities.

For vehicles manufactured from 2002 through model year 2014, the proposed law would require a manufacturer of motor vehicles sold in Massachusetts to make available for purchase, by vehicle owners and in-state independent repair facilities, the same diagnostic and repair information that the manufacturer makes available through an electronic system to its dealers and in-state authorized repair facilities. Manufacturers would have to make such information available in the same form and manner, and to the same extent, as they do for dealers and authorized repair facilities. The information would be available for purchase on an hourly, daily, monthly, or yearly subscription basis, for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.

For vehicles manufactured from 2002 through model year 2014, the proposed law would also require manufacturers to make available for purchase, by vehicle owners and in-state independent repair facilities, all diagnostic repair tools, incorporating the same diagnostic, repair and wireless capabilities as those available to dealers and authorized repair facilities. Such tools would have to be made available for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.

For all years covered by the proposed law, the required diagnostic and repair information would not include the information necessary to reset a vehicle immobilizer, an anti-theft device that prevents a vehicle from being started unless the correct key code is present. Such information would have to be made available to dealers, repair facilities, and owners through a separate, secure data release system.

The proposed law would not require a manufacturer to reveal a trade secret and would not interfere with any agreement made by a manufacturer, dealer, or authorized repair facility that is in force on the effective date of the proposed law. Starting



January 1, 2013, the proposed law would prohibit any agreement that waives or limits a manufacturer's compliance with the proposed law.

Any violation of the proposed law would be treated as a violation of existing state consumer protection and unfair trade-practices laws.

A YES VOTE would enact the proposed law requiring motor vehicle manufacturers to allow vehicle owners and independent repair facilities in Massachusetts to have access to the same vehicle diagnostic and repair information made available to the manufacturers' Massachusetts dealers and authorized repair facilities.

A NO VOTE would make no change in existing laws.

## **QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

### **SUMMARY**

This proposed law would allow a physician licensed in Massachusetts to prescribe medication, at a terminally ill patient's request, to end that patient's life. To qualify, a patient would have to be an adult resident who (1) is medically determined to be mentally capable of making and communicating health care decisions; (2) has been diagnosed by attending and consulting physicians as having an incurable, irreversible disease that will, within reasonable medical judgment, cause death within six months; and (3) voluntarily expresses a wish to die and has made an informed decision. The proposed law states that the patient would ingest the medicine in order to cause death in a humane and dignified manner.

The proposed law would require the patient, directly or through a person familiar with the patient's manner of communicating, to orally communicate to a physician on two occasions, 15 days apart, the patient's request for the medication. At the time of the second request, the physician would have to offer the patient an opportunity to rescind the request. The patient would also have to sign a standard form, in the presence of two witnesses, one of whom is not a relative, a beneficiary of the patient's estate, or an owner, operator, or employee of a health care facility where the patient receives treatment or lives.

The proposed law would require the attending physician to: (1) determine if the patient is qualified; (2) inform the patient of his or her medical diagnosis and prognosis, the potential risks and probable result of ingesting the medication, and the feasible alternatives, including comfort care, hospice care and pain control; (3) refer

the patient to a consulting physician for a diagnosis and prognosis regarding the patient's disease, and confirmation in writing that the patient is capable, acting voluntarily, and making an informed decision; (4) refer the patient for psychiatric or psychological consultation if the physician believes the patient may have a disorder causing impaired judgment; (5) recommend that the patient notify next of kin of the patient's intention; (6) recommend that the patient have another person present when the patient ingests the medicine and to not take it in a public place; (7) inform the patient that he or she may rescind the request at any time; (8) write the prescription when the requirements of the law are met, including verifying that the patient is making an informed decision; and (9) arrange for the medicine to be dispensed directly to the patient, or the patient's agent, but not by mail or courier.

The proposed law would make it punishable by imprisonment and/or fines, for anyone to (1) coerce a patient to request medication, (2) forge a request, or (3) conceal a rescission of a request. The proposed law would not authorize ending a patient's life by lethal injection, active euthanasia, or mercy killing. The death certificate would list the underlying terminal disease as the cause of death.

Participation under the proposed law would be voluntary. An unwilling health care provider could prohibit or sanction another health care provider for participating while on the premises of, or while acting as an employee of or contractor for, the unwilling provider.

The proposed law states that no person would be civilly or criminally liable or subject to professional discipline for actions that comply with the law, including actions taken in good faith that substantially comply. It also states that it should not be interpreted to lower the applicable standard of care for any health care provider.

A person's decision to make or rescind a request could not be restricted by will or contract made on or after January 1, 2013, and could not be considered in issuing, or setting the rates for, insurance policies or annuities. Also, the proposed law would require the attending physician to report each case in which life-ending medication is dispensed to the state Department of Public Health. The Department would provide public access to statistical data compiled from the reports.

