

**ANNUAL
REPORTS**

**For the year
2016**



**TOWN OF ASHBY
MASSACHUSETTS**

*This 2016 Annual Report is dedicated to Lorraine Pease,
with sincere gratitude for her many years of
outstanding service to the Town of Ashby.*

~

*Lorraine served as Assistant Town Clerk and Registrar
from 1998 to 2001, and then Town Clerk and Registrar
from 2001 to her retirement in December 2016.*

~

*We thank you, Lorraine, and wish you the
best in your retirement.*

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**The Town of Ashby web site:
www.ashbyma.gov**

Available Funds	Free cash, reserves, and unexpected balances available for appropriation.
Chapter 90	General Law which provides for contributions by the State for construction and maintenance of certain town road; usually roads leading from one town to another.
Cherry Street	Details of State and County charges and reimbursements used in determining the tax rate; known as “Cherry Sheet” due to color of the paper originally used.
Estimated Receipts	Estimate of miscellaneous receipts based on previous year’s receipts deducted by the Assessors from gross amount to be raised by taxation.
Free Cash	Amount certified by the Department of Revenue determined by any excess revenue and unexpended appropriations of the prior year.
Matching Funds	Amount made available by special State and Federal acts to supplement local appropriations for specific types of projects.
Provision for Abatements & Exemptions (formerly OVERLAY)	Amount raised by Assessors for purpose of creating a fund to cover abatements granted.
Provision for Abatements & Exemptions Surplus (formerly OVERLAY SURPLUS)	Excess determined by the Assessors (exceeding tax balance for that year) which may be voted for extra-ordinary or unforeseen purposes.
Reserve Fund	Amount appropriated for unforeseen or emergency purposes, controlled exclusively by the Finance Committee.

BOARD OF SELECTMEN

The Board of Selectmen wishes to acknowledge the contributions of all former board or committee members whose terms ended in 2016. The Board also specifically wishes to recognize the many services of Doug Cudmore and Faith and Orville Antilla, who passed away in 2016. Doug provided faithful service to the Town in several positions between 1983 and 2001: Director of EMT's, Ambulance Director, Communications Director, and Civil Defense Director. Faith and Orville Antilla were well-known to the townspeople, and were always ready to lend a helping hand whenever needed. Faith served on numerous committees and boards between 1986 and 2015: ZBA, Library Building Committee, Library Trustees, Council on Aging, and Cultural Council.

2016 was a year of progress and planning:

- At the Annual Town Election, Mark Haines was re-elected as Selectman for three years.
- The Green Communities funding granted to the Town has been utilized to make several Town buildings more energy efficient: the walls and upper ceilings of the Town Hall have been fully insulated and the front doors replaced and sealed; the Police Station, Fire Station, and Highway buildings have all been upgraded for energy-savings. We would like to give a special thank-you to Jim Hubert and the Energy Efficiency Committee for their efforts on these projects.
- Lorraine Pease, our Town Clerk, has retired after 19 years of service to the Town. She will be missed.
- Mike McCallum has been very involved in the project to supply the Town Hall, the Police Station, and the non-residential buildings around the Town Common with clean water.
- The 250th Celebration Committee has been busy raising money and planning for events and programs to be enjoyed by all, throughout 2017; a thank you to Murray Cox and the Committee for their time and efforts.

The Board wishes to recognize all the volunteers, elected officials, and employees of the Town who work diligently to solve issues facing the Town. To those that have retired from positions in Town Boards and Committees in 2016, we thank you for your service to the Town of Ashby: it is greatly appreciated.

Respectfully submitted,
Janet L. Flinkstrom, Chairman, *Board of Selectmen*

FINANCE COMMITTEE

The Finance Committee held regular meetings on the second and fourth Tuesdays of each month. During summer months, we switch to a once per month schedule and during “budget season” we may meet more often. Public notices with the agenda items are posted on the bulletin board in front of the town hall. The atmosphere in our meetings is informal to encourage participation by all in attendance. We welcome members of the public to attend and join in our discussion.

This year there have been a few changes to the Finance Committee. One member resigned and we gained one new member bringing our committee to six representatives. We are always looking for additional members. If you’re interested please contact the Town Clerk at town hall.

I am pleased to report that the Finance Committee and the Town Administrator have held several productive working sessions on the town budget. The town finances are in fair condition with some debt and a fair-funded stabilization plan. In order to maintain this fund, the town needs to be careful in spending free cash which has greatly been reduced over the last few years.

The town is facing many financial challenges for years to come that requires ALL Town departments to pay attention to the financial planning. All of the town buildings are in need of repair and we need to be diligent and begin to fund building maintenance projects to prevent more costly repairs in the future. The allocation of funding for a new police station has been a priority for the Finance Committee, but without Grant money, or even an override, this might never happen.

The ongoing Ashby Elementary School roof/window project is hopefully being paid-off and the new high school in under construction. These are the largest expenses our town has faced in many years. Even with state funding, the money needed to service this debt will consume a significant part of our 2.5% tax increase.

It is very important to note that even with all possible cuts once again the Town cannot balance the budget, without the help of needing to rely on the Assessor’s Office to transfer the funds out of the Overlay Budget Reverse Fund.

As always we encourage residents to participate in any and all meetings held by the town and school district. These meeting will keep you better informed about the upcoming projects and give you the opportunity to provide input.

Respectfully Submitted,
Kevin Stetson, *Chair*

BOARD OF ASSESSORS

The Board of Assessors is responsible for the valuation of real estate and personal property subject to taxation. The Registry of Motor Vehicles is responsible for motor vehicle valuations and supplies the data for excise bills. Assessed values for Real and Personal Property are based on “full and fair cash value” as of the January 1st, preceding each fiscal year.

As always, if you have any questions regarding any assessing issues, please feel free to contact Lois Raymond, Administrative Assessor, at 978-386-2427 x15 or by email at assess@ashbysma.gov Office hours are from Monday, Wednesday, Thursday 9:00 AM to 1:00 PM. Friday 9 AM to 12 PM. Wednesday evenings 4:00 PM to 8:00. Tuesdays closed. The Board of Assessors normally meets on the first Wednesday of the month at 4:30 PM.

Respectfully submitted by the Board of Assessors,
 Charles Perna, *Chairman*
 Oliver Mutch, *Member*
 Kevin Sierra, *Member*
 Harald M. Scheid – *Regional Tax Assessor*
 Linda Couture – *Regional Associate Assessor*
 Lois Raymond – *Administrative Assessor*

Fiscal 2016 Assessments and Revenues by Major Property Class

<u>Property Class</u>	<u>Levy Percent</u>	<u>Valuation by Class</u>	<u>Tax Rate</u>	<u>Tax Levy</u>
Residential	93.0495	251,057,747	20.10	5,046,260.71
Open Space	-0-	-0-	20.10	-0-
Commercial	3.1728	8,560,653	20.10	172,069.13
Industrial	0.2471	666,700	20.10	13,400.67
Personal Property	3.5306	9,526,012	20.10	191,472.84
TOTALS	100.0000	269,811,112	20.10	5,423,203.35

Valuation and Tax History

<u>Fiscal Year</u>	<u>Tax Rate</u>	<u>Total Valuation</u>	<u>Accounts</u>	<u>Tax Levy</u>	<u>Change (0%)</u>
2016	20.10	269,811,112	1,712	5,423,203	.0306
2015	19.68	267,380,967	1,715	5,262,057	.0311
2014	19.10	267,193,652	1,725	5,103,399	.0325
2013	17.47	282,920,377	1,741	4,942,619	.0659
2012	16.42	282,400,824	1,752	4,637,022	.0294
2011	14.90	302,321,755	1,752	4,504,594	.0346
2010	13.64	319,193,905	1,826	4,353,805	.0357

Fiscal Year 2016 Abstract of Assessments

<u>Property Class Code/Description</u>	<u>Accts</u>	<u>Class Valuation</u>	<u>Avg. Value</u>
012 – 043 Mixed Use Properties	15	17,855,129	1,190,342
101 Residential Single Family	1,086	218,075,800	200,806
102 Residential Condominiums	0	0	0
104 Residential Two Family	14	2,975,800	212,557
105 Residential Three Family	2	655,000	327,500
Miscellaneous Residential	12	1,379,100	114,925
111 – 125 Apartments	1	222,000	222,000
130 – 132, 106 Vacant Land	341	12,587,200	36,913
300 – 393 Commercial	21	4,975,800	236,943
400 – 442 Industrial	4	666,700	166,675
501 – 508 Personal Property	101	9,526,012	94,317
600 – 821 Chapter 61, 61A, 61B	115	892,571	7,761
TOTALS	1,712	269,811,112	

Assessor’s Account for Exemptions and Abatements

<u>Description</u>	<u>FY2016</u>	<u>FY2015</u>	<u>FY2014</u>	<u>FY2013</u>	<u>FY2012</u>
Assessor’s Overlay	81,031.05	74,259.98	82,240.41	123,339.89	63,902.05
Overlay Deficits	-0-	-0-	-0-	-0-	-0-
Charges to 6/30/2016	61,384.42	68,401.71	32,471.88	47,232.50	37,748.91
Amount Released	19,646.63	5,858.27	49,768.53	76,107.39	26,153.14

New Growth Revenue

<u>Fiscal Year</u>	<u>Added Valuation</u>	<u>Tax Rate</u>	<u>New Revenues</u>	<u>Change (%)</u>
2016	1,570,475.00	20.10	30,908.00	-.0220
2015	1,654,636.00	19.68	31,604.00	-.1363
2014	2,094,435.00	19.10	36,590.00	.2052
2013	1,849,016.00	17.47	30,361.00	.6528
2012	1,232,817.00	16.42	18,369.00	-.7320
2011	5,025,493.00	14.90	68,548.00	2.1902
2010	1,796,600.00	13.64	21,487.00	-.5619

TREASURER

As of December 31, 2016 available cash was equal to \$1,414,369.93 and a total of \$1,631.92 was earned in interest from the general fund accounts.

The sum of \$25,378.98 was collected in tax title receipts and foreclosure redemptions.

The following trust fund balances as of December 31, 2016 are:

John Forbes Memorial Clock Fund	\$ 1,340.77
School Funds	
Jesse Foster	\$ 1,114.03
Samuel P. Gates	\$ 22,241.50
Sumner Taylor.....	\$ 2,941.09
Cemetery Funds	
Sale of Lots	\$ 43,397.93
Perpetual Care	\$100,750.56
Rosanna Robbins	\$ 95,641.07
Open Space Acquisition Fund	\$ 19,927.77
Federal Forfeiture Fund	\$ 2,003.44
Stabilization Fund	\$528,610.65
Police-Law Enforcement Trust	\$ 824.06
Library Trust Funds	\$330,570.95
Memorial Trusts	\$ 8,197.12

The Town currently has no long-term borrowing.

Respectfully submitted,
 Kate E. Stacy, *Treasurer*

REPORT OF THE TAX COLLECTOR

These charts summarize calendar year 2016 collection activity, including a history of tax delinquency rates for the past ten years. Answers to commonly asked tax questions, payment options, and other informative links can be found at the town website within the Tax Collector department pages at: www.ci.ashby.ma.us.

Respectfully submitted,
 Beth Ann Scheid, CMMC
 (Certified Massachusetts Municipal Collector)

COLLECTION ACTIVITY as Turn-Over Deposits to Treasurer		
January 1, 2016 - December 31, 2016		
2017	Real Estate Tax	2,628,726.82
2016	Real Estate Tax	2,634,831.09
2015	Real Estate Tax	7,825.17
2016	Personal Property Tax	188,316.33
2015	Personal Property Tax	394.15
2014	Personal Property Tax	182.88
2013	Personal Property Tax	212.14
2012	Personal Property Tax	173.66
2016	Motor Vehicle Excise Tax	427,520.19
2015	Motor Vehicle Excise Tax	14,934.56
2014	Motor Vehicle Excise Tax	2,419.50
2013	Motor Vehicle Excise Tax	228.75
2012	Motor Vehicle Excise Tax	425.83
2011	Motor Vehicle Excise Tax	163.75
	Prior Year Motor Vehicle Tax	205.98
	Chapter Rollback Penalty RE Tax	6,766.93
	City of Fitchburg - In Lieu Of Tax	11,772.76
	Past Due Interest on Taxes	15,322.96
	Demand & Warrant Fees	8,040.00
	Deputy Notice & Service Fees	8,190.00
	RMV Non-renewal Mark Fees	2,700.00
	Municipal Lien Certificate Fees	3,100.00
	Duplicate Bill/Tax Service File Fees	1,019.00
	NSF Returned Check Fees	0.00
	Title V Liens (amortized w/RE bill)	742.64
	Title V Liens (full payoff)	0.00
	CDBG Lien (full payoff)	59,014.25
	Other Miscellaneous Receipts	0.00
		\$ 6,023,229.34

Net COLLECTION ACTIVITY by Tax Year and Levy						
January 1, 2016 - December 31, 2016						
REAL ESTATE TAX BILLINGS (includes Title V & Supplemental Taxes)						
	Balance on 12/31/2015	Commitments during 2016	Payments (-) Refunds (+)	Exemptions(-) Abatements(-)	Transfer to Tax Title (-)	Balance on 12/31/2016
FY2017	0.00	5,464,206.12	2,625,686.38 4,037.79	56,290.38		2,786,267.15
FY2016	2,665,913.80	1,113.37	2,634,302.30 2,344.02	2,392.25 4,379.79	21,826.11	6,470.74
FY2015	7,824.89		7,824.89			0.00
PERSONAL PROPERTY TAX BILLINGS						
	12/31/2015	Commitments	Payments (-)	Abatements (-)	Refunds (+)	Balance on 12/31/2016
FY2016	95,736.69	95,736.19	188,182.35	70.15		3,220.38
FY2015	1253.12		394.15			858.97
FY2014	1,051.00		182.88			868.12
FY2013	1,027.23		212.14			815.09
FY2012	632.04		173.66			458.38
MOTOR VEHICLE EXCISE TAX BILLINGS						
	12/31/2015	Commitments	Payments (-)	Abatements (-)	Refunds (+)	Balance on 12/31/2016
FY2016	0.00	452,622.87	426,322.41	12,730.84	6,571.58	20,141.20
FY2015	15,400.68	2,810.49	14,927.00	987.63	929.32	3,225.86
FY2014	3,173.05	0.00	2,419.50	297.29	297.29	753.55
FY2013	1,084.90		228.75	151.35	151.35	856.15
FY2012	897.08		425.83	50.00		421.25

UNCOLLECTED RECEIVABLES - levy year balances as of 12/31/2016							
Motor Excise	Personal Property	Fiscal Year	Real Estate			Totals	%
			Unpaid taxes transferred into Tax Title				
			existing TT accts (#)	new TT accts (#)	not yet TT		
4.45%	0.44%	FY2016	14515.87 (6)	7310.24 (2)	6,471.55		0.54%
0.76%	0.52%	FY2015	31,078.66 (12)	0.00		31,079	0.61%
0.12%	0.50%	FY2014	14,554.20 (7)	27,709.89 (13)		42,264	0.86%
0.23%	0.55%	FY2013	14,070.34 (7)	12,358.67 (8)		26,429	0.55%
0.12%	0.35%	FY2012	16,169 (10)	24,012 (12)		40,182	0.89%
0.22%	0.27%	FY2011	5,170 (4)	19,124 (14)		22,564	0.55%
0.35%	0.56%	FY2010	20,280 (7)	7,786 (5)		28,066	0.66%
0.30%	0.29%	FY2009	1,422 (1)	29,311 (14)		30,733	0.74%
0.54%	0.30%	FY2008	6,416 (7)	22,620 (10)		29,035	0.72%
0.47%	0.19%	FY2007	5,905 (9)	17,322 (13)		23,227	0.57%

Town of Ashby
Combined Balance Sheet All fund Types & Groups
June 30, 2016

Assets	General Fund	Special Revenue	Capital Projects	Enterprise Fund Recycle/Transfer	Trust/Agency Funds	Group Total
Cash & Investments	1,317,756	421,498	30,276	33,570	1,128,754	2,931,854
Receivables:						
Personal Property	9,320					9,320
Real Estate	73,762					73,762
Tax Liens Receivable	82,314					82,314
Tax Foreclosures	13,900					13,900
Motor Vehicle Excise	52,513					52,513
Dept Receivable Ambulance	56,555					56,555
Betterments - Not Yet Due		52,149				52,149
Deferred Revenue-Due from other Gov		48,943				48,943
Total Assets	1,606,119	522,589	30,276	33,570	1,128,754	3,321,309
Liabilities						
Warrants & Payroll Payable	104,939	3,465	-	25	17	108,445
Withholdings	7,467					7,467
Provision for Abatements	59,285					59,285
Deferred Revenue Property Tax	23,797					23,797
Deferred Revenue Tax Foreclosure	13,900					13,900
Deferred Rev. Ambulance	56,555					56,555
Deferred Rev Motor Vehicle Excise	52,513					52,513
Deferred Revenue Tax Liens	82,314					82,314
Deferred Revenue Special Assessmt		52,149				52,149
Deferred Revenue Intergovernmental		48,943				48,943
Agency Accounts					(1,537)	(1,537)
Total Liabilities	400,770	104,557	-	25	(1,520)	503,831

Town of Ashby
 Combined Balance Sheet All fund Types & Groups
 June 30, 2016

Assets	General Fund	Special Revenue	Capital Projects	Enterprise Fund Recycle/Transfer	Trust/Agency Funds	Group Total
Fund Equity						
Reserve for Encumbrances	32,615					32,615
Reserve for PY Expenditures	170,386					170,386
Reserve for Expenditures	387,995			5,077		393,072
Reserve for Special Purposes		418,033	30,276		1,130,275	1,578,583
Unreserved Fund Balance	614,354			28,469		642,822
Total Fund Equity	1,205,350	418,033	30,276	33,546	1,130,275	2,817,478
Total Liab. & Fund Equity	1,606,119	522,589	30,276	33,570	1,128,754	3,321,309

Acct #	REVENUE	FY16 ESTIMATE	FY16 ACTUAL	FY16 DIF
	TAXES & EXCISE			
110	Personal Property	\$ 191,473	\$ 187,512.75	\$ (3,960)
120	Real Estate Taxation	\$ 5,150,699.46	\$ 5,156,284.41	\$ 5,585
	New Growth	\$ 30,000.00	\$ 31,604.00	\$ 1,604
	Total Property Taxes:	\$ 5,372,172.30	\$ 5,375,401.16	\$ 3,228.86
	STATE AID			
800	Lottery	\$ 403,649.00	\$ 403,649.00	\$ -
800	State Owned Land	\$ 94,746.00	\$ 94,746.00	\$ -
800	Exemptions: Vets, Blind, Surv Spouse, Eld	\$ 17,666.00	\$ 4,016.00	\$ (13,650)
800	Veterans Benefit	\$ 30,102.00	\$ 29,229.00	\$ (873)
	Total State Aid	\$ 546,163.00	\$ 531,640.00	\$ (14,523.00)
	LOCAL RECEIPTS			
	Tax Liens	\$ -	\$ 26,288.44	\$ 26,288
	Total Tax Liens	\$ -	\$ 26,288.44	\$ 26,288.44
150	MV Excise	\$ 345,870.91	\$ 445,261.01	\$ 99,390
170	Tax Interest	\$ 12,000.00	\$ 14,051.96	\$ 2,052
170	MV Tax Interest	\$ 2,200.00	\$ 12,354.55	\$ 10,155
170	Tax Lien Interest	\$ 2,500.00	\$ 9,738.23	\$ 7,238
180	PILOT	\$ 6,313.00	\$ 11,772.76	\$ 5,460
	Penalties & Interest/MV Exercise	\$ 368,883.91	\$ 493,178.51	\$ 124,294.60
	Licenses & Permits -			
122	Liquor	\$ 775.00	\$ 1,220.00	\$ 445
122/161	Business License	\$ -	\$ -	\$ -
122	Common Vic	\$ 210.00	\$ 210.00	\$ -
122	Used Car	\$ 250.00	\$ 250.00	\$ -
122	Junk Car	\$ 60.00	\$ 60.00	\$ -
122	BOS Permits/old	\$ -	\$ -	\$ -
122	Video Licensing	\$ 35.00	\$ 35.00	\$ -
161	Animal Control/Dog	\$ 2,100.00	\$ 2,062.00	\$ (38)
161	Business License	\$ 250.00	\$ 180.00	\$ (70)

REVENUE	FY16 ESTIMATE	FY16 ACTUAL	FY16 DIF
241 Building	\$ 15,000.00	\$ 34,270.69	\$ 19,271
243 Gas and Plumbing	\$ 3,300.00	\$ 3,535.00	\$ 235
245 Electrical	\$ 3,500.00	\$ 10,600.00	\$ 7,100
510 Board of Health	\$ 1,500.00	\$ 2,253.00	\$ 753
Total Licenses and Permits	\$ 26,980.00	\$ 54,675.69	\$ 27,695.69
Fines & forfeitures			
772 Court Fines/Dog Fines	\$ 9,000.00	\$ 9,985.00	\$ 985
210 Fines/District Court	\$ -	\$ -	\$ -
800 RMV	\$ 2,000.00	\$ 3,112.84	\$ 1,113
Total - Fines & Forfeitures	\$ 11,000.00	\$ 13,097.84	\$ 2,097.84
Other Departmental Revenue			
422 Highway Miscellaneous	\$ -	\$ -	\$ -
Total Other Dept. Revenue:	\$ -	\$ -	\$ -
Miscellaneous			
820 Bank Interest	\$ 1,500.00	\$ 1,896.03	\$ 396
Total Miscellaneous:	\$ 1,500.00	\$ 1,896.03	\$ 396.03
Charges for services			
232 Ambulance	\$ 77,000.00	\$ 72,030.12	\$ (4,970)
Total chgs. For Services	\$ 77,000.00	\$ 72,030.12	\$ (4,969.88)

REVENUE	FY16 ESTIMATE	FY16 ACTUAL	FY16 DIF
Rentals			
122 Comm Tower Lease Payments	\$ 16,000.00	\$ 19,794.66	3,795
691 Historical Lease	\$ -	\$ -	-
Total Rentals	\$ 16,000.00	\$ 19,794.66	3,794.66
Fees			
122 Selectmen - Public Hearings	\$ -	\$ -	-
122 Selectmen Misc. Fees	\$ 200.00	\$ 761.00	561
141 Board of Assessors-misc	\$ 165.00	\$ -	(165)
141 Board of Assessors-abuttors list	\$ 20.00	\$ 160.00	140
145 Treasurer	\$ 500.00	\$ 1,103.46	603

REVENUE	FY16 ESTIMATE	FY16 ACTUAL	FY16 DIF
146 Collector	\$ 2,000.00	\$ 2,675.00	\$ 675
161 Substance Citations	\$ 100.00	\$ 100.00	\$ -
161 Town Clerk Fees/Street Listings	\$ 100.00	\$ 74.00	\$ (26)
161 Town Clerk Zoning Variances	\$ -	\$ -	\$ -
161 Town Clerk Zoning By-laws	\$ 45.00	\$ -	\$ (45)
161 Town Clerk Misc Rcpts	\$ 1,000.00	\$ 1,607.85	\$ 608
161 Town Clerk Compost Bin Sales	\$ 100.00	\$ -	\$ (100)
175 Planning Board	\$ 100.00	\$ 2,430.00	\$ 2,330
176 Zoning Board of Appeals	\$ 125.00	\$ -	\$ (125)
210 Police/Dispatch	\$ -	\$ -	\$ -
210 Police FID	\$ 3,200.00	\$ 2,225.00	\$ (975)
210 Police Court	\$ 500.00	\$ 300.00	\$ (200)
210 Police Adm chrgs/Detail	\$ 3,500.00	\$ 2,202.85	\$ (1,297)
210 Police-Reports	\$ 300.00	\$ 349.20	\$ 49
210 Police-Misc	\$ 2,000.00	\$ -	\$ (2,000)
220 Fire	\$ -	\$ 5.00	\$ 5
220 Fire Smoke Detector	\$ 375.00	\$ 1,100.00	\$ 725
220 Fire-Fuel Storage	\$ 50.00	\$ 100.00	\$ 50
220 Fire-Burn Permits	\$ 200.00	\$ 300.00	\$ 100
220 Fire-Propane	\$ 500.00	\$ 775.00	\$ 275
220 Fire-Tank Removal	\$ -	\$ -	\$ -
220 Fire-Cargo Permit	\$ 50.00	\$ -	\$ (50)
220 Fire-Open Air	\$ 3,500.00	\$ 3,450.00	\$ (50)
220 Fire-Tank Install	\$ 100.00	\$ 125.00	\$ 25
220 Fire-Misc	\$ 10.00	\$ 2,332.58	\$ 2,323
610 Library-Misc	\$ 20.00	\$ 54.00	\$ 34
Total Fees	\$ 18,760.00	\$ 22,229.94	\$ 3,469.94

REVENUE	FY16 ESTIMATE	FY16 ACTUAL	FY16 DIF
Misc Non-recurring			
121 Supplemental Taxes	\$ -	\$ 823.26	\$ 823
118 Chapter 61	\$ -	\$ -	\$ -
189 Green Community	\$ -	\$ 4,990.00	\$ 4,990
800 FEMA/MEMA	\$ -	\$ 38,220.53	\$ 38,221
Total Misc Non-recurring	\$ -	\$ 44,033.79	\$ 44,033.79
Total Local Recat's	\$ 520,123.91	\$ 720,936.58	\$ 200,812.67

REVENUE	FY16 ESTIMATE	FY16 ACTUAL	FY16 DIF
OTHER REVENUE			
ARCTS Enterprise Fund	\$ 31,032.00		
Free Cash	\$ 282,445.94		
Overlay Surplus	\$ 80,000.00		
Ch. 90	\$ 230,201.00		
Total Other Revenue	\$ 623,678.94	\$ -	\$ -
TOTAL	\$ 7,062,138.15	\$ 6,654,266.18	

EXPENSE CATEGORY	ACCOUNT	Not of auditors			BALANCE	% Exp
		July 1, 2015 - June 30, 2016	ORIGINAL BUDGET	REVISED BUDGET		
		BUDGET REVISIONS	BUDGET	BUDGET		
ENCUMBERED						
Accountant Expense Encumbered	015135-900	-	582.75	582.75	582.75	100%
Treasurer Expense Encumbered	015145-900	-	855.00	855.00	855.00	100%
Collector Expense Encumbered	015146-900	-	130.00	130.00	120.60	93%
Planning Board Encumbered	015175-900	-	155.72	155.72	155.72	100%
Town Offices Encumbered	015192-900	-	1,601.57	1,601.57	231.63	14%
Town Clock Encumbered	015193-900	-	250.00	250.00	250.00	100%
Municipal Bids Repairs Encumbered	015198-900	-	10,457.40	10,457.40	5,205.30	50%
Police Encumbered	015210-900	-	115.67	115.67	115.67	100%
EMS Encumbered	015232-900	-	31.50	31.50	31.50	100%
Highway Expense Encumbered	015422-902	-	24,484.03	24,484.03	24,484.03	100%
Cemetery Wages Encumbered	015491-900	-	15.82	15.82	15.82	100%
Board of Health Encumbered	015510-900	-	10.00	10.00	10.00	100%
Town Common Encumbered	015651-900	-	21.42	21.42	21.42	100%
TOTAL ENCUMBERED			38,710.88	38,710.88	32,126.44	83%
GENERAL GOVERNMENT						
Town Clerical Staff Wages	015122-505	-	52,691.41	52,691.41	52,691.41	100%
Admin & Operations Expense	015122-520	-	6,550.00	6,550.00	3,774.67	58%
Town Administrator Salary	015123-500	-	39,140.00	39,140.00	39,140.00	100%
Finance Committee Expense	015131-520	-	500.00	500.00	155.00	31%
Reserve Fund	015132-520	(21,364.35)	41,000.00	19,635.65	345.00	0%
Town Accountant Salary	015135-500	-	33,960.00	33,960.00	33,960.00	100%
Town Accountant Clerical	015135-505	-	4,100.00	4,100.00	2,496.85	61%
Town Accountant Expense	015135-520	-	3,523.60	3,523.60	2,669.24	76%
Audit of Records	015136-530	-	21,000.00	21,000.00	854.36	0%
Assessor Clerical Wages	015141-505	-	20,897.60	20,897.60	15,839.05	76%
Assessors Assessing Services	015141-519	-	22,000.00	22,000.00	22,000.00	100%
Assessor Expense	015141-520	-	1,790.00	1,790.00	1,751.91	98%
Map Maintenance	015141-535	-	3,500.00	3,500.00	3,500.00	100%
CANA Expense	015142-545	-	2,300.00	2,300.00	2,300.00	100%
Treasurer Salary	015145-500	-	26,382.36	26,382.36	26,382.36	100%
Treasury Expense	015145-520	-	4,826.00	4,826.00	76.87	98%
Tax Title Expense	015145-540	7,233.35	9,000.00	16,233.35	16,152.91	100%
Collector Salary	015146-500	-	39,935.41	39,935.41	39,797.51	100%
Collector Wages	015146-505	-	2,500.00	2,500.00	2,500.00	100%
Collector Expense	015146-520	-	10,640.00	10,640.00	10,427.33	98%
Collector Software	015146-545	-	2,513.44	2,513.44	2,513.44	100%
Legal Counsel Services	015151-520	6,000.00	30,000.00	36,000.00	49.66	100%
TOTAL GENERAL GOVERNMENT			38,710.88	38,710.88	6,584.44	83%

EXPENSE CATEGORY	ACCOUNT	Not of auditors		REVISD BUDGET	ACTUAL EXPENDED	BALANCE	% Exp
		July 1, 2015 - June 30, 2016	REVISIONS				
		ORIGINAL BUDGET					
Technology & Systems	015151-520	43,000.00	-	43,000.00	39,083.71	3,916.29	91%
Town Clerk Salary	015161-500	32,077.40	-	32,077.40	32,077.40	-	100%
Asst. Town Clerk Wages	015161-505	7,647.64	-	7,647.64	7,647.64	-	100%
Elec and Reg Stipend	015161-510	6,127.13	-	6,127.13	4,350.81	1,776.32	71%
Town Clerk Expense	015161-520	2,705.00	-	2,705.00	2,728.71	(23.71)	101%
Town Clerk Dog Lic. Expense	015161-550	332.00	-	332.00	332.00	-	100%
Public Records Preservation	015161-555	2,000.00	-	2,000.00	1,913.60	86.40	96%
Elec and Reg Expense	015161-558	5,800.00	-	5,800.00	4,468.29	1,331.71	77%
Town Reports	015163-520	1,600.00	-	1,600.00	1,272.33	327.67	80%
Conservation Commission	015171-520	1,700.00	-	1,700.00	1,412.01	287.99	83%
Planning Board Expense	015175-520	750.00	-	750.00	750.00	-	100%
Zoning Board Expense	015176-520	580.00	-	580.00	128.24	451.76	22%
Land Use Agent	015177-500	10,000.00	-	10,000.00	8,496.25	1,503.75	85%
Land Use Expense	015177-520	700.00	-	700.00	259.78	440.22	37%
Mont Plan Comm Assessment	015177-060	975.38	-	975.38	975.38	-	100%
T. Office Expense	015192-595	16,190.00	-	16,190.00	9,185.02	7,004.98	57%
T. Office Custodian	015192-565	1,980.00	-	1,980.00	1,980.00	-	100%
T. Office Fuel and Electric	015192-590	41,850.00	(5,000.00)	36,850.00	19,422.78	17,427.22	53%
Care of Town Clock	015193-520	500.00	-	500.00	-	500.00	0%
Municipal Grounds Wages	015198-505	4,005.00	-	4,005.00	4,003.60	1.40	100%
Municipal Building Repair	015198-520	16,100.00	-	16,100.00	10,635.40	5,464.60	66%
TOTAL GENERAL GOVERNMENT		575,369.37	(13,131.00)	562,238.37	469,874.10	92,364.27	84%
PROTECT PERSONS & PROP							
Police Chief Salary	015210-500	84,276.00	4,645.00	88,923.00	88,923.00	-	100%
Police Wages	015210-505	445,952.49	(14,495.00)	431,457.49	357,386.42	74,071.07	83%
Police Expense	015210-520	132,339.60	-	132,339.60	116,364.55	15,975.05	88%
Police Station Fuel/Electric	015210-590	15,601.95	-	15,601.95	9,544.06	6,057.89	61%
Police Station Bldg Maint	015210-595	3,970.00	-	3,970.00	4,485.94	(515.94)	113%
Police Cruiser/Lease Purchase	015210-600	36,915.01	-	36,915.01	36,710.02	204.99	99%
Fire Chief Salary	015220-500	56,177.05	8,071.00	64,248.05	46,139.52	18,108.53	72%
Firefighters' Wages	015220-505	14,500.00	10,500.00	25,000.00	24,069.82	930.18	96%
Firefighter EMT Wages	015220-507	40,132.72	11,000.00	51,132.72	50,419.44	713.28	99%
Firefighter Stipends	015220-510	5,000.00	-	5,000.00	5,000.00	-	100%
Firefighter/EMT Overtime Wages	015220-515	8,000.00	-	8,000.00	7,719.09	280.91	96%
Fire Dept. Expenses	015220-520	35,637.70	-	35,637.70	38,914.69	(3,276.99)	109%
Fire Station Fuel	015220-590	3,100.00	-	3,100.00	4,111.13	2,668.87	13%
Fire Station-Equipment Replacement	015220-610	4,680.00	-	4,680.00	4,543.50	116.50	96%
Fire Station - Hoses/Hydrants	015220-635	2,500.00	-	2,500.00	1,988.32	511.68	80%
Waste Oil Coordinator Stip	015221-510	1,164.65	-	1,164.65	1,164.65	-	100%

