

Finance Committee Meeting

May 28, 2013

Regular meeting called to order: 7:40 pm by Kevin Stetson, Chair

Present: Kevin Stetson, Kathy Panagiotes, Joe Armstrong-Champ, Liryc Donald,

Guest: Terry Myles, a potential member of FinCom.

Minutes: April 9, 10 reviewed. Accepted with corrections for April 9

New Business:

1. RFT: 13-07 Zoning Board advertisement budget is 0 xxx.xx
APPROVED

2. FinCom had questions to be put forth to the TA and BOS
 - Art 7: What are the town owned buildings and properties that will be reviewed by a consultant? What will consultant cost? We understand the consultant to have been at a meeting on May 21 at 10 am. Has the process started?
 - Could FinCom be invited to Department Managers meetings and have a list of when they are; some would attend periodically. Not sure of the rulings on these meetings.
 - Art 18: does a camera at the Library decrease insurance costs? Do all the security systems in town buildings connect to the PD and are they from the same company
 - Art 16: Library furnace: will the issue of the electrical surge be settled
 - Who is the grant writer for the town?
 - Allen Field: \$1307 for leaking pipe repair, but well repaired for \$175. Approx. for labor? What happened to the electricity bill for the running pump from the leak
 - Allen field expense line: money left in 015-650-762; not used since voted in FY11
 - How many wells does the town have and where are they?
 - Will there be an RFT for repairs at Allen Field: or how was it handled and how much did it cost?
 - Noted was the very quick purchase of the lawn tractor
 - Who is the Procurement Officer? Does the position need to be certified and is there a written procedure? FinCom would like a copy.

- Art 5 STM: Lack of communication; no one stopped Kevin as he was reading the article
- Art 4 Winter Operations: first 105.00 is not on the Expense Report and then off again on 5?22
- When do monies from articles go into the Expense Report
- Art 8 is only one and budget is spent already
- Old Engine House: is town responsible for painting and/or part of the consultants review since it is town property
- What happens to the article money that does not get spent?
- # 752-520 Temp loan Interest \$1.000. Why is this necessary?

FinCom would like the Wi-Fi code for Town Hall business. We can use a smart phone to look information up on the Ashby Town web site or Mass.gov

Do we have access to a PC should we need it during a meeting?

Next Meeting: Joint FinCom and BOS from all 3 towns with the NMRSD Building Committee on June 6 at 7p at the High School.

Next FinCom Meeting: Either June 11 or June 25, dependent on business to be transacted.

Adjourned at 9:25pm

Respectfully submitted,
Kathleen Panagiotes, Secretary