The proposed law states that if any of its parts was held invalid, the other parts would stay in effect.

A YES VOTE would enact the proposed law allowing a physician licensed in Massachusetts to prescribe medication, at the request of a terminally-ill patient meeting certain conditions, to end that person's life.

A NO VOTE would make no change in existing laws

### **QUESTION 3: LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

#### **SUMMARY**

This proposed law would eliminate state criminal and civil penalties for the medical use of marijuana by qualifying patients. To qualify, a patient must have been diagnosed with a debilitating medical condition, such as cancer, glaucoma, HIV-positive status or AIDS, hepatitis C, Crohn's disease, Parkinson's disease, ALS, or multiple sclerosis. The patient would also have to obtain a written certification, from a physician with whom the patient has a bona fide physician-patient relationship, that the patient has a specific debilitating medical condition and would likely obtain a net benefit from medical use of marijuana.

The proposed law would allow patients to possess up to a 60-day supply of marijuana for their personal medical use. The state Department of Public Health (DPH) would decide what amount would be a 60-day supply. A patient could designate a personal caregiver, at least 21 years old, who could assist with the patient's medical use of marijuana but would be prohibited from consuming that marijuana. Patients and caregivers would have to register with DPH by submitting the physician's certification.

The proposed law would allow for non-profit medical marijuana treatment centers to grow, process and provide marijuana to patients or their caregivers. A treatment center would have to apply for a DPH registration by (1) paying a fee to offset DPH's administrative costs; (2) identifying its location and one additional location, if any, where marijuana would be grown; and (3) submitting operating procedures, consistent with rules to be issued by DPH, including cultivation and storage of marijuana only in enclosed, locked facilities.

A treatment center's personnel would have to register with DPH before working or volunteering at the center, be at least 21 years old, and have no felony drug convictions. In 2013, there could be no more than 35 treatment centers, with at least one but not more than five centers in each county. In later years, DPH could modify the number of centers.

The proposed law would require DPH to issue a cultivation registration to a qualifying patient whose access to a treatment center is limited by financial hardship, physical inability to access reasonable transportation, or distance. This would allow the patient or caregiver to grow only enough plants, in a closed, locked facility, for a 60-day supply of marijuana for the patient's own use.

DPH could revoke any registration for a willful violation of the proposed law. Fraudulent use of a DPH registration could be punished by up to six months in a house of correction or a fine of up to \$500, and fraudulent use of a registration for the sale, distribution, or trafficking of marijuana for non-medical use for profit could be punished by up to five years in state prison or by two and one-half years in a house of correction.

The proposed law would (1) not give immunity under federal law or obstruct federal enforcement of federal law; (2) not supersede Massachusetts laws prohibiting possession, cultivation, or sale of marijuana for nonmedical purposes; (3) not allow the operation of a motor vehicle, boat, or aircraft while under the influence of marijuana; (4) not require any health insurer or government entity to reimburse for the costs of the medical use of marijuana; (5) not require any health care professional to authorize the medical use of marijuana; (6) not require any accommodation of the medical use of marijuana in any workplace, school bus or grounds, youth center, or correctional facility; and (7) not require any accommodation of smoking marijuana in any public place.

The proposed law would take effect January 1, 2013, and states that if any of its parts were declared invalid, the other parts would stay in effect.

A YES VOTE would enact the proposed law eliminating state criminal and civil penalties related to the medical use of marijuana, allowing patients meeting certain conditions to obtain marijuana produced and distributed by new state-regulated centers or, in specific hardship cases, to grow marijuana for their own use.

A NO VOTE would make no change in existing laws.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 10th day of October, 2012.

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Peter McMurray  
*Chairman*

---

Daniel Meunier  
*Procurement*

---

Michael McCallum  
*Clerk*

ASHBY BOARD OF SELECTMEN

By virtue of this precept, I have posted three (3) attested copies of the foregoing warrant in three (3) public places in said Ashby seven days at least before time of said State Election.

DATE: October 24, 2012

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William A. Davis, *Constable of Ashby*

**RESULTS OF STATE ELECTION  
November 6, 2012**

The warrant was returned to the Town Clerk by Constable William A. Davis at 6:30 AM

Election officers on duty and duly sworn in were as follows: Bertha Tiilikkala, Rachel Patnaude, Marja LePoer, Jill Niemi, Betty Tiilikkala,, Angie Godin, Linda Stacy, Donna Fors and Kevin Sierra.

The polls opened at 7:00 AM.

The following is a list of candidates and the votes and blanks each received as they appeared on the official ballot.