EXPENSE CATEGORY	ACCOUNT	Not of auditors		ORIGINAL BUDGET	REVISED BUDGET	ACTUAL EXPENDED	BALANCE	% Exp
		July 1, 2016 - June 30, 2016	REVISIONS					
Waste Oil Expense	015221-520	950.00	-	950.00	949.77	0.23	100%	
EMT Wages	015232-505	13,000.00	14,000.00	27,000.00	26,129.24	870.76	97%	
EMT Stipends	105132-510	4,215.00	-	4,215.00	4,173.70	41.30	99%	
EMT Expense	015232-520	13,123.00	-	13,123.00	18,730.97	(5,607.97)	143%	
EMS ALS Charges & Fees	015232-615	30,000.00	-	30,000.00	23,595.92	6,404.08	79%	
EMS Wages	015232-505	644.99	-	644.99	644.99	-	100%	
Emergency Management Exp	015235-520	1,000.00	-	1,000.00	991.84	8.16	99%	
E-911 Expenses	015238-520	100.00	-	100.00	100.00	-	100%	
Hazardous Waste Coord. Stipend	015240-510	345.86	-	345.86	-	345.86	0%	
Bldg/Zoning Insp Salary	015241-500	10,948.43	-	10,948.43	10,948.43	-	100%	
Bldg/Zoning Insp Expense	015241-520	907.74	-	907.74	-	907.74	0%	
Plumbing/Gas Inspect Salary	015243-500	6,475.86	-	6,475.86	6,475.86	-	100%	
Plumbing/Gas Inspect Expense	015243-520	165.00	-	165.00	52.50	112.50	32%	
Electrical Insp Salary	015245-500	6,475.86	60.00	6,535.86	6,535.86	-	100%	
Electrical Insp Expense	015245-520	1,200.00	-	1,200.00	259.00	941.00	22%	
Dog Off/Animal Enf Salary	015292-500	14,712.30	-	14,712.30	14,712.30	-	100%	
Dog Off/Animal Enf Expense	015292-520	1,500.00	-	1,500.00	1,107.00	393.00	74%	
Dispatcher Wages	015299-505	208,006.96	1,000.00	209,006.96	181,728.22	27,278.74	87%	
Dispatcher Expenses	015299-520	6,694.04	-	6,694.04	3,753.09	2,940.95	56%	
TOTAL PROTECT PERS & PROP		1,210,394.21	34,781.00	1,245,175.21	1,094,672.84	150,502.37	88%	
EDUCATION								
Reg Voc Tech School Expense	015300-560	359,204.00	-	359,204.00	358,081.00	1,143.00	100%	
NMRSD Reg School Assessment	015305-560	2,769,492.00	-	2,769,492.00	2,769,492.00	-	100%	
NMRSD Reg. School Transportation	015305-705	298,611.00	-	298,611.00	298,611.00	-	100%	
NMRSD Debt Service	015305-710	55,228.00	-	55,228.00	55,228.00	-	100%	
TOTAL EDUCATION		3,482,535.00	-	3,482,535.00	3,481,392.00	1,143.00	100%	
PUBLIC WORKS AND FACILITIES								
Highway Super. Wages	015422-500	62,830.00	-	62,830.00	62,126.72	703.28	99%	
Highway Department Waigs	015422-505	160,233.12	1,690.00	161,913.12	152,059.27	9,853.85	94%	
Highway Regular Overtime	015422-515	2,000.00	170.00	2,170.00	680.24	1,489.76	31%	
Highway Department Expense	015422-520	18,601.00	-	18,601.00	20,773.81	(2,172.81)	112%	
Highway Barn Fuel	015422-590	13,000.00	-	13,000.00	4,404.14	8,595.86	34%	
Highway Road Maintenance	015422-620	65,000.00	-	65,000.00	55,130.83	9,869.17	85%	
Highway Machinery Expense	015422-625	37,000.00	-	37,000.00	35,446.88	1,553.12	96%	
Highway Gas & Diesel	015422-630	25,000.00	-	25,000.00	10,816.98	14,183.02	43%	
Hwy Winter Operation Overtime	015423-515	13,000.00	-	13,000.00	11,236.25	1,763.75	86%	
Highway Winter Expense	015423-520	87,000.00	40,676.52	127,676.52	128,626.52	(950.00)	101%	
Street Lights	015424-520	1,080.00	-	1,080.00	763.59	316.41	71%	

2016 Annual Reports

Not of auditors

July 1, 2016 - June 30, 2016

EXPENSE CATEGORY	ACCOUNT	ORIGINAL BUDGET	BUDGET REVISIONS	REVISED BUDGET	ACTUAL EXPENDED	BALANCE	% EXP
Tree Warden Expenses	015425-520	2,000.00	-	2,000.00	1,500.00	500.00	75%
Cemetery Wages	015491-505	8,930.65	-	8,930.65	7,133.15	1,797.50	80%
Cemetery Maintenance	015491-520	2,000.00	-	2,000.00	1,680.14	319.86	84%
TOTAL PUBLIC WORKS AND FAC.	497,674.77	42,526.62	540,201.29	492,378.52	47,922.77		91%

HUMAN SERVICES							
Board of Health Expense	015510-520	911.00	-	911.00	51.22	859.78	6%
Town Nurse Assessment	015510-560	3,117.04	-	3,117.04	3,117.04	-	100%
Nashoba Board of Health Assess	015510-562	6,962.98	-	6,962.98	6,962.96	0.02	100%
Landfill Operations	015510-650	7,000.00	-	7,000.00	4,307.56	2,692.44	62%
Animal Inspector	015515-510	420.24	-	420.24	420.24	-	100%
Council on Aging Wages	015541-505	2,250.00	-	2,250.00	2,250.00	-	100%
Council on Aging Expense	015541-520	1,850.00	-	1,850.00	1,681.36	168.64	91%
Veterans Agent Salary	015543-500	1,801.52	-	1,801.52	1,801.52	-	100%
Memorial Day	015543-655	2,500.00	-	2,500.00	2,002.00	498.00	80%
Veterans Benefit Expense	015543-660	39,500.00	-	39,500.00	35,507.64	3,992.36	90%
TOTAL HUMAN SERVICES	66,312.78	-	66,312.78	58,101.54	8,211.24		88%

CULTURE AND RECREATION							
Librarian Salary	015610-500	25,152.00	-	25,152.00	25,152.00	-	100%
Library Assist. Wages	015610-505	19,303.36	1,700.00	21,003.36	19,615.88	1,387.48	93%
Library Expenses	015610-520	4,300.00	-	4,300.00	4,587.35	(287.35)	107%
Library Custodial Services	015610-565	1,940.00	-	1,940.00	2,145.00	(205.00)	111%
Library Building Maintenance	015610-595	21,277.00	(1,700.00)	19,577.00	18,191.85	1,385.15	93%
Library Books	015610-665	17,600.00	-	17,600.00	17,521.38	78.62	100%
Band Concerts	015630-520	7,500.00	-	7,500.00	7,500.00	-	100%
July 3rd Band Expense	015632-520	1,200.00	-	1,200.00	1,200.00	-	100%
Allen Field Expense	015650-520	1,800.00	-	1,800.00	1,311.45	488.55	73%
Town Common Expense	015651-520	4,550.00	-	4,550.00	3,945.80	604.20	87%
TOTAL CULTURE AND REC	104,622.36	-	104,622.36	101,170.71	3,451.65		97%

DEBT SERVICE							
Temporary Loan Interest	015752-520	1,000.00	-	1,000.00	-	1,000.00	0%
TOTAL DEBT SERVICE	1,000.00	-	1,000.00	-	1,000.00		98%

INTERGOVERNMENTAL Expense							
RMV Non Renewal Surcharge	015810-560	2,920.00	-	2,920.00	2,920.00	-	100%
Air Pollution Assessment	015811-560	819.00	-	819.00	819.00	-	100%

Not of auditors

July 1, 2015 - June 30, 2016

EXPENSE CATEGORY	ACCOUNT	ORIGINAL BUDGET	BUDGET REVISIONS		REVISED BUDGET	ACTUAL EXPENDED	BALANCE	% Exp
			July 1, 2015 - June 30, 2015	July 1, 2015 - June 30, 2016				
Mont RTA Assessment	015812-560	9,513.00	-	9,513.00	9,513.00	-	100%	
MBTA Trans Assessment	015813-560	11,207.00	-	11,207.00	11,207.00	-	100%	
TOTAL INTERGOV EXP		24,459.00	-	24,459.00	24,459.00	-	100%	
MISCELLANEOUS Expense								
Middlesex Retirement System	015911-560	163,640.00	-	163,640.00	163,640.00	-	100%	
Unemployment Compensation	015913-520	10,000.00	-	10,000.00	5,400.33	4,599.67	54%	
Employee Benefit Expense	015914-520	408,674.79	-	408,674.79	379,110.99	29,563.80	93%	
Workers Comp. Insurance	015915-520	11,000.00	(4,000.00)	7,000.00	6,716.36	283.64	96%	
Insurance-Liab, Prep & Caus, Fire Police	015916-520	80,000.00	(5,000.00)	75,000.00	73,687.41	1,312.59	98%	
FICA	015919-520	25,010.00	-	25,010.00	21,844.38	3,165.62	87%	
TOTAL MISCELLANEOUS EXP.		698,324.79	(9,000.00)	689,324.79	650,399.47	38,925.32	94%	
SPECIAL ARTICLES								
FY12								
A13ATM5/7/11 Replace Body Armor	015210-764	202.00	-	202.00	-	202.00	0%	
A13ATM5/7/11 Purchase&Equip Fire Truck	015220-768	28.13	-	28.13	-	28.13	0%	
A3STM5/5/12 Purch/Cable Ladder Truck	015220-771	745.82	-	745.82	-	745.82	0%	
A9STM5/5/12 Pavement Preservation	015422-777	1,640.68	-	1,640.68	1,640.68	-	100%	
FY13								
A7STM5/4/13 Municipal Bldg/Water Upgrade	015198-778	14,670.65	0.00	14,670.65	12,301.75	2,368.90	84%	
FY14								
A13ATM5/4/13Repeater Svc/Consulting Services	015210-790	4,810.00	-	4,810.00	1,995.00	2,815.00	41%	
A15ATM5/4/13Laptop/Computer-Fire & Ambulance	015220-784	2.65	-	2.65	-	2.65	0%	
A20ATM5/4/13New Dump Truck/Highway Repairs	015422-789	18.96	-	18.96	-	18.96	0%	
A15ATM5/4/13New Mower/Trailer	015650-785	2,896.74	-	2,896.74	6.85	2,889.89	100%	
ABSTM5/4/13New Mower/Trailer	015650-778	6.85	-	6.85	6.85	-	100%	
FY15								
A20ATM5/3/14Water Improvement	015198-794	165,000.00	-	165,000.00	-	165,000.00	0%	
A17ATM5/3/14Police Generator	015210-792	5,461.05	-	5,461.05	-	5,461.05	0%	
A15TM5/2/15Police Copier	015210-786	6,000.00	-	6,000.00	5,938.77	61.23	99%	
TOTAL SPECIAL ARTICLES		201,679.43	-	201,679.43	21,883.05	179,896.38	11%	
TOTAL EXPENSE		\$ 6,900,952.59	\$ 55,176.52	\$ 6,956,129.11	\$ 6,426,427.67	\$ 529,701.44	92%	

TOWN OF ASHBY
 COMBINING BALANCE SHEET - ALL SPECIAL REVENUE FUNDS
 JUNE 30, 2016

	CDBG 620 FUND 22	SPECIAL REVENUE 24	CDBG 580 FUND 25	TITLE 5 FUND 26	CHAPTER 90 FUND 30	JUNE 30, 2016
ASSETS						
Cash						
Investments, at cost	\$ 4,050	\$ 370,502	\$ 36,954	\$ 9,990	\$ 1	\$ 421,498
Receivables:						
Departmental		52,149			48,943	52,149
Due from Other Governments						48,943
TOTAL ASSETS	\$ 4,050	\$ 422,651	\$ 36,954	\$ 9,990	\$ 48,944	\$ 522,589
LIABILITIES AND FUND EQUITY						
Liabilities:						
Warrants Payable		3,465				3,465
Notes Payable						
Deferred Revenue - Other Receivables		52,149			48,943	101,092
Total Liabilities	-	55,614	-	-	48,943	104,557
Fund Equity:						
Fund Balances:	4,050	367,038	36,954	9,990	1	418,033
Reserved for Encumbrances						
Reserved for Expenditures						
Reserved for Special Purposes						
Unreserved:						
Undesignated						
Total Fund Equity	4,050	367,038	36,954	9,990	1	418,033
TOTAL LIABILITIES AND FUND EQUITY	\$ 4,050	\$ 422,651	\$ 36,954	\$ 9,990	\$ 48,944	\$ 522,589

Town of Ashby
 CHANGES IN FUND BALANCE FOR SPECIAL REVENUE FUNDS
 July 1, 2015 - June 30, 2016

REVENUE CATEGORY	BEGINNING BALANCE	RECEIPTS	EXPENDED	TRANSFER IN/OUT	ENDING BALANCE
FEDERAL GRANTS - PUBLIC SAFETY					
DOJ-Bullet Proof Vest Grant (FY12)	2,170.00	-	-	-	2,170.00
Total Federal Public Safety Grants	2,170.00	-	-	-	2,170.00
FEDERAL GRANTS - COMMUNITY BLOCK GR					
CDBG CDFII - Rehab Grant	4,049.99	-	-	-	4,049.99
CDBG CDFII - Rehab Grant	36,892.71	61.54	-	-	36,954.25
Total Federal Com Block Grants	40,942.70	61.54	-	-	41,004.24
FEDERAL GRANTS - OTHER					
State - Public Health Emerg Response Grnt	922.50	-	-	-	922.50
Total Federal - Other Grants	922.50	-	-	-	922.50
STATE GRANTS - TITLE V					
Septic Title V Grant	32,639.25	31.90	-	-	32,671.15
Total State - Title V Grants	32,639.25	31.90	-	-	32,671.15
OTHER SPECIAL REVENUE - GIFTS & DONATIONS					
Garden Club Donations	278.64	-	-	-	278.64
PEG Access Fund - Capital	29,754.77	-	18,273.47	-	11,481.30
PEG Access Fund - Operating	181,238.42	28,752.96	8,308.14	-	201,683.24
Centennial Commission	334.16	3,284.58	1,378.41	-	2,240.32
Police Dept Donation	459.46	200.00	-	-	659.46
Fire-General Donation	917.19	-	-	-	917.19
Dog/Kennel Donations	55.37	-	-	-	55.37
Town Common Tree Donations	125.00	-	-	-	125.00
Council on Aging Donations	530.74	2,225.00	70.00	-	2,685.74
Allen Field Donations	584.69	-	-	-	584.69
Allen Field Playground Donations	229.34	-	-	-	229.34
Library - Donations/Gifts	445.00	470.00	269.86	-	645.14
Hist Commission - Old Fire House Donations	1,522.88	3.06	-	-	1,525.94
Title V Septic	9,247.39	742.64	-	-	9,990.03
Other Spec Rev - Gifts & Donations	225,723.04	35,678.24	28,299.88	-	233,101.40

Town of Ashby
CHANGES IN FUND BALANCE FOR SPECIAL REVENUE FUNDS
 July 1, 2015 - June 30, 2016

REVENUE CATEGORY	BEGINNING BALANCE	RECEIPTS	EXPENDED	TRANSFER IN/OUT	ENDING BALANCE
STATE GRANTS - WETLANDS					
Conservation Wetland Act	21,277.30	3,952.50	790.11	-	24,439.69
Total State - Wetlands	21,277.30	3,952.50	790.11	-	24,439.69
REVOLVING FUNDS					
Cemetery Revolving Burial Fund	19,059.34	5,225.00	3,650.00	-	20,634.34
Library - Book Fine Revolving Fund	794.71	1,156.47	1,223.10	-	728.08
Revolving Funds	19,854.05	6,381.47	4,873.10	-	21,362.42
OTHER SPECIAL REVENUE					
Insurance Receipts Payable	382.50	26,691.14	23,952.41	-	3,121.23
Landfill Operations/Monitor	13,805.50	-	-	-	13,805.50
Insurance Receipts - Highway	161.34	-	-	-	161.34
Total - Other Spec Rev	14,349.34	26,691.14	23,952.41	-	17,088.07
STATE - PUBLIC SAFETY					
Police Community Policing FY07	197.81	-	-	-	197.81
Police GHSB - Traffic Safety Grant	2,729.43	-	-	-	2,729.43
Post Conviction Testing of DNA Evidence	-	-	2,054.88	-	(2,054.88)
Safe Grant	1,014.17	-	-	-	1,014.17
EMPG	-	-	2,399.94	-	(2,399.94)
E-911 Dept Support & Inc Grant FY15	(2,263.13)	14,793.50	12,530.37	-	-
E-911 Dept Support & Inc Grant FY16	-	13,684.08	10,423.00	-	3,261.08
E-911 Training Grant & EMD Reg	-	6,549.63	6,549.63	-	-
Total State - Public Safety	1,678.28	35,027.21	33,957.82	-	2,747.67
STATE GRANTS- PUBLIC WORKS					
Chapter 90 Funds	(28,874.15)	43,315.00	14,440.00	-	0.85
WRRRP Program	(7,406.55)	34,503.00	27,096.45	-	-
Total State - Public Works	(36,280.70)	77,818.00	41,536.45	-	0.85
STATE GRANTS - MEMA					
State - Emerg Mangmnt Grants	22,788.79	12,318.90	-	(35,107.69)	-
Total State Grants - MEMA	22,788.79	12,318.90	0.00	(35,107.69)	-

Town of Ashby
CHANGES IN FUND BALANCE FOR SPECIAL REVENUE FUNDS
 July 1, 2015 - June 30, 2016

REVENUE CATEGORY	BEGINNING BALANCE	RECEIPTS	EXPENDED	TRANSFER IN/OUT	ENDING BALANCE
STATE GRANTS - CULTURE & RECREATION					
Arts Lottery Council - Cultural Council Grant	3,797.84	4,404.02	4,050.00	-	4,151.86
Total State Grants - Culture & Recreation	<u>3,797.84</u>	<u>4,404.02</u>	<u>4,050.00</u>	-	<u>4,151.86</u>
STATE GRANT - COUNCIL ON AGING					
Council on Aging Grant	361.05	4,500.00	4,528.64	-	332.41
State Grant - Council on Aging	<u>361.05</u>	<u>4,500.00</u>	<u>4,528.64</u>	-	<u>332.41</u>
STATE GRANT - LIBRARY					
State Aid to Libraries	5,179.63	4,205.35	4,482.46	-	4,902.52
Total State Grants- Library	<u>5,179.63</u>	<u>4,205.35</u>	<u>4,482.46</u>	-	<u>4,902.52</u>
STATE GRANTS - OTHER					
Town Clerk - State Extended Polling	4,303.84	552.00	-	-	4,855.84
Green Community Funding	-	25,842.50	-	-	25,842.50
Recycling Dividend	1,800.00	2,500.00	-	-	4,300.00
Targeted Small Scale Initiative	-	-	1,860.35	-	(1,860.35)
Total State Grants - Other	<u>6,103.84</u>	<u>28,894.50</u>	<u>1,860.35</u>	-	<u>33,137.99</u>
TOTAL ALL SPECIAL REVENUE	<u>361,506.91</u>	<u>239,964.77</u>	<u>148,331.22</u>	<u>(35,107.69)</u>	<u>418,032.77</u>

TOWN OFASHBY
 COMBINING BALANCE SHEET - ALL CAPITAL PROJECT FUNDS
 JUNE 30, 2016

	LANDFILL CLOSURE	JUNE 30, 2016
ASSETS =====		
Cash	\$ 30,276	\$ 30,276
Investments, at cost		
Amounts for be Provided for Payment of Notes		
Payment of Bonds		
Long-term Obligations		
TOTAL ASSETS =====	\$ 30,276	\$ 30,276
	=====	=====
LIABILITIES AND FUND EQUITY =====		
Liabilities:		
Warrants Payable	-	-
Notes Payable	-	-
Deferred Revenue - Other Receivables	-	-
Total Liabilities	-	-
Fund Equity:		
Fund Balances:		
Reserved for Encumbrances	30,276	30,276
Reserved for Expenditures	-	-
Unreserved:		
Undesignated	-	-
Total Fund Equity	30,276	30,276
TOTAL LIABILITIES AND FUND EQUITY	\$ 30,276	\$ 30,276
	=====	=====

Town of Ashby
CHANGES IN FUND BALANCE FOR CAPITAL PROJECTS FUNDS
 July 1, 2015 - June 30, 2016

REVENUE CATEGORY	BEGINNING BALANCE	RECEIPTS	PAYROLL	EXPENDED	TRANSFER IN/OUT	ENDING BALANCE
CAPITAL PROJECTS FUNDS						
Landfill Closure	30,275.50				-	30,275.50
TOTAL CAPITAL PROJECTS	<u>30,275.50</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>30,275.50</u>

TOWN OFASHBY
 RCTS - ENTERPRISE FD
 JUNE 30, 2016

	RECYCLING CTR TRANSFER STATION	JUNE 30, 2016 (memo only)
ASSETS =====		
Cash	\$ 33,570	\$ 33,570
Investments, at cost		
Amounts for be Provided for Payment of Notes		
Payment of Bonds		
Long-term Obligations		
TOTAL ASSETS	\$ 33,570	\$ 33,570
=====	=====	=====
LIABILITIES AND FUND EQUITY =====		
Liabilities:		
Warrants Payable	25	25
Notes Payable		-
Deferred Revenue - Other Receivables		-
Total Liabilities	25	25
-----	-----	-----
Fund Equity:		
Fund Balances:		
Reserved for Expenditures	5,077	5,077
Unreserved:		
Undesignated	28,469	28,469
Total Fund Equity	33,546	33,546
-----	-----	-----
TOTAL LIABILITIES AND FUND EQUITY	\$ 33,570	\$ 33,570
=====	=====	=====

Town of Ashby

Ashby Recycling and Transfer Station Enterprise Fund
 FY2016 Statement of Revenue & Expenses
 July 1, 2015 - June 30, 2016

	ORIGINAL BUDGET	BUDGET REVISIONS	REVISED BUDGET	ACTUAL RECEIPTS	BALANCE Over/(Under) Budget
Revenue					
Recyclable Fees	4,000.00	-	4,000.00	5,402.00	1,402.00 135%
Hauler Fees	2,000.00	-	2,000.00	3,000.00	1,000.00 0%
Trash Disposal Fees	15,568.00	-	15,568.00	13,355.00	(2,213.00) 86%
Recyclable Sales	1,080.00	-	1,080.00	2,355.51	1,275.51 218%
Interest Earned	49.40	-	49.40	38.62	(10.78) 78%
Total RCTS Receipts	\$ 22,697.40	\$ -	\$ 22,697.40	24,151.13	\$ 1,453.73
Other Sources					
Retained Earnings	6,902.60	-	6,902.60	0.00	(6,902.60)
Encumbrance	10.00	-	10.00	10.00	-
Warrant Article	1,432.00	-	1,432.00	1,432.00	-
Total Sources	8,344.60	-	8,344.60	1,442.00	(6,902.60)
Total All Funding Sources	\$ 31,042.00	\$ -	\$ 31,042.00	25,593.13	(5,448.87)
				Net	\$ (5,097.89)

TOWN OF ASHBY, MASSACHUSETTS
ALL TRUST AND AGENCY FUNDS
JUNE 30, 2016

TOTALS
(MEMORANDUM)
(ONLY)

	NON-EXPENDABLE TRUSTS FD 81	NON-EXPENDABLE TRUSTS FD 82	OTHER LIB TRUSTS FD 83	OTHER TRUSTS FD 84	AGENCY FD 85	JUNE 30, 2016
ASSETS						
Cash						
Investments, at cost	\$ 307,209	\$ 121,591	\$ 24,562	\$ 676,913	\$ (1,520)	\$ 1,128,754
TOTAL ASSETS	\$ 307,209	\$ 121,591	\$ 24,562	\$ 676,913	\$ (1,520)	\$ 1,128,754
LIABILITIES AND FUND EQUITY						
Liabilities:						
Warrants Payable					61	61
Unclaimed Items - Uncashed Checks						
Abandoned Property/Tailings						
Excess on Sales - Land of Low Value						
Due to Police Officers -					(3,197)	(3,197)
Off-Duty Work Details					4	4
Due to Com of Ma - Sales Tax					888	888
Due to Com of Ma - Firearms Records					590	590
Due to Dept Fees					-	-
Due to First Parish Church						
TOTAL LIABILITIES					(1,655)	(1,655)
Fund Equity:						
Fund Balances:						
Reserved for Endowments						1,130,275
Reserved for Expenditures	307,209	121,591	24,562	676,913	135	135
Unassigned						-
Designated						-
Undesignated						-
TOTAL FUND EQUITY	307,209	121,591	24,562	676,913	135	1,130,409
TOTAL LIABILITIES AND FUND EQUITY	\$ 307,209	\$ 121,591	\$ 24,562	\$ 676,913	\$ (1,520)	\$ 1,128,754
X	X	X	X	X	X	X

Town of Ashby Town of Ashby Ashby Free Public Library Trust Funds July 1, 2015 - June 30, 2016						
	7/1/2015 BALANCE	CONTRIBUTIONS	EXPENDED	INTEREST	TRANSFER	6/30/2016 BALANCE
Non - Expendable Library Trust Funds						
Library Group Trust	2,794.77			3.53		2,798.30
Alonzo Carr Trust	5,525.44			7.32		5,532.76
Dr. Haskell Trust Fund	2,780.29			4.85		2,785.14
Freida Lyman Library	5,523.77			9.08		5,532.85
Freida Lyman Scholarship	32,708.07			38.33		32,746.40
Ruth Brooks Trust Fund	189,789.63			223.17		190,012.80
Ashby Alumni Trust	8,606.49			10.29		8,616.78
AAW Locke Trust	5,520.69			6.59		5,527.28
Edward & Barbara Lyman Trust	5,547.74			7.45		5,555.19
Grace E. & Everett W. Coats Fund	18,823.19					18,823.19
Todd Wright Memorial Fund	26,043.02	3,200.00		35.73		29,278.75
Total Non Exp. Trust Funds	\$ 303,663.10	\$ 3,200.00	\$ -	\$ 346.34	\$ -	\$ 307,209.44
Library Expendable Trust Funds						
Library Group Trust	295.69			31.78		327.47
Alonzo Carr Trust	882.10			65.87		947.97
Dr. Haskell Trust Fund	1,468.70			43.68		1,512.38
Freida Lyman Library	2,442.32			81.75		2,524.07
Freida Lyman Scholarship	827.89			344.99		1,172.88
Ruth Brooks Trust Fund	5,551.35		2,550.00	2,008.47		5,009.82
Ashby Alumni Trust	345.09			342.65		687.74
AAW Locke Trust	247.33			59.32		306.65
Edward & Barbara Lyman Trust	975.23			67.07		1,042.30
Todd Wright Memorial Fund	3,150.35	200.00	250.00	321.57		3,421.92
Francis Marston General	1,785.90	1,549.16	1,747.31	26.59		1,614.34
Grace E. & Everett W. Coats Fund	2,166.59		663.82	237.82		1,740.59
Total Expendable Trust Funds	\$ 20,138.54	\$ 1,749.16	\$ 5,211.13	\$ 3,631.56	\$ -	\$ 20,308.13

Town of Ashby
 Town of Ashby
 Ashby Free Public Library Trust Funds
 July 1, 2015 - June 30, 2016

	7/1/2015 BALANCE	CONTRIBUTIONS	EXPENDED	INTEREST	TRANSFER	6/30/2016 BALANCE
Expendable Memorial Funds						
Barbara Lyman Memorial	3,737.70			42.70		3,780.40
Edward Connor Memorial	29.02			0.34		29.36
General Library Memorial	389.10	600.00	550.00	5.27		444.37
Total Memorial Funds	<u>\$ 4,155.82</u>	<u>\$ 600.00</u>	<u>\$ 550.00</u>	<u>\$ 48.31</u>	<u>\$ -</u>	<u>\$ 4,254.13</u>
Total Expendable Trust Funds	<u>\$ 24,294.36</u>	<u>\$ 2,349.16</u>	<u>\$ 5,761.13</u>	<u>\$ 3,679.87</u>	<u>\$ -</u>	<u>\$ 24,562.26</u>
Total Trust Funds in Custody of Library Trustees	<u>\$ 327,957.46</u>	<u>\$ 5,549.16</u>	<u>\$ 5,761.13</u>	<u>\$ 4,026.21</u>	<u>\$ -</u>	<u>\$ 331,771.70</u>

Town of Ashby
Trust Funds - Statement of Activity
July 1, 2015 - June 30, 2016

Expendable Trust Funds in Custody of Treasurer Account	7/1/2015 BALANCE	CONTRIBUTIONS	EXPENDED	INTEREST	TRANSFER	6/30/2016 BALANCE
Summer Taylor School Fund	257.20	-	-	33.05	-	290.25
Jesse Foster School Fund	95.89	-	-	12.52	-	108.41
Samuel P. Gates School Fund	1,879.33	-	-	249.96	-	2,129.29
Rosanna Robbins Chapel Fund	94,083.64	-	-	1,074.88	-	95,158.52
Stabilization Fund	505,778.84	-	-	5,937.73	-	511,716.57
Cemetery Perpetual Care Interest	2,769.35	-	-	1,132.66	-	3,902.01
Cemetery Sale of Lots Fund	38,528.86	2,100.00	-	-	-	40,628.86
Open Space Land Acquis Trust Fund	19,603.28	-	-	223.96	-	19,827.24
John Forbes Memorial Clock Fund	318.95	-	-	15.06	-	334.01
Federal Forfeiture Police	1,970.75	-	-	22.50	-	1,993.25
Law Enforcement Trust Fund	824.27	-	-	-	-	824.27
Total Expendable Trust Funds	\$ 666,110.36	\$ 2,100.00	\$ -	\$ 8,702.32	\$ -	\$ 676,912.68
Total Non-Expendable Trust Funds	\$ 120,190.50	\$ 1,400.00	\$ -	\$ -	\$ -	\$ 121,590.50
Total Trust Funds in Custody of Treasurer	\$ 786,300.86	\$ 3,500.00	\$ -	\$ 8,702.32	\$ -	\$ 798,503.18
Non-Expendable Trust funds in Custody of Treasurer						
Cemetery Perpetual Care Principal	95,554.50	1,400.00	-	-	-	96,954.50
Summer Taylor School Fund Principal	2,636.00	-	-	-	-	2,636.00
Jesse Foster School Fund	1,000.00	-	-	-	-	1,000.00
Samuel P. Gates School Fund	20,000.00	-	-	-	-	20,000.00
John Forbes Memorial Clock Fund	1,000.00	-	-	-	-	1,000.00

Town of Ashby
Agency Funds
July 1, 2015 - June 30, 2016

	7/1/2015 BALANCE	RECEIPTS	INTEREST	EXPENDED TRANSFERRED	6/30/2016 BALANCE
BID DEPOSIT					
PLANNING BRD - DLR Realty Trust	134.50	-	-	-	134.50
	<u>\$ 134.50</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 134.50</u>
OTHER AGENCY					
Due to Commonwealth - Firearms	537.50	4,475.00	-	4,125.00	887.50
Due to Commonwealth - Sales Tax	5.50	14.94	-	16.68	3.76
Due to Assist Town Clerk	103.75	279.00	-	308.25	74.50
Due to Town Clerk	0.05	261.00	-	227.25	33.80
Due to Tax Collector	319.90	5.00	-	-	324.90
Due to Deputy Collector	(106.20)	9,768.00	-	9,505.00	156.80
Police Special Detail	(13,823.67)	54,717.33	-	44,090.58	(3,196.92)
Due to Vendor	30.00	0.00	-	0.00	30.00
Abandoned Property (tailings)	14.24	16.50	-	-	30.74
Due to First Parish Church	15,839.71	-	-	15,839.71	-
	<u>\$ 2,920.78</u>	<u>\$ 69,536.77</u>	<u>\$ -</u>	<u>\$ 74,112.47</u>	<u>\$ (1,654.92)</u>
TOTAL	<u>\$ 3,055.28</u>	<u>\$ 69,536.77</u>	<u>\$ -</u>	<u>\$ 74,112.47</u>	<u>\$ (1,520.42)</u>

TOWN CLERK'S FINANCIAL REPORT
2016 DOG LICENSES ISSUED

		EACH	TOTAL
41	MALES/ FEMALES	\$10.00	\$ 410.00
317	SPAYED/ NEUTERED	6.00	1902.00
3	KENNEL \$25.00	25.00	75.00
2	KENNEL \$50.00	50.00	100.00
4	KENNEL \$75.00	75.00	300.00
	TOTAL		\$2787.00
	MISCELLANEOUS		\$1936.05
	PAYMENTS TO TOWN TREASURER		\$4723.05

REGISTRAR'S REPORT

A voter registration session was held on Wednesday, Feb. 10 from 9:00 AM until 8:00 PM to register new voters for the Presidential Primary held Mar. 1, 2016.

