

Police Station Option D-Room Functions

1. Lobby

- a. Waiting area
- b. Public access to
 - i. dispatch/reception
 - ii. interview
 - iii. lavatory
 - iv. meeting room
 - v. admin aid/records
 - vi. firearms licensing

2. -

- a. Police training room
- b. Roll call
- c. Conference room
- d. Emergency operations center
- e. Public meeting room
 - i. Available 7 days a week, 24 hours a day

Dispatch/Communications

4. Comm. Manager/Watch officer

- a. Office space for Dispatch Department head
- b. Office space for shift supervisor (future)

5. Kitchen (shared)

- a. Kitchen and break room for police and dispatch
 - i. Essential in town that does not offer food 24 hours a day

6. Clerical/court officer/firearms permits

- a. Office space for administrative aid (future)
- b. Office space for police prosecutor
- c. Office space firearms permit officer
 - i. Dedicated MIRCS terminal and camera
- d. Recent records storage

7. Victim/witness interview

- a. Private meeting space for officer to interview and take reports from victims and witnesses.
 - i. Separate from suspect
- b. Can be used as overflow for suspect interview when multiple suspects need to be separated.

Police Chief office

9. Men's and women's lockers/showers

10. Squad room/report writing

- a. Report writing
- b. Internet access/research
- c. Union records keeping