ELECTORS OF PRESIDENT & VICE PRESIDENT	VOTES
Johnson & Gray	32
Obama & Biden	827
Romney & Ryan	961
Stein & Honkala	10
All others	5
Blanks	8
Total ballots cast	1843

SENATOR IN CONGRESS	
Scott P. Brown	1132
Elizabeth A. Warren	703
Blanks	8
Total ballots cast	1843

REPRESENTATIVE IN CONGRESS	
Nicola S. Tsongas	995

Jonathan A. Golnik	815
Blanks	73
Total ballots cast	1843

COUNCILLOR

Jennie L. Caissie	1330
All others	3
Blanks	510
Total ballots cast	1843

SENATOR IN GENERAL COURT

Stephen M. Brewer	1250
All others	4
Blanks	589
Total ballots cast	1483

REPRESENTATIVE IN GENERAL COURT

Sheila C. Harrington	1323
All others	2
Blanks	518
Total ballots cast	1843

CLERK OF COURTS

Michael S. Sullivan	1241
All others	3
Blanks	599
Total ballots cast	1843

REGISTER OF DEEDS

Maria C. Curtatone	1224
All others	1
Blanks	618
Total ballots cast	1843

SHERIFF

Peter J. Koutoujian	883
Ernesto M. Petrone	544
All others	1
Blanks	415
Total ballots cast	1843

QUESTION 1.

Yes	1498
No	238
Blanks	107
Total ballots cast	1843

QUESTION 2.

Yes	934
No	864
Blanks	45
Total ballots cast	1843

QUESTION 3.

Yes	1188
No	568
Blanks	87
Total ballots cast	1843

The polls closed at 8:00 PM.

Tellers on duty and duly sworn in were as follows: Richard Catalini, Nancy Peeler, Pamela Peeler, Deborah Pillsbury, Jean Lindquist, Stephanie Lammi, Roberta Flashman, Janet Flinkstrom, Michael Reggio, Ingrid Sweeney, Scott Sweeney, Patricia Wayrynen, Cathy Kristofferson, Nancy Catalini, Francis Despres, Barbara Despres, Krishnabai, Jan Miller, Jon Kimball, Karen Brown, Catherine Foster, William Pineda, John Pankowsky, Jeanette Colameta, Evie Gleckel, Deborah Myles, Terrence Myles, Claire Hutchinson-Lavin, John Hutchinson- Lavin, Sue Siebert, Stephen Hague, Scott Royal, June McNeil, Chris Ewald and Robert Raymond.

At the close of the polls the ballot box read 1843 voters had cast a ballot; the checkers' lists tallied 1843 voters had received a ballot.

**BALLOT FOR ANNUAL TOWN ELECTION  
APRIL 30, 2013**

MODERATOR, Three Years

Nancy E. Chew  
775 Piper Rd.

*Candidate for Re-Election*

VOTE FOR ONE

SELECTMAN, Three Years John Hourihan 99 Deer BayRd.  Steven Ingerson 1315 Main St.	VOTE FOR ONE
TOWN CLERK, Three Years Lorraine Pease <i>Candidate for Re-Election</i> 328 Richardson Rd.	VOTE FOR ONE
TREASURER, Three Years Kate Stacy <i>Candidate for Re-Election</i> 75 Frost Rd.	VOTE FOR ONE
ASSESSOR, Three Years	VOTE FOR ONE
NORTH MIDDLESEX SCHOOL COMMITTEE, Three years	VOTE FOR ONE
CONSTABLE, Three Years William A. Davis <i>Candidate for Re-Election</i> 202 Nourse Rd.	VOTE FOR ONE
BOARD OF HEALTH, Three Years Cedwyn Morgan <i>Candidate for Re-Election</i> 593 Erickson Rd.	VOTE FOR ONE
BOARD OF HEALTH, Two Years	VOTE FOR ONE
PLANNING BOARD, Five Years Jean Lindquist <i>Candidate for Re-Election</i> 241 Deer Bay Rd.	VOTE FOR ONE
CEMETERY COMMISSIONER, Three Years	VOTE FOR ONE
PARK COMMISSIONER, Three Years Stephanie B. Lammi <i>Candidate for Re-Election</i> 676 West Rd.	VOTE FOR ONE



PARK COMMISSIONER, Two Years

VOTE FOR ONE

Eric Rantala  
222 Turnpike Rd.

PARK COMMISSIONER, One Year

VOTE FOR ONE

LIBRARY TRUSTEES, Three Years

VOTE FOR THREE

David A. Jordan      *Candidate for Re-Election*  
370 Frost Rd.

Douglas Leab      *Candidate for Re-Election*  
611 Piper Rd.

Anne P. Manney      *Candidate for Re-Election*  
260 New Ipswich Rd.