

Ashby Police Chief Search Committee - Minutes

Jan 05, 2010

Meeting Called to Order: 7:00PM

Meeting Adjourned: 8:50PM

Attending: *Alden, Bauman, Doig, Flinkstrom, Haynes, Krapf, Leonard, McLatchy, Money, Hayes (absent)*

Location: Finance Committee Room

Minutes from the Dec 22 meeting were unanimously approved.

Candidate #422 had to be disqualified because he could not be contacted. Attempts to call the workplace were also unsuccessful. A certified letter was sent and no response was received.

The release forms from all 4 candidates have been received and teams have been assigned to check their references.

Each person on the interview team will take notes during the interview. During debriefing each person will have the chance to compare their notes to their initial scoring matrix to support their final decision.

A list of do's and dont's were distributed for checking the candidates references. Four teams of two were assigned to checking the references for the four finalists.

Interview dates are Jan 14 @ 7:00PM, Jan 22 @7:00PM, Jan 26 @ 7:00PM, Jan 28 @7:00PM, Jan 30 @ 2:00PM.

A late resume submission was received that the committee unanimously decided would not be considered for this round of candidates because it was submitted late.

Next meetings Jan 12, 2010 at 7:00PM. This will be a 25-35 minute meeting to go over the final details for the interviews and discuss the reference checks.