The Town Clerk's office was open Tuesday, April 5 from 9:00 AM to 8:00 PM to register new voters for the Annual Town Election held Monday, April 25, 2016.

A registration session was held on Wednesday, April 27 from 9:00 AM to 8:00 PM to register new voters for the Annual Town Meeting held May 7, 2016.

A voter registration session was held on Friday, Aug. 19 from 9:00 AM until 5:00 PM to register new voters for the State Primary held Sept. 8, 2016.

A registration session was held on Wednesday, Oct. 12 from 9:00 AM to 8:00 PM to register new voters for the Special Town Meeting held Oct. 22, 2016.

A voter registration session was held on Wednesday, Oct. 19 from 9:00 AM until 8:00 PM to register new voters for the State Election held Nov. 8, 2016.

The Town Clerk's office was open Oct. 24 to Oct. 27 and Oct. 31 to Nov. 3 Monday to Thursday 8:00 AM to 12:00 noon, and Wednesday 5:00 PM to 8:00 PM for Early Voting for the State Election.

Early Voting was also held at the Ashby Library on Saturday, Oct. 29 from 9:30 AM to 12:30 PM.

Christina Ewald, *Town Clerk*

ELECTED TOWN OFFICIALS 2016

		TERM
MODERATOR	Nancy E. Chew	2019
TOWN CLERK	Lorraine Pease, res. 12/16	2019
SELECTMEN	Janet Flinkstrom	2017
	Michael McCallum	2018
	Mark Haines	2019
ASSESSORS	Kevin Sierra	2017
	Oliver H. Mutch	2018
	Charles Perna	2019
TREASURER	Kate Stacy	2019
COLLECTOR	Beth Ann Scheid	2018
NORTH MIDDLESEX SCHOOL DISTRICT COMMITTEE		
	Crystal Messamore	2019
NORTH MIDDLESEX SCHOOL DISTRICT SCHOOL COMMITTEE AT-LARGE		
	Michael L Morgan	2017
	Randee J. Rusch	2017
LIBRARY TRUSTEES		
	Dwight F. Horan	2017
	Claire Hutchinson-Lavin	2017
	Martha Morgan	2017
	John Mickola	2018
	Michelle Thomas	2018
	Roberta Flashman	2018
	Angela Jack	2019
	Anne P. Manney	2019
	David Jordan	2019
CONSTABLE	William A. Davis	2019
TREE WARDEN	Allan B. Dawson	2017
BOARD OF HEALTH		
	William Stanwood	2017
	Scott Leclerc	2018
	Cedwyn Morgan	2019
PARK COMMISSIONERS		
	William Ladue	2017
CEMETERY COMMISSIONERS		
	Daniel Harju	2017
	Rebecca Thatcher	2019

PLANNING BOARD	Alan W. Pease	2017
	Jean Lindquist	2018
	James H. Hargraves	2019
	Wayne A. Stacy	2020
	Andrew Leonard	2021

APPOINTED TOWN OFFICIALS 2016

TOWN ADMINISTRATOR	Robert Hanson
ASSISTANT TOWN ADMINISTRATOR	Jennifer Collins
TOWN CLERK	Christina Ewald
ASSISTANT TOWN CLERK	Christina Ewald, res. Tiffany Call
TAX COLLECTOR’S CLERK	Barbara Faulkenham
TOWN ACCOUNTANT	Julie Costello
ASSISTANT TOWN ACCOUNTANT	Jennifer Collins
ACCOUNTING CLERK	Lisa O’Brien
ADMINISTRATIVE ASST. TO POLICE DEPT.	Vacant
REGIONAL ASSESSOR	Harald Scheid
ASSOC. REGIONAL ASSESSOR	Linda Couture
ADMINISTRATIVE ASSESSOR	Lois Raymond
ADA COORDINATOR	Peter Niall
AGRICULTURAL COMMISSION	
John Mickola	Tom Cason
William Duffy, Jr.	Paula Packard
Heather Leonard	Susan Chapman, alt.
Nadine Callahan, alt.	Charles Perna, alt.
ASHBY CULTURAL COUNCIL	Peggy Mosher, Chair
John McKendry	Catherine Foster
Maureen Davi	Chris Erban
CEMETERY GROUNDSKEEPERS	Wayne Stacy
	Wayne Patnaude
CONSERVATION COMMISSION	
Tim Bauman, Chair	Robert Leary
Roberta Flashman	Cathy Kristoffers
COUNCIL ON AGING	Marcia Zaniboni,
Janice Miller	Director
Oliver Mutch	Nancy Catalini
Linda Stacy	Elsie Fredrickson
Leslie Anderson	Johanna Grutchfield

DISPATCH MANAGER
DOG OFFICER /
ANIMAL ENFORCEMENT OFFICER
E-911 COORDINATORS

Fred Alden
Mary Letourneau

EARTH REMOVAL BOARD

James Hargraves
Garry Baer

Elmer S. Fitzgerald, Jr.
Alan Pease

ELECTION OFFICERS

Bertha Tiilikkala
Florence Bryan
Linda Stacy
Janice Miller
Elizabeth Woollacott
Judith Bureau
Barbara Faulkenham
Dawn Roy

Cedwyn Morgan
Robert Leary
Mark Haines
Betty Tiilikkala
Jill Niemi
Sue Siebert
Susan Chapman
Gerry Manney
Robert Raymond
Tiffany Call
Diane Anderson

EMS DIRECTOR

EMERGENCY MANAGEMENT DIRECTOR

DEPUTY MANAGEMENT DIRECTOR

ENERGY EFFICIENCY COMMITTEE

James Hubert
Veijo Kopsala

Angela Godin
Michael Bussell
Michael Bussell
Ashton Bosch
Alan Pease
William Stanwood
Michael Bussell
Robert Hanson
Mary Letourneau
Kevin Stetson, Chair
Richard Doucette, res.

ETHICS COMMISSION LIASON OFFICER

FIELD DRIVER

FINANCE COMMITTEE

Sharon Stetson
Kathleen Panagiotis
Douglas Leab

Liryc Donald
Rebecca Walsh
Michael Bussell
Daniel Murphy

FIRE CHIEF

FULL TIME FIREFIGHTER/EMT

HEALTH AGENT,

Nashoba Board of Health

HIGHWAY SUPERINTENDENT

Rick Metcalf
Steven Beauregard,
Acting

HISTORICAL COMMISSION

Claire Hutchinson-Lavin
Jamie Coyle

Alice Bauman

HISTORIC DISTRICT COMMISSION

Paul Lieneck, chair
Claire Hutchinson-Lavin

Michael Reggio
Mark Haines

INSPECTORS:

ANIMAL	Mary Letourneau
BUILDING/ZONING OFFICER	Peter Niall
BUILDING INSP. ALTERNATE	Richard Hanks
ELECTRICAL	Paul Lessard
ASS'T ELECTRICAL	Harry Parviainen
PLUMBING & GAS	Richard Kapenas
PLUMBING & GAS ALTERNATES	Gary Williams
KEEPER OF THE TOWN CLOCK	Thomas Dorward
LAND USE AGENT	Mark Archambault
LEGAL COUNSELS	
TOWN COUNSEL	KP Law
LAND USE COUNSEL	KP Law
LABOR COUNSEL	KP Law
SPECIAL COUNSEL	Mirick O'Connell
LIBRARY DIRECTOR	Mary Murtland
LIBRARY ASSISTANTS	Tiffany Call
Christina Ewald, res.	Julia Airey, res.
Emma Collins, res.	Joanne Pierce
LIBRARY PAGES	Miranda Martin
	Anna Marie Jackson
	Vacant
MART ADVISORY BOARD	
MONTACHUSETT JOINT	
TRANSPORTATION COMMITTEE	Alan Pease
MONTACHUSETT METRO	
PLANNING ORG. (MPO)	Vacant
MONTACHUSETT REGIONAL	Alan Pease
PLANNING COMMISSION	Wayne Stacy
MONTACHUSETT REGIONAL	
TECH SCHOOL COMMITTEE	Peter Capone
MOTH SUPERINTENDENT	Charles E. Perna
MUNICIPAL GROUNDSKEEPER	William Ladue
MUNICIPAL HEARINGS OFFICER	Michael McCallum
NEW ENERGY RESOURCE COMMITTEE	Paul McGrail
Roberta Flashman	Mark Haines
Cathy Kristofferson	
NORTH MIDDLESEX AREA EMERGENCY	
PLANNING COMM. (NMAEPC)	Michael Bussell
Ashton Bosch	Jim Martin
PEG BROADCAST TECHNICIANS	John Pankosky
Sophia Ciampaglia	Joseph Laszlo
Joseph Monseur	Michael Keniston
Samuel Laszlo	Matthew Pierce

POLICE & FIRE SIGNAL OPERATORS

Joyce Hopkins
Amanda Pender
David Bryce, res.

Kathy Bezanson
Marilyn Cronin
Glenn Casey, res.

POLICE CHIEF

Fred Alden

RECORDS ACCESS OFFICERS

Christina Ewald
Fred Alden

Robert Hanson
Michael Bussell
William Stanwood
Deborah Vogt
Carlton Mountain
Krishnabai

RECYCLING COORDINATOR

REGISTRARS OF VOTERS

Lorraine Pease
Catherine Foster, res.

SENIOR TAX WORK-OFF PROGRAM

Oliver Mutch

Joan Chandley
John Pankosky

SOLID WASTE DEPARTMENT SUPERVISOR

SOLID WASTE DEPARTMENT ATTENDANT

Daniel Ewald
Daniel Lacross, res.

Andrew Blouin
David Lacross, res.
Joan Landers

SUPERINTENDENT OF SCHOOLS

TELLERS

Nancy Peeler
Pamela Peeler
Janice Miller
Stephanie Lammi
Jean Lindquist
Ingrid Sweeney
Francis Depres
Jon Kimball
Claire Hutchinson-Lavin
John Hutchinson-Lavin
Monica Pennell
Marina Bertram
Michael McCallum
Joanne Pierce
James Hubert
Cedwyn Morgan
Andrea Pierce
Barbara Faulkenham
Ann Peterson
Anne Manney
Deirdre Haynie
Deborah Moylan

Deborah Pillsbury
Cathy Kristofferson
Patricia Wayrynen
Roberta Flashman
Janet Flinkstrom
Scott Sweeney
Barbara Depres
Catherine Foster
Barbara Thorpe
Angela Godin
Tiffany Call
Susan Chapman
Robert Leary
Norman Pierce
Martha Morgan
Maureen Davi
John Okerman
Oliver Mutch
Joyce Hopkins
Kevin Sierra
Deborah Vogt
Rebecca Thatcher

250TH CELEBRATION COMMITTEE

Ron Gaudreau
Cathrine Johnson
Monica Pennell, res.

Murray Cox
Carol Lielasus
Ken Johnson
Victoria Marble, res.
Joe Mazzola
Christopher Travers
Lorraine Pease, res.

VETERANS' AGENT

VETERANS' GRAVES AGENT

BACKUP VETERANS' GRAVES AGENT

WIITA CONSERVATION LAND MANAGEMENT COMMITTEE

(BLOOD HILL MANAGEMENT COMMITTEE)

Cedwyn Morgan
Cathy Kristofferson
Robert Leary

Matthew Leonard
Paula Packard
Roberta Flashman
Alan Pease
Garry Baer
Scott Young, res.

ZONING BOARD OF APPEALS

Sam Stacy
Justin Baer

ADDITIONAL INFORMATION:

ASHBY'S JUSTICE OF THE PEACE

Carleton J. Mountain

**POLICE DEPARTMENT AND
POLICE FIRE SIGNAL OPERATOR DIVISION**

In 2016 the Ashby Police Department responded to 6255 incidents (including directed patrols, house watches and building checks). Our officers made 39 arrests, filed 38 additional criminal complaints and completed 836 motor vehicle stops for traffic violations. The department conducted patrol services, criminal investigations, medical assists, drug investigations, firearms licensing and crime prevention activities as well as numerous other calls for service.

The communications department received and dispatched 1026 E911 calls for service. In addition to 911 calls, dispatchers receive and process thousands of calls for the police, fire, and highway departments. Dispatchers also receive and handle calls for animal control, coordinate with public utilities, and provide assistance to the public over the telephone as well as to the walk-in traffic at the police station. The dispatcher's workload and technical complexities of the position increases yearly and the successful work of the emergency services could not have been achieved without the support and hard work of our dedicated dispatch staff.

The police and communications departments continue to provide services to the residents of Ashby 24 hours a day 7 days a week. In 2016 both departments saw a number of staffing changes. Dispatcher Joyce Hopkins retired from the communications after 16 years of service. Amanda Pender and David Bryce were appointed as full-time dispatchers. Reserve Police Officers Glenn Casey and Anthony Montesion left the agency

to pursue their full-time careers. The department has been operating less one full-time officer for the last quarter of 2016 due to a work related injury, and a vacant full-time police officer position is expected to be filled in early 2017.

Grant funding was received by the police and communications departments for various operations and projects. The communications department received twenty two thousand eight hundred (\$22,800) dollars from the State 911 Department which was used to fund operations and training. The police department received a grant of three thousand four hundred (\$3,400) dollars from the Middlesex District Attorney's Office to conduct a full inventory and audit of the property and evidence room. Additionally, three thousand five hundred eighty nine (\$3,589) dollars was awarded by the Department of Justice which will defray the cost of replacing ballistic vests for our officers.

In 2016 Ashby became a member of COIN. The Northwest Middlesex Community Outreach Initiative Network is a ten town collaborative seeking to assist those suffering from substance abuse and/or mental health disorders by connecting them to services and treatment options. The effects of addiction and mental health have affected many in our community. Through the COIN initiative, all police officers received training in mental health first aid, and several residents were already assisted by this initiative. The department continues to accept any unwanted or unused prescription medications from residents, this year 22 pounds of prescription drugs were removed from the community preventing potential misuse or abuse. These drugs were disposed in collaboration with the DEA in an environmentally and responsible manner.

Many energy efficiency upgrades were made to the police station through the work and efforts of the Energy Efficiency Committee. These included replacing the skirting of the building with insulated material and undertaking upgrades to the heating system. All lighting fixtures were also replaced through a program offered by Unitil to reduce energy consumption. Despite these upgrades the police department still needs to acquire a purposely built facility to deliver the services needed by our community.

2016 was a difficult year for law enforcement around the country. The police and communications department would like thank our community and residents for the support you have shown. Throughout the year many residents have expressed their gratification and appreciation for the work and dedication of our staff. I would like to personally thank our staff for their dedication and sacrifices for keeping the organization operating efficiently.

In closing we also must acknowledge the support we receive from the town departments including: Ashby Fire/EMS, Ashby Highway, and the administrative offices of Town Hall.

Additional information, safety tips, and current activity can be viewed on the police department's webpage at www.AshbyPolice.org or via Facebook.

Respectfully submitted,
Fred Alden, *Chief of Police*

FIRE DEPARTMENT

Ashby Firefighters responded to 210 calls for service which is an increase in the number of fire calls vs last year. Motor vehicle accidents continue to be the type of incident we respond to the most. There were twelve regularly scheduled training sessions as well as several special sessions. Other training included water pumping exercises, annual Hazardous Materials refresher, Chimney fire operations, Carbon Monoxide operations, Ice rescue, and Electric Vehicle operations that pose new risks to firefighters during patient extrication procedures.

The Fire prevention team conducted Fire safety awareness education with over 240 children at Ashby Elementary. The Fire prevention team also held fire prevention awareness sessions with our senior citizens.

The Fire Department would once again like to remind all homeowners to dispose of ashes from a wood stove or fireplace properly by placing them in a metal container with a lid and putting them outside. Never place hot ashes/coals in a cardboard box or other combustible container as they can stay hot for days and possibly start a fire. Hot ashes/coals also give off carbon monoxide (CO) and should never be stored inside a building. We have had many CO related calls that were directly related to wood stoves.

The Fire Department would like to ask any residents that are interested in joining the department as a Firefighter or EMT, to please either stop in to the station or call 978-386-5522 for details.

I would also like to thank the Firefighters and EMTs for their continued support and professionalism, as well as all other town departments and committees.

Respectfully submitted,
Mike Bussell, *Fire Chief*

EMERGENCY MEDICAL SERVICES

Ashby EMTs responded to 302 calls for assistance during the last year. As our senior population continues to increase, we will see our calls for service increase for the foreseeable future.

Our members during the year participate and provide support and education at many town events: band concerts, July 4th Bonfire, and Fire prevention week to name a few.

We currently have 15 EMTs on the roster. We are in the process of training additional Firefighter/EMTs to help increase our staffing levels. We also continue to look for

residents who would consider joining the Department as an EMT. If interested, please call (978) 386-5522 or stop by the station for a visit.

I would like to thank the EMTs and Firefighters for their continued support as well as all town departments and committees that assist us.

Respectfully submitted,
Mike Bussell, *Fire Chief*

FIRE DEPARTMENT AND EMT ROSTER

Officers

Mike Bussell
Dave Pillsbury
James Joseph
Sean Sheridan
Peter McMurray
Randy Stacy
Jim Martin
Ashton Bosch
Patrick Roy
Dan Murphy

Lieutenants

Eric Brown
Gary Beals
Dan Bigwood
Sarah Berlinger

EMTs

Kari Rantala
Evan Croteau
Kim Ward
Gabriel Gavrilov
Chris Leslie
Eileen Fredrickson
Joyce Malone
David Shultz

Firefighters

Chris Borneman
Pat Dickhaut
Paul Fredrickson
Chris Haas
Sean Joubert
Nick Kimball
Brian Nielsen
Shelbi Poulin
Eric Ward
Ethan Ward
Aaron BealS
Dave Lammi
Joe Mcsparren
Don Lane
Tyler Pelkey
Sergio Longley - Martines
Chad Osborne
Trevor Seaboyer

Chaplain

Ken Johnson

Auxiliary

David Bryce
Joshua Emslie
Paul Brown
Patrick Swenson
Christopher Liles
Thomas Moylan

EMERGENCY MANAGEMENT

The Emergency Management Department continues to support the planning and preparedness functions for the town of Ashby in the event of a large scale incident, natural or manmade. A substantial effort is required to analyze and develop these plans. During the course of the year Emergency Management tracks all potential significant weather events in order to react in a timely and efficient manner for the citizens of Ashby.

I would like to welcome Ashton Bosch as the Deputy Emergency Management Director. Ashton is currently a Captain on the Fire Department and has extensive training and background in emergency services.

Lastly, I would like to recognize the Ashby Police, Fire, Highway Departments and our Town Hall staff for their continued support and partnership during the year.

Respectfully submitted,

Mike Bussell, *Emergency Management Director*

Ashton Bosch, *Deputy Emergency Management Director*

HIGHWAY DEPARTMENT

This report covers work performed by the Ashby Highway Department between January 1, 2016 and December 31, 2016.

Road Mileage Breakdown for the Town of Ashby:

Unaccepted .84, State 11.62, Local 53.21, Total 65.67.

Road Maintenance and Construction:

General cold patching was done on all town roads this year as many times as potholes made it necessary. Spring, midsummer, and fall gravel road grading was completed on all gravel roads. Roadside drainage edging was done on various roads in town.

Sign Installation/Replacement:

Street names and stop signs were installed as follows: Mill Creek Dr, Page Rd, Taylor Rd, County Rd, Luke Rd, Mason Rd, Hosmer Rd, Pine Rd, Fort Hill Rd, Piper Rd, Jewett Hill Rd, Jones Hill Rd, New Ipswich Rd, Frost Rd, Simonds Rd, Library Entrance sign on South Rd.

Guard Rail Replacement:

None at the time of this report.

General Brush Cutting:

The town received the benefit of road side mowing this year at a cost of \$6,840.00.

Equipment:

The town was able to purchase a Trench Box this year thanks to a grant from our insurance company, at no cost to the town. This is needed by law for working on catch basins and drop inlet drainage structures.

Personnel:

This year we have been working without our superintendent due to a serious accident he had in May. We are all hoping he is able to fully recover soon.

PLEASE-Note:

We still need to restore the sixth position to fully staff the department. With new housing adding vehicles and new roads to the town’s infrastructure, we need to expand road services not cut them back. **I cannot express enough how much it would improve our level of service to you all.**

Winter Operations

All town snow removal equipment was repaired and prepared for service during the summer months. We have also stockpiled 2601.29 tons of winter sand in anticipation of storms this year. Note: The types and numbers of storms may make it necessary to bring in more materials. Winter sand pile breaks down as follows.

Materials	Quantity	Costs
Sand	2,300.00 tons	\$29,417.00
Salt	301.29 tons	\$19,827.89
Total Stockpile	2,601.29 tons	\$49,244.89

Cross Culverts Replaced, Installed:

Two cross culverts were replaced on Spring Hill Rd.

Bridge Repairs:

Wing wall voids were repaired in the wall on Turnpike Rd.

Catch Basin and Dropped Inlet Structure Repairs, Replacements, New Installations:

Structure	Quantity	Location	Action
Catch Basin	1	Jewett Hill Rd	Installed
Catch Basin	3	West Rd	Repaired
Drop Inlets	1	Nourse Rd	Repaired
Catch Basin	1	Kendall Hill Rd	Rebuilt
Catch Basin	2	Richardson Rd	Repaired
Catch Basin	2	Mill Creek Dr	Repaired

New Side Drain Installations:

Roadside drainage was installed on a 320’ section of Spring Hill Rd.

Drainage Maintenance:

All town drainage structures will be cleaned in the spring.

Road Shimming:

Road shimming was done in the following locations:

Location	Amount of material used	Cost
Richardson Rd	40 tons	\$2240.00
Allen Rd	70 tons	\$3920.00
Pillsbury Rd	70 tons	\$3920.00

Road Sealing:

None performed this year

State Funded Chapter 90 Projects:

Jewett Hill Rd, Spring Hill Rd, and Brooks Rd were reclaimed and re-paved this fall with Chapter 90 funds. Total estimated cost for all three is \$390,757.05.

Town Resurfacing Projects:

None

Pavement Marking:

None

Assist Other Departments:

Deep wheel ruts in front of the fire department doors were shimmed in with hot top, as well as a ramp in the back of the station. Some excavating and leveling was done at the transfer station for the roll off containers. Also a new sign was installed for the entrance to the Library on South Rd (sign was purchased by the library). A new mail box and post was installed at the police station.

General Information:

The Ashby Highway Department is now operating with fewer personnel and with less town funding for roadwork than was expended in 1987 (30 years ago). I cannot stress hard enough the fact that we need to replace personnel on the department! Lack of personnel affects us greatly year round for both snow removal and road repairs.

At this time, I extend my thanks to all local contractors who have assisted the town this year by loaning the Highway Department equipment which it does not possess. I thank all Town "Boards and Departments" for their cooperation throughout the year. I also thank the Highway Personnel, themselves for their year of service.

Respectfully, at your service,
Steven Beauregard, *Acting Highway Superintendent*

TREE WARDEN

This report spans from January 4, 2016 to January 14, 2017.

There were two reports of hazardous trees by property owners to be removed at the Town’s expense. One of these was removed by Curtiss Tree while performing another take down at the same location. The second tree was removed by the Ashby Highway Department while conducting other work on Taylor Road.

The ongoing efforts to monitor the advance of the Emerald Ash Tree Borer and the Asian Long-horned Beatle have yielded no specific threats of this kind to date. The overall decline in the health of the trees within Ashby is continuing as reported last year with specific (non parasitic) decline to the Ash trees within the town.

The older trees that are remaining on Ashby Town Common are holding their own; and while some decline in canopy is evident it is not sufficient to warrant removal at this time. Should any safety issue escalate with these older trees prompt action will be taken. All of the newly planted specimens on the common are growing and appear to be healthy in all regards. Thank you to everyone who has maintained a watering schedule during the previous year as the drought conditions could have brought about their demise.

An opinion for necessity and scope of tree removals was requested by the trustees of the Ashby Congregational Church. Primary concerns were focused on the pending effect of the removal of several trees that were infringing on the church building. The plan offered for the removal of these specimens was appropriate and a recommendation to “take” several other trees was recommended based upon the codependency of some of the remaining trees. The neighbors abutting the church had granted permission for access to and expansion of the work to be completed.

Further communications with the forester at Unitil indicated that a pruning cycle will begin again this spring with consideration for additional hazardous take-downs to benefit the safety of the power lines.

The Tree Warden plans for a portion of the yearly budget for the removal of the stump from the Red Maple which has been removed from the town common. Any remaining funds will be held for consideration of a pending hazardous removal on West Road.

Annual budget for the department of the Tree Warden:.....\$2,000.00
Expenditures as of January 02, 2017.....\$ 0.00

Respectfully submitted,
Allan Dawson, *Tree Warden*

DOG OFFICER/ANIMAL ENFORCEMENT OFFICER

Another mild winter, which means the animals, wild and domestic, had it pretty easy as well. The wildlife calls increased again this year, mostly regarding baby animals, skunks and raccoons. The wildlife Rehabilitators were overflowing.

All dogs must be licensed annually. Dog licenses expire every year on December 31. Please renew at the Town Clerk's Office. Bring your dog's current Rabies Certificate(s) with you.

Rabies Vaccinations are required by MA Law for dogs and cats. A big change in state law this year requires all 2nd rabies vaccines to be a 3 year vaccine. Local clinics are held at the local Petco stores. Both Nashua and Leominster hold clinics on a weekly basis. Call "Luv My Pet" at 508-481-0580 for their schedule. Another option is our annual Rabies Clinic held in March at the West Townsend Fire Station. Call the Nashoba Board of Health or the Town Clerk for the date and time.

As the economy gets tighter, more pets will be left without families and/or homes. If I can be of any assistance, or if you know someone who might need help with their animals, please don't hesitate to contact me at 978-597-5868.

Respectfully Submitted,
Mary L Letourneau, *Animal Control Officer*

PLANNING BOARD

The Planning Board brought one Zoning Bylaw amendment before the 2016 Annual Town Meeting that permits accessory apartments by right rather than special permit. The amendment passed.

Early in the year the Board received an application from Lodestar Energy for a large scale solar energy system on Main St. The system was approved with conditions. The Board also received an application for a subdivision on property off Old Northfield Rd. The application initially proposed a nine lot subdivision. After several meetings and a hearing it was changed to a four lot subdivision. At the conclusion of the year the application was still under consideration by the Board.

The Land Use Agent began an Infrastructure Planning Inventory to compile all the Town of Ashby's major physical assets including vehicles, land, buildings and roads. The report will bring together information from a variety of sources regarding the value, condition and future plans for these assets. The report will be finalized in 2017 and provide a basis for future planning for the assets.

In the wake of the referendum to legalize marijuana the Board received an inquiry regarding cultivation in Ashby. Currently Ashby has no provision for the cultivation or sale of marijuana. The Board plans to introduce a bylaw regarding marijuana at the 2017 Town Meeting.

The Montachusett Regional Planning Commission awarded two District Technical Local Assistance grants to Ashby in 2016. One provided a Transportation Plan that will be used as part of the Community Development Plan and the other provided improvements to the Open Space Residential Development Zoning Bylaw. Each has provided greatly needed assistance to the Board for improving Ashby's planning.

The Board would like to thank the many departments, boards, commissions and town offices that have assisted us throughout the year. Particular mention goes to the Board of Assessors staff for cheerfully providing information on challenging land questions and the Building Inspector for his thoughtful discussion on zoning questions.

Respectfully submitted,

James Hargraves, *Chairman*
Alan W. Pease, *Clerk*
Jean Lindquist, *Executive Secretary*
Wayne A. Stacy
Andrew Leonard

CONSERVATION COMMISSION

The Ashby Conservation Commission is given charge of wetlands protection in the Town of Ashby. The Commission is a five member board (currently one open position) that is appointed by the Board of Selectmen for terms of three years each. The Commission follows the Wetlands Protection Act as written by the Commonwealth of Massachusetts. ([Massachusetts General Law Chapter 131 Section 40](#)). Specific duties and responsibilities are found in M.G.L. Chapter 131 Section 40 Chapter 8C.

Wetlands are an important resource to Ashby. They protect, filter and provide the high quality of drinking water in both public and private wells. They support fish in our streams and ponds. They provide the habitat and food sources for the birds and animals that make Ashby a unique place to live. Wetlands also keep large tracts of land open and undeveloped so that our children and grandchildren might also experience the quality of life that we enjoy in Ashby.

In general, anyone who intends to alter wetland areas, land within 100 feet of any wetland or within 200 feet of any stream must apply to the Conservation Commission prior to such activity. This application is done through written application of a Notice of Intent or a Request for Determination Applicability. In each case a public hearing is held and site inspection made before decision is rendered. In all cases State Regulations provide the guiding principles for best practices.

The Commission meetings are held on the first and third Wednesday of each month with additional meeting need being posted as prescribed. Meetings are held in the Town Hall's Land Use room and are open to the public. Anyone with questions or concerns is encouraged to attend. We prefer to be proactive rather than reactive. A "Self-Help" brochure is available at the Town Hall for those seeking assistance with their own projects.

The 2016 calendar year continued to be very active for the Commission with more than 25 filings. The Commissioners continue to see a high rate of activity within Town and we will continue with diligence to protect our wetlands according to regulations.

For more than 30 years, the Commission has maintained membership in the Massachusetts Association of Conservation Commissions (MACC) and all members have completed the eight-unit *Fundamentals for Conservation Commissions* certification program as well as qualifying for the Advanced Certification status.

Ashby's Commission members, all serving as appointed officials, are as follows:

Robert Leary, *Vice Chair*
Roberta Flashman, *Secretary*
Tim Bauman, *Chair*
Cathy Kristofferson, *Treasurer*
(With currently one open seat)

Respectfully submitted,
George A. "Tim" Bauman, *Chair*

CEMETERY COMMISSION

The Cemetery Commission is responsible for the care and management of all public burial grounds in the town. The commission meets periodically throughout the year to discuss and plan cemetery operations. When the need arises for a meeting, time and date are posted at town hall.

The Commission currently has one vacancy, anyone interested in serving as a Cemetery Commissioner, or wants more information, should contact the commission.

Also, we will have a part time position available this year in the cemeteries, 15-20 hrs. per week, performing mowing and general maintenance. Interested parties can contact the commission for details.

Tree work will likely be needed this year at both Glenwood and West cemeteries as the result of winter storms.

Again, thanks to all the people of Ashby and everyone who visits the cemeteries for your interest and involvement. It is greatly appreciated.

Respectfully submitted,
Daniel Harju, *Chair*
Rebecca Thatcher

NASHOBA ASSOCIATED BOARDS OF HEALTH

Nashoba Associated Boards of Health continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in Ashby. In 2016 particular efforts were made to respond to continued demands in the Environmental Division while adjusting to changes in the Nursing Division created by national trends in health care. In addition to the day to day public health work Nashoba provides Ashby with the following services.

- Maintaining Nashoba’s internet web site to provide information for the public. (See nashoba.org)
- Through our involvement in the Bioterrorism Regional Coalition we are keeping the Ashby Board of Health up-to date on matters of emergency preparedness planning.
- Response to health related impacts of beavers through coordination with the local Board of Health in the issuance of the necessary permits.
- Providing stepped-up enforcement of public health laws through the use of the Housing Court system.

We look forward to continuing our work with Ashby’s Board of Health. Included in highlights of 2016 are the following:

- Through membership in the Association, Ashby benefited from the services of the Nashoba staff including: Registered Sanitarians, Certified Health Officers, Registered Nurses, Registered Physical & Occupational Therapists, Licensed Social Workers, Nutritionists, Certified Home Health Aides, and Registered Dental Hygienists.
- Reviewed 36 Title 5 state mandated private Septic System Inspections for Ashby Board of Health. Received, reviewed, and filed these state mandated (but unfunded) Title 5 inspections. Corresponded with inspectors regarding deficiencies; referred deficient inspections to Ashby Board of Health for enforcement action.

By the Ashby Board of Health’s continued participation in the Association you can shape your future local public health programs and share in the benefits of quality service at a reasonable cost!

TOWN OF ASHBY

Environmental Health Department

Environmental Information Responses Ashby Office (days)..... 115
 The Nashoba sanitarian is available for the public twice a week at the Ashby Board of Health Office. (This does not reflect the daily calls handled by the secretarial Staff at the Nashoba office in Ayer.)

Food Service Licenses & Inspections.....8

Nashoba annually mails out and receives application from both restaurants and retail food businesses. Licenses are renewed for existing facilities. Plans are submitted and reviewed prior to initial licensing. All licensees are inspected at a minimum twice a year. Where deficiencies are found, a re-inspection is scheduled to insure compliance. When a complaint from the public is received an inspection is also conducted. During this inspection health factors of food handlers is also investigated, and where appropriate medical consultation and laboratory testing may be required.

