

Martha Svedberg
Finance Committee

February 2, 2010

TO: Town Accountant Nancy Haines
Town Treasurer Kate Stacy
Assistant Town Administrator Jennifer Collins

This is a formal request for the following documentation:

December 2008-2009 Ice Storm and cleanup provide the following:
Submission of all hours worked and /or time cards, pay-stubs, truck monitor tickets.
From the contractors: insurance policy, workers compensation policy, operator's licenses, approvals to perform work, any and all correspondences of town official/town employees inspecting the work of these contractors, and bid submittals.

-1099's and W2 for 2009 (omitting social security numbers only)

-Any and all information on the Library, and the Fire Truck.

-Any and all correspondences regarding my previous request for documentation including but not limited to, e-mail, notes, and interdepartmental memorandum ect...
(Jennifer, please include in writing, Peter's response from January 28, 2010)

Nancy: in addition, please respond to my request from January 22, 2010 regarding the correct process in paying the Tax Collectors fees, and "Private Road" cost.

I am aware we maintain "private roads," due to public safety issues, but specifically: who is financially responsible. After checking with the Mass Department of Revenue, it would appear that the town is required to provide a 1099 for this financial benefit.

If there is any legal reason why any documentation cannot be supplied a written explanation is required. Any issues should be submitted in written format only. I can be contacted at (978) 386-5672 9:30 -5:00, when documentation is ready for pick-up.

Sincerely,

Martha Svedberg
Finance Committee