

**Ashby Free Public Library
Trustees Meeting Minutes
Thursday, February 25, 2010**

Quorum reached/ meeting convened at 7:25 pm

Present: Chair John Mickola, Mary O’Friel, Dwight Horan, Prudy Brennan, Martha Morgan, Director Mary Murtland.

Community Input: No community members present.

January Minutes: MOTION to Accept Minutes, seconded, UA.

Director’s Report: No official report this month.

Action Items:

- Received \$7,000 grant from the Nashoba Valley Community Healthcare Fund for a project titled “Seeking a Healthier Ashby”. Included the purchase of Automated External Defibrillators (AEDs) for the Ashby Town Hall, Ashby Elementary School, and the Ashby Free Public Library. Mary has written a letter to the Selectmen, and wants to announce this to the Selectmen at next meeting (March 3rd), with all who helped make it happen (including Tim and Sally Bauman, Michelle Thomas, Nancy Haines, Anne Cromwell, Kathy Becker, Bill Seymour and the AFPL Trustees. Martha agreed to attend. All agreed that a Press Release is a good idea when the AEDs are in-hand.
- \$1,500 grant request to CMRLS was turned down. Library had already received \$1,000 in previous application; preference was given to those who had not already received a grant.
- Angela Lopez gave birth to a big baby boy Feb. 18th. All is going well with Mom and Ronaldo Lopez III.
- Jeanie and Chris Ewald both going on vacation for two weeks in March. Chris will miss two days of work; Jeanie 3 to 4. Barbara Faulkenham has agreed to fill in. Mary M. is concerned there is no policy for requiring coverage in the event an employee who does not qualify for benefits takes a vacation. She has agreed to write one up, and will consult with people at the town hall.
- Mary M. has received calls from members of the Finance Committee seeking information about people counters and other information that Mary does not have time to dig up. Not sure why they have been asking for that information.
- CMRLS gave Mary M. four boxes of new books when she last visited. Books are worth about \$500. Mary said they set them aside; they know we are small and have a small budget.

New Business:

- Prudy has agreed to be a member of the AFPL FUND. Michelle Thomas is Secretary. Dwight declined to be Secretary, so is off FUND. There needs to be four members of the Trustees on the FUND, and five members of the Community on the FUND.
- Warrant Article was rewritten since last meeting. Final wording for annual town meeting 2010:

To see if the town will vote to authorize a Library Books Revolving Fund in accordance with Massachusetts General Laws, Chap 44, Section 53E1/2, to receive monies for book late fees and replacement fees, said funds to be expended to pay for book and media repairs, replacements, supplies, and expenses; with expenditures not to exceed \$3,000, or take any action thereon.

Brief explanation: This motion asks voters to renew their authority to the Library Trustees to maintain a revolving account for the specific purpose of maintaining library books and media.

- Discussion of budget, and the true needs of the library. Library budget presented to Finance Committee is “bare bones”; what is absolutely needed for maintaining certification. John M. will again point out to Fin. Comm. (as included in “Library budget requests—FY2011” given to them at a Feb. 9th Fin. Comm. Review of Requests meeting) that we do not have janitorial services, and many maintenance items have been put off. Mary O. also suggested that Mary M. include the MBLC calculation for determining the required 102.5% increase in budget each year (as determined by previous three years’ budgets) that Mary M. send around in October 2009.

MOTION to accept the Budget for the Library for FY 2011 of \$64,320; seconded, UA.

- Plaque honoring past service to the library has been completed by Anne Reggio and Maureen Davi. Will split the approximate \$156 cost between the library and AFPL FUND. There will be a dedication ceremony for first honoree, Helen Nash.

Adjourn 8:55 p.m.

Submitted by Martha Morgan, Secretary