Beach/Camp Inspections..... 10

Camps are inspected at least annually at opening for compliance with State Sanitary Code, Chapter IV, 105CMR430.00. Public swimming beaches are sampled for water quality every week during the summer and more often if a problem is suspected.

Housing & Nuisance Investigations.....7

Nashoba, as agent for the Ashby Board of Health, inspects dwellings for conformance with State Sanitary Code, 105 CMR 410.00, issues orders for correction, and re-inspect for compliance. Similarly, complaints from residents concerning unsanitary conditions or pollution events are investigated.

Septic System Test Applications..... 20

Applications from residents proposing to build or upgrade a septic system are accepted, a file created, and testing dates are coordinated with the applicants engineer.

Septic System Lot Tests..... 101

Nashoba sanitarian witnesses soil evaluations, deep hole tests, and, usually on a separate date, percolation tests conducted by the applicant’s engineer which serve as the basis of the design of the septic system.

Septic System Plan Applications 10

Detailed plans created by engineers hired by residents proposing to build or upgrade a septic system are received, filed, and routed to the Nashoba sanitarian for review.

Septic System Plan Reviews.....45

Engineered plans are reviewed according to state code, Title 5, and local Board of Health regulations and review forms are created and sent to engineer for revision. Subsequent re-submittals by the engineer are also reviewed.

Septic System Permit Applications (new lots) 1

Septic System Permit Applications (upgrades) 8

Applicants’ approved plan submittals and Board of Health requirements are incorporated into a permit to construct the septic system.

Septic System Inspections30
 Nashoba Sanitarian is called to construction sites at various phases of construction to witness & verify that system is built according to plans.

Septic System Consultations53
 During all phases of application, design, and construction the Nashoba Sanitarian is called upon for legal details and interpretation.

Well Permits.....16

Water Quality/Well Consultations76
 Private wells are regulated solely by local Board of Health regulations. The Nashoba Sanitarian assist the BOH by reviewing well plans, securing well water samples, and interpreting water quality test results.

Rabies Clinics - Animals Immunized20
 Nashoba arranges for local clinics with cooperating veterinarians, arranging for dates and location, placing ads in local newspapers, and sending home flyers through local schools. In addition, since the recent raccoon rabies epizootic Nashoba has arranged for delivery of over 500 animal specimens to the State lab in Boston for analysis and has counseled possible exposure victims to seek medical assistance.

Nashoba Nursing Service & Hospice

Home Health

Nursing Visits164
 Nashoba’s Certified Home Health Registered Nurses visits provide skilled services to patients in their home under physician’s orders. These services include assessment of physical, psychological, and nutritional needs. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24 hour basis, catheter care, case management and referral to other services as needed.

Home Health Aide Visits69
 Nashoba’s Certified Home Care Aides provide assistance with daily activities of daily living including bathing dressing, exercises and meal preparation.

Rehabilitative Therapy Visit147
 Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

Medical Social Service Visits2
 Nashoba Social Workers provide short-term assistance to patients at home for counseling and referral to community resources.

Community Health Nursing

Nashoba’s Community Health Nursing program provides an essential public health service to its member communities guided by the American Nurses Association (ANA) 16 Standards of Public Nursing Practice. Our staff serves as a resource to the community, addressing questions and concerns from the public on a variety of health and safety issues (immunizations, head lice, chronic disease management, safe drug/sharps disposal etc.) in a variety of ways:

- We conduct regular well-being clinics for health assessment, screenings and education to all, especially the underserved and at-risk populations.
- We report and investigate communicable diseases to formulate and implement control guidelines and strategies that protect the health of individual and the community at large (mandated by the Massachusetts Department of Public Health).
- We make well-being visits to assess needs, coordinate appropriate care and services and provide case management as needed (health promotion).
- We provide public health education.
- We address psych-social issues that may impact general health and safety (i.e. hoarding).
- We are available to collaborate with all municipal staff to address public health nursing questions, work closely with Councils on Aging to assist elders in the communities and are available for consultation with school nurses caring for children and families. The nursing staff also works with the Sanitarian for your community, as needed, to address issues of unhealthy living conditions.

Listed below is summary of the activities of the Community Health Nursing program:

- Nashoba conducted 3 clinics in your community; those clinics offered your citizens: blood pressure screening, annual sugar and eye screenings, flu shots and an opportunity to consult with the nurse to address questions.
Our staff conducted 3 health promotion/well-being visits in your communities.
- We administered 38 flu shots through our annual clinics.

Nashoba reviewed, investigated and reported on the following cases of communicable diseases from your community. Though the daily reporting and investigating work is not always visible it is vital to protect the public from the spread of disease.

Investigated.....	13
Confirmed.....	4

Communicable Disease Number of Cases

Group A Strep.....	1
Influenza.....	3

Dental Health Department

Examination, Cleaning & Fluoride - Grades K, 2 & 4

Nashoba’s Registered Dental Hygienists, operating out of the school nurse’s office and records, provide these services to those children whose parents have given written consent.

Students Eligible.....	112
Students Participating.....	75
Referred to Dentist.....	10

Instruction - Grades K, 1 & 5

Nashoba’s Registered Dental Hygienists also provide classroom instruction of cleaning and maintaining health teeth to all children in these grades.

Number of Programs.....	4
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ASHBY BOARD OF HEALTH

The Ashby Board of Health consists of Scott Leclerc, William Stanwood, and Cedwyn Morgan, and meets the 4th Wednesday of every month in Town Hall at 8:00 pm. We are assisted by our agent Rick Metcalf of Nashoba Board of Health.

The Board conducted numerous variance hearings to accommodate upgrades to failing septic systems.

The Board intervened in several situations during 2016 to request removal of accumulated solid waste from properties in town. The Board also assisted regarding a DEP enforcement order about the transfer station, and will continue to encourage upgrades to practices at the station.

Nashoba Nursing Service modified their staffing during the year to replace one nurse with a social worker.

Other permitting/enforcement activities include waste hauling, food service and housing code.

Respectfully submitted,
Cedwyn Morgan, *Member*

BUILDING COMMISSIONER

The building department issued 159 permits in 2016. The following is a summary of the year’s activities.

Permits

New Homes	8
Barns & sheds	6
Remodel, repair and additions.....	58
Wood stoves, Pellet Stoves & chimneys.....	7
Pools.....	2
Demolition.....	2
Solarpanels.....	53
Insulation.....	16
Misc.....	4
Total Permits.....	159
Annual Inspections.....	6
Yearly inspection fees.....	\$250.00
Total Permit Fee Revenue.....	\$64,295.80
Total value of work.....	\$4,567,001.99

Respectively submitted,
 Peter Niall, *Building Commissioner*

ELECTRICAL DEPARTMENT

Wiring Permits for 2016 are on the rise because of the amount of Solar installations in town. Along with Solar there are permits ranging from remodeling, alarms, new construction and also special permits for the Fire department and Unitil.

Permits pulled for 2016 = 132 for total revenue of \$10590.00.

Respectfully submitted,
 Paul Lessard, *Wiring Inspector*

PLUMBING AND GAS INSPECTOR

Number of permits for the year 2016.....	83
Plumbing permits.....	43
Gas permits	40
Number of inspections (approximately).....	126
Plumbing inspections.....	86
Gas inspections.....	40
Total revenue generated.....	\$4878.00

Respectfully submitted,
 Richard Kapenas, *Plumbing and Gas Inspector*

COUNCIL ON AGING

Our Mission Statement:

The mission of the Ashby Council on Aging is to enhance the quality of life for Ashby senior citizens and to promote healthy, successful aging.

Council on Aging meets on the second Wednesday of each month at 3:30 p.m. in the COA office on the 3rd floor of the Lyman Building. Meetings are open to the public.

The Ashby COA provides outreach visits and assessments, meals on wheels, health clinics, Friendly Visitor program, welfare checks during extended power outages for seniors living alone or at-risk, Sand for Seniors, medical equipment loan, inter-age activities, newsletters plus information and referral for Ashby seniors and caregivers. Assistance with applications for financial programs is also available, including Fuel Assistance and SNAP food stamps. Please call the office at (978) 386-2424 ext. 27 for information or to make an appointment. Our office is located on the 3rd floor of Town Hall.

The Ashby COA also provides informational speakers, yoga, creative arts and other activities for seniors and Ashby residents

The COA Supports:

- Nashoba Nursing Services (800) 698-3307 provides Health Clinics at the American Legion Hall
- Montachusett Home Care Corporation (800) 734-7312 provides plans of care that enable elders to live at home
- SHINE (Serving the Health Information Needs of Elders) (800) 410-5288 provides free health insurance information, assistance and counseling to Medicare beneficiaries and their caregivers
- Montachusett Opportunity Council – Ashby COA volunteers deliver hot lunches through the Meals on Wheels program on Monday through Friday with frozen meals available for weekends.
- MART Shuttle Service is available Monday through Friday for medical appointments and shopping. Call Jennifer Collins (978) 386-2501 ext. 11 by 2:30 p.m. the day before travel.
- File of Life magnets are free for all seniors in town and available at the COA office or they can be mailed to you. Please call the office at (978) 386-2424 ext. 27.

Highlights:

- Day Trips including Isles of Shoals
- Craft programs including bird houses and seasonal centerpieces
- Movies at the Ashby Free Library

- LCC program “This Land is Your Land”
- Breakfasts at 873 Cafe with monthly speakers
- SHINE counselor (Serving Health Information Needs of Elders)
- Tuesday evening yoga class at 5p.m. in addition to Senior Yoga/Chair
- Yoga class on Saturday 9:00 a.m. and Sunday at 8:30 a.m. Charge is \$5/ per class; subsidy available for those in need.

The Council offers its sincere thanks to the American Legion Post #361 for the generous use of their hall and for holding the Annual Holiday Dinner for Ashby seniors. The COA was saddened this year at the passing of long-time member Faith Anttila.

Respectfully submitted,
Marcia Zaniboni, *Director*
Jan Miller, *Chairperson*
Oliver Mutch, *Treasurer*
Linda Stacy
Leslie Anderson

Nancy Catalini, *Vice Chairperson*
Elsie Fredrickson, *Secretary*
Jann Grutchfield

ASHBY CULTURAL COUNCIL

The Ashby Cultural Council is a committee of at least 5 members appointed by the Board of Selectmen to serve three-year terms. The primary responsibility of the Council is to disburse funds received from the Massachusetts Cultural Council for the Arts whose purpose is: “to support public programs that promote access, education, diversity and excellence in the arts, humanities and interpretive sciences in communities across the Commonwealth.”

The Massachusetts Cultural Council granted the allotment of \$4,400 for the year 2017. The Ashby Cultural Council members met on Nov.9, 2016 and voted to allocate a total of \$4,239 toward the approved applications. Twenty five grant applications were received requesting funding of \$11,370. Fourteen applications were approved and funded in the amount of \$4,239.

The approved requests and amounts to be disbursed for 2017 are:

Ashby Council on Aging	Glenshane Irish Music	\$450
Ashby Elementary School	Animal Adventures	250
Ashby Elementary School	Creative Writing	250
Squanacook Early CC	Animal Adventures	104
Hawthorne Brook MS	Hands on Science Program	498
Hawthorne Brook MS	Right to Liberty	144
Hawthorne Brook MS	Be Fit Show	231
Hawthorne Brook MS	Animal Adventures	103
Hawthorne Brook MS	Puppet Show- Greek Mythology	259

Project Graduation NMRHS	Caricature Artist	600
Choral Department NMRHS	Choral Tour to New York City	300
Denis Cormier	Hands on History	200
Davis Bates	Stories and Songs to promote the Library's summer reading program	425
Henry Lappen	Henry the Juggler performance	425

Cultural Council members are: Peggy Mosher, *Chairman*; John McKendry, *Treasurer*; Catherine Foster, *Secretary*; Maureen Davi, *Publicist*; and Chris Erban.

ASHBY FREE PUBLIC LIBRARY BOARD OF TRUSTEES

The trustees of the Ashby Free Public Library met on a monthly basis during the year, that meeting falling on the fourth Wednesday of the month except for November and December where the meeting was on the third Thursday. New trustee Angela Jack was welcomed to the board with former member Doug Leab choosing not to run for another term. The following officers were elected as follows: John Mickola, Chair; Michelle Thomas, Vice-chair; Claire Lavin, Secretary; and Roberta Flashman, Treasurer.

Dwight Horan and Roberta Flashman serve as the scholarship committee and fifteen scholarships were awarded from the library scholarship funds.

Under the guidance of the library director, staff changes have taken place during the year in the part-time library assistant position. Currently three people working approximately one day per week fill that job. Two young ladies also continue to fill the position of page on a shared basis. As part of the goal of providing more services to the patrons, the trustees voted and budgeted for the library being open for an additional hour per week. This addition elevates the library's status with the Mass. Board of Library Commissioners and continues to assure Ashby Library is in good standing. This allows patrons to borrow from all the libraries in the CW Mars catchment's area by ordering from the Ashby Library and receiving materials through interlibrary loan. Thanks to knowledgeable purchases of the director, the Ashby Library continues to send out more materials (DVDs, books, etc.) to patrons of other libraries than it requests, resulting in a small payment from the state library board. Facebook pages and other internet communications continue to be used to inform patrons of events, new acquisitions, etc. at the library.

The library continues to be a focal point for meetings of scout troops as well as other groups who take advantage of the meeting areas of the building on a weekly basis. Story time for children is also an ongoing activity with cooperation of local staff and Montachusett Opportunity Council.

Finally, in conjunction with the trustee goal of maintaining and improving the building where possible, the building has undergone a complete conversion to LED lighting. This was possible with a matching grant pursued by the library director and offered by the state of Massachusetts and our local utility. \$18,000 worth of work was accomplished with a trustee investment of \$3600, taken from state aid to libraries and interest accrued in the Marston fund, which is earmarked for special projects outside of the operating budget. The efficiency change is expected to pay for itself in a short period of time.

Respectfully submitted,
John Mickola, *Chairperson*

LIBRARY DIRECTOR

The words “public library” are beginning to take on a new meaning in Ashby. A public library used to be described as a quiet place set apart to contain books, periodicals, and other material for reading, viewing, listening, study, or reference. It was also described as a room, set of rooms, or a building where books may be read or borrowed. The Ashby Free Public Library has become an exciting, sometimes noisy, place where people can connect to the world through many different kinds of media. Patrons are no longer limited to books and periodicals within the walls of the library.

Each year we try to build a better collection with a larger variety of materials, improve services, offer exciting programs to members of the community of all ages, and host meetings for a wide mixture of community organizations.

The library has increased the number of Museum Passes offered to library users with help from the Ashby Cultural Council, the Ashby Fund, and the Friends of the Ashby Free Public Library. We now offer 11 museum passes to the public.

This year the library has started hosting, with the help of two Art Gallery Coordinators, creative new displays in the Carol H. Steele Art Gallery. Krishnabai and Susan Chapman have organized displays at the library since June that include “Love and Marriage”, “Animal Companions”, “A Passion for Quilts – Sylvia Ketonen”, “Historic Horse – Julie Marin Grant”, and “Landscapes and Still Lives – Mariana Furtney Fyfe”. The purpose of the new displays in the Art Gallery space is to bring attention to the work and interests of local community members. The library, with help from Tiffany Ballard Call and the Friends of the Ashby Free Public Library, also organized a “Festival of Trees” during the winter holidays.

With financial support from the Friends of the AFPL, the Ashby Cultural Council, and the Ashby Fund, the library provided a variety of programs throughout the year for people of all ages. Many of the programs were offered during the summer to increase participation in the Summer Reading Program. The library has also increased the

number of interest groups offered at the library. We currently offer an Adult Book Club, a Middle School Book Club, a Preschool Story and Craft time, the Dropped Stitch Club, the Lego Club, and the Cookbook Club.

The interest in using the library’s meeting rooms continues to grow. We are hosting meetings of Girl Scouts and Boy Scout troops, the Friends of the Wapack, the Ashby Historical Society, the Nashoba Board of Health Flu Clinic, programs sponsored by the Montachusett Opportunity Council (MOC), the Ashby 250th Quilt Group, the Town of Ashby Early Voting, and the Ashby Cultural Council.

In the beginning of the year, the library and Unital Small Business Program replaced all of the lamps and fixtures at the library with LED lights, fixtures, and timers. Our goal was to continue to help Ashby maintain its “Green Community” designation by the state by reducing our energy use and decreasing the library’s energy costs to the town.

The Ashby Free Public Library would like to thank the many volunteers that continue to help us serve the community. Many of the volunteers have participated in one or more of the following groups: the Friends of the Ashby Public Library, the Senior Tax Work-off Program, the Ashby Public Library Fund, or the Ashby Free Public Library Board of Trustees. Their continued support makes the positive and progressive changes at the library possible.

All Circulations and Renewals at the Ashby Free Public Library - 2016

	Total	%
Adult and Young Adult Books	5251	32.62
Juvenile Books	4796	29.79
DVDs and Videos	4320	26.84
Audio, Games, Music, and Software	1529	9.5
Magazines	202	1.25
Total	16,098	100

Respectfully submitted,
 Mary E. Murtland, *Library Director*

PARKS DEPARTMENT

Another year has come and gone, and successful events at the Town Common and Allen Field were held without any problems.

Dan Johnson did a great job with the organization of the summer band concerts. Jamie Lasorsa organized a “town wide” yard sale, which went very well.

Jessica Johnson and company did a fabulous job with the Pumpkin Festival. Thanks also go out to Matt Peeler for his helping efforts with functions around the common, and with the Christmas lights.

Matt Johnson, thank you for the repairs to the gazebos on the Town Common and Allen Field.

Allen Field had many successful events, including baseball games, softball games, and soccer tournaments. I thank these groups for respecting the fields that were being used. Steve and Marlene Plante, with others, did a great job with their fundraiser softball tournament.

Tricia Foster and company organized a benefit fundraiser road race for the police.

The softball people and road race people, thank you for the respect of the fields.

The Ashby Legion and Fire Dept. put on a fantastic car show. A big thank you for a great car show, but also, Allen Field was left “spotless” when this huge event was over! The Boy Scouts and Girl Scouts, thank you for your support on different events.

Thank you, Nathan, for your project with the Boy Scouts on painting the snack shack and the bathroom facilities building. Congratulations on your Eagle Scout award.

Also, again, I cannot forget the great help at Allen Field supplied by Julian Wright.

2016 was a great year, and I thank everyone involved in making all events successful. 2017 will be a better year.

Respectfully submitted,
William LaDue, *Parks Commissioner*

NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT

Randee Rusch, Chair, At-Large Member
William Hackler, Vice Chair, At-Large Member
Anne Adams, Member, Pepperell
Jonna Clermont, Member, Pepperell
Brian Edmonds, Member, Pepperell
Crystal Messamore, Member, Ashby
Michael Morgan, At-Large Member
Susan Robbins Member, Townsend
Robert Templeton, Member, Townsend

Joan Landers – Superintendent of Schools

Student Representatives to the School Committee
2015-2016 School Year

Amber Edmonds

Paige Zacharakis

Report of School Committee Chairperson

At the North Middlesex School Committee's reorganizational meeting on May 2, 2016, Randee Rusch was appointed Chair, and William Hacker was appointed Vice-Chair of the committee. The district would like to extend thanks and appreciation to Brian Edmonds for his role on the school committee during his three-year tenure and his commitment to the students of North Middlesex. The North Middlesex Regional School District Chair acknowledged and congratulated Lisa Martin for being elected to the school committee.

Report of the Superintendent of Schools

Students

The Superintendent of Schools presented the Superintendent's Award of Excellence to senior Lauren Reed. This award is presented to the highest ranking student and is presented at the Senior Awards Ceremony in May.

Volunteerism and Donations

North Middlesex Regional School District is a community of volunteers. The school committee and administration are grateful to all the individuals and groups who have made contributions to programs throughout the district. The committee is also thankful to those who have donated thousands of hours to help deliver educational services to the students of North Middlesex.

Personnel

The North Middlesex Regional School District saw eighteen of its staff retire over the last year: Eileen Aubuchon, Deborah Baldwin, Cheryl Benson, Elizabeth Bucknam, Kathy Cormier, Roseanna Dube, Ellen Duval, Brenda Fitzpatrick, Donna Foley, Donna Kenyon, Linda Lynch, Margaret Merrill, Elaine Morton, Susan Panella, Becky Reed, Barry Roy, Jill Thibeau, and Patricia Washburn.

These staff members have left their positive mark on education in Ashby, Pepperell and Townsend through their dedication to the students of the North Middlesex Regional School District.

School District Budget

Highlights of the Fiscal 2016 Budget:

- The District's FY 2016 operating budget consisted of \$45.8 million in current year appropriations. There were no additional votes to increase or decrease the operating budget during the year. One of the major drivers of the FY2016 budget was the ongoing negotiations of the collective bargaining agreements for the teachers, nurses, secretaries, paraprofessionals, and custodians.

- Revenues came in as expected with several lines to note. The district received an increase in the anticipated Chapter 71 transportation funding. With the state funding the regional transportation line at 73%, the district received \$290k more in Chapter 71 transportation funding than was originally budgeted. The district invoices for Medicaid eligible services and received an additional \$125k over budget in FY2016.
- The Special Education costs continue to be a challenge with an increase in out-of-district placements and transportation. The State funds a special education reimbursement program, commonly known as Circuit Breaker. The district utilized \$674k of State Circuit Breaker funding for tuitions in FY2016. The resulting balance of Circuit breaker at the end of FY2016 was \$752k.

Capital Costs

- The district continues to support the technology infrastructure with purchases of Eno Boards, projectors and Google Chromebooks for class room use.
- The district also replaced a convection steamer at the high school. It is anticipated that this steamer will be moved to one of the other district kitchens when the new high school is online.
- The Ashby Elementary Water Tank project was designed by Weston & Sampson and the construction contract was awarded to R. A. Hammond Construction. The water tank was replaced over the summer of 2016 and up and running for the 2017 school year.
- The district completed three statements of condition reports in preparation for the application to the Massachusetts School Board Authority Accelerated Repair program. The district was invited into the Accelerated Repair program for all three projects. We anticipate that the feasibility study and resulting projected construction costs will be underway during the FY2017 fiscal year with anticipated project votes in May 2017.

The projects selected include:

- Squannacook Early Childhood Center - roof
- Hawthorne Brook Middle School - windows and doors
- Varnum Brook Elementary School - roof and windows
- The North Middlesex Regional High School capital building project expenditures through 6/30/16 were just over \$25,948,000. The district continues to work with the Owner's Project Manager, Heery International, architect Symmes Maini & McKee Associates and the General Contractor, CTA Construction. More information on the project can be found on the project website www.nmhsproject.com.

Debt Service:

The district continues to borrow using short term notes for the Ashby Elementary School window and roof project, and the Hawthorne Brook Septic Project. A 25-year bond of \$12,500,000 was issued in June 2016 for the North Middlesex Regional High School Project. The true interest cost for the life of the bond is 2.601%. The district continues to use short-term borrowing to fund the construction project on an ongoing basis.

The General Fund expenditures for the school year were as follows:

Personnel Service.....	\$25,454,614
Contractual Services.....	\$4,176,712
Supplies, Other	\$1,591,523
Utilities	\$1,437,791
Insurance & Retirement.....	\$7,256,609
Out of District Placement & Transportation	\$5,129,038
Debt Service.....	\$818,406
Total	\$45,864,693

2016 Federal and State Grants

140 Title IIA: Improving Educator Quality	\$77,785
240 IDEA Special Education Allocation	\$820,294
262 SPED Early Education Allocation	\$35,857
274 SPED Program Improvement	\$26,913
298 EEC SPED Program Improvement	\$3,000
305 Title I	\$309,555
701 Kindergarten Enhancement	\$94,510
Total (FY16 grant awards)	\$1,367,914

North Middlesex Regional High School Building Committee

The district would like to extend its sincere thanks to the members of the NMRHS Building Committee for their commitment to the children of North Middlesex. The committee is comprised of members from each town, administration, teachers and town officials.

- Robert Templeton, Chair, Townsend
- Gary Shepherd, Vice Chair, Townsend
- Susan Robbins, Alternate School Committee Representative (Townsend)
- Nancy Haines, Business Manager
- Isaac Taylor, Principal, NMRHS
- Oscar Hills, Director of Buildings & Grounds
- Jeremy Hamond, Director of Technology
- Joan Landers, Superintendent

James Landry, Teacher, NMRHS
Sue Lisio, Townsend
Nancy Milligan, Assistant Superintendent
Stephen Themelis, Town Official, Pepperell
Heide Messing, Member, Townsend
David Amari, Member, Ashby
Craig Hansen, Member, Pepperell
Ronald Scaltreto, Member, Townsend

Special Education

Director of Special Education, Brad Brooks

The Special Education Department of the North Middlesex Regional School District coordinates the services that the district provides to students, who require specialized instruction and/or support. These services may include:

- Specially Designed Instruction (Special Education)
- Guidance and Psychological Services
- Nursing Services
- Specialized Transportation
- Related Services (speech, occupational and physical therapies, interpreting, mobility training, etc.)
- Education/coordination for students who are homeless or in foster care
- 504 Plans for individuals with disabilities where accommodations are required for them to access their education

The Special Education Department continues to provide a variety of high-quality inclusive programs for students with disabilities in the North Middlesex Regional School District in all school buildings. The department works very closely with special education teachers, therapists, psychologists, guidance and related support staff and building administrators to provide programming for our students.

The North Middlesex Regional School District continues to provide outstanding support to its students with disabilities across the district.

As Special Education Director, I would like to recognize and thank all of the teachers, paraprofessionals, administrators, related service providers and various support staff who create a warm and welcoming environment for our families and students on a daily basis.

Curriculum and Professional Development

The North Middlesex Regional School District established a new, three-year District Strategic Plan. The mission of the plan reads, “To provide a comprehensive educational experience focused on students becoming contributing members of society.” Over the

course of the 2016 year, the district worked to outline five, major strategic objectives with first year corresponding initiatives and action plans.

Through these strategic initiatives, actions plans and professional development opportunities the district focused on the following areas in relation to curriculum:

Development and implementing common assessments

The district continues its work to develop and implement common assessments. The goal focused on leveraging the combined expertise of the teachers using the assessment and the information gathered from implementation.

Understanding changes in curriculum maps

The district has been working in K-12 vertical teams over the past few years to update the articulated curriculum maps. Although the standards have always been the guiding expectations for teachers, the order in which the standards were taught could vary between schools and teachers. Teachers have been working to come to a consensus around timelines and expectations for all students. These changes have been vetted through K-12 teacher teams. These teachers have been the conduits back to schools and grade levels to gather input and explain changes. Curriculum revision is an ongoing process that will continue each year as the district looks for strengths and areas of need with our students.

Curriculum Review Cycle

In order to make curriculum decisions, the teachers in the district have been learning about collecting and analyzing student data. Information gathered gives us insight into the curriculum we use, the effectiveness of our assessments to measure what we intend, the effectiveness of student learning, and the effectiveness of our teaching practices. In order to monitor all components, the district proposed a Curriculum Review Cycle to help hone our focus and analyze a few content areas each year.

District Curriculum Accommodation Plan (DCAP)

A district's curriculum accommodation plan is intended to outline best practices that are available to all students within the educational setting. It is a document that allows the teacher, student, and parents to see accommodations that can be made in the classroom to help students access the content. Over the course of the year, a committee reviewed the existing DCAP and made recommendations, including supports for social and emotional needs of students. Although these strategies happen in most classes, having them outlined explicitly help students, teachers, and parents see the strategies that support our students.

A district's curriculum is a living document that provides the foundation of the daily teaching and learning experiences, but is fluid in nature and ever adapting to the needs of the students. Having a clear plan for review, collecting information about how well our students are learning, and the conversations around our intended goals, make the strategic initiatives succinct and beneficial for this year.

Guidance

The North Middlesex Regional High School Guidance Department assisted 229 students graduating in June 2015. Students reached post-secondary goals in various forms; 84% went on to two or four-year colleges/universities, 7% joined the workforce, and 9% went to trade school, prep school or joined the armed forces. One hundred and seventy-one (171) students took 231 Advanced Placement exams in eleven (11) subject areas. Sixty-five (65) percent (111 out of 171 exams) of the students received a grade of three (3) or better, which earns college credits from the colleges/universities they plan to attend.

ASHBY ELEMENTARY SCHOOL Principal, Anne Cromwell-Gapp

As a school, we work closely with the town officials, community members and district office staff to provide an excellent environment in which all students can achieve their full potential.

Ashby Elementary School has a total student population of 217 students, ranging from Kindergarten to grade 4, and includes a comprehensive special education program. Enrollment figures include school choice students from neighboring towns such as Ashburnham, Fitchburg, Leominster, Lunenburg and Winchendon.

The mission of AES is to provide students with the highest quality educational opportunities in a safe and secure environment. We strive to foster individual academic success and social growth through a partnership with students, staff, families, and the community. The vision of our school is to promote a safe environment, where all students can learn and succeed. Our school fosters a love of learning by promoting high expectations for each student. We provide a standards-based curriculum that supports all learning styles and is informed through ongoing assessments. We continue to utilize our code of conduct, which is based on our core values (responsibility, integrity, caring, citizenship, and communication). Ashby Elementary School Council members (Mrs. Tricia Foster, Mrs. Kelly McNabb, Mrs. Rebecca Pincott, Mrs. Stephanie Thompson, and Mrs. Cromwell-Gapp) meet monthly to develop the School Improvement

Plan, which is aligned with our District Strategic Goals. School Council members along with the principal and the staff continue to modify our goals based on the district 3 year strategic plan.

Ashby Elementary School has an active Parent Teacher Cooperative (PTC) group, which provides the students with a variety of cultural and curriculum-based assembly programs, organizes many family events such as the Annual Family Dance and Bunny Breakfast. Annual fundraisers and schools events like the BOKS program (Build Our Kids Success) and Silver Graphics, are examples of the many opportunities of parent involvement.

We have annual traditions including Fourth grade yearbook, Fourth grade “Wall of Fame”, Dr. Seuss’ Book Give-Away, various drives for local organizations, Spirit and Theme Days, Field Day, Jump Rope for Heart Event, Annual Walk to School Days and our fourth annual Celebration of School from the Ashby Alumni Associations. We are also pleased to offer band to our fourth graders who then perform at holiday and spring concerts.

There are a host of activities after the regular school day ends. We offer a Before and After School Care for Kids (BACK Program), which runs from 6:30 AM to 8:50 AM and then again from 3:05 PM to 5:30 PM to assist with Ashby’s need for child care. During the summer, we offer a sports camp, as well as an arts/crafts camp.

The spring 2016 MCAS results classified Ashby as a level 2 school, with 1 being the highest on a 5 point scale. To improve student achievement in the area of writing, we will continue to build student writing stamina, work with consultants from Teachers for Teachers and develop individual classroom (K-4) Writer’s Workshop models. In addition, students continue to strengthen their reading comprehension skills. We are able to accomplish this goal through use of our ever-increasing leveled school library. We are in our second year of our kindergarten accreditation through NAEYC (National Association for the Education of Young Children). Accreditation has ten categories with numerous standards under each heading, and we must be able to provide evidence for the following areas: Relationships, Health, Curriculum, Teaching, Assessment of Child Progress, Teachers, Families, Community Relationships, Physical Environment, and Leadership and Management.

We follow the Massachusetts Curriculum Frameworks and use Reader’s Workshop and Writer’s Workshop models with supplements from Scott Foresman Reading, (Kindergarten and Grade 1 and Grade 2 students are using a new phonics program called Foundations), EnVision Math, and Pearson for science & social studies. We are proud to be the recipient of the 2016 Educational Alliance Math & Science Grant

(\$500.00) to enhance our science program. We continue to make adjustments to our curriculum to ensure alignment with the Common Core State Standards, which provide a consistent, clear understanding of what students are expected to learn, relevant to the real world, with knowledge and skills that prepare students for college and careers. We are in our fifth year of partnership with Teachers for Teachers to integrate the district's current curriculum with researched-based practices in reading/writing. In addition, we are refining our ISST process (Instructional Support Services Team), and utilizing DCAP (District Curriculum Accommodation Plans) with all students.

We encourage you to become involved in helping us improve our school. To find out what is happening at our school please log onto www.aes.nmrsl.org to check out our school blog. Some of the ways you can become involved are: encouraging your child's learning at home, attending parent-teacher meetings and informational meetings, serving as a volunteer in our school or district, and encouraging other parents to become involved.

HAWTHORNE BROOK MIDDLE SCHOOL
Principal, Mr. Stephen Coughlan

Hawthorne Brook Middle School is an institution committed to educational excellence, and a community committed to supporting one another. We are dedicated to using our resources to provide the best educational experience possible for our students and we continually look for ways to improve our school.

All of our faculty and students are organized into smaller learning communities or teams. By having these smaller groups, students and staff have more opportunities to create a supportive environment and shared learning experiences. Each team follows a common schedule, which provides the teachers with the flexibility to modify and adjust student schedules to best meet the needs of the team. We are very excited this year to begin looping teams in grades 5 and 6 as well as in grades 7 and 8. This will help teachers to differentiate and target instruction to the specific needs of their students over the course of two years. Ultimately, our model allows us to create a strong web of support to enhance student success.

The staff at Hawthorne Brook has participated in professional development opportunities offered in the district and throughout the area. A significant initiative within the district, which HB teachers have consistently supported, is revising curricula in all subjects by reviewing and systematically mapping what is taught and when it is taught. Curriculum mapping is an ongoing process that begins with the documentation process and then yearly revisions. This work brings teachers from across the district together to ensure consistency and viability for our students. In addition to the curriculum work, the staff continues to explore best practices for improving student engagement

in the learning process. One goal in our classrooms is for students to take an active role in the learning, understanding, and sharing of the important ideas and knowledge in our society.

We continue to work to foster a positive, supportive climate at Hawthorne Brook. Our focus is on developing individual character and respect within a culture where we all take responsibility for each other, our community, and ourselves. The safety of our students continues to be our first priority. The administration meets regularly with law enforcement and safety personnel to review and modify procedures and protocols. We have a culture where everyone in the HB community is responsible and enabled to report safety concerns.

We are very proud of our students and witness numerous acts of kindness and generosity throughout Hawthorne Brook on a daily basis. Our students are generally kind and supportive of their peers. They maintain a high level of energy and enthusiasm and exhibit their talents and determination in the classroom, during athletic competitions, and on the stage. HB students are a constant source of pride for the staff, parents, and the entire community.

Thank you to the PTO for their continued support and for providing items and programs that otherwise would not be possible. In addition to their fundraising efforts, parents have volunteered their time and talents whenever needed.

Communication is an essential component of a successful middle school. Feel free to contact the school with questions, comments or concerns. We can be reached via email at HBAdmin@nmrsd.org or through our web site at <http://hbms.nmrsd.org>.

SQUANNACOOK EARLY CHILDHOOD CENTER
Preschool Coordinator, Linda Rakiey

Our district preschool, Squannacook Early Childhood Center (SECC), is currently located in the Varnum Brook Elementary School at 10 Hollis Street, Pepperell, MA. The preschool serves all three district towns: Ashby, Townsend and Pepperell. We offer a variety of programming for children ages 3-5. Enrollment includes both regular and special education students. Children attend school following the school calendar established by the NMRSD School Committee.

SECC currently has four classrooms with 11 staff members. In addition SECC has a school nurse, secretary and a preschool coordinator. SECC offers an array of programming opportunities to meet the individual needs of all children. Each of the programs is designed to promote a child's emotional, social, physical and cognitive development.

The preschool program is an integrated model that follows the Massachusetts Curriculum Standards, which emphasizes a range of developmentally appropriate open-ended, hands-on activities. These activities offer each child the opportunity to gain competence in skill areas and to develop their self-esteem. Daily all children participate in choice time, circle time, structured learning activities, snack time, outside play, music, story time and social skill development. The child's daily program often includes expressive activities such as art, music and dramatic play. Children also have numerous opportunities to work on independent decision making, group cooperation, conflict resolution, social skill development, as well as classroom responsibility. Children are instructed in activities that develop fine motor, gross motor and communication skills. Each child is unique and develops at a different rate. Children are treated with respect and are encouraged to learn about their world through exploration and discovery. SECC provides a safe and accepting environment where preschoolers have fun while being encouraged to learn the cooperation/socialization skills necessary for beginning their school career.

Each classroom is taught by a certified Early Childhood/Special Education teacher and a minimum of 1 paraprofessional. The teacher to student ratio is currently 7:1. The special education program at SECC has a team that consists of early childhood/special education teachers, speech/language pathologist, occupational therapist, and a physical therapist. A unique feature of our program is the integration of specialists and therapists into the daily routine. Our teachers work with the local kindergarten staff at each of the elementary schools to ensure a smooth transition for students heading to kindergarten.

NORTH MIDDLESEX REGIONAL HIGH SCHOOL
Principal, Isaac Taylor

North Middlesex Regional High School serves students in grades nine through twelve and had 837 students enrolled for the 2015-2016 school year. Over the past year, we have continued in our mission of supporting all students in their pursuit of academic excellence and good character. Student learning and growth is at the center of everything we do.

This school year, we have grown the role of the National Honor Society (NHS), increasing membership from 17 to 56 students, and implementing an NHS peer tutoring program. We are very proud of our students in our three honor societies: NHS, Tri-Music Honor Society, and the National Art Honor Society.

We have continued to make excellent progress in addressing the recommendations of the NEASC visiting committee. Our most important project has been mapping our curriculum in a common format. Much of our professional development time has been

dedicated to this process. This process will ensure that all students will have access to a common curriculum and be graded against common assessment rubrics. This work has required teachers to spend many hours sharing expertise which in turn has had a huge impact on student academic growth. The NEASC committee met in October 2015 to review my progress report for last year and commended us for the progress we have made. Our two year report was submitted in October of 2016.

During the school year, we rolled out a daily student advisory, where students meet with an advisor for ten minutes at the beginning of the day, and have a bimonthly extended advisory. This project has been led entirely by teachers, and the teacher advisory committee plans the daily curriculum. Developing positive relationships between children and adults, providing a curriculum to all of our students to support healthy lives, resilience, and an academic integrity are some of the benefits from this program. Given that many of our students have a rotating schedule, the daily advisory benefits students by providing students with a safe, predictable home base in the morning.

The School Committee approved several changes to our Program of Studies this year. I am very excited about our course options, which gives our students even more choices. We are offered two new Advanced Placement classes, AP Physics and AP Seminar, a course designed to build students' college readiness skills in research, writing and presentation. We also offered new electives in Shakespeare and Modern Culture, American Cinema, Contemporary Literature, Ancient Philosophy and Ethics, Space and Earth, and The Internet of Things (an electronics and programming class that complements our extensive engineering and robotics curriculum). After two years of revision, our Program of Studies provides students with a range of options that support all students in reaching their goals and exploring their interests.

NM is an extremely busy and active place. Hardly a day goes by when the school is not teeming with students, staff, volunteers, and parents from well before dawn to well after dusk. There truly is something for everyone at our school. We have a wide and varied range of service learning opportunities, clubs, and societies. I am continually amazed at how well our students balance their many interests and commitments. Given that many of our students are three sport athletes or involved in multiple activities including paid work, they still manage to maintain their attendance and grades.

Going forward, the staff and students are very excited about the new building which is scheduled to open in August 2017! This project will have untold benefits for student learning and success. Next year, we will further adjust our program of studies so that we can make full use of our new facilities and resources.

MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL

2015-2016 was an exceptional year at Montachusett Regional Vocational Technical School District. We celebrated “50 years of Excellence in Education,” and through a thoughtful and reflective marketing campaign, we were able to honor the school’s history and highlight the successes of our proud alumni and notable achievements of our current students. We launched a robust technology initiative, providing all teachers with technology and training in preparation for a whole-school Chromebook rollout in FY17. Talented students, faculty and staff earned countless awards and recognitions, making our district so very proud. And finally, the school began efforts to bring our 21st career and technical education program to the school – Veterinary Science.

This work would not be possible without the contributions of the many talented educators and administrators here at Monty Tech – a team I am honored to lead in my role as Superintendent-Director. I am delighted to present the District’s 2015-2016 annual report to you, providing a snapshot of the wonderful experiences happening on a day-to-day basis here at Monty Tech, highlighting some of the year’s most notable achievements, including:

- Efforts to bring the school’s 21st vocational-technical program are well underway. After a careful review of workforce projections and student interest surveys, school administrators have begun the process to bring a Chapter 74 Animal Science program to the district, which will be open to students Fall 2017. This exciting STEM program will be housed in a state-of-the-art facility that boasts a classroom, science lab, grooming salon, and full-service veterinary clinic. In an unprecedented fundraising campaign, school administrators have raised an impressive \$1,975,461 in donations and in-kind matching services to support this project. With an overall cost of \$2,250,000, construction of the Monty Tech Veterinary Science Training Center and Community Clinic is in progress, providing tremendous hands-on learning opportunities to students in our Carpentry, Plumbing, Electrical, Cabinetmaking, HVAC, Masonry, and Welding trades.
- A unique partnership with Workers’ Credit Union has resulted in a full-service branch located on the school’s campus, and increased opportunities for students to develop authentic financial literacy skills while still in high school. Students studying in the school’s Business Technology program are being trained as bank tellers, preparing them for entry-level jobs in banking institutions across North Central Massachusetts, and financial literacy workshops are being integrated into the curriculum each year.
- Senior students in the school’s very popular Health Occupations program participated in the first year of an exciting new partnership between Monty Tech and Mount Wachusett Community College. This innovative high school-to-college collaboration, which embeds a comprehensive, college-

level Emergency Medical Technician (EMT) training program into the senior year of study has resulted in a number of students earning EMT credentials, providing additional career pathways in the medical field for these talented program graduates.

- Students at Montachusett Regional Vocational Technical School continued to demonstrate high academic achievement. In the spring of 2016, Monty Tech’s passing rate on the MCAS English Language Arts exam was 100%, Mathematics 99%, and Biology 99%.

We are so proud of the educational programs offered here at Monty Tech, yet we continually strive to improve upon them. Collaborating with area colleges and universities, we are ensuring our curriculum and instruction are rigorous and relevant. Sharing best practices with vocational-technical colleagues from across the state – and nation – we give and take some of the best ideas, with one thing in mind – what is best for our students. And what is best, I believe, is preparing students for both college and career.

We hope you will find this report a comprehensive review of the quality education you have come to know and expect from Montachusett Regional Vocational Technical School. You may notice that each of the eighteen member cities and towns are reflected in this report, and that students performed services in almost every community last year. Providing our students with an opportunity to give back to the communities that support them – and support our school – is a pleasure.

Respectfully submitted,
Sheila M. Harrity, Ed.D., *Superintendent-Director*

Our Mission

Every student will graduate from Montachusett Regional Vocational Technical School with the skills, knowledge, and abilities to be a productive and effective member of an ever-changing society.

Our District

Montachusett Regional Vocational Technical School is a four-year career and technical high school serving the member towns of:

Ashburnham	Harvard	Princeton
Ashby	Holden	Royalson
Athol	Hubbardston	Sterling
Barre	Lunenburg	Templeton
Fitchburgh	Petersham	Westminster
Gardner	Phillipston	Winchendon

Leadership

The leadership team at Montachusett Regional Vocational Technical School is comprised of ten talented administrators whose varied educational backgrounds, professional experiences, and areas of expertise contribute to the success of the school. Working collaboratively, and under the direction of the Superintendent and Principal, the team has been able to transform the school into one of the most sought-after high schools in North Central Massachusetts.

Sheila M. Harrity, *Superintendent-Director*

Tom Browne, *Principal*

Dayana Carlson, *Assistant Principal*

Tammy Crockett, *Business Manager*

Pamela Pothier, *Director of Technology*

Christina Favreau, *Director of Academic Programs*

Jim Hachey, *Director of Vocational Programs*

Michael Gormley, *Director of Facilities*

Katy Whitaker, *Development Coordinator*

Victoria Zarozinski, *Director of Student Support Svs*

Enrollment

On June 1, 2016, student enrollment at Monty Tech included 1,415 students in grades nine through twelve. Students are represented from every community in the district: Ashburnham (56), Ashby (32), Athol (85), Barre (37), Fitchburg (362), Gardner (143), Harvard (4), Holden (60), Hubbardston (70), Lunenburg (86), Petersham (3), Phillipston (19), Princeton (22), Royalston (18), Sterling (63), Templeton (103), Westminster (77), and Winchendon (150). The remaining 25 students were from out-of-district towns, including Ayer, Clinton, Dudley, Groton, Leominster, Orange, and Worcester.

Throughout 2015-2016, Monty Tech offered a variety of opportunities for students, parents, and community members to learn about and visit the school. In October 2015, approximately 700 district eighth graders participated in the annual “Tour Day” event. Students toured our twenty vocational-technical areas and learned about the school’s challenging academic offerings and exciting athletic and extracurricular programs. Career Awareness Night offered interested students the opportunity to return in the evening with their family members to further explore the facilities and talk with staff members.

Each year, the Dean of Admissions conducts school visits, student interviews, and accepts applications for admissions. 2015-2016 proved to be an exceptionally busy year for her, as the school received 631 applications for admission. Of those, 575 were from students hoping to enter our incoming freshman class. The balance of the applications came from students hoping to enter the school as upperclassmen. Because

there are only a limited number of students the school can accept each year, 338 freshmen and 3 upperclassmen were admitted.

The Vocational Interest Program (V.I.P.) offers area seventh and eighth grade students the chance to visit Monty Tech after school and participate in hands-on learning experiences across a variety of vocational/technical areas. The program continued to attract a large number of students during the 2015-2016 school year, serving approximately 600 area students.

Class of 2016 Awards

Members of the Class of 2016 were awarded approximately \$58,000 in scholarships. The Monty Tech Foundation generously provided \$46,000 in scholarships to graduating seniors, ranging in amounts of \$200 to \$2,000. The Foundation also awarded \$4,000 to the Practical Nursing graduates. Once again, local and state organizations, as well as generous individuals, continue to recognize the ability and potential of Monty Tech graduates in the form of financial donations. The School Committee, administration, faculty, and graduates themselves are grateful for this support.

Articulation Agreements with local colleges also play an important role in helping reduce the cost of higher education. Qualified Monty Tech students are eligible to receive college credits through a number of articulation agreements with public and private colleges across the country. Approximately 61% of the graduating class of 2016 reported plans to enroll at either a 2-year college, a 4-year college/university, or a technical/trade school upon graduation. By earning college credits while still in high school, these students will benefit by saving both time and money as they pursue advanced educational programs.

Financial Report

In an effort to develop a cost-effective budget for the fiscal year 2015-2016, a great deal of effort was put forth by the School Committee, administration, and staff. The final fiscal year 2015-2016 Educational Plan totaled \$26,229,366, which represents a 2.3% increase over the 2014-2015 Educational Plan. The District's FY16 budget only exceeds the minimum spending required by Massachusetts General Law Chapter 70 by \$25,000 or .1%.

The District was audited in October 2016 as part of the yearly financial audit by the accounting firm of Melanson, Heath and Co. from Greenfield, MA and a very good report is anticipated.

Grants and Contracts

Monty Tech continues to pursue grant funding on an annual basis. These funds help provide many educational and social services to the student population. For fiscal year

2016, state and federal grant sources provided the school with \$918,426. Programs funded by these grants include: Essential Health Services, Social Intervention and Mediation, Improving Teacher Quality, Special Education Services and Program Improvement, Title I Support, Perkins Occupational Education, and Marine Corp Junior Reserve Officer Training. The District also received a competitive grant for \$136,412 to purchase equipment for the anticipated new Veterinary Science Program. Using these allocation and competitive funds, the school was able to purchase a variety of instructional technology, equipment, and supplies to enhance the learning experience across both academic and vocational programs.

Academic Achievement

In 2015-2016, students at Montachusett Regional Vocational Technical School continued to demonstrate high academic achievement, earning commendable MCAS scores in English Language Arts, Mathematics and Biology. For Spring 2016, Monty Tech’s passing rate on the English Language Arts was 100%, Mathematics 99%, Biology 99%.

English Language Arts	2014	2015	2016
Students Tested	364	374	349
Passing	100%	100%	100%
Advanced/ Proficient	95%	96%	97%
Needs Improvement	5%	4%	3%
Failing	0%	0%	0%

Mathematics	2014	2015	2016
Students Tested	366	375	345
Passing	99%	98%	99%
Advanced/ Proficient	74%	77%	78%
Needs Improvement	25%	21%	21%
Failing	1%	2%	1%

Biology	2014	2015	2016
Students Tested	351	347	345
Passing	99%	98%	99%
Advanced/ Proficient	74%	77%	78%
Needs Improvement	25%	21%	21%
Failing	1%	2%	1%

The District continues to make progress toward narrowing proficiency gaps. Students in all subgroups have met their progress and performance targets, securing the school’s Level 1 Status distinction.

Vocational Projects in the District Communities

Unlike students in traditional, comprehensive high schools, students at Monty Tech are asked to put their education into practice on a daily basis. Students across the twenty different vocational-technical education programs are building homes, reconstructing damaged properties, repairing service vehicles, making walkways more accessible, and performing countless community services.

The 2015-2016 school year was a busy one for our vocational educators, as each trade aimed to provide practical, hands-on learning experiences for our students, while helping to improve each of the eighteen member communities.

Auto Body Collision Repair Technology:

The Monty Tech Auto Body program is led by a strong instructional team, always eager to enhance the program to benefit the students. This year instructor Michael Forhan revised the Freshman curriculum to expand the detailing component, which has been met with great enthusiasm from students and clients alike. Freshmen and Sophomores continue to earn industry recognized credentials, including the I-CAR Pro level one certification in refinishing and non-structural damage. This certification not only makes our program graduates more employable, it enables students to maintain the I-CAR gold class certification. Throughout the year, students detailed, repaired, and repainted vehicles, fulfilling more than seventy requests that included: an SUV police vehicle car for the Town of Winchendon, a wooden statue of Johnny Appleseed, and the antique playground fire truck for the Westminster Lions Club. All Freshmen achieved 10-Hour CareerSafe online certification for General Safety, two Juniors earned co-operative education placements, demonstrating their technical skills in the workplace, and all Senior students received an Environmental Protection Agency certificate. (Total enrollment: 62; 35 males, 27 females)

Automotive Technology:

As in past years, the Automotive Technology program continues to service a variety of vehicles for faculty, staff, municipalities, and district residents. 2015-2016 proved to be a very busy year for the program, as more than four hundred vehicles were serviced by talented students and instructors. In addition to maintaining the school's fleet of vehicles throughout the year, students were asked to repair a Salvation Army disaster relief vehicle, and it was a pleasure to give back to this deserving organization. Students performed very well in the SkillsUSA state competitions, placing third, fourth, and fifth, with hopes to improve in the coming year. A total of five students participated in the Co-Op Program, applying their technical skills in real work settings. Finally, instructors are proud to announce three talented program graduates are working in shops in the area, demonstrating the skills they acquired at Monty Tech. (Total enrollment: 62; 50 males, 12 females)

Business Technology:

Students in Monty Tech's Business technology program are seeing tremendous benefits to the new partnership with Workers' Credit Union. The opportunity to participate in teller training and financial literacy workshops has been met with great enthusiasm from our students, and the instructors continue to be grateful for this developing partnership. Four students were offered co-op placements with WCU during the 2015-2016 school year as bank tellers, and the two Seniors were offered employment upon graduation. Monty Tech Business Technology instructors, in collaboration with their post-secondary colleagues, have developed two articulation agreements, with Mount Wachusett Community College and New England Institute of Technology, which will provide qualified students with college credits at no cost to the student. Opportunities to demonstrate customer service, cash handling, and accounting skills are ever-present as the Business technology students successfully operate an in-house retail location and greenhouse. The program's instructional technology was updated to allow students to test on the most up-to-date version of Microsoft for their certifications. (Total enrollment: 72; 16 males, 56 females)

Cabinetmaking:

Throughout 2015-2016, instructors and students completed a number of high profile projects that demonstrate the true talents and craftsmanship developed in this very popular program. Some of the more notable projects completed by students include: building the base for the Johnny Appleseed statue and delivering it to the terminal at Logan Airport for display; building and installing kitchen cabinetry for the Gardner Council on Aging; building kitchens and vanities for the school's house-building projects; building a storage cabinet for SkillsUSA; designing, building and installing a kitchenette for the Main Office; constructing cell phone cases for shops, as well as an office table, a display case and a brochure holder for the School of Continuing Education. Students and instructors also completed more than sixty additional projects throughout the school and surrounding communities. In an effort to increase access to our primary software program, Alphacam, the school added more licenses to our program, which has proven to be a tremendous benefit. A total of eleven students (three Juniors and eight Seniors) were placed in co-operative educational settings, where they could build upon the strong technical foundation they have attained at Monty Tech. (Total enrollment: 73; 50 males, 23 females)

Cosmetology:

Monty Tech is pleased to introduce Emily Bedard, a talented new instructor in the school's popular Cosmetology program, who brings tremendous industry experience and expertise in the trade. 2015-2016 also brought added instructional initiatives, including the addition of the Hairmax computer system, which was updated and installed in all related classrooms so that students are now able to work and learn using

this system. With a significant increase in the number of clients served this year, the program also generated an additional \$1,000, which will be used to fund the much-needed consumable products. In an effort to support the school's commitment to community service, the Cosmetology Juniors traveled to Heywood Wakefield Assisted Living Center to do manicures for the residents there, while the Sophomore students offered services on the local front, during a successful staff appreciation day. Finally, it is with great pride that the Cosmetology instructors announce that 100% of the Senior students passed the Cosmetology State Boards, earning licenses to practice. (Total enrollment: 89, 1 males, 88 females)

Culinary Arts:

Monty Tech Culinary Arts students and instructors are always busy with the daily operation of the Mountain Room Restaurant, which is open for lunch from 11:30 am to 1:00 pm Monday through Friday. In addition to operating a full-service restaurant and bakery, serving 90-120 patrons daily, culinary students showcase their talents throughout the year, providing outstanding service at events that include the following: two Program Advisory Committee dinner meetings, four Monty Tech Foundation breakfasts, Monty Tech's Retirees holiday luncheon, a graduation reception, the Women in Technology event, Principal and Counselors Day, the Monty Tech homecoming dance, MAVA meetings and all School Committee meetings and sub-committee meetings. Community service opportunities for students are always a highlight, and this year our students prepared meals for the United Way's "Day of Caring" event, Our Fathers House, and NEADS events. Students also participated in the Montachusett Opportunity Council's "Taste of North Central" fundraiser. The program's greatest undertaking this year was the Annual Superintendent's Dinner fundraising event. Students worked side-by-side with some of the area's finest chefs, preparing a six-course dinner with extensive hors d'oeuvres for 380 guests. (Total enrollment: 96; 34 males, 62 females)

Dental Assisting:

During 2015-2016, the Dental Assisting program introduced nineteen students to industry experience through externships, while ten students participated in affiliation, and one student earned a co-operative educational placement, working with an area dentist. All Sophomore, Junior, and Senior students attended the Yankee Dental Convention in Boston, and learned about the most current trends and practices in the field. While the national pass rate for the Dental Assisting National Board (DANB) Infection Control Exam was 86% in FY15, the Monty Tech students far surpassed that rate with a 100% passing rate on the Infection Control exam. For the sixth consecutive year, Monty Tech welcomed Community Health Connections, a school-based dental hygiene program, whose goal is to provide dental services to students in need. Through this initiative, more than thirty students were examined by a dentist, had their teeth cleaned, and had sealants or temporary fillings applied as needed. Monty Tech Dental Assisting students were given hands-on, practical experience, as they

assisted the staff from CHC during each dental procedure that was performed. (Total enrollment: 58; 5 males, 53 females)

Drafting:

The 2015-2016 school year was a busy one for Drafting Technology students and instructors. A total of six students (one Junior and five Seniors) participated in the school's Co-Op Program, and four students advanced to the SkillsUSA state competitions. Instructors are pleased to report that a majority of the graduating seniors intend to pursue careers in the field of drafting. Like most programs in the school, the Drafting Technology program participates in a number of projects in and around the school. This year, Drafting students designed the preliminary architecture of the new Veterinary Science Training Center, completed plans for the plumbing program's storage shed, drew a layout of Riverside Cemetery in Winchendon, designed a new building sign for St. Bernard's in Fitchburg, designed and printed hundreds of signs and banners for various community organizations, planned and decorated the 50th Anniversary-themed Superintendent's Dinner, and created and installed signage throughout the building for the 2016 graduation, College Fair, School of Continuing Education, sports and drama clubs. (Total enrollment: 57; 36 males, 21 females)

Early Childhood Education:

The Early Childhood Education program received 3 new Baby Care Parent Simulation dolls, each with car seat detections and temperature detectors. This added technology will assist instructors as they enhance lessons in infant and toddler safety. Several seniors and both instructors attended the Massachusetts Association for the Education of Young Children's Annual Conference. Students were delighted to support community service efforts, raising funds to support Lucy's Love Bus, an agency that provided grants for children with cancer that are not covered by health insurance. Students showered the Department of Children & Families with gifts and much needed supplies for foster families with emergency foster placements, raised funds for various causes including SkillsUSA Change for Children, adopted a Christmas Angel for a needy child from the Cleghorn Neighborhood Center, and contributed to the National Honor Society food and supplies drive. Instructors are proud to report that all graduates are pursuing careers and higher education related to the program - one is currently working in the field and the rest are enrolled in area colleges and universities in majors directly related to the field. (Total enrollment: 63; 1 male, 62 females)

Electrical:

The Electrical program continues to be one of the busiest trades in the school. In 2015-2016, more than fifty work orders were completed throughout the building. The wiring of various equipment included: a new media blaster in welding, a television in cosmetology, replacing the fixture in the elevator, re-wiring the HVAC shop, wiring the new air conditioner in the Technology Department, and adding receptacles in the science

room for new labs. In addition to wiring equipment, Electrical students performed numerous repairs of lights, outlets, computers, sensors, CATV jacks, and new data drops for computers. In addition to participating in the house building project in Ashburnham, upperclassmen students rewired a guard shack at the Westminster Crocker Pond, and the electrical shop motor lab was remodeled to incorporate twenty-four booths. Fifteen students earned co-op positions, and instructors are proud to announce that 60% of the graduating class entered electrical apprenticeships. (Total enrollment: 83; 69 males, 14 females)

Engineering Technology:

The Monty Tech Engineering Technology program continues to further enhance the curriculum and instruction by improving upon the four Project Lead the Way course modules, and adding more Computer Integrated Manufacturing content into the already rigorous vocational-technical curriculum. Field Programmable Gate Array mini systems were purchased and integrated into the Digital Electronics curriculum. Engineering students performed well in SkillsUSA competitions, earning a number of top awards. At SkillsUSA at Districts, Monty Tech Engineering students received two gold, four silver, and four bronze medals. At SkillsUSA States, students earned two gold and one silver medal, and finally two top students traveled to Louisville, KY to compete at the National level in Mechatronics. The Freshman Exploratory Program yielded positive results for the program, with eleven first choice freshmen. The majority of the graduating class will continue their education in the engineering field. (Total enrollment: 48; 38 males, 10 females)

Graphic Communications:

The Monty Tech Graphic Communications program is pleased to report that all graduating Seniors were accepted to area colleges and universities. The program benefited from twenty-four new iMac Computers with Adobe CC software, and our lab was renovated to accommodate this wonderful new technology. Throughout the 2015-2016 school year, the shop continued to produce large quantities of print projects for district towns and community service organizations. This year, over three hundred print projects were completed, saving local organizations approximately \$145,000. Twenty-two freshmen chose Graphic Communications as their top program, and two additional students joined our program, resulting in a freshman class of 24 students. The future looks bright for the Monty Tech Graphic Communications program. Three students earned co-op placements. Our students continue to perform well in related SkillsUSA competitions, and earned four medals at the District event - one silver and one gold in Advertising and Design, one gold in Screenprinting, and one bronze medal in Digital Cinema Production. (Total enrollment: 90; 37 males, 53 females)

Health Occupations:

The Health Occupations program at Monty Tech continues to educate a large number of students, providing a rigorous education grounded in current medical knowledge

and practice. 2015-2016 was an exciting year for the program, as a new partnership with Mount Wachusett Community College enabled Senior students to participate in an Emergency Medical Technician training program, earning eight college credits at no cost. The program is dedicated to providing all students with opportunities to earn industry-recognized credentials, and as a result, students also earn the following credentials: Occupational Safety and Health Administration (OSHA) 10-hour certification; Cardiopulmonary Resuscitation (CPR) and First Aid Certificate through the American Heart Association; and Certified Nursing Assistant License through the American Red Cross. This year, 94% of the Senior students passed the National Healthcare Association (CCMA) exam. To support the students' desire to give back, a "Baby Shower" benefitting Battered Women's Resources, Inc. was held, students participated in Pediatric Day with the Early Childhood Education program and also raised \$700 for Special Olympics. (Total enrollment: 106; 10 males, 96 females)

House Carpentry:

Most of the work done by the students and instructors in the Monty Tech House Carpentry program is done off-campus, completing renovations, buildings, and repair work for member communities. Some of the projects completed during the 2015-2016 school year include: building a two-story colonial home in Ashburnham for Montachusett Enterprise Center, Inc. (MEC), building two decks for a Habitat for Humanity house project in Fitchburg, building a shed for the Monty Tech football team, building a storage shed for Thomas Prince School in Princeton, and building a hip roof for the Lunenburg Cemetery Commission mausoleum. Lally columns were installed in two separate buildings for the Winchendon Housing Authority, and three "Buddy Benches" were built and installed at the Crocker School in Fitchburg. Tent platforms for Treasure Valley Scout Reservation in Rutland, curved picnic tables and benches for the Town of Hubbardston, ten bluebird houses for Ashby senior citizens, a small library for Baker's Grove Association in Westminster, picnic tables for Gardner Municipal Golf course, and numerous Adirondack chairs for non-profit organizations throughout the district were also built by the talented Carpentry students at Monty Tech. (Total enrollment: 68; 50 males, 18 females)

HVAC & Property Maintenance:

The 2015-2016 school year was the first full year for the newly enhanced HVAC & Property Maintenance program, which is now aligned to the state frameworks more accurately. The program's new name and added curriculum is expected to present our students with additional career pathways and opportunities to participate in a co-operative work environment. Employers are discovering that we have more to offer, and students are finding themselves with more employable skill sets. As the shop continues its enhancements to the HVAC portion of our program, we are now fully involved with six student work modules, as well as a full-size commercial air chiller unit. New tooling to accommodate these changes includes the acquisition of six new lockable

storage cabinet workbench workstations. These stations are outfitted with the necessary tooling used in the refrigeration trade, complete with test meters and manifold gauge sets. Nine Seniors and six Juniors participated in the very popular co-operative education program. (Total enrollment: 64; 56 males, 8 females)

Information Technology:

As with any school, Information Technology provides key services to the educational community. In addition to the critical in-house Help Desk services offered by the program, students and instructors performed in excess of 400 hours of repair, upgrading, and troubleshooting computer problems for Monty Tech community members. Some of our students compete in the Cyber Patriot event, a national high school cyber defense competition, founded by the Air Force Association. A team of eight students participated in the Fitchburg State University Programming Competition, placing 13th, 24th, and 25th out of 32 teams. Three Seniors were out on Co-op, and all Freshmen completed their Career Safe 10-Hour General Safety Certification. One Senior and one Junior developed websites for non-profit organizations - Gardner AARP and Monty Tech's Greenhouse. Our students performed very well in District and State SkillsUSA competitions. In the District competition, two Seniors were awarded gold medals in the 3D visualization & animation competition, two Juniors earned the gold in the Information Technology Services competition, and two sophomores brought home gold and silver medals in Internetworking. At the state level, two talented Juniors earned Silver medals in Internetworking. (Total enrollment: 63; 58 males, 5 females)

Machine Technology:

The Monty Tech Machine Technology Program continues to prepare students to achieve Level 1 and Level 2 MACWIC (Manufacturing Advancement Center for Workforce Innovation Collaborative) certification. Through a beneficial relationship with the Massachusetts Manufacturing Extension Partnership, our instructors have access to high quality curriculum developed at WPI. Articulation agreements with Mount Wachusett Community College and Quinsigamond Community College were developed, which will save students time and money as they continue their education in the machining and manufacturing trades. Students completed a number of projects, including: engraving four hundred mirror frames, creating chocolate molds for the Superintendent's Dinner gifts, engraving gifts for the Class of 1996 reunion, engraving a time capsule plaque for the Town of Ashburnham, and refurbishing the hallowed Thanksgiving Day trophy for Narragansett Regional High School and Murdock Middle High School. (Total enrollment: 58; 57 males, 1 female)

Masonry:

Students and instructors in Monty Tech's busy Masonry program continued to focus on a number of community projects including: installing brick steps and tiles for the Montachusett Enterprise Center, Inc. (MEC) house project in Ashburnham, installing a

walkway for the Town of Hubbardston, construction of a mausoleum for the Lunenburg Cemetery Commission, installing a block wall for Turkey Middle School in Lunenburg, and repointing brick and block windows for Town of Templeton Water Department. In Winchendon, our students replaced walkways at the Clark Memorial YMCA, repaired block walls for the Housing Authority, and started the Veteran's cemetery walkway. When the students weren't busy in our district communities, they were preparing for and competing in the Massachusetts Trowel Trades Association (MTTA) competition, where they earned top recognitions and awards. Instructors are proud to report that twelve Freshmen students selected Masonry as their top choice for placement, and look forward to teaching and mentoring this next generation of talented Masons. (Total enrollment: 66; 52 males, 14 females)

Plumbing:

The Monty Tech Plumbing program, like other trades throughout the school, is committed to community service. As a result, students and instructors completed projects for a single-family home in Ashburnham for Montachusett Enterprise Center, Inc. (MEC). Students were introduced to high-efficiency condensing and LP gas heating systems during this project, and successfully installed the gas piping for the home. In addition, the students returned to the Bresnahan Scout Center in Ashburnham to finish plumbing installations. On campus, students fixed leaks, cleaned drains, replaced a hot water heater, worked on water coolers, and repaired and maintained the plumbing system. A Senior student was named Vocational Tech All-Star from the Plumbing, Heating and Cooling Contractors Association of Massachusetts, receiving tools and a scholarship for continuing his education in the plumbing licensure program. Another Senior student won the Central Mass Plumbing & Gas Fitting Inspectors Association scholarship. Nine seniors and three juniors participated in the co-operative education program, gaining valuable work experience. Local plumbing companies have hired several graduates as plumbing apprentices. (Total enrollment: 75; 72 males, 3 females)

Welding/Metal Fabrication:

The 2015-2016 school year brought the welcome addition of a third instructor to the Monty Tech Welding/Metal Fabrication program. A number of projects were successfully completed on the Monty Tech campus, and more than eighty projects benefiting the eighteen cities and towns in the Monty Tech district were completed by our talented students. Perhaps the most notable accomplishment is the installation of a twenty-one ft., multi-section statue for the Fitchburg Art Museum, which is the focal point to their main entrance. Students also repaired railings for Lunenburg Middle School, and a light post, railings, and a mailbox for Sterling Municipal Light Department. They also fabricated and welded a time capsule for Mountview Middle School in Holden, and fabricated and welded stainless steel counter tops for Gardner Council on Aging. A new curriculum was implemented, bringing lessons in pipe welding to Senior students and CAD design with the Torch-Mate CNC plasma table to Junior students. Instructors

are proud to report that six Seniors participated in the co-operative education program, demonstrating their strong technical skills, and five of those students continued their work with their employers post-graduation. (Total enrollment: 62; 48 males, 14 females)

Student Support Services

During the 2015-2016 school year, Montachusett Regional Vocational Technical School District provided special services to approximately three hundred and fifteen students – measuring progress of over two hundred students on Individual Education Plans (IEPs) and just under one hundred students adhering to individualized Section 504 plans. While the Student Support Services (SSS) Department encompasses special education, the department provides support and is available to all Monty Tech students.

The department includes a full-time nursing staff that administers medications, performs state-mandated health screening exams, and provides, when necessary, health information to the special education team for a student’s IEP meeting. The department benefits from a full-time school social worker who participates in departmental meetings and assists students who have needs concerning finances, family issues, homelessness, maternity, health issues, and proper food and clothing. The school is also fortunate to have on staff a full-time psychologist, whose role it is to evaluate all students referred for an initial evaluation or who require a three-year re-evaluation. In addition, we have a full-time speech language pathologist, who is available to assist students with disabilities, assess these students and consult with teachers. Our students also have access to the services of a full-time adjustment counselor and part-time school psychologist. All of these individuals are available for scheduled counseling sessions and mental health emergency treatment, as well as crisis intervention.

The school’s Director of Student Support Services oversees the District’s Special Education Program, which is reviewed annually in May, in accordance with regulatory requirements. The comprehensive review and evaluation are done in collaboration with the Parent Advisory Council, and the results of the evaluation are used to improve the special education procedures and programs in place at Montachusett Regional Vocational Technical School.

Technology

In 2015-2016, the Monty Tech Technology Department completed a three-year technology plan and review, in preparation for a whole-school Chromebook roll-out in FY17. Training efforts continued throughout the year, to ensure teacher capacity in the Google for Education platform.

A sophisticated Liebert air conditioning system was installed in the Main Distribution Facility (MDF) to maintain constant temperature and humidity supporting the growing demands of the MDF.

Three Chromebook mobile labs were added to the fleet of mobile computer labs that circulate among classrooms providing the students with modern technology. A Self-service LobbyGuard kiosk system was implemented that manages visitors to the building and increases school safety measures. The cafeteria received an upgrade to their POS system, utilizing advanced technology in school nutrition and meal planning. Candidates for free and reduced lunch may now complete an application online, managing payments and fees using this new online system. Finally, in preparation of the anticipated 2016-2017 Chromebook roll-out, the technology staff was reorganized. Duties were reallocated among staff and leadership, transitioning to a more efficient department. New systems and policies are continually being researched to support this initiative.

SkillsUSA

SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled workforce. Through our association with SkillsUSA, our students develop job skills, leadership and professional skills, as well as provide community service. The 2015-2016 school year was an extraordinary one for our chapter of SkillsUSA. The students met the challenges of districts, performed well at states and prepared for the National Conference. They also conducted several community service projects and raised money for various deserving charities. Serving as co-advisors were Kelsey Moskiwitz, English Instructor, Anne Marie Cataldo, Early Childhood Education Instructor, and Brad Pelletier, Special Education Instructor. Highlights of the year include:

- In September 2015, forty-one students applied and were accepted to form the Monty Tech SkillsUSA Leadership Team. After two leadership training sessions, seven officers were elected.
- In November 2015, sixteen students, consisting of chapter officers and Leadership Team members attended the Annual Fall State Leadership Conference, where they participated in workshops and leadership exercises and performed community service at an area YMCA Day Camp.
- The SkillsUSA local competitions took place November 2015, and on December 18th, the students learned who would advance to the next round of competition.
- A total of forty-seven medals were captured at the District Competition held in March 2016 at Bay Path Regional Vocational Technical School: fourteen gold, sixteen silver and seventeen bronze medals. Outstanding student Grace Kirrane qualified to run for the State Executive Council, as well.
- Olivia Houle, a junior in the Welding program, was selected to serve on the State Advisory Committee to help aid in the planning of the State Conference.
- Thirty-four district medalists and qualifiers, nine local leadership and occupational related event contestants, one state officer candidate and

nineteen voting delegates for a total of sixty-three students nce, held in April 2016 at Blackstone Valley Vocational Technical School. There, seven students were awarded gold medals, and earned the right to compete at the very competitive National Leadership & Skills Conference held in late June.

- Nine students and six instructors attended the National Leadership & Skills Conference in Louisville, KY in June 2016. There, Taylor Sadowski, a graduate from the Health Occupations program, earned a silver medal in the Medical Assisting contest.
- In August 2016, Grace Kirrane attended the SkillsUSA Massachusetts state leadership training where she was elected to serve as the SkillsUSA Massachusetts State Vice President.

Marine Corps JROTC

The Monty Tech Marine Corps Junior Reserve Officer Training Corps (MCJROTC) had a sensational school year. All program objectives for the 2015-2016 school year were achieved, most notable was the JROTC Cyber Security Team, led by First Sergeant Paul Jornet and Information Technology Instructor Richard Duncan, once again capturing national recognition by placing fourth overall in the Air Force Association's National Cyber Security Competition held in Baltimore, MD.

The 2015-2016 Corps of Cadets completed over eighty-eight hundred hours of community service throughout the district. The corps conducted a major canned food drive, worked side-by-side with the Marine Corps Reserve in a national Toys 4 Tots campaign, and spent five weekends working with the local Salvation Army helping to raise over \$25,000 for needy families. The cadets conducted their annual 10 mile "March-A-Thon" to support NEADS (National Education of Assistance Dogs Services) from Princeton, MA, raising \$20,000 for their Service Dogs for Veterans program.

Seventy Monty Tech cadets attended a leadership camp at Prince William Forest, in Quantico VA. The camp provided cadets with individual and team development opportunities, as well as the opportunity to visit our nation's capital and many other historical sites.

During the summer of 2016, our Cadet Cyber Team was again asked to support a Cyber STEM camp for the National Marine Corps JROTC program. The Cyber Team coordinated the 8-day camp that focused on defending cyber networks from attacks. The camp also offered an introduction to robotics programming using the VEX Robotics System. The camp was attended by 200 students, representing twenty-two states.

The Monty Tech JROTC program once again was awarded the designation of Marine Corps Honor School by the Commanding General Marine Corps Training & Education Command. Only ten percent of Marine Corps JROTC programs nationwide receive

this recognition. The selection was based on several criteria, including cadet citizenship, the percentage of cadets involved in student government organizations, the number of cadets active in school activities and clubs, the number of community service hours for the unit as a whole and per cadet, the number of organizations assisted by the unit, and scholastic achievements including the number of academic awards and scholarships given to cadets. The units were also measured by participation in public affairs events, drill team competitions, rifle team competitions, physical fitness team competitions, and field trips.

Because of this prestigious status, Monty Tech's Senior Marine Instructor has the authority to make nomination recommendations to the U.S. Naval Academy, U.S. Air Force Academy, and the Military Academy at West Point under the Honor School Category.

Women in Technology

Monty Tech is one of the original members of the North Central Massachusetts Women In Technology Program, and the 2015-2016 school year marked the school's 14th year in this innovative school-to-business partnership. The highly successful collaborative program continues to grow with membership comprised of students from six area high schools. Its mission is to encourage female students to explore well-paying careers in the fields of business and technology. Participants spend two days a month, working on real-world work projects under the mentorship of company managers at Simplex-Grinnell and Tyco Safety Products in Westminster, subsidiaries of Tyco International, a Fortune 500 company.

The program has been so successful in its mission of providing a proven pathway to corporate America, that it was recently recognized as one of the region's premier experience-based educational programs of its kind. Affiliation with the program, and skills acquired through participation, open doors to career opportunities not otherwise available to high school students. Graduates of the program are also equipped with a foundation to better meet the challenges of an ever-changing and demanding work force.

Each year, graduates of the program go on to rewarding and well-paying careers, made possible by this unique experience.

Student Athletics

The Monty Tech athletic program continues to expand in scope and skill each year. This past year we set a new high for the number of student/athlete participants, with forty-five teams and more than six hundred participants. Seventeen teams competed in Fall 2015, fourteen during the winter season, and another fifteen teams represented the school in Spring 2016.

Last fall, the Varsity Football team had their best season ever as they went 10 – 2 and won the State Vocational Large School Championship. The JV Football team had a good overall season and competed every game. The Freshmen Football team was 1 – 7 - 1. The Varsity Boys Soccer team finished at 14 – 6 and qualified for the post-season tournament, finishing second in the Colonial Athletic League with an 8 – 3 record. The JV Boys Soccer team finished their season with a record of 9 – 6. The Varsity Golf team was 4 – 12, while the JV Golf team played in three tournaments, gaining valuable experience on the links. The Varsity Field Hockey team was 17 - 1 - 2, qualifying for the Central Mass Tournament for the sixth consecutive year. They beat Grafton, 3 – 0 but lost to Lunenburg 1- 0 in an excellently played game. They won the Colonial Athletic League Championship with a 10 – 0 - 2 record. The JV Field Hockey team finished their season with a record of 5 – 2 – 1. The Boys Cross Country team was 9 - 4 and finished 4th in the CAL. The Girls Cross Country team was 3 – 5 overall, and also finished 4th in the Colonial Athletic League. The Varsity Girls Volleyball team went 7 – 13, and during their busy season held a successful Bump-Set-Spike competition, raising more than \$3,000 to fight Breast Cancer. The JV Girls Volleyball team was 11 – 9, while the Freshmen Girls team continued to improve with a 7 – 10 record. The Varsity Girls Soccer team was 11 – 7 – 1 and qualified for the post-season, where they lost to Bromfield 5 – 0. The JV Girls Soccer team finished at 7 – 4 - 2 and will send some fine players to the varsity next year.

The Girls Varsity Basketball finished at 14 – 7 on the season, qualifying for the post-season tournament where they lost to an impressive Millis team. The JV Girls were 18 – 0 and will send some fine players up to the varsity next year, and the Freshmen Girls finished the season with a 9 – 5 record. The Varsity Boys Basketball team finished at 15 – 8 and qualified for both the State Vocational Tournament and the Districts. They lost to Worcester Tech in the first round of the Vocational Tournament and beat Bethany Christian in the first game of the Districts before losing to Hopedale in the quarterfinals. The JV Boys Basketball team was 13 – 8, while the Freshmen Boys ended the season 4 – 12. The Boys Ice Hockey team finished at 9 – 8 - 3 and qualified for the District Tournament, and can expect some impressive JV team members to move up and strengthen the program next season. Both Boys and Girls Indoor Track & Field participated in the Dual Valley Conference in 2016, where the boys were 4 – 4 and the girls finished with a 1 – 7 record.

In the spring, the Varsity Softball team qualified for the Central Mass Tournament for the 23rd consecutive year with a 13 - 7 record. They advanced to the Semi-Finals, but fell to Uxbridge. Coach Reid won his 600th game during this season, his 43rd year at Monty Tech. Coach Reid was also selected as the Massachusetts Softball Coach of the Year. The JV Softball team ended their season 5 – 10. The Varsity Boys Volleyball team was 19 – 4 and 12 – 0 in the Colonial Athletic League, winning the league Championship and qualifying for both the State Vocational and District Tournaments.

They advanced to the State Vocational Tournament Finals, but fell to Greater New Bedford Regional Vocational technical High School 3 – 0. The Varsity Baseball team finished at 11 – 9, winning the Colonial Athletic League Small School Championship. The JV Baseball team was 8 – 8 and the Freshmen Baseball team was 2 – 8. The Boys Track & Field team was 8 - 2, finishing 3rd in the Colonial Athletic League, while the Girls Track & Field team ended the season with a record of 8 – 4, placing 5th in the Colonial Athletic League. The Varsity Boys Lacrosse team played in nineteen games, finishing the season with a 9 – 10 record, missing the playoffs by only one game, and finishing 2nd in the Colonial Athletic League. The JV Boys Lacrosse was 11 – 6 – 1, as we look to the future.

Congratulations to the Outstanding Male and Female athletes for 2015-2016, Kyle Morris and Kaitlyn MacAlister. Dave Reid, Monty Tech’s long-time Athletic Director, also received the prestigious “John Young Award” from the MIAA for his outstanding contribution and service to high school athletics throughout his forty-three years of service.

Monty Tech School of Continuing Education

The Monty Tech School of Continuing Education continues to update and add courses that emphasize a commitment to excellence by offering affordable, quality, and enjoyable educational experiences. For the Fall of 2015, Monty Tech offered 67 classes with 667 registrations, and during the Spring 2016 semester, there were 66 postgraduate and continuing studies courses, with 609 registrations.

The program, now under the leadership of Director Mary May-Lucchese, is looking forward to expanding the number of small business partnerships and increasing the number and quality of personal enrichment classes - sewing, knitting, acrylic painting and sculpting, to name a few. In addition, the Director has almost doubled the catalog distribution from 80,000 to 155,000 copies, and modified the saturation market to provide the popular evening programs with additional exposure.

The School of Continuing Education is also looking forward to introducing a new software program with robust reporting features and a very intuitive student and instructor portal. This web-based software enhancement is critical to the program and very high on our list of priorities. The new online registration feature will, no doubt, be received positively by students and instructors alike.

Spring 2017 will see our new ESL Beginner 1 and Beginner 2 courses come to fruition. These courses, coupled with our career and certificate classes, speak directly to course combinations that provide our community members an opportunity to grow, evolve and take their new skill set to the workforce.

The success (and sustainability) of an adult education program is based on hiring quality instructors and meeting the needs of the community. We are in line to accomplish both! Our goal in the coming year includes increasing our adult education course offerings, with a concentration on career programs. Stay tuned for Pharmacy Technician, Medical Billing and Coding, Auto Damage Appraiser and Apprenticeship opportunities at the Monty Tech School of Continuing Education.

Practical Nursing Program

The Practical Nursing Program is designed to prepare graduates to practice safely, ethically and in a caring manner for patients who are experiencing common variations in health status in diverse health care settings. This mission, which is consistent with the philosophy and goals of the Montachusett Regional Vocational Technical School District, accomplishes the following:

- Identifies a strong relationship between academic and vocational preparation
- Stresses the importance of developing critical thinking skills to function safely, effectively, and productively in an ever-changing technical and diverse society
- Supports the maintenance of a positive and caring learning and practice environment

The above mission and philosophy were met by the Practical Nursing program by several different methods.

On June 23, 2016, a graduating class of 32 students completed the Practical Nursing Program and entered the nursing profession. The class achieved an initial NCLEX pass rate of 91%, with 29 of the 32 graduates achieving 100% pass rate for the NCLEX-PN exam. Three graduates are waiting to sit their NCLEX-PN exam. 94% of the 2016 graduates are currently employed in the health care profession throughout Massachusetts, and many are working within the eighteen cities and towns of the Monty Tech school district as LPNs in various health care settings, ranging from long term care, sub-acute care to mental health facilities.

The Monty Tech Practical Nursing Program continues to develop the “LPN to BSN Bridge” relationship with Fitchburg State University. Several 2016 graduates are pursuing seats in the LPN to BSN program at FSU and will be continuing their education to the Bachelors in Nursing. Many present class applicants cited as their attraction to Monty Tech as the opportunity to complete a ten-month accelerated program and then bridge to Fitchburg State University.

Monty Tech Practical Nursing students are now completing patient scenarios in the Sim Lab on a weekly basis in Term 2 and Term 3. The Faculty Sim team has implemented

National League of Nursing (NLN) patient scenarios consistent with our curriculum frameworks, and have also utilized the Sim lab setting to instruct students in developing nursing skills that they may not be experiencing in the clinical setting. Instructors have successfully developed a pediatric patient scenario that is consistent with present student learning outcomes and the clinical pediatric setting.

The Practical Nursing Program Faculty implemented new student learning outcomes across the curriculum adopted from the Massachusetts Board of Higher Education Nurse of the Future Initiative LPN Competencies. The competencies have been recognized nationally as being consistent with current LPN practice. The Faculty will assess the revised student learning outcomes and our content to assure consistency with the new NCLEX-PN Detailed Test Plan that will be released in March 2017.

The class of 2016 performed a community service project adopting a Monty Tech family in need referred by Student Support Services. The nursing students purchased holiday gifts and food for the family, making sure they were consistent with the family's requests or needs.

With an eye toward the program's future, forty-seven applicants were accepted to the Class of 2017, and forty-five students enrolled and will continue in the tradition of high-quality practical nursing preparation.

Looking Ahead

While the Montachusett Regional Vocational Technical School District educational community is certainly proud of the achievements of our talented students, faculty, and staff, we continue to have an eye toward the future, always committed to improving our vocational and academic programming, strengthening key partnerships, and maintaining facilities that contribute to student success and achievement. As we look ahead, there are a number of programs and initiatives that we expect will have a positive impact on our school and students for years to come.

Expand partnerships with area businesses:

The Machine Technology program at Monty Tech has a long history of successfully placing students in machine and manufacturing shops in the area. Program instructors work closely with a nineteen-member program advisory committee to ensure instruction and training equipment aligns with current industry standards, and welcome their guidance in this regard. With an eye toward expanding opportunities for students interested in pursuing occupations in this high-demand industry, program partner L. S. Starrett Company has suggested adding lessons in quality control and metrology to the existing curriculum. Program instructors anticipate reconfiguring the instructional space to bring in updated equipment, and will also add two industry-recognized certification exams to the curriculum. By standardizing metrology instruction

and providing students with opportunities to earn additional credentials, program instructors are ensuring Monty Tech Machine Technology students are poised for a successful school-to-work transition upon graduation.

Expand partnerships with area colleges and universities:

Monty Tech students currently benefit from a number of articulation and dual enrollment agreements with surrounding post-secondary partners. In the coming years, we hope to expand those opportunities in two vocational-technical areas: Information Technology and Early Childhood Education. By the end of 2016-2017, Monty Tech Information Technology instructors will submit an articulation request to MWCC officials, to determine how our curriculum may align with MWCC's Computer Information Systems Transfer Track (CIT) program. Additionally, instructors in Monty-Tech's Early Childhood Education program will continue discussions with Fitchburg State University officials, exploring the potential of embedding one college-level course into the senior year curriculum. School officials continue to discuss the merits of aligning curriculum, securing appropriate adjunct professor credentials, and costs associated with tuition and fees for the agreed upon course.

Expand Access to Instructional Technology:

A Monty Tech education is effective because efforts are made to continually assess our programming, instructional equipment, and our educational resources. Through this assessment, it has become clear that while so many students have access to technology away from the school, many do not. It is important, then, to arm every student with the tools necessary to succeed not only in the workplace, but in the classroom, as well. The district is pleased to announce a whole-school technology initiative, culminating in a September 2016 Chromebook distribution to each of our 1,435 students. It is our hope that these devices will support learning, increase and streamline communication with teachers, and promote collaboration among student peers.

Expand vocational-technical educational opportunities:

As you know, Montachusett Regional Vocational Technical School is home to twenty vocational-technical programs, and currently serves over 1,400 students from eighteen cities and towns in North Central Massachusetts. We are so proud of our students and accomplishments, and every year we strive to provide only the best educational programs, both academic and vocational, to each and every student. As we review our student demographic, the regional workforce data, and feedback we have received from students interested in attending our school, we consider the benefits of adding new vocational programs. We are pleased to announce that Monty Tech is bringing our 21st program to the school – Animal/Veterinary Science. The new program, open to students Fall 2017, will respond to much-needed workforce training and community services, and will effectively prepare students to enter both college and career pathways upon graduation.

The Monty Tech School Committee

The Montachusett Regional Vocational Technical School District Committee is comprised of twenty-two dedicated individuals, whose expertise proves invaluable in advising the district's operations, policies, and procedures.

Our students continue to benefit from the broad scope of their experiences and varying perspectives, and we are thankful to the following members of the 2015-2016 School Committee for their outstanding service.

Barbara Reynolds, Lunenburg, *Chair*

Brian J. Walker, Fitchburg, *Vice Chair*

Diane Swenson, Ashburnham

Peter Capone, Ashby

Toni L. Phillips, Athol

Whitney Marshall, Barre

Claudia Holbert, Fitchburg

Brian J. Walker, Fitchburg

Dr. Ronald Tourigny, Fitchburg

Leroy Clark/ Melanie Weeks, Fitchburg

Mary C. Barclay, Royalston

Dr. Kenneth I.H. Williams, Sterling

James M. Gilbert, Templeton

Helen Lepkowski/ James S. Boone,
Gardner

Eric D. Commodore, Gardner
TBD, Harvard

James Cournoyer, Holden

Kathleen Airoidi, Hubbardston

Edward Simms, Petersham

Eric Olson, Phillipston

John P. Mollica, Princeton

Ross Barber, Westminster

Burton E. Gould, Jr., Winchendon

Terri Hillman, Gardner, *Secretary*

Norman J. LeBlanc, *District Treasurer*

Respectfully Submitted By:

Sheila M. Harranty, Ed.D., *Superintendent-Director*

**COMMONWEALTH OF MASSACHUSETTS
PRESIDENTIAL PRIMARY
MARCH 1, 2016**

Middlesex, ss:

To: Constable of the Town of Ashby:

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Ashby who are qualified to vote in Primaries to vote at the Ashby Elementary School Auditorium on TUESDAY, THE FIRST DAY OF MARCH, 2016, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Presidential Primary for the candidates of political parties for the following offices:

PRESIDENTIAL PREFERENCE
STATE COMMITTEE MAN

FOR THE COMMONWEALTH
WORCESTER, HAMPDEN,
HAMPSHIRE & MIDDLESEX
SENATORIAL DISTRICT

STATE COMMITTEE WOMAN

WORCESTER, HAMPDEN,
HAMPSHIRE & MIDDLESEX

TOWN COMMITTEE

ASHBY

Hereof, fail not, and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this _____ day of January, 2016.

Janet Flinkstrom, *Chair*

Michael McCallum, *Member*

Mark Haines, *Clerk*

ASHBY BOARD OF SELECTMEN

By virtue of this precept, I have posted three (3) attested copies in three (3) public places at least seven days prior to the foregoing warrant.

Date _____

William A. Davis, *Constable of Ashby*

**RESULTS OF PRESIDENTIAL PRIMARY
March 1, 2016**

The warrant was returned to the Town Clerk by Constable William Davis at 6:15 AM.

Election Officers on duty and duly sworn were as follows: Bertha Tiilikkala, Betty Tiilikkala, Jill Niemi, Robert Raymond, Judith Bureau, Florence Bryan, Andrew Ewald, Angie Godin, Dawn Roy, Diane Anderson, Barbara Faulkenham, and Janice Miller.

The polls opened at 7:00 AM.

The following is a list of candidates as they appeared on the official ballot, and also the votes each received, and the total blanks:

DEMOCRATIC PARTY PRIMARY BALLOT

PRESIDENTIAL PREFERENCE	VOTES
Bernie Sanders	394
Martin O'Malley	4
Hillary Clinton	188
"Rocky" De La Fuente.....	0
No Preference.....	7
All others.....	2
Blanks	3
Total Ballots Cast.....	598

STATE COMMITTEE MAN

William R. Shemeth, III.....	391
All others.....	0
Blanks	207
Total Ballots Cast.....	598

STATE COMMITTEE WOMAN

Laura L. Jette	406
All others.....	0
Blanks	192
Total Ballots Cast.....	598

TOWN COMMITTEE

Alice Bauman.....	68
George Bauman.....	69
Roberta Flashman	73
Evie Gleckel.....	67

Roberta Flashman	73
Evie Gleckel.....	67
Jean Lindquist	69
Anne Manney.....	70
Martha Morgan	70
John Pankosky	74
Javier Pineda	67
William Pineda.....	67
All others	9
Blanks	5277
Total Votes Cast.....	5980

REPUBLICAN PARTY PRIMARY BALLOT

PRESIDENTIAL PREFERENCE	VOTES
Jim Gilmore	3
Donald J. Trump.....	320
Ted Cruz	46
George Pataki	3
Ben Carson	19
Mike Huckabee	1
Rand Paul	1
Carly Fiorina.....	1
Rick Santorum	1
Chris Christie	4
Marco Rubio	72
Jeb Bush	7
John R. Kasich	61
No Preference	2
All others	2
Blanks	0
Total Ballots Cast.....	543

STATE COMMITTEE MAN

William J. Gillmeister	182
Reed V. Hillman	260
All others	0
Blanks	101

STATE COMMITTEE WOMAN

Ronna K. Prunier	218
Lindsay A. Valanzola	200
All others	0
Blanks	125
Total Ballots Cast.....	543

TOWN COMMITTEE

All others	4
Blanks	19001
Total Votes Cast	19005

GREEN- RAINBOW PARTY PRIMARY BALLOT

PRESIDENTIAL PREFERENCE	VOTES
Sedinam Kinamo Christin Moyowasifza Curry	0
Jill Stein	0
William P. Kreml.....	0
Kent Mesplay	0
Darryl Cherney	0
No Preference	0
All others	1
Blanks	0
Total Ballots Cast	1

STATE COMMITTEE MAN

All others	0
Blanks	1
Total Ballots Cast.....	1

STATE COMMITTEE WOMAN

All others	0
Blanks	1
Total Ballots Cast	1

TOWN COMMITTEE

All others	0
Blanks	10
Total Votes Cast	10

The polls closed at 8:00 p.m.

The following tellers on duty and duly sworn were as follows: Pamela Peeler, Deborah Pillsbury, Janet Flinkstrom, Stephanie Lammi, Cathy Kristofferson, Janice Miller, Scott Sweeney, Ingrid Sweeney, Patricia Wayrynen, Jean Lindquist, Tiffany Call, Roberta Flashman, Anne Manney, Kevin Sierra, Martha Morgan, Deirdre Haynie, Deborah Vogt, Jon Kimball, Deborah Moylan, Rebecca Thatcher, Sue Chapman, Cedwyn Morgan, Joanne Pierce, Jim Hubert, Andrea Pierce, and Barbara Thorpe.

At the close of the polls, the ballot box read 1142, the checkers' tally sheets read 598 Democratic voters, 543 Republican voters and 1 Green-rainbow voters had cast a ballot, for a total of 1142 ballots cast.

55- ABSENTEE BALLOTS
1087- OFFICIAL BALLOTS

Lorraine Pease, *Town Clerk*

**COMMONWEALTH OF MASSACHUSETTS
ANNUAL TOWN ELECTION
APRIL 25, 2016**

Middlesex, ss:

TO: Constable of the Town of Ashby:

In the name of the Commonwealth, you are hereby directed to notify and warn the inhabitants of the Town of Ashby, qualified to vote in elections and town affairs, to meet at the Ashby Elementary School Auditorium in said Ashby, Monday, the twenty-fifth day of April, next at 12:00 noon, to give their votes on one ballot for the following officers:

MODERATOR, Three Years
SELECTMAN, Three Years
TOWN CLERK, Three Years
TREASURER, Three Years
ASSESSOR, Three Years
NORTH MIDDLESEX SCHOOL COMMITTEE, Three Years
CONSTABLE, Three Years
BOARD OF HEALTH, Three Years
PLANNING BOARD, Five Years
CEMETERY COMMISSIONER, Three Years
CEMETERY COMMISSIONER, Two Years
PARK COMMISSIONER, Three Years
PARK COMMISSIONER, Two Years
LIBRARY TRUSTEES, Three Years

The polls will be open at 12:00 noon and shall close at 7:30 PM.

And you are hereby directed to serve this warrant by posting an attested copy in three (3) public places in said Ashby at least seven days before holding of said election.

Hereof, fail not, and make due return of this warrant with your doings thereon, to the Town Clerk at the time and place of election aforesaid.

Given under our hands this _____ day of March 2016.

Janet Flinkstrom, *Chair*

Michael McCallum, *Member*

Mark Haines, *Clerk*

ASHBY BOARD OF SELECTMEN

By virtue of this precept, I have posted three (3) attested copies of the foregoing warrant in three (3) public places in said Ashby seven days at least before time of said Annual Town Election.

Date _____

William A. Davis, *Constable of Ashby*

**RESULTS OF ANNUAL TOWN ELECTION
APRIL 25, 2016**

The warrant was returned to the Town Clerk by Constable William Davis at 9:45 AM on Monday, April 25, 2016.

Election Officers on duty and duly sworn were as follows: Bertha Tiilikkala, Tiffany Call, Betty Tiilikkala, Sue Siebert, Jill Niemi and Linda Stacy.

The polls opened at 12:00 noon.

The following is a list of candidates and the votes and blanks each received as they appeared on the official ballot.

	VOTES
MODERATOR, Three years	
Nancy E. Chew	148
Blanks	9
Total ballots cast.....	157

MODERATOR, Three years	
Nancy E. Chew	148
Blanks	9
Total ballots cast.....	157

SELECTMAN, Three years	
Mark Haines	136
John Hourihan	16
Blanks	5
Total ballots cast.....	157

TOWN CLERK, Three years	
Lorraine Pease	151
Blanks	6
Total ballots cast.....	157

TREASURER, Three years	
Kate Stacy	147
Blanks	10
Total ballots cast.....	157

ASSESSOR, Three years	
Charles Perna	147
Blanks	10
Total ballots cast.....	157

NORTH MIDDLESEX SCHOOL COMMITTEE, Three years	
Crystal Messamore (write-in)	89
All others.....	1
Blanks	67
Total ballots cast.....	157

CONSTABLE, Three years	
William A. Davis.....	130
All others	3
Blanks	24
Total ballots cast.....	157

BOARD OF HEALTH, Three years	
Cedwyn Morgan.....	129
Blanks	28
Total ballots cast.....	157

PLANNING BOARD, Five years

Andrew Leonard	139
Blanks	18
Total ballots cast.....	157

CEMETERY COMMISSIONER, Three Years

Rebecca Thatcher.....	141
Blanks	16
Total ballots cast.....	157

CEMETERY COMMISSIONER, TwoYears

All others	4
Blanks	153
Total ballots cast.....	157

PARK COMMISSIONER, Three years

Dan Johnson- declined position	4
All others	9
Blanks	144
Total ballots cast.....	157

PARK COMMISSIONER, Two years

All others	1
Blanks	156
Total ballots cast.....	157

LIBRARY TRUSTEES, Three years

David A. Jordan	97
Anne P. Manney	110
Angela M. Jack	84
Barbara A. Thorpe.....	73
All others	8
Blanks	99
Total votes cast	471
Total ballots cast.....	157

The polls closed at 7:30 PM

Tellers on duty and duly sworn were as follows: Nancy Peeler, Deborah Pillsbury, Stephanie Lammi, Pamela Peeler, Jan Miller and Roberta Flashman.

At the close of the polls the ballot box read 157 voters had cast a ballot: the checkers' tally sheet read 157 voters had cast a ballot.

Lorraine Pease, *Town Clerk*

**Commonwealth of Massachusetts
Special Town Meeting**

Middlesex, ss:

To: Constable of the Town of Ashby in said County:

Greeting:

In the name of the Commonwealth, you are hereby directed to notify and warn the inhabitants of the Town of Ashby, qualified to vote in elections and town affairs, to meet at the Ashby Elementary School, 911 Main Street in said Ashby, Saturday, May 7, 2016 at 9:30 a.m. to act on the following articles:

SPECIAL TOWN MEETING ARTICLES

Article 1.

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$14,500 to provide funding for the current fiscal year (FY16) portions of collective bargaining agreements entered into by the Town and the Dispatch, Highway and Police Unions, as well as a personal services contract entered into with the Chief of Police, said amount to be allocated into the appropriate accounts by the Town Accountant; or take any other action relative thereto.

Brief Explanation: *This money is needed to fund the agreed FY16 compensation in the noted contracts.*

Finance Committee action: **Approved** **Disapproved** **No Action**

Article 2.

To see what sum of money the Town will vote to appropriate from available funds, to extinguish the deficit incurred in the Winter Operations budget in the current fiscal year; or take any other action relative thereto.

Brief Explanation: *There is no possible way to accurately predict the volume of snow, the length of time necessary for snow removal, or the complexities of activities resulting from any given storm or period of icy conditions. As has been the case in*

many prior years, the actual many prior years, the actual cost of snow removal activities has exceeded the budget provided. This appropriation will allow for payment of all costs in excess of appropriation that have been incurred during this snow season.

Finance Committee action: ✓**Approved** **Disapproved** **No Action**

And you are hereby directed to serve this warrant by posting an attested copy in at least three (3) public places in said Ashby fourteen (14) days at least before holding of said meeting. Hereof, fail not, and make due return of this warrant with your doings thereon, to the Town Clerk at the time and place of meeting aforesaid.

Given under our hands this _____ day of _____, 2016.

Janet Flinkstrom, *Chair*

Michael McCallum, *Member*

Mark Haines, *Clerk*

ASHBY BOARD OF SELECTMEN

By virtue of this precept, I have posted three (3) attested copies of the foregoing warrant in three (3) public places in said Ashby at least fourteen days before the time of said Special Town Meeting.

Date _____

William A. Davis, *Constable of Ashby*

RESULTS OF SPECIAL TOWN MEETING

May 7, 2016

The warrant was returned to the Town Clerk by Constable William Davis at 9:00 AM.

With a quorum present, the Moderator Nancy Chew called the meeting to order at 9:40 AM.

The warrant showed it had been properly served.

The motion was made and seconded to waive the reading of the warrant, and so voted.

The rules of the meeting were read.

The motion was made and seconded to allow the moderator to declare a two-thirds vote, and so voted.

SPECIAL TOWN MEETING ARTICLES

Article 1.

The motion was made and seconded to appropriate from Free Cash the sum of \$14,500, to Fund FY16 elements of contracts entered into between the Town and the Dispatch, Highway, and Police Unions, as well as the Chief of Police, said amount to be distributed into the appropriate accounts by the Town Accountant.

VOTE: UNANIMOUS

Article 2.

The motion was made and seconded to appropriate from Free Cash the sum of \$40,676.52 to extinguish the deficit incurred in the Winter Operations budget of the current fiscal year.

VOTE: PASSED

The motion was made and seconded to dissolve the Special Town Meeting at 9:47 AM, and so voted.

Lorraine Pease, *Ashby Town Clerk*

**Commonwealth of Massachusetts
Annual Town Meeting**

Middlesex, ss:

To: Constable of the Town of Ashby in said County:

Greeting:

In the name of the Commonwealth, you are hereby directed to notify and warn the inhabitants of the Town of Ashby, qualified to vote in elections and town affairs, to meet at the Ashby Elementary School, 911 Main Street in said Ashby, Saturday, May 7, 2016 at 9:30 a.m. to act on the following articles:

ANNUAL TOWN MEETING ARTICLES

Article 1.

To see if the Town will vote to elect all other town officers not required to be on the official ballot.

Brief Explanation: *This article allows the voters at Town Meeting to elect officials to open positions that are not filled at the time of the Town Meeting. This typically consists of a Field Driver, but could be any other open position.*

Finance Committee action: **Approved** **Disapproved** **✓ No Action**

Article 2.

To see if the Town will vote to hear the reports of the various town officials and committees.

Brief Explanation: *In response to this motion, the Town Moderator usually asks if the Town Meeting will vote to dispense with the reading of all the annual reports that appear in the Town Annual Report.*

Finance Committee action: **Approved** **Disapproved** **✓ No Action**

Article 3.

To see if the Town will vote to authorize the Treasurer to borrow funds as necessary in anticipation of revenue, in accordance with Chapter 44, Sections 23 to 27 of the Massachusetts General Laws; or take any other action relative thereto.

Brief Explanation: *This article allows the Town Treasurer to take out short term loans throughout the fiscal year if necessary to address cash flow timing issues.*

Finance Committee action: **✓ Approved** **Disapproved** **No Action**

Article 4.

To see if the Town will vote to accept the following sums in trust, the income therefrom to be expended for the perpetual care of lots as follows:

Glenwood Cemetery

Amount	Name	Ave.	Lot	Section
\$200.00	Peter & Sandra Tokola	A	8A	Lyman I
\$200.00	Olavi & Eva Tokola	A	8B	Lyman I
\$200.00	John & Deborah Vogt	E	5	Lyman II
\$200.00	Barbara Harrison	E	6	Lyman II
\$200.00	Kyle Sheldon	E	7	Lyman II

or take any other action relative thereto.

Brief Explanation: *The Cemetery Commissioners must report all monies collected from the sale of lots for perpetual care during the year so that the voters at Town Meeting can formally accept the funds for the Town.*

Finance Committee action: **✓ Approved** **Disapproved** **No Action**

Article 5.

To see if the Town will vote to authorize the renewal of the Cemetery Burial and Foundations Revolving Fund in accordance with Massachusetts General Laws, Chapter 44, Section 53E½, to receive monies collected for burials, said funds to be expended by the Cemetery Commissioners to pay for said burials to be performed, for grave foundations, and for general cemetery maintenance and improvements with total expenditures not to exceed \$15,000; or take any other action relative thereto.

Brief Explanation: *This motion, as required by statute, asks the voters to renew the authority of the Cemetery Commissioners to maintain a revolving account for the specific purpose of maintaining the cemeteries.*

Finance Committee action: ✓ **Approved** **Disapproved** **No Action**

Article 6.

To see if the Town will vote to authorize the renewal of the Library Books Revolving Fund in accordance with Massachusetts General Laws, Chapter 44, Section 53E½, to receive monies collected for book late fees and replacement fees, said funds to be expended by the Library Trustees to pay for book and media repairs, replacements, supplies and expenses with total expenditures not to exceed \$3,000; or take any other action relative thereto.

Brief Explanation: *This motion, as required by statute, asks the voters to renew the authority of the Library Trustees to maintain a revolving account for the specific purpose of maintaining library books and media.*

Finance Committee action: ✓ **Approved** **Disapproved** **No Action**

Article 7.

To see if the Town will vote to appropriate all funds received from the state under the provisions under the “Chapter 90” program to provide for eligible road resurfacing and/or other improvement projects for Town roads; said sum to be 100% reimbursable by the Commonwealth under the provisions of the “Chapter 90” program; or take any other action relative thereto.

Brief Explanation: *This article asks the voters to formally accept the state funding granted to the Town for road work.*

Finance Committee action: ✓ **Approved** **Disapproved** **No Action**

Article 8.

To see if the Town will vote to appropriate from available funds the sum of \$32,627 for the purpose of operating the Ashby Recycling Center & Transfer Station for FY2017, or take any other action relative thereto.

Brief Explanation: *This article is the proposed annual budget of the Recycling Center and Transfer Station (RCTS) for FY17; funding is derived from the funds generated by the RCTS, and does not come from the tax levy.*

Finance Committee action: ✓ **Approved** **Disapproved** **No Action**

Article 9.

To see what sum of money the Town will vote to raise and appropriate or transfer from available funds to defray the expenses of the Town for the fiscal year commencing July 1, 2016 and to set the salaries of elected officials; or take any other action relative thereto.

Brief Explanation: *This article will establish a departmentalized budget that has been proposed by the Finance Committee and the Board of Selectmen after careful deliberation.*

Finance Committee action: ✓ **Approved** **Disapproved** **No Action**

TOWN OF ASHBY

LINES	FY 15 SPENT	FY 16 BUDGET	FY17 FINCOM RECOMMEND
Administration			
1 Salaries & Wages	\$ 51,156.71	\$ 52,691.41	\$ 53,481.78
2 Expenses	\$ 5,229.25	\$ 6,550.00	\$ 6,550.00
	\$ 56,385.96	\$ 59,241.41	\$ 60,031.78
Town Administrator			
3 Salaries & Wages	\$ 38,000.00	\$ 39,140.00	\$ 39,727.10
	\$ 38,000.00	\$ 39,140.00	\$ 39,727.10
Finance Committee			
4 Expense Budget	\$ 155.00	\$ 500.00	\$ 250.00
5 Reserve Fund	\$ 38,431.26	\$ 41,000.00	\$ 30,000.00
	\$ 38,586.26	\$ 41,500.00	\$ 30,250.00

Town Accountant

6	Salaries & Wages	\$ 29,534.32	\$ 33,960.00	\$ 34,454.40
7	Clerical	\$ 3,794.68	\$ 4,100.00	\$ 4,100.00
	Expenses	\$ 19,373.75	\$ 24,523.60	\$ 24,524.00
		\$ 52,702.75	\$ 62,583.60	\$ 63,078.40

Board of Assessors

10	Assessing Services	\$ 28,500.00	\$ 22,000.00	\$ 22,880.00
11	Wages	\$ 15,454.25	\$ 20,897.60	\$ 21,211.07
	Expenses	\$ 5,278.98	\$ 7,590.00	\$ 9,665.00
		\$ 51,233.23	\$ 50,487.60	\$ 53,756.07

Treasurer

15	Salaries & Wages	\$ 25,643.07	\$ 26,382.36	\$ 26,763.10
	Expenses	\$ 8,560.38	\$ 13,826.00	\$ 18,620.78
		\$ 34,203.45	\$ 40,208.36	\$ 45,383.88

Tax Collector

18	Salaries & Wages	\$ 32,435.41	\$ 39,935.41	\$ 40,519.44
18a	Wages	\$ -	\$ 2,500.00	\$ 2,537.50
	Expenses	\$ 13,061.08	\$ 13,153.44	\$ 13,153.44
		\$ 45,934.42	\$ 55,588.85	\$ 56,210.38

Legal Services

21	Expenses	\$ 31,821.58	\$ 30,000.00	\$ 32,000.00
		\$ 31,821.58	\$ 30,000.00	\$ 32,000.00

Technology & Systems

22	Expenses	\$ 35,892.52	\$ 43,000.00	\$ 43,000.00
		\$ 38,761.58	\$ 43,000.00	\$ 43,000.00

Town Clerk

23	Town Clerk Salary	\$ 31,143.11	\$ 32,077.40	\$ 32,558.56
24	Clerical	\$ 6,943.80	\$ 7,647.64	\$ 7,762.35
25	Election & Registrar	\$ 6,127.13	\$ 6,127.13	\$ 6,127.13
	Stipend			
	Expenses	\$ 8,789.07	\$ 10,837.00	\$ 10,837.00
		\$ 57,973.60	\$ 56,689.17	\$ 57,285.04

Town Reports

30	Expenses	\$ 1,431.65	\$ 1,600.00	\$ 1,600.00
		\$ 1,431.65	\$ 1,600.00	\$ 1,600.00

Conservation Commission

31	Expenses	\$ 1,105.73	\$ 1,700.00	\$ 1,700.00
		\$ 1,276.30	\$ 1,700.00	\$ 1,700.00

Planning

32	Expenses	\$ 750.00	\$ 750.00	\$ 875.00
		\$ 2,051.75	\$ 750.00	\$ 875.00

2016 Annual Reports

Zoning

33 Zoning Bd Expense	\$ 375.56	\$ 580.00	\$ 580.00
	\$ 375.56	\$ 580.00	\$ 580.00

Land Use

34 Agent Budget	\$ 9,528.75	\$ 10,000.00	\$ 10,000.00
Expenses	\$ 1,395.92	\$ 1,675.38	\$ 1,699.77

Town Office

Expenses	\$ 37,840.78	\$ 60,020.00	\$ 60,020.00
	\$ 43,952.62	\$ 60,020.00	\$ 60,020.00

Town Clock

40 Stipend	\$ 250.00	\$ 500.00	\$ 500.00
	\$ 250.00	\$ 500.00	\$ 500.00

Municipal Buildings/Grounds

47 Wages/Stipend	\$ 4,194.24	\$ 4,005.00	\$ 4,005.00
Expenses	\$ 10,943.19	\$ 16,100.00	\$ 16,100.00
	\$ 37,195.33	\$ 20,105.00	\$ 20,105.00

Police

49 Police Chief Wages	\$ 84,278.00	\$ 84,278.00	\$ 90,701.46
50 Wages - Coverage	\$ 345,962.12	\$ 445,952.49	\$ 475,534.51
Expenses	\$ 134,367.08	\$ 188,826.56	\$ 190,710.67
	\$ 597,336.15	\$ 719,057.05	\$ 756,946.64

Fire

54 Chief Salary	\$ 54,540.83	\$ 56,177.05	\$ 57,019.71
55 Firefighters Wages	\$ 14,997.18	\$ 14,500.00	\$ 14,717.50
56 FF/ EMT Wages	\$ 38,941.20	\$ 40,132.72	\$ 40,734.71
57 Firefighter Stipends	\$ 5,000.00	\$ 5,000.00	\$ -
58 FF/EMT Overtime	\$ 9,993.54	\$ 8,000.00	\$ 8,000.00
Expenses	\$ 39,528.38	\$ 45,897.70	\$ 59,853.20
	\$ 166,637.51	\$ 169,707.47	\$ 180,325.12

Waste Oil

62 Stipend	\$ 1,164.25	\$ 1,164.65	\$ -
63 Expenses	\$ 971.45	\$ 950.00	\$ -
	\$ 2,644.70	\$ 2,114.65	\$ -

EMS

64 Wages - Coverage	\$ 10,733.64	\$ 13,000.00	\$ 13,195.00
65 Stipend - training	\$ 4,215.00	\$ 4,215.00	\$ 8,760.00
Expenses	\$ 44,635.05	\$ 43,123.00	\$ 43,930.00
	\$ 59,583.69	\$ 60,338.00	\$ 65,885.00

Emergency Management

67(2) Salaries & Wages	\$ 626.20	\$ 644.99	\$ 654.66
68 Expenses	\$ 1,000.00	\$ 1,000.00	\$ 1,300.00
	\$ 1,626.20	\$ 1,644.99	\$ 1,954.66

E-911

69 Expenses	\$ 100.00	\$ 100.00	\$ 100.00
	\$ 100.00	\$ 100.00	\$ 100.00

Hazardous Waste Coord.

69(2) Stipend	\$ -	\$ 345.86	\$ -
	\$ -	\$ 345.86	\$ -

Building Inspector

70 Salaries & Wages	\$ 10,629.54	\$ 10,948.43	\$ 11,112.66
71 Expenses	\$ 219.99	\$ 907.74	\$ 907.74
	\$ 10,849.53	\$ 11,856.17	\$ 12,020.40

Plumbing Inspector

72 Salaries & Wages	\$ 6,287.24	\$ 6,475.86	\$ 6,573.00
73 Expenses	\$ 52.50	\$ 165.00	\$ 165.00
	\$ 6,339.74	\$ 6,640.86	\$ 6,738.00

Electrical Inspector

74 Salaries & Wages	\$ 6,287.24	\$ 6,475.86	\$ 41,576.00
75 Expenses	\$ 275.95	\$ 1,200.00	\$ 1,200.00
	\$ 6,563.19	\$ 7,675.86	\$ 42,776.00

Dog Officer

76 Salaries & Wages	\$ 14,283.79	\$ 14,712.30	\$ 14,932.98
77 Expenses	\$ 1,333.00	\$ 1,500.00	\$ 1,500.00
	\$ 15,616.79	\$ 16,212.30	\$ 16,432.98

Emergency Dispatch

78 Salaries & Wages	\$ 173,139.02	\$ 208,006.96	\$ 260,833.81
79 Expenses	\$ 2,092.61	\$ 6,694.04	\$ 8,894.04
	\$ 175,231.63	\$ 214,701.00	\$ 269,727.85

Monty Tech

80 Assessment	\$ 389,951.00	\$ 359,204.00	\$ 336,371.00
	\$ 389,951.00	\$ 359,204.00	\$ 336,371.00

NMRSD

Assessment	\$ 2,982,562.00	\$ 3,123,301.00	\$ 3,359,356.00
	\$ 2,982,562.00	\$ 3,123,301.00	\$ 3,359,356.00

Highway

83(2) Wages Supt.	\$ 60,990.48	\$ 62,830.00	\$ 63,772.45
84 Wages - Regular	\$ 120,243.28	\$ 160,233.12	\$ 165,073.84
85 Wages -Overtime	\$ 1,888.64	\$ 2,000.00	\$ 2,030.00
Expenses	\$ 124,306.61	\$ 158,601.00	\$ 165,551.00
	\$ 394,404.22	\$ 383,664.12	\$ 396,427.29

Snow & Ice

91 Winter Operation Wages	\$ -	\$ -	\$ -
92 Winter Overtime	\$ 20,694.00	\$ 13,000.00	\$ 13,000.00
93 Winter Expenses	\$ 176,224.96	\$ 87,000.00	\$ 87,000.00
	\$ 196,918.96	\$ 100,000.00	\$ 100,000.00

Street Lights

94 Expense	\$ 800.00	\$ 1,080.00	\$ 1,080.00
	\$ 800.00	\$ 1,080.00	\$ 1,080.00

Tree Warden

95 Expenses	\$ 600.00	\$ 2,000.00	\$ 2,000.00
	\$ 600.00	\$ 2,000.00	\$ 2,000.00

Cemetery

96 Wages - Coverage	\$ 7,122.35	\$ 8,930.65	\$ 9,064.61
97 Expense	\$ 1,764.28	\$ 2,000.00	\$ 2,000.00
	\$ 8,886.63	\$ 10,930.65	\$ 11,064.61

Board of Health Expenses

\$ 14,480.81	\$ 17,991.02	\$ 18,355.76
\$ 14,490.65	\$ 17,991.02	\$ 18,355.76

Animal Inspector

102 Stipend	\$ 420.24	\$ 420.24	\$ 420.24
	\$ 420.24	\$ 420.24	\$ 420.24

Council on Aging

103 Wages	\$ 2,184.63	\$ 2,250.00	\$ 2,359.88
103A Expense	\$ 904.38	\$ 1,850.00	\$ 1,775.00
	\$ 3,089.01	\$ 4,100.00	\$ 4,134.88

Veterans' Services

104 Salaries & Wages Expenses	\$ 1,749.05	\$ 1,801.52	\$ 1,828.54
	\$ 39,048.66	\$ 42,000.00	\$ 42,000.00
	\$ 40,797.71	\$ 43,801.52	\$ 43,828.54

Library

107 Librarian Salary	\$ 21,744.00	\$ 25,152.00	\$ 26,000.00
108 Library Assistant Wages	\$ 19,547.53	\$ 19,303.36	\$ 19,592.91
Expenses	\$ 44,345.63	\$ 45,117.00	\$ 46,177.00
	\$ 88,707.00	\$ 89,572.36	\$ 91,769.91

Band Concerts

113 Expenses	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
113A Police Detail Wages	Pd fr. Police Budget	Pd fr. Police Budget	\$ 1,074.00
	\$ 7,500.00	\$ 7,500.00	\$ 8,574.00

July 3rd

114 Expenses	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00

Allen Field

115 Expenses	\$ 1,357.37	\$ 1,800.00	\$ 1,900.00
	\$ 2,757.82	\$ 1,800.00	\$ 1,900.00

Town Common

116 Expenses	\$ 3,707.45	\$ 4,550.00	\$ 4,650.00
	\$ 3,707.45	\$ 4,550.00	\$ 4,650.00

Debt Service

118 Temporary Loan	\$ -	\$ 1,000.00	\$ 1,000.00
Interest	\$ -	\$ 1,000.00	\$ 1,000.00

Middlesex Retirement

123 Middlesex Ret. Sys.	\$ 150,378.00	\$ 163,640.00	\$ 173,361.00
	\$ 150,378.00	\$ 163,640.00	\$ 173,361.00

Unemployment

124 Unemployment	\$ 8,671.07	\$ 10,000.00	\$ 10,000.00
Compensation	\$ 8,671.07	\$ 10,000.00	\$ 10,000.00

Employee Ins. Benefits

125 Employee Benefits	\$ 306,293.26	\$ 408,674.79	\$ 461,994.18
Expense	\$ 306,293.26	\$ 408,674.79	\$ 461,994.18

Workers Compensation

126 Insurance Not Health	\$ 6,321.28	\$ 11,000.00	\$ 11,000.00
	\$ 6,321.28	\$ 11,000.00	\$ 11,000.00

Insurance P & C

127 Liability P&C, E,F&P	\$ 66,956.69	\$ 80,000.00	\$ 80,000.00
	\$ 66,956.69	\$ 80,000.00	\$ 80,000.00

FICA

128 Employee Costs	\$ 22,623.18	\$ 25,010.00	\$ 25,010.00
	\$ 22,623.18	\$ 25,010.00	\$ 25,010.00

Total	\$ 6,283,626.01	\$ 6,636,203.28	\$ 7,074,206.48
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Setting of Elected Salaries under Article 9:

- a. Town Clerk: \$32,558.56
- b. Town Collector: \$40,519.44 (Includes \$1,000 certification stipend)
- c. Town Treasurer: \$26,763.10 (Includes \$1,000 certification stipend)

Article 10.

To see if the Town will vote to amend the By-Laws of the Town of Ashby by adding headings to the specified, currently unnumbered sections, as shown below:

“MUNICIPAL DOG CONTROL LAW” – ARTICLE XX
“TOBACCO REGULATIONS” – ARTICLE XXI
“HISTORIC DISTRICT BY-LAW” – ARTICLE XXII

or take any other action relative thereto.

Brief Explanation: *This is a “housekeeping” article, establishing an orderly arrangement of the by-laws which have been previously adopted.*

Finance Committee action: **Approved** **Disapproved** **✓ No Action**

Article 11.

To see if the town will make the following grammatical or language corrections to the specified By-laws of the Town of Ashby:

- In ARTICLE I (“GENERAL PROVISIONS”), delete, in Section 4, the word “of,” so the phrase will read: “... pay a fine not exceeding...”
- In ARTICLE X (“BUILDING REGULATIONS”), delete the existing language of Section 2 (“All driveways hereinafter constructed and providing access to a public way shall not be constructed until approved by the Superintendent of Highways.”) and replace with the sentence: “No driveway providing access to a public way shall be constructed without the prior approval of the Highway Superintendent.”
- In ARTICLE X (“BUILDING REGULATIONS”), delete, in Section 3, the word “proscribed,” and substitute therefore the word “prescribed.”
- In ARTICLE XIV (“EARTH REMOVAL”), in Section 6 (“Performance Standards”), subsection 6, delete the word “from” and substitute therefore the word “onto” so the phrase will read, “... prevent dust and contents from spilling and blowing onto the road.”
- In ARTICLE XIV (“EARTH REMOVAL”), in Section 7 (“Restoration Standards”), subsection 3, delete the word “through” and substitute the

words “and,” and “inclusive,” so the phrase will read “between December first and March thirty-first, inclusive.”

- In ARTICLE XVI (“RIGHT TO FARM”), in Section 2 (“Definitions”), insert the word “activities,” in the definition of “farm”, so that the definition will read, “... commercial agriculture, or activities accessory thereto.”
- In ARTICLE XVII (“SCENIC ROADS”), in Section 3.1 (“Control”), add the word “of” so the phrase will read, “Within the public right of way of designated roads...”
- In ARTICLE XVII (“SCENIC ROADS”), in Section 3.5 (“Public Shade Tree Act”), strike the word “inferring” and substitute therefore the word “implying.”
- In the HISTORIC DISTRICT BY-LAW, in Section 3 (“Definitions”), strike, in the first line, the word “of,” so the phrase will read “...shall include rebuilding...”
- In the HISTORIC DISTRICT BY-LAW, in Section 9 (“Procedure for Review”), amend the last sentence of the second paragraph to read, “...dispensed with as hereinafter provided.”
- In the HISTORIC DISTRICT BY-LAW, in Section 9 (“Procedure for Review”), in the third paragraph, first sentence, strike the word “who” and substitute therefore the word “whom.” Further, in the same paragraph, strike the last sentence and substitute therefore the new sentence, “In the event the Commission fails to make a determination within the time allotted, the Commission shall thereupon issue a certificate of hardship.”
- In the HISTORIC DISTRICT BY-LAW, Section 10 (“Criteria for Determination”), in the last sentence, strike the word “of” and substitute therefore the word “or,” so the sentence will read, “The Commission shall not consider interior arrangements or architectural features not subject to public view.”;

or take any other action relative thereto.

Brief Explanation: *Another “housekeeping” article. This one corrects grammatical, spelling, and punctuation errors in existing by-laws. In no case has the meaning or intent been altered.*

Finance Committee action: **Approved** **Disapproved** **✓ No Action**

Article 12.

To see if the Town will vote to add to the Town By-Laws the following:

ARTICLE XXIII LITTERING ORDINANCE

Section 1.

No person shall throw, deposit, discharge or leave, or cause to be thrown, discharged, deposited, or left, any swill, garbage, rubbish, trash, house offal, dead animals, or offensive refuse of any kind upon any public or private way, yard, vacant lot, public place, or body of water except in a receptacle labeled and designated for such a purpose.

Section 2.

The Ashby Police Department and the Board of Health Agent duly authorized by the Board of Health shall have the authority to enforce this bylaw and such rules and regulations pertaining to littering as may be adopted in accordance herewith, in accordance with Massachusetts General Laws, Chapter 40, Section 21D. Any person found by the Ashby Police Department, the Board of Health, or its designees to have violated the littering regulation shall be penalized as follows:

Fines will be assessed at \$100 for the first offense, \$200 for the second offense, and \$300 for the third and any subsequent offense.

or take any other action relative thereto.

Brief Explanation: *This proposed by-law addresses problems noted in recent incidents involving indiscriminate dumping of rubbish.*

Finance Committee action: ✓ **Approved** **Disapproved** **No Action**

Article 13.

To see if the Town will vote to add to the Town By-Laws the following:

ARTICLE XXIV NON-CRIMINAL DISPOSITION OF VIOLATIONS OF BY-LAWS, RULES, AND REGULATIONS

Section 1.

It is hereby established in the Town of Ashby, pursuant to the provisions of MGL Ch. 40, §21D, a system of non-criminal disposition of violations of the Town By-Laws, and/or the rules and regulations of its departments, boards, commissions, committees, and officials, the violation of which is subject to a specific penalty

Section 2.

Any person taking cognizance of a violation of any By-law, rule, or regulation which that person is empowered to enforce, may give to the offender written notice to appear before the Clerk of the District Court having jurisdiction thereof at any time during office hours, but not later than twenty-one (21) days after the date of said notice. The form, content, timing, manner of delivery, and processing of such notice shall comply with the provisions of said Ch. 40, §21D.

Section 3.

Any person notified to appear before the Clerk of the District Court as hereinbefore provided, may, either personally or through a duly authorized agent, appear and make payment of the stipulated fine to the Ashby Town Clerk, or mail to the Ashby Town Clerk, together with the notice, such sum of money not exceeding three hundred dollars as the Town may fix for the penalty for violation of the By-law, rule, or regulation. While payment in person may be made in cash, any payment mailed to the Town Clerk must be in the form of postal note, money order, or check. Payment to the Town Clerk shall operate as a final disposition of the case, and shall not be deemed to be a criminal proceeding.

Section 4.

Any person so notified to appear who desires to contest the violation alleged in the notice may, within twenty-one (21) days of the date of said notice, submit a request for hearing, in writing, to the Clerk of the District Court. Any such hearing shall not be deemed to be a criminal proceeding.

Section 5.

Any person so notified who fails to confess the offense charged by paying the fine within the time specified, or who fails to pay the sum fined as a penalty after hearing and finding, shall be subject to an application for, and the issuance of a criminal complaint for the violation of the said By-law, rule, or regulation.

Section 6.

Non-criminal disposition may be applied to all Town By-laws, rules, and regulations, enforced by the authorized personnel indicated therein (with the Police Department to be considered an enforcement authority in all cases, even if not specifically noted), and with penalties as noted therein. To the extent that a By-law, rule, or regulation fails to include a specific penalty, the penalty for the purpose of non-criminal disposition for any such By-law, rule, or regulation shall be set at \$50.00. To the extent that any such By-Law, rule, or regulation fails to specify an enforcement authority, such enforcement authority shall be the Board of Selectmen in addition to the Police Department as provided above.

In all instances, where authorized by statute, By-law or regulation, each day in which the violation occurs may be considered a separate violation; or take any other action relative thereto.

Brief Explanation: *This proposed by-law allows for a streamlined process, which will allow fines for violations to be paid without the necessity of a formal court action.*

Finance Committee action: ✓ **Approved** **Disapproved** **No Action**

Article 14.

To see if the Town will vote to accept MGL, Ch. 44, s. 53F 3/4, which establishes a special revenue fund known as the PEG Access and Cable Related Fund, to receive and reserve cable franchise fees and other cable-related revenues for appropriation to support PEG access services and oversight and renewal of the cable franchise agreement; and, further to transfer to said fund all monies currently held by the Town for the purposes noted above; and, further, to appropriate from said monies the sum of \$41,710 for the purpose of operating the Ashby PEG Access Department for FY17; or take any other action relative thereto.

Brief Explanation: *This article brings the Town's PEG Access financial process to be brought into conformity with new state legal requirements.*

Finance Committee action: ✓ **Approved** **Disapproved** **No Action**

Article 15.

To see if the Town will vote to appropriate from available funds the sum of \$10,000, to be expended at the direction of the 250th Anniversary Committee, for the Town's celebration of the anniversary of its establishment; or take any other action relative thereto.

Brief Explanation: *The 250th Celebration Committee has requested the Town contribute \$10,000 as seed money for the development of the various programs and activities to be included in the Town's Commemoration of the event.*

Finance Committee action: ✓ **Approved** **Disapproved** **No Action**

Article 16.

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$8,250 to procure replacement bulletproof vests for members of the Police Department; or take any other action relative thereto.

Brief Explanation: *Body armor has a five-year life expectancy. The Police Department last replaced bullet proof vests 5 years ago in 2011; time has come for replacement vests.*

Finance Committee action: ✓ **Approved** **Disapproved** **No Action**

Article 17.

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$12,100 for the provision of Electronic Control Weapons (Tasers) for the Police Department, including any allied expenses; or take any other action relative thereto.

Brief Explanation: *The Police Department warrant article is for four Tasers, data download kits, 8 holsters, 16 cartridges, 4 battery packs, and warranties.*

Finance Committee action: ✓ **Approved** **Disapproved** **No Action**

Article 18.

To see if the Town will vote to amend the Ashby Zoning By-law, by deleting sections 5.2.2, 6.2.13, 7.2.13 and 9.8.5.2.2, renumbering remaining sections as required, and adding the following to section 4;

4.6 Accessory Apartments

4.6.1 Purpose

The purpose of this section is to encourage accessory apartments as an alternative housing choice in Ashby, in a manner consistent with Ashby’s rural character.

4.6.2 Applicability

Accessory apartments shall be permitted by right in residential zoning districts (Residential, Residential/Commercial, Residential/Agricultural) if they are added to an existing single family dwelling unit. Prior to issuance of a building permit, the applicant must secure all other requisite permits and approvals for the accessory apartment.

4.6.3 Requirements for Accessory Apartments in all Permitted Zoning Districts

4.6.3.1 The accessory apartment shall clearly be a subordinate part of the single-family dwelling.

4.6.3.2 The principle unit or the accessory apartment shall be occupied by the owner of the premises and in the case of multiple owners at least one of the owners of the dwelling except for temporary absences.

- 4.6.3.3 The dwelling unit in which the accessory apartment is located shall be owned under a single deed.
- 4.6.3.4 No new driveway or curb cut shall be created to service the accessory apartment.
- 4.6.3.5 The accessory apartment must be designed so that the appearance of the building remains unchanged, and there shall be no change to the front façade of the house. Unless otherwise required by the Massachusetts Building Code, any new exterior stairs to provide primary or secondary access to the accessory apartment shall be covered and located on the side or rear of the building.
- 4.6.3.6 The primary dwelling and the accessory apartment shall each be an independent living unit, each containing a kitchen and bathroom and a minimum of one bedroom or bedroom / living area.
- 4.6.3.7 Not more than one accessory apartment shall be permitted in a single-family home.
- 4.6.3.8 The living space in an accessory apartment shall not exceed thirty-three (33) percent of the total heated living area of the primary dwelling, and shall contain no more than two bedrooms.
- 4.6.3.9 Satisfactory evidence must be presented that adequate provision has been made for disposal or sewage, waste and drainage in accordance with the requirements of the Board of Health.
- 4.6.3.10 Accessory apartments must be constructed per the current building code requirements of the Town of Ashby and the Commonwealth of Massachusetts.

or take any other action relative thereto.

Brief Explanation: *This amendment to the Zoning By-law would permit one accessory apartment per dwelling by right, in all residential districts. Currently accessory apartments are allowed by special permit.*

Finance Committee action: **Approved** **Disapproved** **✓ No Action**

Article 19.

To see what sum of money the Town will vote to appropriate from available funds for deposit into the Stabilization Fund; or take any other action relative thereto.

Brief Explanation: *This article allows Town Meeting to deposit any or all monies available and not otherwise appropriated or committed into the Stabilization Fund.*

Finance Committee action: ✓ **Approved** **Disapproved** **No Action**

And you are hereby directed to serve this warrant by posting an attested copy in at least three (3) public places in said Ashby seven (7) days at least before holding of said meeting. Hereof, fail not, and make due return of this warrant with your doings thereon, to the Town Clerk at the time and place of meeting aforesaid.

Given under our hands this _____ day of _____, 2016.

Janet Flinkstrom, *Chair*

Michael McCallum, *Member*

Mark Haines, *Clerk*

ASHBY BOARD OF SELECTMEN

By virtue of this precept, I have posted three (3) attested copies of the foregoing warrant in three (3) public places in said Ashby at least fourteen days before the time of said Special Town Meeting.

Date _____

William A. Davis, *Constable of Ashby*

**RESULTS OF ANNUAL TOWN MEETING
May 7, 2016**

The warrant was returned to the Town Clerk by Constable William Davis at 9:00 AM. With a quorum present, the Moderator Nancy Chew called the meeting to order at 9:47 AM. The motion was made and seconded to waive the reading of the warrant, and so voted. The moderator states that the rules of the meeting are to be the same as the Special Town Meeting.

The motion was made and seconded to allow the moderator to declare a two-thirds vote, and so voted.

ANNUAL TOWN MEETING ARTICLES

Article 1.

The motion was made and seconded to elect all other town officers not required to be on the official ballot.

VOTE: PASSED

Article 2.

The motion was made and seconded to waive the reading of the reports of the various Town officials and committees.

VOTE: UNANIMOUS

Article 3.

The motion was made and seconded to authorize the Treasurer to borrow funds as necessary, in anticipation of revenue, in accordance with Chapter 44, Sections 23 to 27 of the Massachusetts General Laws.

VOTE: UNANIMOUS

Article 4.

The motion was made and seconded to accept the sums as printed in the Warrant, in trust; the income therefrom to be expended for the perpetual care of lots.

VOTE: UNANIMOUS

Article 5.

The motion was made and seconded to authorize the renewal of the Cemetery Burial and Foundations Revolving Fund in accordance with Massachusetts General Laws, Chapter 44, Section 53E½, to receive monies collected for burials; said funds to be expended by the Cemetery Commissioners to pay for said burials, for grave foundations and for general cemetery maintenance and improvements, with total expenditures not to exceed \$15,000.

VOTE: UNANIMOUS

Article 6.

The motion was made and seconded to authorize the renewal of the Library Books Revolving Fund in accordance with Massachusetts General Laws, Chapter 44, Section 53E½, to receive monies collected from book late fees and replacement fees, said funds to be expended by the Library Trustees to pay for book and media repairs, replacements, and related supplies and expenses, with total expenditures not to exceed \$3,000.

VOTE: UNANIMOUS

Article 7.

The motion was made and seconded to appropriate all funds received from the state under the provisions under the “Chapter 90” program to provide for eligible road resurfacing and/or other improvement projects for Town roads; said sum to be 100% reimbursable by the Commonwealth under the provisions of the “Chapter 90” program.

VOTE: UNANIMOUS

Article 8.

The motion was made and seconded to appropriate \$27,550 from Transfer Station Revenue and \$5,077 from Transfer Station Retained Earnings, for the purpose of operating the Ashby Recycling Center & Transfer Station, along with any other necessary costs, for FY2017.

VOTE: UNANIMOUS

Article 9.

The motion was made and seconded to approve the budget for the expenses of the Town for the Fiscal Year commencing July 1, 2016; and that to fund said budget, \$6,781,561.79 be raised and appropriated, \$292,644.69 be appropriated from Free Cash, and \$65,000 be appropriated from Overlay Surplus; and, further, to set the salaries of elected officers.

VOTE: PASSED

TOWN OF ASHBY

	LINES	FY17 APPROVED
Administration		
1	Salaries & Wages	\$ 53,481.78
2	Expenses	\$ 6,550.00
		\$ 60,031.78
Town Administrator		
3	Salaries & Wages	\$ 39,727.10
		\$ 39,727.10
Finance Committee		
4	Expense Budget	\$ 250.00
5	Reserve Fund	\$ 30,000.00
		\$ 30,250.00
Town Accountant		
6	Salaries & Wages	\$ 34,454.40
7	Clerical	\$ 4,100.00
	Expenses	\$ 24,524.00
		\$ 63,078.40
Board of Assessors		
10	Assessing Services	\$ 22,880.00
11	Wages	\$ 21,211.07
	Expenses	\$ 9,665.00
		\$ 53,756.07
Treasurer		
15	Salaries & Wages	\$ 26,763.10
	Expenses	\$ 18,620.78
		\$ 45,383.88
Tax Collector		
18	Salaries & Wages	\$ 40,519.44
18a	Wages	\$ 2,500.00
	Expenses	\$ 13,153.44
		\$ 56,210.38

	LINES	FY17 APPROVED
Legal Services		
21	Expenses	\$ 32,000.00
		\$ 32,000.00
Technology and Systems		
22	Expenses	\$ 43,000.00
		\$ 43,000.00
Town Clerk		
23	Town Clerk Salary	\$ 32,558.56
24	Clerical	\$ 7,762.35
25	Election and Registrar Stipend	\$ 6,127.13
	Expenses	\$ 10,837.00
		\$ 57,285.04
Town Reports		
30	Expenses	\$ 1,600.00
		\$ 1,600.00
Conservation Commission		
31	Expenses	\$ 1,700.00
		\$ 1,700.00
Planning		
32	Expenses	\$ 875.00
		\$ 875.00
Zoning		
33	Zoning Bd Expense	\$ 580.00
		\$ 580.00
Land Use		
34	Agent Budget	\$ 10,000.00
	Expenses	\$ 1,699.77
		\$ 1,699.77
Town Office		
	Expenses	\$ 60,020.00
		\$ 60,020.00

	LINES	FY17 APPROVED
Town Clock		
40	Stipend	\$ 500.00
		\$ 500.00
Municipal Buildings/Grounds		
47	Wages/Stipend	\$ 4,005.00
	Expenses	\$ 16,100.00
		\$ 20,105.00
Police		
49	Police Chief Wages	\$ 90,701.46
50	Wages - Coverage	\$ 475,534.51
	Expenses	\$ 190,710.67
		\$ 756,946.64
Fire		
54	Chief Salary	\$ 57,019.71
55	Firefighters Wages	\$ 14,717.50
56	FF/ EMT Wages	\$ 40,734.71
57	Firefighter Stipends	\$ -
58	FF/EMT Overtime	\$ 8,000.00
	Expenses	\$ 59,853.20
		\$ 180,325.12
Waste Oil		
62	Stipend	\$ -
63	Expenses	\$ -
		\$ -
EMS		
64	Wages - Coverage	\$ 13,195.00
65	Stipend - training	\$ 8,760.00
	Expenses	\$ 43,930.00
		\$ 65,885.00
Emergency Management		
67(2)	Salaries & Wages	\$ 654.66
68	Expenses	\$ 1,300.00
		\$ 1,954.66

	LINES	FY17 APPROVED
E-911		
69	Expenses	\$ 100.00
		\$ 100.00
Hazardous Waste Coord.		
69(2)	Stipend	\$ -
		\$ -
Building Inspector		
70	Salaries & Wages	\$ 11,112.66
71	Expenses	\$ 907.74
		\$ 12,020.40
Plumbing Inspector		
72	Salaries & Wages	\$ 6,573.00
73	Expenses	\$ 165.00
		\$ 6,738.00
Electrical Inspector		
74	Salaries & Wages	\$ 41,576.00
75	Expenses	\$ 1,200.00
		\$ 42,776.00
Dog Officer		
76	Salaries & Wages	\$ 14,932.98
77	Expenses	\$ 1,500.00
		\$ 16,432.98
Emergency Dispatch		
78	Salaries & Wages	\$ 260,833.81
79	Expenses	\$ 8,894.04
		\$ 269,727.85
Monty Tech		
80	Assessment	\$ 336,371.00
		\$ 336,371.00
NMRSD		
	Assessment	\$ 3,359,356.00
		\$ 3,359,356.00

	LINES	FY17 APPROVED
Highway		
83(2)	Wages Supt.	\$ 63,772.45
84	Wages - Regular	\$ 165,073.84
85	Wages -Overtime	\$ 2,030.00
	Expenses	\$ 165,551.00
		\$ 396,427.29
Snow & Ice		
91	Winter Operation Wages	\$ -
92	Winter Overtime	\$ 13,000.00
93	Winter Expenses	\$ 87,000.00
		\$ 100,000.00
Street Lights		
94	Expense	\$ 1,080.00
		\$ 1,080.00
Tree Warden		
95	Expenses	\$ 2,000.00
		\$ 2,000.00
Cemetery		
96	Wages - Coverage	\$ 9,064.61
97	Expense	\$ 2,000.00
		\$ 11,064.61
Board of Health		
	Expenses	\$ 18,355.76
		\$ 18,355.76
Animal Inspector		
102	Stipend	\$ 420.24
		\$ 420.24
Council on Aging		
103	Wages	\$ 2,359.88
103A	Expense	\$ 1,775.00
		\$ 4,134.88

	LINES	FY17 APPROVED
Veterans' Services		
104	Salaries & Wages	\$ 1,828.54
	Expenses	\$ 42,000.00
		\$ 43,828.54
Library		
107	Librarian Salary	\$ 26,000.00
108	Library Assistant Wages	\$ 19,592.91
	Expenses	\$ 46,177.00
		\$ 91,769.91B
Concerts		
113	Expenses	\$ 7,500.00
113A	Police Detail Wages	\$ 1,074.00
		\$ 8,574.00
July 3rd		
114	Expenses	\$ 1,200.00
		\$ 1,200.00
Allen Field		
115	Expenses	\$ 1,900.00
		\$ 1,900.00
Town Common		
116	Expenses	\$ 4,650.00
		\$ 4,650.00
Debt Service		
118	Temporary Loan Interest	\$ 1,000.00
		\$ 1,000.00
Middlesex Retirement		
123	Middlesex Retirement System	\$ 173,361.00
		\$ 173,361.00
Unemployment		
124	Unemployment Compensation	\$ 10,000.00
		\$ 10,000.00

	LINES	FY17 APPROVED
Employee Ins. Benefits		
125	Employee Benefits Expense	\$ 461,994.18
		\$ 461,994.18
Workers Compensation		
126	Insurance Not Health	\$ 11,000.00
		\$ 11,000.00
Insurance P & C		
127	Liability P&C, E,F&P	\$ 80,000.00
		\$ 80,000.00
FICA		
128	Employee Costs	\$ 25,010.00
		\$ 25,010.00
	Total	\$ 7,074,206.48

Setting of Elected Salaries under Article 9:

- d. Town Clerk: \$32,558.56
- e. Town Collector: \$40,519.44 (Includes \$1,000 certification stipend)
- f. Town Treasurer: \$26,763.10 (Includes \$1,000 certification stipend)

Article 10.

The motion was made and seconded to amend the By-Laws of the Town by adding headings to currently unnumbered sections, as printed in the Warrant.

VOTE: UNANIMOUS

Article 11.

The motion was made and seconded to amend the By-Laws of the Town, by making various grammatical and language corrections, as printed in the Warrant.

VOTE: UNANIMOUS

Article 12.

The motion was made and seconded to amend the By-laws of the Town By-Laws, by adding a new Article XXIII, "LITTERING ORDINANCE", as printed in the Warrant.

VOTE: UNANIMOUS

Article 13.

The motion was made and seconded to amend the By-Laws of the Town, by adding a new Article XXIV, "NON-CRIMINAL DISPOSITION OF VIOLATIONS OF BY-LAWS, RULES, AND REGULATIONS", as printed in the Warrant.

VOTE: UNANIMOUS

Article 14.

The motion was made and seconded to accept the provisions of MGL, Ch. 44, s. 53F 3/4, establishing a "PEG Access and Cable Related Fund"; and, further, to transfer to said fund all monies held by the Town for the stated purposes; and, further, to appropriate from said monies the sum of \$41,710 for the purpose of operating the Ashby PEG Access Department for FY17.

VOTE: UNANIMOUS

Article 15.

The motion was made and seconded to appropriate from Free Cash the sum of \$10,000, to be expended under the direction of the 250th Anniversary Committee as part of the Town's commemoration of the 250th anniversary.

VOTE: UNANIMOUS

Article 16.

The motion was made and seconded to appropriate from Free Cash the sum of \$8,250 to provide replacement bulletproof vests for members of the Police Department.

VOTE UNANIMOUS

Article 17.

The motion was made and seconded to appropriate from Free Cash the sum of \$12,100 to provide four (4) Electronic Control Weapons ("Tasers"), along with associated costs and equipment, for the Police Department.

VOTE: PASSED

Article 18.

The motion was made and seconded to amend the Zoning By-law of the Town of Ashby by deleting sections 5.2.2, 6.2.13, 7.2.13 and 9.8.5.2.2, renumbering remaining sections as required, and adding a new section 4.6 (“Accessory Apartments”), as printed in the Warrant.

VOTE: PASSED (2/3 DECLARED BY MODERATOR)

Article 19.

The motion was made and seconded to take no action on Article 19.

VOTE: UNANIMOUS

The motion was made and seconded to dissolve the May 7, 2016 Annual Town Meeting at 10:27 AM, and so voted.

Lorraine Pease, *Ashby Town Clerk*

**THE COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH**

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Primaries to vote at the Ashby Elementary School Auditorium on THURSDAY, THE EIGHTH DAY OF SEPTEMBER, 2016 from 7:00 AM to 8:00 PM for the following purpose:

To cast their votes in the State Primary for the candidates of political parties for the following offices:

REPRESENTATIVE IN CONGRESS	Third Congressional District
COUNCILLOR	Seventh District
SENATOR IN GENERAL COURT	Worcester, Hampden, Hampshire & Middlesex District
REPRESENTATIVE IN GENERAL COURT	First Middlesex District
SHERIFF	Middlesex County

Hereof fail not and make due return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this _____ day of August, 2016.

Janet Flinkstrom, *Chair*

Michael McCallum, *Member*

Mark Haines, *Clerk*

ASHBY BOARD OF SELECTMEN

By virtue of this precept, I have posted three (3) attested copies of the foregoing warrant in three (3) public places in said Ashby at least seven days before the time of the State Primary.

Date _____

Fred Alden, *Chief of Police*

**RESULTS OF STATE PRIMARY
September 8, 2016**

The warrant was returned to the Town Clerk at 6:30 A.M.

Election Officers on duty and duly sworn were as follows: Betty Tiilikkala, Angie Godin, Florence Bryan, Tiffany Call, Sue Siebert, Sue Chapman, Dawn Roy, Bob Raymond, Gerry Manney, Jan Miller, and Bertha Tiilikkala, clerk.

The polls opened at 7:00 a.m.

The following is a list of candidates as they appeared on the official ballots and also the votes each received, and the total blanks:

DEMOCRATIC PARTY PRIMARY BALLOT

REPRESENTATIVE IN CONGRESS

Nicola S. Tsongas	55
Blanks	2
Total ballots cast	57

COUNCILLOR

Matthew CJ Vance	45
Blanks	12
Total ballots cast	57

SENATOR IN GENERAL COURT

Anne M. Gobi 52
Blanks 5
Total ballots cast 57

REPRESENTATIVE IN GENERAL COURT

Matthew T. Meneghini 48
Blanks 9
Total ballots cast 57

SHERIFF

Peter J. Koutoujian 30
Barry S. Kelleher 22
Blanks 5
Total ballot cast 57

REPUBLICAN PARTY PRIMARY BALLOT

REPRESENTATIVE IN CONGRESS

Ann Wofford 30
Blanks 3
Total ballots cast 33

COUNCILLOR

Jennie L. Caissie..... 30
Blanks 3
Total ballots cast 33

SENATOR IN GENERAL COURT

James P. Ehrhard 30
Blanks 3
Total ballots cast 33

REPRESENTATIVE IN GENERAL COURT

Sheila C. Harrington 32
Blanks..... 1
Total ballots cast..... 33

SHERIFF

All Others..... 4
Blanks 29
Total ballots cast 33

GREEN-RAINBOW PARTY PRIMARY BALLOT
ONE BLANK BALLOT CAST

UNITED INDEPENDENT PARTY PRIMARY BALLOT
ONE BLANK BALLOT CAST

The polls closed at 8:00 p.m.

Tellers on duty and duly sworn were as follows: Deborah Pillsbury, Pam Peeler, Stephanie Lammi, and Nancy Peeler.

At the close of the polls the ballot box read 92 voters had cast a ballot; the checkers' lists tallied 57 Democrats, 33 Republicans, 1 Green-Rainbow, and 1 United Independent had cast ballots, for a total of 92 voters.

Lorraine Pease, *Town Clerk*

Commonwealth of Massachusetts
Special Town Meeting

Middlesex, ss:

Greeting:

In the name of the Commonwealth, you are hereby directed to notify and warn the inhabitants of the Town of Ashby, qualified to vote in elections and town affairs, to meet at the Ashby Elementary School 911 Main Street in said Ashby, Saturday, October 22, 2016 at 9:30 a.m. to act on the following articles:

SPECIAL TOWN MEETING ARTICLES

Article 1.

To see if the Town will vote to authorize the Board of Selectmen (i) to enter into an agreement for "payments in lieu of taxes" pursuant to M.G.L. c. 59, s. 38H(b), or any other enabling authority, for personal property taxes attributable to a solar photovoltaic energy facility to be installed on certain property located in the Town of Ashby and shown on Assessor's Map 8 as Lots 57 and 57A, for a term of years and on such terms and conditions as the Board of Selectmen deems in the best interests of the Town, and (ii) to take all actions necessary or appropriate to administer and implement such agreement; or take any other action relative thereto.

Brief Explanation: *The intent of a PILOT (“Payment in Lieu of Taxes”) Agreement is to assure that the Town will receive an established and dependable annual return from personal property taxes relative to a particular enterprise, irrespective of potential fluctuations in the personal property rate or the condition or productivity of the personal property involved. The PILOT agreement does not include any consideration for real estate taxes, which will be handled in the usual manner.*

Article 2.

To see what sum of money the Town will vote to transfer from “Fire Chief Salary” account to “EMT Wages” account; or take any other action relative thereto.

Brief Explanation: *There is an excess in the Fire Chief Salary account and a deficiency in the EMT Wages account. The transfer will forestall a shortfall in the wages account.*

Article 3.

To see if the Town will approve the \$60,000 borrowing authorized by the North Middlesex Regional School District, for the purpose of paying costs of a feasibility study/schematic design for a window and door replacement project at the Hawthorne Brook Middle School, 64 Brookline St, Townsend, MA 01469, including all costs incidental and related thereto (the “Project”), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District has applied for a grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended under the direction of the School Building Committee. The MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District; provided further, that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA; or take any other action relative thereto.

And you are hereby directed to serve this warrant by posting an attested copy in at least three (3) public places in said Ashby fourteen (14) days at least before holding of said meeting. Hereof, fail not, and make due return of this warrant with your doings thereon, to the Town Clerk at the time and place of meeting aforesaid.

Given under our hands this _____ day of _____, 2016.

Janet Flinkstrom, *Chair*

Michael McCallum, *Member*

Mark Haines, *Clerk*

ASHBY BOARD OF SELECTMEN

By virtue of this precept, I have posted three (3) attested copies of the foregoing warrant in three (3) public places in said Ashby at least fourteen days before the time of said Special Town Meeting.

Date: _____

Fred Alden, *Police Chief*

**RESULTS OF SPECIAL TOWN MEETING
October 22, 2016**

The warrant was returned to the Town Clerk at 8:30 AM.

With a quorum present, the Moderator Nancy Chew called the meeting to order at 9:54 AM. The warrant showed it had been properly served.

The motion was made and seconded to waive the reading of the warrant, and so voted.

The rules of the meeting were read.

SPECIAL TOWN MEETING ARTICLES

Article 1.

The motion was made and seconded, pursuant to the provisions of MGL ch. 59, s. 38H(b) or any other enabling authority, to authorize the Board of Selectmen to enter into a PILOT (“Payment in Lieu of Taxes”) agreement for personal property taxes attributable to a solar voltaic energy facility to be installed on property now or formerly owned by Ashby Main Street Associates, and shown on Ashby Assessors’ Map 8 as Lots 57 and 57A; said agreement to be in effect for a period of twenty (20) years, and provide an approximately \$36,950 annual payment to the Town, in lieu of personal property taxes, and further to authorize the Board of Selectmen to take all actions necessary or appropriate to administer and implement said agreement.

VOTE: PASSED

Article 2.

The motion was made and seconded to transfer the sum of \$25,000 from the “Fire Chief Salary” line of the FY 2017 budget to the “EMT Wages” line.

VOTE: UNANIMOUS

Article 3.

The motion was made and seconded to approve the \$60,000 borrowing authorized by the North Middlesex Regional School District, for the purpose of paying the costs of a feasibility study/schematic design for a window and door replacement project at Hawthorne Brook Middle School; said project to be funded and implemented under the terms and conditions set forth in the warrant.

VOTE: UNANIMOUS

The motion was made and seconded to dissolve the Special Town Meeting at 10:30 AM, and so voted.

Lorraine Pease, *Ashby Town Clerk*

**THE COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH**

Middlesex, ss:

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Elections to vote at the Ashby Elementary School Auditorium on TUESDAY, THE EIGHTH DAY OF NOVEMBER, 2016 from 7:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes in the State Election for the candidates of political parties for the following offices:

ELECTORS OF PRESIDENT AND
VICE PRESIDENT

FOR THIS COMMONWEALTH

REPRESENTATIVE IN CONGRESS
COUNCILLOR

Third Congressional District
Seventh District

SENATOR IN GENERAL COURT	Worcester, Hampden, Hampshire & Middlesex District
REPRESENTATIVE IN THE GENERAL COURT	First Middlesex District
SHERIFF	Middlesex County

QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2016?

SUMMARY

This proposed law would allow the state Gaming Commission to issue one additional category 2 license, which would permit operation of a gaming establishment with no table games and not more than 1,250 slot machines.

The proposed law would authorize the Commission to request applications for the additional license to be granted to a gaming establishment located on property that is (i) at least four acres in size; (ii) adjacent to and within 1,500 feet of a race track, including the track’s additional facilities, such as the track, grounds, paddocks, barns, auditorium, amphitheatre, and bleachers; (iii) where a horse racing meeting may physically be held; (iv) where a horse racing meeting shall have been hosted; and (v) not separated from the race track by a highway or railway.

A YES VOTE would permit the state Gaming Commission to license one additional slot-machine gaming establishment at a location that meets certain conditions specified in the law.

A NO VOTE would make no change in current laws regarding gaming.

QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2016?

SUMMARY

This proposed law would allow the state Board of Elementary and Secondary Education to approve up to 12 new charter schools or enrollment expansions in existing charter schools each year. Approvals under this law could expand statewide charter school

enrollment by up to 1% of the total statewide public school enrollment each year. New charters and enrollment expansions approved under this law would be exempt from existing limits on the number of charter schools, the number of students enrolled in them, and the amount of local school districts' spending allocated to them.

If the Board received more than 12 applications in a single year from qualified applicants, then the proposed law would require it to give priority to proposed charter schools or enrollment expansions in districts where student performance on statewide assessments is in the bottom 25% of all districts in the previous two years and where demonstrated parent demand for additional public school options is greatest.

New charter schools and enrollment expansions approved under this proposed law would be subject to the same approval standards as other charter schools, and to recruitment, retention, and multilingual outreach requirements that currently apply to some charter schools. Schools authorized under this law would be subject to annual performance reviews according to standards established by the Board.

The proposed law would take effect on January 1, 2017.

A YES VOTE would allow for up to 12 approvals each year of either new charter schools or expanded enrollments in existing charter schools, but not to exceed 1% of the statewide public school enrollment.

A NO VOTE would make no change in current laws relative to charter schools.

QUESTION 3: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2016?

SUMMARY

This proposed law would prohibit any farm owner or operator from knowingly confining any breeding pig, calf raised for veal, or egg-laying hen in a way that prevents the animal from lying down, standing up, fully extending its limbs, or turning around freely. The proposed law would also prohibit any business owner or operator in Massachusetts from selling whole eggs intended for human consumption or any uncooked cut of veal or pork if the business owner or operator knows or should know that the hen, breeding pig, or veal calf that produced these products was confined in a manner prohibited by the proposed law. The proposed law would exempt sales of food products that combine veal or pork with other products, including soups, sandwiches, pizzas, hotdogs, or similar processed or prepared food items.

The proposed law's confinement prohibitions would not apply during transportation; state and county fair exhibitions; 4-H programs; slaughter in compliance with applicable laws and regulations; medical research; veterinary exams, testing, treatment and operation if performed under the direct supervision of a licensed veterinarian; five days prior to a pregnant pig's expected date of giving birth; any day that pig is nursing piglets; and for temporary periods for animal husbandry purposes not to exceed six hours in any twenty-four hour period.

The proposed law would create a civil penalty of up to \$1,000 for each violation and would give the Attorney General the exclusive authority to enforce the law, and to issue regulations to implement it. As a defense to enforcement proceedings, the proposed law would allow a business owner or operator to rely in good faith upon a written certification or guarantee of compliance by a supplier.

The proposed law would be in addition to any other animal welfare laws and would not prohibit stricter local laws.

The proposed law would take effect on January 1, 2022. The proposed law states that if any of its parts were declared invalid, the other parts would stay in effect.

A YES VOTE would prohibit any confinement of pigs, calves, and hens that prevents them from lying down, standing up, fully extending their limbs, or turning around freely.

A NO VOTE would make no change in current laws relative to the keeping of farm animals.

QUESTION 4: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2016?

SUMMARY

The proposed law would permit the possession, use, distribution, and cultivation of marijuana in limited amounts by persons age 21 and older and would remove criminal penalties for such activities. It would provide for the regulation of commerce in marijuana, marijuana accessories, and marijuana products and for the taxation of proceeds from sales of these items.

The proposed law would authorize persons at least 21 years old to possess up to one ounce of marijuana outside of their residences; possess up to ten ounces of marijuana inside their residences; grow up to six marijuana plants in their residences; give one

ounce or less of marijuana to a person at least 21 years old without payment; possess, produce or transfer hemp; or make or transfer items related to marijuana use, storage, cultivation, or processing.

The measure would create a Cannabis Control Commission of three members appointed by the state Treasurer which would generally administer the law governing marijuana use and distribution, promulgate regulations, and be responsible for the licensing of marijuana commercial establishments. The proposed law would also create a Cannabis Advisory Board of fifteen members appointed by the Governor. The Cannabis Control Commission would adopt regulations governing licensing qualifications; security; record keeping; health and safety standards; packaging and labeling; testing; advertising and displays; required inspections; and such other matters as the Commission considers appropriate. The records of the Commission would be public records.

The proposed law would authorize cities and towns to adopt reasonable restrictions on the time, place, and manner of operating marijuana businesses and to limit the number of marijuana establishments in their communities. A city or town could hold a local vote to determine whether to permit the selling of marijuana and marijuana products for consumption on the premises at commercial establishments.

The proceeds of retail sales of marijuana and marijuana products would be subject to the state sales tax and an additional excise tax of 3.75%. A city or town could impose a separate tax of up to 2%. Revenue received from the additional state excise tax or from license application fees and civil penalties for violations of this law would be deposited in a Marijuana Regulation Fund and would be used subject to appropriation for administration of the proposed law.

Marijuana-related activities authorized under this proposed law could not be a basis for adverse orders in child welfare cases absent clear and convincing evidence that such activities had created an unreasonable danger to the safety of a minor child.

The proposed law would not affect existing law regarding medical marijuana treatment centers or the operation of motor vehicles while under the influence. It would permit property owners to prohibit the use, sale, or production of marijuana on their premises (with an exception that landlords cannot prohibit consumption by tenants of marijuana by means other than by smoking); and would permit employers to prohibit the consumption of marijuana by employees in the workplace. State and local governments could continue to restrict uses in public buildings or at or near schools. Supplying marijuana to persons under age 21 would be unlawful.

The proposed law would take effect on December 15, 2016.

A YES VOTE would allow persons 21 and older to possess, use, and transfer marijuana and products containing marijuana concentrate (including edible products)

and to cultivate marijuana, all in limited amounts, and would provide for the regulation and taxation of commercial sale of marijuana and marijuana products.

A NO VOTE would make no change in current laws relative to marijuana.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said meeting.

Given under our hands this _____ day of October, 2016.

Janet Flinkstrom, *Chair*

Michael McCallum, *Member*

Mark Haines, *Clerk*

ASHBY BOARD OF SELECTMEN

By virtue of this precept, I have posted three (3) attested copies of the foregoing warrant in three (3) public places in said Ashby seven days at least before time of said State Election.

Date _____

Fred Alden, *Chief of Police*

RESULTS OF STATE ELECTION November 8, 2016

The warrant was returned to the Town Clerk at 6:15 AM.

Election officers on duty and duly sworn in were as follows: Jill Niemi, Betty Tiilikkala, Angela Godin, Florence Bryan, Sue Chapman, Sue Siebert, Elizabeth Woollacott, Janice Miller, Tiffany Call, Bob Raymond, Gerry Manney, and Linda Stacy .

The polls opened at 7:00 AM.

The following is a list of candidates and the votes and blanks each received as they appeared on the official ballot.

VOTES

ELECTORS OF PRESIDENT & VICE PRESIDENT

Clinton & Kaine	722
Johnson & Weld	129
Stein & Baraka	45
Trump & Pence	974
McMullan & Johnson	1
All others.....	20
Blanks	42
Total ballots cast.....	1933

REPRESENTATIVE IN CONGRESS

Nicola S. Tsongas.....	975
Ann Wofford	861
All others.....	2
Blanks	95
Total ballots cast.....	1933

COUNCILLOR

Jennie L. Caissie	1052
Matthew CJ Vance	711
All others.....	2
Blanks	168
Total ballots cast.....	1933

SENATOR IN GENERAL COURT

Ann M. Gobi	923
James P. Ehrhard	882
All others.....	0
Blanks	128
Total ballots cast.....	1933

REPRESENTATIVE IN GENERAL COURT

Sheila C. Harrington	1158
Matthew T. Meneghini	622
All others.....	1
Blanks	152
Total ballots cast.....	1933

SHERIFF

Peter J. Koutoujian.....	1382
All others.....	9

Blanks 542
Total ballots cast..... 1933

QUESTION 1

Yes..... 896
 No 979
 Blanks 58
Total ballots cast..... 1933

QUESTION 2

Yes..... 782
 No 1095
 Blanks 56
Total ballots cast..... 1933

QUESTION 3

Yes..... 1331
 No 558
 Blanks 44
Total ballots cast..... 1933

QUESTION 4

Yes..... 113
 No 738
 Blanks 82
Total ballots cast..... 1933

The polls closed at 8:00 PM.

Tellers on duty and duly sworn in were as follows: Nancy Peeler, Pamela Peeler, Deborah Pillsbury, Jean Lindquist, Stephanie Lammi, Roberta Flashman, Janet Flinkstrom, Ingrid Sweeney, Scott Sweeney, Patricia Wayrynen, Cathy Kristofferson, Francis Despres, Barbara Despres, Jan Miller, Jon Kimball, Catherine Foster, Claire Hutchinson-Lavin, John Hutchinson- Lavin, Barbara Thorpe, Angela Godin, Monica Pennell, Tiffany Call, Marina Bertram, Susan Chapman, Michael McCallum, Robert Leary, Joanne Pierce, Norman Pierce, James Hubert, Martha Morgan, Cedwyn Morgan, Maureen Davi, Andrea Pierce, Barbara Faulkenham, John Okerman, Oliver Mutch, Ann Peterson, and Joyce Hopkins.

At the close of the polls the ballot box read 1933 voters had cast a ballot; the checkers' lists tallied 1933 voters had received a ballot.

Lorraine Pease, *Town Clerk*

**BALLOT FOR ANNUAL TOWN ELECTION
APRIL 24, 2017**

SELECTMAN, Three Years Janet Flinkstrom 76 Wares Rd.	VOTE FOR ONE Candidate for Re-Election
TOWN CLERK, Two Years Tiffany Call 87 Piper Rd.	VOTE FOR ONE
ASSESSOR, Three Years Kevin Sierra 612 Main St.	VOTE FOR ONE Candidate for Re-Election
BOARD OF HEALTH, Three Years William Stanwood 1130 West Rd.	VOTE FOR ONE Candidate for Re-Election
PLANNING BOARD, Five Years Alan Pease 328 Richardson Rd.	VOTE FOR ONE Candidate for Re-Election
CEMETERY COMMISSIONER, Three Years	VOTE FOR ONE
CEMETERY COMMISSIONER, One Year	VOTE FOR ONE
PARK COMMISSIONER, Three Years William Ladue 999 Jones Hill Road	VOTE FOR ONE Candidate for Re-Election
PARK COMMISSIONER, Two Years	VOTE FOR ONE
PARK COMMISSIONER, One Year	VOTE FOR ONE
LIBRARY TRUSTEES, Three Years Dwight F. Horan 550 Bennett Rd.	VOTE FOR THREE Candidate for Re-Election

Claire Hutchinson-Lavin
1031 Main St. 1

Candidate for Re-Election

TREE WARDEN, Three Years
Matthew Leonard
87 Piper Rd.

VOTE FOR ONE

You may not vote for more than 3 candidates. The three candidates with the most votes will be elected as AT-LARGE MEMBERS FOR THE DISTRICT.

NORTH MIDDLESEX REGIONAL

Vote for Not More Than Three

SCHOOL DISTRICT, Three Years
Michael L. Morgan
99 Main St. #1 Pepperell

Candidate for Re-Election

Randee J. Rusch
60 Turner Rd. Townsend

Candidate for Re-Election

William D. Hackler
176 Warren Rd. Townsend

Candidate for Re-Election

